

Registered Charity Number
1090730

Registered Company Number
4209033

Halifax Young Singers Ltd

Report and Accounts

For The Year Ended

30 June 2016

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Halifax Young Singers Ltd

Report and Accounts

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Halifax Young Singers Ltd Charity and Company Information

Trustees

D Berry (Chair)
S J Rosborough (Secretary)
K Webster (Vice Chair)
K Mambakkam
L Chadderton
J Stones (resigned 29th September 2015)
L Cockerill (resigned 19th January 2016)

Accountant

Carolyne Warren Accountancy Services
1 Old Mill Ridge, Wadsworth
Hebden Bridge
HX7 8RT

Bankers

Barclays Bank Plc
P O Box 14
Halifax
HX1 1BG

Solicitors

Finn Gledhill
1-4 Harrison Road
Halifax
West Yorkshire
HX1 2AG

Registered office

Lakeside House
97 Bar Lane
Ripponden
Sowerby Bridge
HX6 4EX

Charity number

1090730

Company Registration Number

4209033

Halifax Young Singers Ltd

The Report of the Trustees for the year ended 30 June 2016

Introduction

The trustees present their annual report and accounts for the year ended 30th June 2016. The board of trustees are satisfied with the performance of the charity during the year and the position at 30th June 2016. They consider that the charity is in a strong position to continue its activities during the coming year and that the charity's assets are adequate to fulfil its obligations.

Name, Registered Office and Constitution of the Charity

The full name of the charity is Halifax Young Singers Ltd

The legal registration details are:-

<i>Date of incorporation</i>	01/05/2001
<i>Company Registration Number</i>	4209033
<i>The Registered Office is</i>	97 Bar Lane, Ripponden, HX6 4EX
<i>Charity Registration Number</i>	1090730
<i>The telephone number is</i>	01422 822393

Objectives and Activities of the Charity

A summary of the objects of the charity as set out in its governing document.

The charity's objects and principal activities are:

a) To promote the education of its members and of the public in the arts and sciences and in particular, the art and science of music by the presentation, promotion and performance of choral music, concerts and other activities by young people.

b) To present, promote, organise, provide, manage and produce such concerts, musical performances, operas, operettas, and broadcasts, whether on any premises of the Company or elsewhere and as are conducive to the promotion, maintenance, improvement and advancement to education and to the encouragement of the art of choral music by means of publications and lectures

c) In furtherance of the objects of the Company to enter into agreements with composers, musicians, authors, actors, dancers, producers and scriptwriters.

d) To obtain from any government, authority, corporation, company or person any charters, decrees, rights, privileges and concessions that may be necessary to the attainment of the Company's objects.

e) To carry on the business of literary and theatrical agents, managers or producers provided always that such business or businesses shall only be carried on in furtherance of the charitable objects.

f) To make appeals for money and solicit subscribers to the funds of the Company and to accept any gifts or property whether subject to any trust or not and to undertake or carry out any trusts which may lawfully be undertaken or carried out by the Company.

The Trustees have complied with the duty in Section 4 of the 2006 Charities Act to have due regard to guidance published by the Charity Commission which includes public benefit

Halifax Young Singers Ltd

The Report of the Trustees for the year ended 30 June 2016

Achievements and Performance of the Charity

The season ended 30th June 2016 was the fifteenth managed by Halifax Young Singers Limited and in the view of the Board was another successful season musically. The success of the season is testament to the loyalty, hard work and enjoyment of everyone involved with the Young Singers. The choir celebrated its twenty third season of singing with events across the region.

Programme of Events

The programme took the choir to many venues and enabled the choir to join with other groups for performances. During these performances the choir was able to show to audiences the quality of singing of which young people are capable.

The choir began the season at Blackshawhead Chapel and also performed at St Thomas's Church in Greetland in front of The Mayor of Calderdale - both of these venues being the home churches of members of the choir.

The choir participated in the Youth Choir, Under 19 and under class, at The Mrs Sunderland Festival, a prestigious local competition, and came 1st 2nd and 3rd. This has never happened to any other choir in the history of the festival.

At Christmas we performed with Kirklees Youth Symphony Orchestra at a beautiful church in Golcar West Yorkshire. The concert was a resounding success.

In the summer we performed at the church of our accompanist Craig Cockerill and joined forces with Outlane Singers for a spectacular ending to our season.

