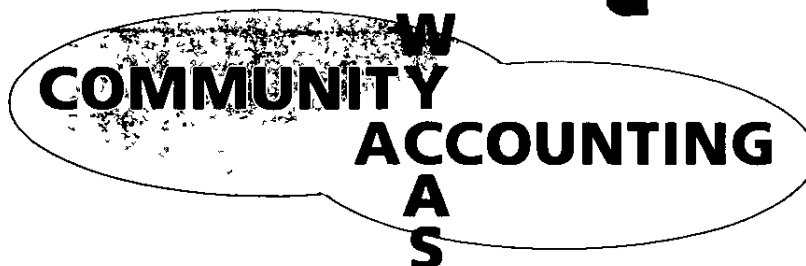
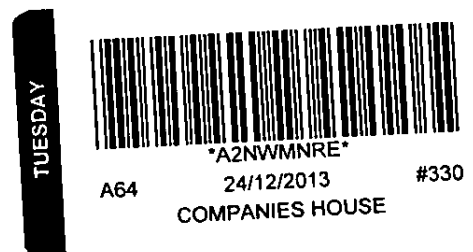


Calderdale Sustainability Forum

A company limited by guarantee number 04201067

Annual Report and Financial Statements for the year ended 31 March 2013



West Yorkshire Community Accounting Service

Calderdale Sustainability Forum

Annual Report and Financial Statements for the year ended 31 March 2013

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Prepared by West Yorkshire Community Accounting Service

Calderdale Sustainability Forum

Directors' report for the year ended 31 March 2013

Reference and administrative details of the company, its directors and advisors

The directors during the financial year and up to and including the date the report was approved were

Name

Dr E J Griffiths
A Rae

Company secretary

A Rae

Company number

04201067

Registered and principal address

21 Chapel Avenue
Hebden Bridge
Halifax
HX7 8DG

Bankers

Yorkshire Bank PLC
7 Waterhouse Street
Halifax
HX1 1XZ

Accountants

West Yorkshire Community Accounting Service
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The company was formed on 18 April 2001 and is limited by guarantee. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of directors

The directors of the company are appointed by the members at the AGM.

Calderdale Sustainability Forum

Directors' report (continued) for the year ended 31 March 2013

Objectives and activities

The company's objects

The objects of the Company are to support the development and implementation of a sustainable development strategy for Calderdale by

- (a) providing a focal point for dialogue between the local authority, its partner organisations and the various environmental, economic and social stakeholder groups
- (b) co coordinating communications support and activities between stakeholder groups
- (c) raising awareness of and providing education on sustainable development issues
- (d) facilitating, organising and where appropriate directly managing activities and projects which support sustainable development

Achievements and performance

This year the company has operated at a loss, that is, it has spent more than it received in income. The directors have made a decision to spend down the reserves with a view to potentially reducing the company's activities, in an orderly fashion, over the next 2-3 years. As at December 2013, the reserves are £26,860.

In the year under review the company, having in the previous year secured the approval of a climate change strategy for Calderdale - its principal objective over the recent period - concentrated on the next stage of organising that strategy's implementation (culminating in the next financial year in a launch conference in October 2013, sponsored by CSF), including as a member of the Calderdale's Energy Future panel, and continued the activities of its Calder Future river partnership and volunteering arm, which uses the services of a freelance volunteer coordinator. After the floods in the summer of 2012 Calder Future began a new partnership with the Environment Agency and the Countryside Service to develop a programme of 'river stewardship' to complement the Agency's investments in physical infrastructure. At the end of the year we assisted in the submission of Calderdale Council's successful flooding resilience bid to DEFRA.

Financial review

The net expenditure for the year was £1,709 which was all on unrestricted funds.

Reserves policy

The company's free reserves at the year end were £26,860.

The directors have not adopted a formal reserves policy.

