

COMPANY REGISTRATION NUMBER 4219113

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

**REPORT OF THE TRUSTEES
AND FINANCIAL STATEMENTS**

YEAR ENDED 31 MARCH 2009



REGISTERED CHARITY NUMBER 1102907

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

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COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Chair's Report – Paul Thomas

Community Mediation Service – RCT continues to provide high quality mediation to the residents of RCT. This current year has been extremely difficult for the charity financially having a direct impact on the staff team. Unfortunately, we had to make a number of staff redundant despite the actions taken by the charity in the proceeding financial year regarding cost savings and a sustainable funding strategy.

The decision to make staff redundant and reduce other team member's hours was not taken lightly and was a direct result of loss of core funding from the Welsh Assembly Government.

The Board continues to actively seek sustainable sources of income to ensure the provision of free community mediation services to every resident of RCT. Currently, our main funding comes from service level agreements with local statutory agencies and grants from both statutory agencies and various trusts. The social enterprise company Cwmpas Ltd, has been operation since August 2008 and is developing a strong training and mediation service, it is anticipated that the enterprise will be able to provide a sustainable income stream within three years once Cwmpas has sufficient surplus to fund the charity's core costs.

I would like to thank the dedication and hard work of all the staff and volunteers during what has been a difficult year without the commitment and hard work of a motivated team during this very difficult period. This approach by the whole team has ensured that community mediation continues to be delivered to the highest standards to the residents of Rhondda Cynon Taff by our qualified, experienced and community centred team.

The work of CMS RCT over the past year has made a positive difference to many people's lives in Rhondda Cynon Taff. Many thanks to all those individuals and organisations who have made this possible through their personal and financial support, staff and members of the Board of Management for all their hard work and above all the energy and commitment of our volunteers.

Paul Thomas
Chair CMS RCT

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Director's Report - Elizabeth Aiken

I would like to start by thanking all the trustees, staff and volunteers for their support, encouragement, enthusiasm and commitment to CMS-RCT and the process of mediation in the community

The last year has been extremely challenging and difficult decisions have had to be made, resulting in two members of staff being made redundant in October 2008. I would like to thank both Amanda and Adam for their hard work and commitment to CMS-RCT and wish them all the best for the future.

This year, we have seen other staff changes with Sarah Brown, taking over the role of Homelessness Mediator, following Mark Lawrence's decision to look for opportunities elsewhere. Mark's contribution to the CMS-RCT and in particular the Homeless Mediation project has ensured that outcomes achieved have exceeded expectations. I would also like to welcome Simon Vincent to the staff team, who has replaced Moira as our Finance Officer. I wish Moira all the best for the future.

Funding for core costs continues to be a challenge in the world of credit crunch and recession, the setting up of Cwmpas is an exciting project that in the medium to long-term should ensure that CMS-RCT as a small community based charity should be able to withstand funding difficulties in the future.

This annual report continues to reflect the new requirements of SORP (Statement of Recommended Practice) thus meeting the Charities Commission good practice guidelines.

This continues to be an exciting time for the organisation, we will continue to be forward focussed to ensure that we continue to deliver mediation services to all the communities living and working in Rhondda Cynon Taff. Therefore the one certainty that next year will bring will be new challenges and opportunities at CMS-RCT but whatever the changes or challenges will be CMS-RCT will never lose our vision of providing first class mediation services to the people of Rhondda Cynon Taff.

I would like to take this opportunity to thank the Board of Management for their time, support, and commitment to CMS RCT, ensuring that we can move forward to deliver and develop our services.

