# AP03

# Appointment of secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT for
You cannot use this form if you are
appointing a corporate secretary
To do this, please use form
AP04 'Appointment of corporate
secretary'



RM 01/04/2013 COMPANIES HOUSE

#39

		COMPANIES HOUSE	
1	Company details		
Company number Company name in full	HAS SOLUTIONS (UK) LIMITED	Please complete in typescript or in bold black capitals  All fields are mandatory unless	
		specified or indicated by *	
2	Date of secretary's appointment		
Date of appointment	d 3     d 1     m 0     m 3     y 2     y 0     y 1     y 3		
3	New secretary's details		
Title*		Please provide any previous names which have been used for business purposes in the past 20 years.      Married women do not need to give former names unless previously used for business purposes	
Full forename(s)	David William Hart		
Surname	Gray		
Former name(s) •			
		Continue in section 6 if required	
4	New secretary's service address 🛭		
	Please complete your service address below	Secretary's service address     This is the address that will appear on the public record. This does not have to be your usual.	
Building name/number	The Company's Registered Office		
Street		residential address Please state 'The Company's	
		Registered Office' if your service address is recorded in the company's	
Post town		register of secretaries as the	
County/Region		company's registered office  If you provide your residential	
Postcode		address here it will appear on the	
Country			
		1	

# AP03 Appointment of secretary

5	Signatures	
	I consent to act as secretary of the above named company	• Societas Europaea
New secretary's signature	Signature X	If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
Authorising signature	This form may be signed and authorised by Director •, Secretary, Person authorised •, Administrator, Administrative Receiver,	
6	Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor  Additional former names (continued from Section 3)	
Former names <b>⊙</b>		Additional former names     Use this space to enter any     additional names.

### AP03

Appointment of secretary

# **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Gemma Ranson CSC Royal Pavilion Wellesley Road Aldershot Hampshire G Ζ England DX 01252 534339 Checklist We may return forms completed incorrectly or with information missing Please make sure you have remembered the following ☐ The company name and number match the information held on the public Register ☐ You have completed the date of appointment ☐ You have provided the service address

☐ The address must be a physical location. It cannot

DX or LP (Legal Post in Scotland) number

□ You have included all former names used for business purposes over the last 20 years
 □ The new secretary has signed the form
 □ You have provided an authorising signature

be a PO Box number (unless part of a full address),

### Important information

Please note that all information on this form will appear on the public record

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

## Further information

For further information, please see the guidance notes on the website at www.companieshouse gov.uk or email enquiries@companieshouse gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk