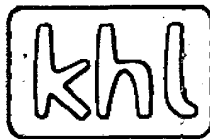


# **Keighley Healthy Living Network**

Charity number 1090543

A company limited by guarantee number 04190566

## **Annual Report and Financial Statements for the year ended 31 March 2021**



**Keighley Healthy Living**

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West Yorkshire Community Accounting Service

# **Keighley Healthy Living Network**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

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**Prepared by West Yorkshire Community Accounting Service**

# Keighley Healthy Living Network

## Trustees' report for the year ended 31 March 2021

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Pam Essler	Chair	
Susan Bartlett	Treasurer	
Sharon Orr		
Simon Booth		Resigned July 2020
Victoria Collins		Resigned September 2020
Gary Hodgson		Appointed November 2020
Francine Setter		Appointed December 2020
Jean Hahn		Appointed December 2020
John Hartley		Appointed March 2021
James Drury		Appointed August 2021

**Company secretary** Susan Bartlett

**Charity number** 1090543 Registered in England and Wales

**Company number** 04190566 Registered in England and Wales

Registered and principal address	Bankers	
13 Scott Street	Yorkshire Bank	CCLA Investment Management Li
Keighley	73 North Street	COIF Charity Funds
West Yorkshire	Keighley	80 Cheapside
BD21 2JH	BD21 3SD	London EC2V 6DZ

### Independent examiner

Simon Bostrom FCIE

### West Yorkshire Community Accounting Service

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is a company limited by guarantee and was formed on 30 March 2001. It is governed by a memorandum and articles of association as amended by special resolution dated 14 January 2002. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

### Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purpose of company law and are appointed by the members at the AGM. We have made changes to our Trustee recruitment methods including the use of Reach Volunteering and this has resulted in the successful recruitment of four new Trustees.

### Organisational decision making

The Managers report on the work of the organisation to the Board of Trustees at least quarterly. The Managers also report on the state of the finances of Keighley Healthy Living Network. Any trustee can ask for further information from staff members.

Day to day management of funds, staff buildings, work programmes and development of new initiatives is delegated to the Manager/s.

# Keighley Healthy Living Network

## Trustees' report (continued) for the year ended 31 March 2021

### The charity's main activities

Keighley Healthy Living Network is a charity based in central Keighley which is dedicated to improving the health and wellbeing of the local population.

We offer a range of activities with a focus on

- tackling health inequalities
- improving physical and mental health and well-being
- working towards a strong integrated community where people from different backgrounds live, work and socialise together, based on shared rights, responsibilities and opportunities
- providing inclusive and accessible community health services (support & delivery)
- reducing social isolation and loneliness
- co-designing innovative interventions for individuals and our community's health
- having a test-and-learn, iterative approach
- sharing learning and insights that support local and national strategic health outcomes

To support our key areas of work we offer a wide range of activities based in our centre and various out-reach settings and include:

**Lifestyle Change** – Community projects including cooking courses, healthy lifestyle courses, dancing classes, walks, weight management classes, Staying Steady - falls prevention course, Fitstart- Introduction

**Young Parents** – A bespoke project to support Young Parents with parenting skills, postnatal group and one to one support for a range of areas including housing, relationships and debt.

**Social Groups** – A variety of weekly groups and short courses such as Art 4 all, The Shed, patchwork, exercise groups and wellbeing, games and conversation cafes with a focus on people who are experiencing loneliness and/or with mild dementia/mental health problems.

**Building Connections** – Working in partnership with the community and other organisations to build on communities' strengths and develop projects as needed by the community.

**Enabling** – We support a local partnership project, Keighley Pathways to offer support during crisis and when needing immediate support with accessing food banks and benefit advice. We set up a cooking equipment project to provide cooking equipment to people in need and this became a vital service during the pandemic lockdown.

We also offer volunteering opportunities and student placements. We have strong partnerships and links across Keighley and Bradford District. Keighley Healthy Living Network works with local people across all age, ethnicity and ability ranges; we frequently consult with local people to identify what will be the most effective way that we can work with them to improve their own health through lifestyle changes. We aim to tackle social isolation, inequalities in health and build confidence and capacity in the local population by delivering outreach sessions and working in other community centres.

### Achievements and performance

Due to the pandemic this has been a challenging year with many changes and impact on the community. We have demonstrated that we are agile and have responded well to these challenges.