Liz Aiken
Director

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

CMS-RCT Administrative information

CMS-RCT Registered Office

Unit 10 Maritime Offices
Woodland Terrace
Maesycloed
Pontypridd CF 37 1DZ

Telephone 01443 485587
Fax 01443 485592
Email cmsrct@cwmpas.org
Web under development

Registered Charity: 1102907

Company Number: 4219113

Board of Trustees

Officers - March 2009

Chair Paul Thomas
Treasurer Steve Jones

Committee Members – March 2009

Jan Huyton
Keith Rawlings
Simon Halling Representative Pontypridd & District Housing Assoc
Rob Pughsley Representative Newydd Housing Association
Vacant Representative Hafod Housing Association

CMS-RCT Staff – April 2008 – March 2009

Liz Aiken Director

Administration

Rose Spear Mediation Coordinator
Simon Vincent Finance Officer

Training

Sue Brooks Training Coordinator

Mediation

Sarah Brown Community Mediation Officer/Homelessness Mediation Officer

Banker

Barclays Bank
South Wales Valleys Group of Branches
Pontypridd Branch
P O Box No 32
Pontypridd CF37 4YA

Auditors

Williams Ross Limited
4 Ynys Bridge Court
Gwaelod y Garth
Cardiff CF15 9SS

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Structure, governance and management

The Trustees and the Director are continuing to work together in a planned manner to achieve the objectives laid out in this section to ensure we meet SORP requirements and that CMS-RCT is managed to the highest level of governance through proactive policies and procedures that are adhered to by, trustees, staff and volunteers

➤ **CMS-RCT Governing document**

Written Constitution agreed and signed on 4th November 2004 The company is limited by guarantee

➤ **Trustees**

Trustees are recruited in a variety of ways depending whether they represent an organisation or are an individual members

- a) Trustees Representing an Organisation – These are designated seats on the board from organisations that were involved in establishing CMS-RCT There are 6 seats that are designated to the following organisations, Rhondda HA, Pontypridd & District HA, Cynon Taff HA, Newydd HA, Hafod HA and RCTCBC, if a vacancy occurs within one of these organisations they are approached directly to find a replacement
- b) Individual members are recruited through local advertising, newspaper advertising and through organisations such as Common Purpose

New trustees are appointed after they have completed an application form and have attended board meeting as an observer A full induction programme and an ongoing training programme is being developed

Trustees have and continue to build good communication channels between themselves, director, staff and volunteers to foster a culture of open and accountable governance

➤ **Risk Management**

The board as part of the ongoing development of a robust risk management policy will be carrying out a risk assessment of all aspects of the organisation

Related Parties

Cwmpas Ltd, Company No 06671907 has been established as an independent social enterprise whose role is to generate income through paid workplace, family and other mediation services combined with training in communication interpersonal and mediation skills The company is Limited by guarantee with a separate board of trustees

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

CMS-RCT Aims and Objectives

Mission Statement

To provide Mediation Services to enable the people of Rhondda Cynon Taff to have direct impact in preventing and resolving conflicts in their communities

CMS-RCT Aims

We aim to achieve our mission statement by

- Providing a range of mediation services to the public
- Working in partnerships
- Supporting government and our local authority to address identified social issues
- Working in Partnership with Cwmpas Ltd

CMS-RCT Objectives

- To raise the profile of the of the organisation
- To increase awareness and understanding of Mediation in the community
- To develop a Sustainable Funding and Development Strategy
- To develop the organisation so it can deliver more services
- To retain Investors in People
- To achieve Investors in Volunteers status
- To increase membership and develop good working practice

Service Delivery – Mediation

Total Mediation Cases 2008-2009: Cases

Community Mediation Project

This project continues to resolve conflict and disputes between neighbours in communities throughout Rhondda Cynon Taff. The outcomes of the agreements are proved to be sustainable and the parties involved in the mediation find them to be workable due to the fact the solutions that have been agreed are theirs and not imposed by an external agency.

The partnerships between CMS-RCT continue to grow with local Housing Associations and the Police. Our partners continue to find mediation a valuable tool when dealing with low level anti-social behaviour leading to resolutions being found when they did not have the resources to achieve this. Our community mediators have found the last year challenging due to the complexity of the cases, and the wide variety of issues addressed through mediation from noise to parking to life style differences.