As has been the case for the last few years the Board is delighted that for many of these events the Halifax Young Singers have linked up with other groups to give and stage performances. The Board is proud that the choir's reputation is such that invitations to perform are so readily extended and that so many professional musicians and other groups of young musicians are keen to be involved with the choir. We will continue to develop these links and associations, giving our singers the opportunity to perform a wide range of repertoire, in a variety of venues and with a range of musicians. We also continue to develop these links to enable our young people to show others the standards of performance of which young people are capable when given the encouragement and support of an organisation such as Halifax Young Singers.

Professional Team

Lynn Hudson (MD) and Craig Cockerill (accompanist) directed the choir on a weekly basis for the eleventh consecutive season. Our thanks go to them for all their efforts.

The Board of Directors has met regularly during the last year and managed the running of the choir. Minutes of these meetings are kept by Sue Rosborough. The Board continues to develop and to encourage parents to play a part in maintaining the choir. This Season we established Sub-Committees to help us to manage concerts and marketing. This has enabled us to co-op new talent to assist with the management of the choir. We hope to develop this further in the 2016-17 season.

Halifax Young Singers Ltd

The Report of the Trustees for the year ended 30 June 2016

Plans for Future Periods

The fifteenth season of the independent Halifax Young Singers has been most successful musically and the Board extends thanks to everyone who contributed in any way.

The Board asks for your continued support during the forthcoming season which we hope will be equally as successful. The board urges parents to support the choir's fundraising initiatives and concerts at Carlton, the proceeds of which support our running costs which far exceed that of the subscriptions. Our "home" concerts at Carlton are an important element in raising the £12,000 we need each season to work at such a very high standard with your young people.

We encourage the young singers to continue to bring their friends to sing with us.

We look forward to presenting a wonderful season of concerts and events in 2016-17.

We have considered increasing our ticket prices to assist with raising the £12,000 we need to sustain the choir but have decided to have only 2 ticket prices of £7 and £6 for concessions.

We would like to consider more active recruitment to boost our numbers of singers and hope to identify one person to do this. Please contact Deborah Berry if you are interested in helping the choir with this important role.

We have appointed a senior singer as a liaison person between singers and the Music Director to ensure that new singers and current singers have someone they can go to if they have a problem. She will also ensure that new singers are made to feel welcomed.

We continue to have an interesting and exciting season with choir singing in new venues and entering the National Festival of Music for Youth in which the choir enjoyed considerable success in the past.

Please contact any member of the Board with any ideas you have for the choir or any support you are able to offer. We are keen to hear from any parents and supporters who are able to help us with match-funding through their employers.

Thank you

The Board of Halifax Young Singers Limited – Deborah Berry (Chair), Karen Webster (Vice Chair), Sue Rosborough (Company Secretary), Kalyani Mambakkam and Louise Chadderton

Structure, Governance and Management

Nature of the Governing Document and Constitution of the Charity

The charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association. The directors of the company are also trustees of the charity. Eligibility for membership of the charity and membership of the board of trustees is governed by the Memorandum and Articles of Association. There are no restrictions in the governing document on the operation of the charity or on its investment powers, other than those imposed by general charity law.

Halifax Young Singers Ltd

The Report of the Trustees for the year ended 30 June 2016

The methods adopted for the recruitment and appointment of new trustees

When new or additional trustees are required, then members are invited to submit nominations and subject to their compliance with the Memorandum and Articles of Association they are considered by the governing body of trustees for election.

The policies and procedures adopted for the induction and training of trustees.

Prior to being elected nominees are invited to a Board meeting. Should they be appointed they are provided with all relevant information from the Charity Commission and Companies House as well as further information from the charity itself regarding the content of work for a trustee.

Following this arrangements are made, on a continual basis, to undertake any training which is deemed to be of advantage to any trustee.

The organisational structure of the charity and how decisions are made.

The board of trustees meets monthly as a full board. It uses sub groups as required which report to the board and which are comprised of trustees and additional support as required. Sub groups can only take decisions if the Chair sits on the group along with 3 other Directors. Staff of the charity has delegated authority to carry out day to day work within policies agreed by the board. Financial management is detailed in the charities rules.

Relationships with other groups, charities and individuals

We have an ongoing relationship with all local organisations.

Policies on reserves

The trustees review the unrestricted reserves of the charity on a regular basis and have approved a policy of maintaining a level of reserves of between 6 to 12 months unrestricted expenditure which they consider should be sufficient to ensure the continuity of the choir.

Availability and adequacy of assets of each of the funds

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect

Halifax Young Singers Ltd

The Report of the Trustees for the year ended 30 June 2016

Transactions and Financial position

The financial statements are set out on pages 8 to 11. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008) and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £307 (prior year outgoing £335) and net realised outgoing resources of a capital nature of £0, (prior year £0), making net overall realised incoming resources of £307 (prior year outgoing £335).