We have continued to provide an active service to the community in a range of formats including online groups and activities, phone calls, outdoor activities, food and activity packs, navigating and signposting to appropriate support. We have also strengthened our infrastructure and appointed new staff and roles including a marketing and communications officer and a project lead for lifestyle change. We have developed several new innovative projects including MSK Connect and 2 digital hubs to connect services and support together. During this year we have also purchased our community building and have started a refurbishment project including a new roof, replacing all windows and external repairs. We have increased our Trustee board and strengthened its skill mix. We have carried out an audit of our IT system and are looking at introducing a new database and improved IT software and hardware. Please refer to our website [khl.org.uk](http://khl.org.uk) for more information on our impact and case studies.

# **Keighley Healthy Living Network**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Public benefit statement**

In setting our objectives and planning our activities all trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health, wellbeing and citizenship.

### **Fundraising**

Keighley Healthy Living Network raises funds through grant applications to charitable trusts and securing commissions for work from statutory agencies including the local authority. Our main funders are The National Lottery Community Fund, Lloyds Community Foundation, Bradford Metropolitan District Council, Keighley Community Health Care, West Yorkshire & Harrogate Health and Care Partnership. Other funders are shown in the annual accounts including, Power to Change, Leeds Community Foundation, Sport England, Clothworkers Foundation, People's Postcode Trust, Greggs Foundation, Sovereign Healthcare, The LEAP, Keighley Town Council, Play Bradford and Bradford As One.

### **Financial review**

The net income for the year was £281,187, including net income of £177,633 on unrestricted funds and net income of £103,554 on restricted funds.

### **Reserves policy**

In conjunction with our Financial Procedures Policy the Reserves Policy forms part of our commitment to ensure the management and allocation of funds is carried out responsibly to enable Keighley Healthy Living Network to continue to provide its core services and to secure the viability of the organisation beyond the immediate future.

The need to provide for medium to long term will ensure that we can absorb setbacks and take advantage of change and opportunity.

It is the view that we should have sufficient funds to enable Keighley Healthy Living Network to exist for a period of time (not less than three months and not more than six months), to enable the development of alternative funding streams. Budgeted annual spending for the year ended 31 March 2022 is approximately £300,000.

The charity's free reserves, excluding fixed assets, at the year end were £78,978. This represents a little under three months of budgeted expenditure.

### **Going concern**

The major risk to which Keighley Healthy Living Network is exposed is the non-renewal of existing funding and loss of income due to the current crisis. Keighley Healthy Living Network is actively seeking to secure alternative future funding and ensuring the organisation is ready to be able to apply for tenders/contracts relevant to our work. We have also diversified our funding streams and are applying for new grants. The recent pandemic has had an impact on the charity. As the charity has considerable financial resources, the trustees believe that the charity is well placed to manage its financial risks successfully despite the current uncertain economic outlook. The trustees have a reasonable expectation that the charity will adapt to the current environment and respond to the needs of the community and look at measures to ensure ongoing sustainability of the organisation. We have purchased the building which we were leasing and this has helped to support our long term sustainability, reduce outgoings in the longer term and provide an excellent asset in the local area. We have also increased the number of members on our Board, bringing in expertise in HR, health and safety and links with local healthcare.

In light of this the trustees believe that there are no material uncertainties so significant as to cast doubt over the ability of the charity to continue to operate as a going concern.

### **Plans for the future**

Keighley Healthy Living Network intends to build on its progress and its established programme and will continue to build on partnerships to strengthen projects and communities working together. Building a resilient organisation, securing funding for its core delivery and continuing to meet the needs of the community will be its key focus.

# **Keighley Healthy Living Network**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Plans for the future continued**

We are building on our role in lifestyle change and aiming to work in partnerships with GP practices and community centres to provide a consistent service across the area. We have started to refurbish our building and create an excellent health and wellbeing centre in the heart of Keighley. We will respond to the demands of the current climate and adapt to meet the challenges ahead.

We have had a challenging year but in many ways this has helped us to grow as an organisation. We have had to learn new ways of working and we will maintain some of these methods going forward along with re-introducing our face to face activities. The expansion of our Board means that we have strengthened the expertise we have. This will be used to update our strategic framework and in turn will give confidence and support to staff who have worked hard during the challenging time.