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Referrals for Neighbourhood project 2008/9			
Referrer		Types of cases	
Self	10	Noise	27
Local Authority (Env Health)	0	Children/young people's behaviour	18
Local Authority (Other)	0	Boundary or property disputes	9
Police	37	Anti Social Behaviour	34
RCT Homes	34	Racial Harassment/Homophobic	6
Rhondda Housing Association	4	Other	5
Cynon Taff HA	4		
Newydd Housing Association	1		
Councillors	1		
Other	2		
TOTAL	93		93

Homelessness Mediation Project

Despite change in staff this project grows from strength to strength meeting the required outcomes and targets set by the Welsh Assembly. Working in partnership with the RCT CBC Housing Advice Team, mediation is an established and valued tool that proactively enables young people to be able to return to the stability for their parental/guardians home where they can plan leaving home. This results in young people having an increased chance of sustaining a successful tenancy with the support of friends and family.

Peer Mediation

Our comprehensive training pack and proven peer mediation model has resulted in funding for this exciting project through Lottery and WCVA's Russell Commission fund. Peer mediation is being delivered in Secondary Modern schools across the borough. In addition, young people are being trained as Peer Mediation Mentors to offer support and encouragement to young peer mediators in schools.

Volunteers

All of our volunteers are highly trained mediators, and all have OCN level 3 Units 1, 2 and 3 in Community Mediation Skills. Having completed the extensive 6 days training they continue to develop their practical mediation skills by working with experienced mediators on cases throughout the community. Our volunteers are all motivated and in addition to delivering mediation assist in the office, and liaise with community groups whilst promoting the value of mediation in the community as a positive, practical and proactive means of resolving conflict, resulting in an agreement and a win-win outcome.

The trustees and staff of CMS-RCT would like to take this opportunity to thank all volunteers for their hard work and commitment to delivering mediation in the community. Without the dedication and support from volunteers CMS-RCT would not be able to provide the high level of service to the people of RCT.

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Financial Review

The charity has unrestricted reserves of £23,410 at 31 March 2009. Its financial position at the end of the year is weaker when compared to previous years. This is due to reduced grant funding as a direct result of a 3 year funding programme from the Welsh Assembly Government ceasing on the 31st October 2008. This resulted in the Board of Trustees having to undertake a strategic review of the charity. The outcome of this was firstly, the establishment of Cwmpas Ltd (Social enterprise whose sole purpose is to generate income for the charity through trading, secondly, the Board of Trustees made 3 members of staff redundant. The outcome of this is our reserves are now reduced and the goal of the board is to increase these as the income from Cwmpas increases. The Board of Trustees are also actively looking for grant funding for the core funding of the charity and to strengthen the charities position by ensure new Service Level Agreements.

Plans for the Future

CMS-RCT is looking to develop closer partnership working with the police and Newydd Housing Association to develop a Service Level Agreement with them. The charity will continue to look for suitable grant funding so that CMS-RCT can strengthen its core funding. In parallel to this strategy, Cwmpas will be marketing its goods and services to ensure that Cwmpas is developing a sustainable income stream to support the charity especially during periods such as this when one grant funding streams ceases and new funding has not yet been secured. CMS-RCT continues to develop the skills of both its workforce and volunteers and will be working proactively during the next financial year to secure Investing in Volunteering.

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Supporters of CMS RCT

RCT Homes
Rhondda Housing Association
Cynon Taf Housing Association
Newydd Housing Association Hafod Housing
Association
RCT County Borough Council
Community Safety Partnership
Housing Advice Centre

Interlink
Communities First Areas
YOT team
Rhondda Victim Support Scheme
Citizens Advice Bureau (CAB)
South Wales Police

Funded and Supported By:

Welsh Assembly Government (Section 180)

Russell foundation



Cynon Taf Community Housing Group

delivering quality housing services locally



COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF LIMITED

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2009

Trustees Responsibilities

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that

- the charity is operating efficiently and effectively,
- its assets are safeguarded against unauthorised use or disposition,
- proper records are maintained and financial information used within the charity or for publication is reliable,
- the charity complies with relevant laws and regulations

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include,

- delegation of authority and segregation of duties,
- regular trustee meetings to review the progress of the charity

Auditors

Williams Ross Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (issued March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities

Approved by the management committee on

and signed on its behalf by

Keith Rawlings

Vice Chair

Keith Rawlings 22/04/10.