The total reserves at the year end stand at £12,010 (prior year £11,703)

Independent Examiner

Carolyne Warren Accountancy Services
1 Old Mill Ridge
Wadsworth
Hebden Bridge
HX7 8RT

Statement of Directors' and Trustees' Responsibilities

Method of preparation of accounts

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material issues.

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Halifax Young Singers Ltd

The Report of the Trustees for the year ended 30 June 2016

Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 4th October 2016.

D Berry

**D Berry
Director and Trustee**

Halifax Young Singers Ltd

Independent Accountant's Report

I report on the financial statements of the charity on pages 8 to 11 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) , effective April 2008, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 revised in June 2008, under the historical cost convention and the accounting policies set out on page 12.

Respective responsibilities of directors and accountant

As described on page 6, the charity's trustees are responsible for the preparation of the accounts. The trustees consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply, and that there is no requirement in the Memorandum and Articles of the charity for the conducting of an audit, and that the charity is exempt from an audit under Section 477 of the Companies Act 1985. The trustees also consider the charity to be exempt from the requirement to be subject to Independent Examination.

Our responsibility is to prepare accounts upon the basis of the information supplied to us.

Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

However, in connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.

Carolyne Warren Accountancy Services
1 Old Mill Ridge
Wadsworth
Hebden Bridge
HX7 8RT

Report Prepared on 28th September 2016

Halifax Young Singers Ltd

Statement of Financial Activities for the year ended 30 June 2016

	Notes	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Last Year Total Funds 2015 £
Incoming Resources					
<i>Incoming Resources from Generated Funds</i>					
Voluntary Income		6,701	-	6,701	6,327
Activities for Generating Funds		5,500	-	5,500	5,765
Investment Income		3	-	3	3
Total Incoming Resources		12,204	-	12,204	12,095
<i>Costs of Generating funds</i>					
Costs of Generating Voluntary Income		201	-	201	960
Costs of Charitable Activities		11,446	250	11,696	11,470
Total Resources Expended		11,647	250	11,897	12,430
Net Incoming Resources Before Transfers Between Funds		557	-250	307	-335
Total Funds brought forward		11,102	601	11,703	12,038
Total Funds carried forward		11,659	351	12,010	11,703

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and reporting issued by the charity Commission for England and Wales and is reconciled to the total funds as shown in the Balance Sheet as required by the said statement.

All activities derive from continuing operations.

The notes on pages 12 to 14 form an integral part of these accounts.

Income and Expenditure Account as required by the Companies Act for the year ended 30 June 2016

	2016 £	2015 £
Turnover	12,201	12,092
Direct Costs of Turnover	11,897	12,430
Gross Surplus	304	-338
Operating Surplus	304	-338
Interest Receivable	3	3
Deficit on Ordinary Activities Before Tax	307	-335
Deficit for the Financial Year	307	-335

Halifax Young Singers Ltd
Statement of Financial Activities
for the year ended 30 June 2016

Gift Aid Payments

-

-

Retained Deficit for the Financial Year

307

-335

All activities derive from continuing operations.

The notes on pages 12 to 14 form an integral part of these accounts.

Statement of Total Recognised Gains and Losses
for the year ended 30 June 2016

	2016	2015
Surfeit of Income over Expenditure before Realisation of Assets	307	-335
Profit/Loss per Profit and Loss Account	307	-335
Grants for the Acquisition of Fixed Assets	-	-
Net Movement in Funds Before Taxation	307	-335

Movements in Revenue and Capital Funds
For the year ended 30 June 2016

Revenue Accumulated Funds

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Last Year Total Funds 2015 £
Accumulated Funds brought forward	11,102	601	11,703	12,038
Recognised Gains and Losses before Transfers	557	-250	307	-335
	<u>11,659</u>	<u>351</u>	<u>12,010</u>	<u>11,703</u>
Closing Revenue Accumulated Funds	11,659	351	12,010	11,7036