# Keighley Healthy Living Network

## Trustees' report (continued) for the year ended 31 March 2021

### Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 15<sup>th</sup> December 2021

Signed: P. N. Essher (Trustee)

Name: PAM ESSHER

# **Keighley Healthy Living Network**

## **Independent examiner's report to the trustees of Keighley Healthy Living Network**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 8 to 18.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Simon Bostrom FCIE

15 December 2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW



**Keighley Healthy Living Network**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income from:</b>					
Charitable activities	(2)	31,701	501,240	532,941	161,553
Other trading activities		7,861	-	7,861	44,558
Investments		90	-	90	780
<b>Total income</b>		<b>39,652</b>	<b>501,240</b>	<b>540,892</b>	<b>206,891</b>
<b>Expenditure on:</b>					
Charitable activities	(3)	41,229	218,476	259,705	218,783
		-			
<b>Total expenditure</b>		<b>41,229</b>	<b>218,476</b>	<b>259,705</b>	<b>218,783</b>
<b>Net income / (expenditure)</b>		<b>(1,577)</b>	<b>282,764</b>	<b>281,187</b>	<b>(11,892)</b>
<b>Transfers between funds</b>		<b>179,210</b>	<b>(179,210)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>177,633</b>	<b>103,554</b>	<b>281,187</b>	<b>(11,892)</b>
<b>Fund balances brought forward</b>		<b>77,054</b>	<b>44,776</b>	<b>121,830</b>	<b>133,722</b>
<b>Fund balances carried forward</b>	(4)	<b>254,687</b>	<b>148,330</b>	<b>403,017</b>	<b>121,830</b>

All incoming resources and resources expended derive from continuing activities.

# Keighley Healthy Living Network

## Balance sheet

as at 31 March 2021

		2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	(5)	175,709	-	175,709	618
<b>Total fixed assets</b>		<u>175,709</u>	<u>-</u>	<u>175,709</u>	<u>618</u>
<b>Current assets</b>					
Debtors and prepayments	(6)	30,513	23,171	53,684	7,746
Cash at bank and in hand	(7)	50,265	125,159	175,424	115,185
<b>Total current assets</b>		<u>80,778</u>	<u>148,330</u>	<u>229,108</u>	<u>122,931</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(8)	1,800	-	1,800	1,719
<b>Total current liabilities</b>		<u>1,800</u>	<u>-</u>	<u>1,800</u>	<u>1,719</u>
<b>Net current assets / (liabilities)</b>		<u>78,978</u>	<u>148,330</u>	<u>227,308</u>	<u>121,212</u>
<b>Net assets</b>		<u>254,687</u>	<u>148,330</u>	<u>403,017</u>	<u>121,830</u>
<b>Funds</b>					
Unrestricted funds		254,687	-	254,687	77,054
Restricted funds		-	148,330	148,330	44,776
<b>Total funds</b>		<u>254,687</u>	<u>148,330</u>	<u>403,017</u>	<u>121,830</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 15<sup>th</sup> December 2021

Signed: P.N. Essler (Trustee)

Name: PAM ESSLER

**Keighley Healthy Living Network**  
**Statement of cash flows**  
**for the year ended 31 March 2021**

	2021 £	2020 £
<b>Cash flows from operating activities:</b>		
<b>Net cash provided by (used in) operating activities</b>	<b>240,160</b>	<b>(5,409)</b>
<b>Cash flows from investing activities:</b>		
Dividends and interest	90	780
Purchase of tangible fixed assets	(180,011)	-
<b>Net cash provided by (used in) investing activities</b>	<b>(179,921)</b>	<b>780</b>
<b>Cash flows from financing activities:</b>		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
<b>Net cash provided by (used in) financing activities</b>	<b>-</b>	<b>-</b>
Change in cash and cash equivalents in the reporting period	60,239	(4,629)
Cash and cash equivalents at the beginning of the reporting period	115,185	119,814
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>175,424</b>	<b>115,185</b>
<b>Reconciliation of net movement in funds to net cash flow from operating activities</b>	<b>2021 £</b>	<b>2020 £</b>
Net movement in funds for the reporting period (as per the statement of financial activities)	281,187	(11,892)
Adjustments for:		
Depreciation charges	4,920	406
Dividends and interest from investments	(90)	(780)
(Increase) / decrease in debtors	(45,938)	7,285
Increase / (decrease) in creditors	81	(428)
<b>Net cash provided by (used in) operating activities</b>	<b>240,160</b>	<b>(5,409)</b>
<b>Analysis of cash and cash equivalents</b>	<b>2021 £</b>	<b>2020 £</b>
Cash in hand	149	988
Notice deposits (less than 30 days)	175,275	114,197
<b>Total cash and cash equivalents</b>	<b>175,424</b>	<b>115,185</b>

# **Keighley Healthy Living Network**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Leasehold property: 10 years straight line

Office furniture: 25% reducing balance

Fixtures and fittings: 25% reducing balance

Computer equipment: over 3 years straight line

# **Keighley Healthy Living Network**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies continued**

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

##### **Grants payable with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

##### **Grants payable without performance conditions**

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

# Keighley Healthy Living Network

## Notes to the accounts continued

for the year ended 31 March 2021

2 Charitable activities income	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford VCS Alliance	-	4,000	4,000	860
Community Action Bradford and Dist. (CABAD)	-	7,500	7,500	2,000
City of Bradford Met.District Council (CBMDC)	10,890	43,855	54,745	39,759
Clothworkers Foundation	-	30,000	30,000	-
Community First Yorkshire	-	1,500	1,500	-
Groundwork	-	500	500	-
HMRC Job Retention Scheme Grant	-	7,784	7,784	-
Keighley Town Council	-	8,828	8,828	-
Leeds Community Foundation	-	27,156	27,156	5,743
Lloyds Bank Foundation	-	38,014	38,014	32,811
Power to Change	20,000	135,000	155,000	-
The National Lottery Community Fund	-	53,057	53,057	39,757
Hainworth Wood Community Centre	-	7,310	7,310	-
Keighley Big Local	200	3,000	3,200	-
Modality Partnerships	-	43,830	43,830	2,155
NHS Wakefield CCG	-	49,902	49,902	-
Play Bradford	-	7,000	7,000	-
Project 6	-	5,517	5,517	5,517
The Leap	-	2,350	2,350	-
The Thornbury Centre	-	3,445	3,445	-
Transforming Lives for Good	-	1,880	1,880	-
Allan Clark	-	4,000	4,000	-
Bernard Sunley	-	5,000	5,000	-
Croft Cargo	-	1,000	1,000	-
Duke of Devonshire	-	3,000	3,000	-
Charities Aid Foundation	-	1,500	1,500	1,500
Asda Foundation	-	-	-	1,000
Greggs Foundation	-	-	-	1,890
Peoples Postcode Trust	-	-	-	11,966
Sovereign Health	-	-	-	2,470
Sport England	-	-	-	9,930
Other donations	611	5,312	5,923	4,195
	<u>31,701</u>	<u>501,240</u>	<u>532,941</u>	<u>161,553</u>

3 Charitable activities expenditure	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Staff costs	(9) 5,371	128,144	133,515	117,627
Project expenses	5,857	70,839	76,696	51,920
Administrative expenses	11,182	6,249	17,431	20,579
Premises costs	10,224	13,244	23,468	26,015
Depreciation	4,920	-	4,920	406
Grants payable	1,875	-	1,875	786
Independent examination	1,800	-	1,800	1,200
Bad debts	-	-	-	250
	<u>41,229</u>	<u>218,476</u>	<u>259,705</u>	<u>218,783</u>