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

We have audited the financial statements of Community Mediation Services Rhondda Cynon Taff for the year ended 31 March 2009 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2005).

This report is made solely to the charitable company's trustees, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Auditors

The responsibilities of the trustees (who are also the directors of Community Mediation Services Rhondda Cynon Taff for the purposes of Company Law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland),

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

We read other information contained in the Trustees' Report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of Audit Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned our audit so as to obtain all of the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs at 31 March 2009 and of its incoming resources and application of resources, including income and expenditure for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information contained in the Trustees' Report is consistent with the financial statements

Emphasis of matter - Going concern

In forming our opinion on the financial statements, which is not qualified, we have considered the adequacy of the disclosure made in note 18 to the financial statements concerning the charitable company's ability to continue as a going concern. The charity incurred a net deficit of £35,456 during the year ended 31 March 2009. The charitable company's unrestricted reserves at that date shows a balance of £23,410. The charity has taken steps to improve the position but these conditions, along with the other matters explained in note 18 to the financial statements, indicate the existence of material uncertainty which may cast some doubt about the charity's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the charity was unable to continue as a going concern.

Williams Ross Ltd

WILLIAMS ROSS LIMITED
Chartered Accountants
Registered Auditor

Date *26 April 2010*

4 Ynys Bridge Court
Gwaelod Y Garth
Cardiff
CF15 9SS

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2009

		2009			2008
		Unrestricted	Restricted	Total	Total
		£	£	£	£
	Note				
Incoming Resources from Generated Funds.					
Contracts for services	2	18,500	-	18,500	15,000
Investment income and interest		600	-	600	1,609
Management charges		22,000	-	22,000	-
Incoming Resources from Charitable Activities:					
Grants	3	-	75,778	75,778	136,395
Training		4,440	-	4,440	7,252
Mediation		11,680	-	11,680	-
Other income		-	-	-	30
Total Incoming Resources		57,220	75,778	132,998	160,286
Resources Expended					
Costs of generating funds	4	11,061	-	11,061	9,676
Charitable activities	4	51,860	86,052	137,912	175,333
Governance costs	4	19,481	-	19,481	16,811
Total Resources Expended		82,402	86,052	168,454	201,820
Net expenditure for the year		(25,182)	(10,274)	(35,456)	(41,534)
Transfers between funds		-	-	-	-
Net Movement in funds		(25,182)	(10,274)	(35,456)	(41,534)
Funds brought forward		48,592	10,274	58,866	100,400
Funds at 31 March 2009		23,410	-	23,410	58,866

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

BALANCE SHEET

AS AT 31 MARCH 2009

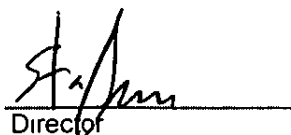
	Note	2009 £	2008 £
Fixed Assets			
Tangible Fixed Assets	8	<u>2,889</u>	<u>5,071</u>
Current Assets			
Debtors and Prepayments	10	21,959	7,252
Cash at Bank and in hand		<u>8,109</u>	<u>55,208</u>
		30,068	62,460
Liabilities: Amounts falling due within one year	11	<u>9,547</u>	<u>8,665</u>
Net Current Assets		20,521	53,795
Net Assets		<u><u>23,410</u></u>	<u><u>58,866</u></u>
Funds			
Restricted Funds	12	-	10,274
Unrestricted Funds	12	23,410	48,592
Total Funds		<u><u>23,410</u></u>	<u><u>58,866</u></u>

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities

These financial statements were approved by the Trustees on 22/04/10

Signed on behalf of the Trustees


Director


Director

COMPANY REGISTRATION NUMBER 4219113

The notes on pages 14 to 18 form part of the financial statements

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2009

1 Accounting Policies

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards including the Statement of Recommended Practice (2005), the requirements of the Financial Reporting Standard for Smaller Entities (Effective January 2005) and the Companies Act 1985