Calderdale Sustainability Forum

Directors' report (continued) for the year ended 31 March 2013

Statement of directors' responsibilities

The directors are responsible for preparing the directors' report and the financial statements in accordance with the applicable law and UK Accounting Standards

Company law requires the directors to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for the year. In preparing these financial statements, the directors are required to

select suitable accounting policies and apply them consistently,

make judgements and estimates that are reasonable and prudent,

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,

prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in operation

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

This report has been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies

Signed on behalf of the board of directors

Signed

Anthony RAE

Name

ANTHONY RAE

(Director)

Date

23rd December, 2013

Calderdale Sustainability Forum
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2013

	Notes	2013 Total funds £	2012 Total funds £
Incoming resources			
Grants	(2)	4,340	4,340
Sales and fees		-	1,200
Other income		70	60
Total incoming resources		<u>4,410</u>	<u>5,600</u>
Resources expended			
Insurance		-	250
Training		100	-
Advertising and web-design		-	85
Project overheads and equipment		6,148	18,251
Sundry expenses		-	599
Accountancy	(3)	(129)	1,500
Total resources expended		<u>6,119</u>	<u>20,685</u>
Net expenditure		<u>(1,709)</u>	<u>(15,085)</u>
Fund balances brought forward		<u>28,569</u>	<u>43,654</u>
Fund balances carried forward		<u>26,860</u>	<u>28,569</u>

All incoming resources and resources expended derive from continuing activities

Calderdale Sustainability Forum

Balance sheet

as at 31 March 2013

		2013	2012
		Total	Total
		£	£
Current assets			
Debtors		-	450
Cash at bank	(4)	27,809	32,288
Total current assets		<u>27,809</u>	<u>32,738</u>
Current liabilities:			
amounts falling due within one year			
Creditors and accruals	(5)	949	4,169
Total current liabilities		<u>949</u>	<u>4,169</u>
Net current assets		<u>26,860</u>	<u>28,569</u>
Total assets less current liabilities		<u>26,860</u>	<u>28,569</u>
Net assets		<u>26,860</u>	<u>28,569</u>
Total Funds		<u>26,860</u>	<u>28,569</u>

For the year ending 31 March 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved at a meeting of the directors and signed

Signed

Name

Anthony Rae
ANTHONY RAE (Director)

We have prepared these accounts in accordance with the books, records, information and explanations supplied to us by Calderdale Sustainability Forum. We have not carried out an audit or independent examination on these accounts.

West Yorkshire Community Accounting Service

Stringer House, 34 Lupton Street
Leeds LS10 2QW

Date 19 December 2013

Calderdale Sustainability Forum

Notes to the accounts

for the year ended 31 March 2013

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005), the Companies Act 2006 and Financial Reporting Standard for Smaller Entities (effective April 2008). The directors consider that whilst the company is not a registered charity, the SORP format is appropriate for reporting the activities of the company.

There has been no change to the accounting policies since last year.
No changes have been made to the accounts for previous years.

Incoming resources

All incoming resources are included in the SOFA when the company becomes entitled to the resources, the directors are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Grants

Grants are only included in the SOFA when the company has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the company earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

Fund accounting

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the company.

Calderdale Sustainability Forum

Notes to the accounts continued for the year ended 31 March 2013

2 Grants

	2013	2012
	Total	Total
	funds	funds
	£	£
Calderdale MBC	<u>4,340</u>	<u>4,340</u>

3 Accountancy

The 2013 figure is a negative figure due to reversed accruals from the previous year, where the accruals were more than the actual payments

4 Cash at bank

	2013	2012
	£	£
Current account one	24,999	31,874
Current account two	<u>2,810</u>	<u>414</u>
	<u>27,809</u>	<u>32,288</u>

5 Creditors and accruals

	2013	2012
	£	£
Creditors	733	1,229
Accruals	<u>216</u>	<u>2,940</u>
	<u>949</u>	<u>4,169</u>

6 Directors' expenses

No director received any expenses during this or the previous financial year

7 Related party transactions

There were no related party transactions during this or the previous financial year