# Keighley Healthy Living Network

## Notes to the accounts continued

for the year ended 31 March 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
CBMDC H&W Day Opportunities	1,351	29,102	29,038	-	1,415
Sport England	3,433	-	3,386	-	47
Young parents' emergency fund	1,160	-	78	-	1,082
Lloyds Bank Foundation	1,387	32,314	31,994	(1,200)	507
CBMDC Kickstart	5,456	-	1,350	-	4,106
National Lottery	18,189	53,057	50,267	(1,000)	19,979
Bradford VCS Alliance	110	-	110	-	-
Greggs Foundation	1,890	-	38	-	1,852
Sovereign Healthcare	2,240	-	75	-	2,165
KHL Building Fund	2,364	183,632	5,044	(177,010)	3,942
Modality	226	21,830	275	-	21,781
CBMDC Lion's den	2,089	9,063	5,675	-	5,477
BVCS Alliance Sunshine proj.	500	-	-	-	500
Peoples Postcode Trust	4,381	-	4,381	-	-
Healthy Heart (Act as One)	-	3,000	-	-	3,000
Healthy Holidays	-	21,838	22,101	-	(263)
Wakefield CCG/ Modality	-	22,000	2,765	-	19,235
Co-op Tackling Food Poverty	-	3,540	987	-	2,553
Integrated Communities Program	-	3,445	-	-	3,445
Play Bradford	-	4,500	4,398	-	102
Keighley Community Health Grants	-	23,315	11,582	-	11,733
CABAD Test & Trace	-	7,500	7,500	-	-
The Leap	-	2,350	1,488	-	862
WY&H Health Inequalities	-	49,902	8,692	-	41,210
Keighley Town Council	-	7,590	6,851	-	739
Lloyds React Fund (COVID)	-	5,700	3,163	-	2,537
Leeds Community Foundation	-	3,761	3,761	-	-
HMRC JRS	-	7,784	7,784	-	-
Groundwork	-	500	500	-	-
Project 6 (CCG)	-	5,517	5,193	-	324
	<u>44,776</u>	<u>501,240</u>	<u>218,476</u>	<u>(179,210)</u>	<u>148,330</u>

Fund name	Purpose of restriction
CBMDC H&W Day Opportunities	Towards older peoples activities including Living well, Connecting Communities and Skill share projects
Sport England	For the Keighley Come Dancing project – to promote dancing and encourage activity
Young parents' emergency fund	Donation to make funds available to young parents in need of assistance
Lloyds Bank Foundation	Young Parents project. The transfer relates to room hire.
CBMDC Kickstart	Funding from Bradford Council towards breastfeeding, healthy weight and young parents activities
National Lottery	Development of social groups to connect communities and reduce social isolation. The transfer relates to room hire.
Bradford VCS Alliance	Towards the Health Messages programme
Greggs Foundation	For the Bumps, Babies, Breastfeeding and Beyond project
Sovereign Healthcare	Towards young chef classes
KHL Building Fund	Funding from CABAD, CAF, CBMDC, Clothworkers Fdn, Power to Change, Bernard Sunley, Duke of Devonshire, Keighley Big Local along with other individual donations towards the purchase and refurbishment of Scott Street. The transfer relates to the purchase of the property for the general use of the charity.

# Keighley Healthy Living Network

## Notes to the accounts continued

### for the year ended 31 March 2021

#### 4 Restricted funds continued

Fund name	Purpose of restriction
Modality	Health coaching
CBMDC Lion's den	Towards the Lion's Den Shed project
BVCS Alliance Sunshine proj.	Towards the Sunshine Project
Peoples Postcode Trust	Preventing food poverty – cooking equipment scheme and cooking classes
Healthy Heart (Act as One)	Healthy Hearts Programme/Act As One
Healthy Holidays	Funding from HAFP and Leeds Community Foundation for Healthy Holidays
Wakefield CCG/ Modality	MSK Connect – a pilot health and care pathway for people with long term or evolving musculoskeletal conditions
Co-op Tackling Food Poverty	Cooking club for children
Integrated Communities Program	Integrated Communities Programme/Community Engagement Project
Play Bradford	Outdoor Play project
Keighley Community Health Grants	Lifestyle Change Programme
CABAD Test & Trace	Community Engagement re COVID-19
The Leap	Art engagement and consultation
WY&H Health Inequalities	Digital Inclusion – Digital Hubs
Keighley Town Council	COVID Response Digital Inclusion – Resources
Lloyds React Fund (COVID)	Additional funds to support KHL's response to COVID-19 crisis
Leeds Community Foundation	Extension to Healthy Holidays funding
HMRC JRS	Towards the cost of furloughed staff salaries
Groundwork	For food parcels which we gave to the Salvation Army to support their work
Project 6 (CCG)	Keighley Pathways