Income

Income is credited to the Statement of Financial Activities based on the year to which it relates

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by performance

Grants contributing towards the purchase of fixed assets are treated as restricted until expenditure on the asset is fully expended. Thereafter the funds are treated as a transfer to designated funds. An element of the designated fund is then released to general unrestricted funds over the life of the asset at a rate equivalent to its depreciation

Resources Expended

Expenditure is included in the accounts on an accruals basis. Expenditure has been split between unrestricted and restricted funds and analysed between functions. The latter allocation has been performed on a percentage basis derived from the time spent on such activities by the Charity's employees. Resources expended include attributable VAT which cannot be recovered

Tangible Fixed Assets

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Computer equipment & software	-	33% Straight Line
Fixtures, fittings, equipment	-	20% Straight Line

Freehold property has not been depreciated. It is the opinion of the trustees that this should not be depreciated in order for the accounts to show a true and fair view

Individual fixed assets costing £200 or more are capitalised at cost

Trading Income

In the Statement of Financial Activities, trading income is shown gross

Intangible Income

The Statement of Financial Activities does not include any amount relating to the assistance of volunteers who give their time voluntarily and without charge

Leasing

Rentals applicable to operating leases are charged to the Statement of Financial Activities over the period in which the cost is incurred

Pension Costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities

Premises Costs

The premises costs are calculated using the total costs of the running costs for the premises at Maritime Offices, which is then allocated between the tenants of the building and CMS RCT by floor area that each organisation utilises. The CMS RCT rental is allocated to each project using the hours worked by each member of staff

Group Accounts

The financial statements present information about the company as an individual undertaking and not about its group. The company and its subsidiary undertaking comprise a small-sized group. The company has therefore taken advantage of the exemptions provided by section 248 of the Companies Act 1985 not to prepare group accounts

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2009

2 Contracts for Services

	2009			2008
	Unrestricted £	Restricted £	Total £	Total £
Cynon Taff Housing Association SLA	3,500	-	3,500	-
Rhondda Cynon Taff SLA	10,000	-	10,000	10,000
Rhondda Housing Association SLA	5,000	-	5,000	5,000
	18,500	-	18,500	15,000

3 Grants

	2009			2008
	Unrestricted £	Restricted £	Total £	Total £
Trust House Charitable Foundation	-	-	-	7,500
Awards for All	-	-	-	4,937
Big Lottery	-	4,654	4,654	-
National Assembly of Wales - (Homelessness)	-	29,315	29,315	28,600
National Assembly of Wales - (Neighbourhood)	-	41,809	41,809	89,572
Lloyds TSB	-	-	-	10,000
WCVA	-	-	-	(4,214)
	-	75,778	75,778	136,395

4 Total Resources Expended

	Basis of Allocation	Cost of Generating Funds £	Charitable Activities £	Governance £	2009 Total £	2008 Total £
Salaries	Staff Time	10,721	97,106	15,257	123,084	154,776
Pension	Staff Time	340	3,997	340	4,677	6,109
Training	Staff Time	-	1,869	-	1,869	2,816
Rent	Staff Time	-	19,908	-	19,908	12,301
Cleaning and repairs	Staff Time	-	847	-	847	336
Printing, postage and stationery	Staff Time	-	2,101	-	2,101	8,920
Advertising and recruitment costs	Staff Time	-	2,322	-	2,322	317
Telephone	Staff Time	-	2,040	-	2,040	3,234
Computer costs	Staff Time	-	1,660	-	1,660	1,459
Travel	Staff Time	-	2,773	-	2,773	2,963
General expenses	Staff Time	-	168	-	168	1,139
Volunteers expenses	Staff Time	-	445	-	445	378
Management expenses	Staff Time	-	-	-	-	529
Depreciation	Staff Time	-	2,182	-	2,182	2,118
Grants	Direct	-	-	-	-	288
Insurance	Staff Time	-	-	1,113	1,113	1,446
Professional fees	Direct	-	494	-	494	394
Audit Fees	Direct	-	-	2,665	2,665	2,195
Bank Charges	Staff Time	-	-	106	106	102
		11,061	137,912	19,481	168,454	201,820