Halifax Young Singers Ltd
Company Number 4209033

Balance Sheet as at 30 June 2016

	£	2016 £	£	2015 £
Investments		-		-
Current Assets				
Cash at Bank and In Hand	12,543		12,236	
Creditors	<u>-533</u>		<u>-533</u>	
Net Current Assets		12,010		11,703
Total Assets Less Current Liabilities		<u>12,010</u>		<u>11,703</u>
Net Assets Including Pension Asset/Liability		<u>12,010</u>		<u>11,703</u>
The Funds of the Charity:				
Unrestricted Income Funds				
Unrestricted Revenue Accumulated Funds	11,659		11,102	
Total Unrestricted Funds	<u>11,659</u>		<u>11,102</u>	
Restricted Revenue Accumulated Funds	<u>351</u>		<u>601</u>	
Total Restricted Revenue Funds		351		601
Total Charity Funds		<u>12,010</u>		<u>11,703</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477 and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i.) Ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act.
- (ii.) Preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Small Entities (effective April 2008)

And are signed on their behalf by:

D. Berry

D Berry
Trustee

Approved by the board of trustees on 4th October 2016

Halifax Young Singers Ltd
Notes to the Accounts
For the year ended 30 June 2016

1 Accounting Policies

Basis of preparation of the accounts

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008) requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention as modified by the revaluation of freehold land and buildings and fixed asset investments.

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Incoming Resources

Incoming resources are accounted for on a receivable basis.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales.

Fixed assets and depreciation

All tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation. Freehold land and buildings are stated at a valuation arrived at by a professionally qualified firm of valuers, who valued the assets on the basis of open market value in current use.

Halifax Young Singers Ltd
Notes to the Accounts
For the year ended 30 June 2016

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Plant and machinery 25% straight line method

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company , and is therefore included in the relevant costs in the Statement of Financial Activities.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully the monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, And is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy ' Capital grants'.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

2 Winding up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Trustees' Remuneration

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

Halifax Young Singers Ltd
Notes to the Accounts
For the year ended 30 June 2016

4 Analysis of the Net Movement in Funds

	2016 £	2015 £
Net Movement in Funds from Statement of Financial Activities	307	-335

The Individual funds Included Above are:-

	Funds at 2015 £	Movements in Funds £	Transfers between Funds £	Funds at 2016 £
Restricted Fund	601	-250	0	351
Unrestricted Funds	11,102	557	0	11,659

5 Share Capital

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

Halifax Young Singers Ltd
Schedule to the Statement of Financial Activities
For the year ended 30 June 2016

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Incoming Resources				
Incoming Resources from Generated Funds				
Voluntary Income				
Grants, Legacies and Donations				
Government and Public Bodies	350	-	350	-
Revenue from Donations	381	-	381	900
Total Grants, Legacies and Donations Received	731	-	731	900
Other Voluntary Income				
Members' Subscriptions including Gift Aid	5,970	-	5,970	5,427
Total Other Voluntary Income	5,970	-	5,970	5,427
Total Voluntary Income	6,701	-	6,701	6,327
Activities for Generating Funds				
CD and DVD Sales	-	-	-	-
Monthly Draw	590	-	590	650
Fundraising Events	1,029	-	1,029	1,393
Friends of HYS	-	-	-	-
Gilberts and Sullivan	-	-	-	-
Sale Clothing	96	-	96	818
Concert Ticket Sales	2,440	-	2,440	1,504
Concert Fees	1,345	-	1,345	1,400
Total of Activities for Generating funds	5,500	-	5,500	5,765
Investment Income				
Bank Deposit Interest Received	3	-	3	3
Total	3	-	3	3
Total Incoming Resources	12,204	-	12,204	12,095
Costs of Generating Funds				
Monthly Draw	132	-	132	173
Gilbert and Sullivan	-	-	-	-
Clothing	69	-	69	787
Total Costs of Generating Funds	201	-	201	960
Resources Expended for Charitable Activities				
Music	359	250	609	868
Rehearsal Room Hire	1,350	-	1,350	1,285
Music Director's Fee	5,250	-	5,250	5,298
Accompanist's Fee	3,200	-	3,200	3,450
Total Resources Expended for Charitable Activities	10,159	250	10,409	10,901

Halifax Young Singers Ltd
Schedule to the Statement of Financial Activities
For the year ended 30 June 2016

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
Management and Administration Costs in Support of Charitable Activities				
Postage	39	-	39	22
Stationery and Printing	13	-	13	-
Subscriptions	25	-	25	25
Insurance	134	-	134	130
Publicity	168	-	168	-
Sundry Expenses	908	-	908	156
Total Support Costs	1,287	-	1,287	569
Support Costs for Grants Paid				
Costs Reallocated from Charity Support Costs	-	-	-	-
Total Expended on Charitable Activities	11,647	250	11,897	11,470

Governance costs are those that are not directly attributed to management functions inherent in generating funds, servicing delivery and programme or project work.