#### 5 Tangible assets

	Land and buildings	Office furniture	Fixtures and fittings	Computer equipment	Total
<u>Cost</u>			£	£	£
At 1 April 2020	-	10,665	598	4,777	16,040
Additions	177,010	-	-	3,001	180,011
At 31 March 2021	177,010	10,665	598	7,778	196,051
<u>Depreciation</u>					
At 1 April 2020	-	10,347	598	4,477	15,422
Charge for year	3,540	80	-	1,300	4,920
At 31 March 2021	3,540	10,427	598	5,777	20,342
<u>Net book value</u>					
At 31 March 2021	173,470	238	-	2,001	175,709
At 31 March 2020	-	318	-	300	618

#### Security over assets

The land and buildings includes the property at 13 Scott Street, Keighley. This property was purchased partly from funding provided by the Clothworkers Foundation and Power to Change. Whilst neither funder holds a legal charge on the property, the terms of the Power to Change funding do not permit the sale or transfer of the asset without prior consent. The position will be monitored by the funder up to ten years from the purchase.



# Keighley Healthy Living Network

## Notes to the accounts continued

### for the year ended 31 March 2021

<b>6 Debtors and prepayments</b>	2021	2020
	£	£
Debtors	53,258	6,072
Prepayments	426	1,674
	<u>53,684</u>	<u>7,746</u>
<b>7 Cash at bank and in hand</b>	2021	2020
	£	£
Cash at bank	175,275	114,197
Cash in hand	149	988
	<u>175,424</u>	<u>115,185</u>
<b>8 Creditors and accruals</b>	2021	2020
	£	£
Creditors	-	-
Accruals	1,800	1,719
	<u>1,800</u>	<u>1,719</u>
<b>9 Staff costs and numbers</b>	2021	2020
	£	£
Gross salaries	122,252	110,942
Social security costs	8,256	3,720
Pensions	2,022	2,129
Payroll charges	985	836
	<u>133,515</u>	<u>117,627</u>

The average number employees during the year was 6.7, being an average of 4.3 full time equivalent (2020: 8.7, 4.1 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2021	2020
	£	£
Costs of the scheme to the charity for the year	2,022	2,129
Amount of any contributions outstanding at the year end	-	-

#### 10 Related party transactions

##### Trustee expenses

During the year 1 trustee was paid a total of £11 in respect of travel (previous year: £nil).

##### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

##### Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits of the key management personnel of the charity were £34,457 (previous year: £30,879).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

**Keighley Healthy Living Network**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

**11 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2021	2020
	£	£
Within one year	864	869
In the second to fifth years inclusive	144	1,014
Over five years from the balance sheet date	-	-
	<u>1,008</u>	<u>1,883</u>

**12 Contingent assets**

During the year an insurance claim was submitted by the charity in relation to losses due to the Covid pandemic. The original claim was for approximately £30,000. A lower amount has been offered but the claim was still in the process of being negotiated at the date of approval of the accounts and therefore has not been adjusted for.

# Keighley Healthy Living Network

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income</b>						
Charitable activities	31,701	3,119	501,240	158,434	532,941	161,553
Other trading activities	7,861	42,302	-	2,256	7,861	44,558
Investments	90	780	-	-	90	780
<b>Total income</b>	<b>39,652</b>	<b>46,201</b>	<b>501,240</b>	<b>160,690</b>	<b>540,892</b>	<b>206,891</b>
<b>Expenditure</b>						
Charitable activities	41,229	46,811	218,476	171,972	259,705	218,783
<b>Total expenditure</b>	<b>41,229</b>	<b>46,811</b>	<b>218,476</b>	<b>171,972</b>	<b>259,705</b>	<b>218,783</b>
<b>Net income / (expenditure)</b>	<b>(1,577)</b>	<b>(610)</b>	<b>282,764</b>	<b>(11,282)</b>	<b>281,187</b>	<b>(11,892)</b>
<b>Transfers between funds</b>	<b>179,210</b>	<b>-</b>	<b>(179,210)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>177,633</b>	<b>(610)</b>	<b>103,554</b>	<b>(11,282)</b>	<b>281,187</b>	<b>(11,892)</b>
<b>Fund balances brought forward</b>	<b>77,054</b>	<b>77,664</b>	<b>44,776</b>	<b>56,058</b>	<b>121,830</b>	<b>133,722</b>
<b>Fund balances carried forward</b>	<b>254,687</b>	<b>77,054</b>	<b>148,330</b>	<b>44,776</b>	<b>403,017</b>	<b>121,830</b>