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2009

5 Net Incoming / (Outgoing) Resources for the Year

	2009 £	2008 £
This is stated after charging		
Depreciation	2,182	2,118
Auditors' remuneration	2,665	2,195

6 Staff Costs

	2009 £	2008 £
Salaries	113,399	142,312
Social Security Costs	9,685	12,464
Pension Contributions	4,677	6,109
	127,761	160,885

No employee earned £60,000 p a or more

7 Taxation

As a charity, Community Mediation Services Rhondda Cynon Taff is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

8 Tangible Fixed Assets

	Computer equipment £	Fixtures fittings and equipment £	Total £
Cost			
At 1 April 2008	18,200	12,110	30,310
Additions	-	-	-
Disposals	-	-	-
At 31 March 2009	18,200	12,110	30,310
Accumulated Depreciation			
At 1 April 2008	15,940	9,299	25,239
Charge for Year	889	1,293	2,182
At 31 March 2009	16,829	10,592	27,421
Net Book Value			
At 31 March 2009	1,371	1,518	2,889
At 31 March 2008	2,260	2,811	5,071

9 Subsidiary Undertaking

The company has the following subsidiary undertaking

Company	Country of registration	Nature of business
Cwmpas Limited	England & Wales	Workplace, family and other paid mediation services

The company is limited by guarantee

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2009

10 Debtors

	2009 £	2008 £
Trade Debtors	7,490	1,925
Amounts due from subsidiary	8,956	-
Prepayments and accrued income	5,513	5,327
	<u>21,959</u>	<u>7,252</u>

11 Liabilities Amounts falling due within one year -

	2009 £	2008 £
Bank loans and overdrafts	1,964	5,444
Trade creditors	4,580	-
Accruals and deferred income	3,003	3,221
	<u>9,547</u>	<u>8,665</u>

12 Movements in Funds

	Balance At 1/4/2008 £	Incoming Resources £	Outgoing Resources £	Transfers Between Funds £	Balance At 31/3/2009 £
Restricted Funds					
NAW (Homelessness)	-	29,315	(29,315)	-	-
Trust House Charitable Foundation	5,000	-	(5,000)	-	-
NAW (Neighbourhood)	-	41,809	(41,809)	-	-
Big Lottery	-	4,654	(4,654)	-	-
Awards for All	274	-	(274)	-	-
Lloyds TSB	5,000	-	(5,000)	-	-
	<u>10,274</u>	<u>75,778</u>	<u>(86,052)</u>	<u>-</u>	<u>-</u>
Unrestricted Funds					
Other Charitable Funds	48,592	57,220	(82,402)	-	23,410
Total Funds	<u>58,866</u>	<u>132,998</u>	<u>(168,454)</u>	<u>-</u>	<u>23,410</u>

13 Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total £
Tangible fixed assets	2,889	-	2,889
Net current assets	20,521	-	20,521
Total Funds	<u>23,410</u>	<u>-</u>	<u>23,410</u>

COMMUNITY MEDIATION SERVICES RHONDDA CYNON TAFF

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2009

14 Trustees' Remuneration and Expenses

No trustee received any remuneration or expenses during the period (2008 - nil)

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2008 - nil)

15 Related Party Transactions

During the year, Community Mediation Services Rhondda Cynon Taff Limited charged its subsidiary company, Cwmpas Limited, £22,000 in management charges. At 31 March 2009 Cwmpas Limited owed the charity £8,956

16 Financial Commitments

There were no financial commitments at 31 March 2009 (2008 - None)

17 Contingent Liabilities

There were no contingent liabilities at 31 March 2009 (2008 - None)

18 Going Concern

The accounts for the year ended 31 March 2009 have been prepared on the going concern basis. The charity has continued to operate since that date but costs have had to be reduced as a result of reductions in income. The continued operation of the Charity, at its present costs levels, is dependent upon the receipt of additional grant funding for the year ended 31 March 2011 and beyond.