(Company number 04181224)

# **BH Community UK**

(A company limited by guarantee)

# Trustees' annual report (including Directors' report) for the period from 1 April 2021 to 31 March 2022

Charity number 1099850 Company number 04181224



(Company number 04181224)

#### Director's report for the period 1 April 2021 to 31 March 2022

#### Objectives and activities

#### **Purposes and Aims**

Our charity's purposes, as set out in the objects contained in the company's memorandum of association and as stated on the Charities Commission's website, are:

- to provide relief for all people from Bosnia and Herzegovina and their dependants in the United Kingdom and overseas, who are in conditions of need, hardship or in distress and are in necessitous circumstances.
- to preserve and protect the physical and psychological health of such people and their families.
- to advance the education and the training of such people and their dependants in need thereof to enable them advance in life and assist in their settlement within their adopted countries of residence.
- for the public benefit in London and in particular for the benefit of those members of the
  public who are refugees from Bosnia and Herzegovina by providing such persons with
  free and confidential advice, assistance, representation, counselling, translating and
  interpreting services in matters of asylum, immigration, money debts, welfare benefits,
  housing, health, education, training and employment and by providing and assisting in
  the provision of facilities for recreation and leisure-time occupation in the interest of
  social welfare and with the objects of improving the conditions of life of those persons
  for whom the facilities are provided.

Within the above broader scope, and still depending on limited available financial resources, the trustees have again concentrated on the following core activities:

- education of children.
- reduction/elimination of the sense of isolation amongst the members of the community, especially the elderly.
- development of voluntarism as a means of strengthening the community and the personal feeling of 'having a purpose'.

#### **Summary of Activities**

The Bosnian Supplementary School has successfully continued with its work. The school covers the ages from 6/7 to 15. The lessons/sessions were held at an online program due to a lockdown caused by a global pandemic, and the main events at the premises of The Abbey Centre at 34 Great Smith Street, Westminster, London, SW1P 3BU and at the Embassy of Bosnia and Herzegovina in London.

Since the beginning of the global epidemic, the transformation to online learning and lecturing has been successfully implemented. The well-established curriculum and the teacher's plan have been adjusted to the new way of learning. The transformation to the online curriculum was a significant change for us and an additional inspiration in which we all showed the ability to adapt to new challenges. We have participated in debates and ceremonies of online programs of other organizations in the UK and run a few activities important for the local community during the year. We occasionally visited the classrooms (The Abbey Centre) and

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organised live ceremonies (Embassy of Bosnia and Hercegovina), marked national dates from our homeland, maintained good quality teaching standards, and kept the steady number of children in the school.

We are particularly excited about organising these, currently, online none-curriculum activities as they will enable us to reach a broader community in the future. We will aim to partially continue with these activities in future until better circumstances allow return fully back to the classroom.

We are incredibly proud of our volunteers for contributing to the organization through different activities. Volunteers gave guidance and helped with the online and classroom activities, especially in the ceremonial programs, and actively participated in planned annual activities and festivities.

The children of older ages (7/8-15) follow an established curriculum for Bosnian Supplementary Schools. This covers language and literature (reading and writing), history, geography and cultural heritage through music and reading. We successfully maintained two separate groups, one for ages 7/8 to 10/11 and one for ages 11-15, which maintained good levels of discipline and learning, and provided more volunteering opportunities than would otherwise be the case.

In addition to standard regular classes, the children, their parents, volunteers and members of the wider community took part in the following online and classroom events:

- Celebrating the Statehood Day of Bosnia and Herzegovina, ceremonial program with recitations, drama, music and artistic activities. The celebration took place live at The Abbey Community Centre, Westminster, where BH Embassy employees and BH community representatives in the UK participated.
- Marking the anniversary of Independence Day 1<sup>st</sup> of March of Bosnia and Hercegovina and International Women's Day 8<sup>th</sup> of March at The Abbey Community Centre, Westminster. The children participated in a live stage program with their parents and broader community members and performed recitations, dramas, poems and songs. In addition, the music band performed National Anthem and other songs with ceremony attendees; teachers, parents and community members.
- "12 Days of Peace" World Peace Day BiH Culture Evening at the BiH Embassy in London We celebrated the World Peace Day and contribute to the BH diplomatic campaign 12 Days of Peace event opened by Ambassador Vanja Filipovic, surrounded by the children's choir of the BH Supplementary School London, with a warm welcome speech, emphasizing the importance of the BH community in the UK. In the event Bosnian community speakers from different walks of life and different cities told their stories, shared their tangible learnings and ideas drawn from their experiences in the fields of education, innovation, music, and peacebuilding. The children gave their literary and artistic contributions by emphasizing the peace message, so the embassy and community were pleased and proud of the event.
- Annual gathering of Bosnian Supplementary Schools in UK which was held online in June 2021 – where the children performed songs, read texts and took part in debating.

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- Marking the anniversary of the Srebrenica genocide, online program Remembrance of Srebrenica, and participated in the UK national day of commemorations. The members of the BH Community UK (including all of its some of its trustees) took part in a number of events organised by Remembering Srebrenica.
- London Regional Peace Walk Remembering Srebrenica (the route started from Liberal Jewish Synagogue, St Johns Wood, North London and ended up at Portobello Market, West London) to Walk in solidarity with the survivors of the genocide, BH Community Champions across the UK have organised Peace Walks, which mirror the "Mars Mira" walk which takes place annually from Tuzla to Srebrenica.
- Fund raising events and other school celebrations where the children demonstrated what they learned in school.

The activities were the joint and comprehensive contribution of the whole community, a vital contribution to the socialising and well-being of each community member during the pandemic and post pandemic time. The transition to the online program and going back to the classroom is an essential milestone for preserving our community. Members have shown interest in further projects and are fully engaged.

The trustees and volunteers managed the established online program well and 'spread the word about the gradually coming back to classroom' amongst the community members and invited them, especially the elderly, to participate in classroom celebrations.

The purpose of these is to keep bringing people together, in that way, breaking the sense of isolation during the Covid19 lockdown that has abruptly changed life last year. We are keen to break through this, bringing the people to classroom and get more publicly engaged at The Abbey Community Centre and ensure that those without extended families in London, especially the elderly whose spouse has passed away, don't suffer from loneliness and isolation.

We continued with the more realistic plan of 27 sessions for the period covered by this report. This seems to work well with the parents and kids as well as the volunteers and is sufficient to maintain both, BH Community UK and the Bosnian Supplementary School.

Despite difficulties that we went through, however, we overall managed to continuously pursue the new activities, maintain and nurture a community for the benefit of all.

#### **Public Benefit**

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit

(https://www.gov.uk/government/publications/public-benefit-the-public-benefit-requirement-pb1/public-benefit-the-public-benefit-requirement#part-2-what-for-the-public-benefit-means) when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set, with a reference to the current financial status of the charity.

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#### Achievements and performance

The Bosnian Supplementary School has served 26 children in the period being reported. The children continue to build self-confidence and new friendships.

Over 350 friends and other community members, many of whom are elderly, have attend the online and classroom activities and established, often lasting, social relationships.

As stated earlier in the report, our volunteers have made immense contribution. Without them the supplementary school would not be able to continue with its work.

In the opinion of the trustees, all of the above have resulted in a significant reduction in the sense of isolation and loneliness amongst the community members.

#### Financial review

BH Community UK started the financial year with the total current assets of £4805 (all unrestricted funds, cash at bank and on hand) and ended the year with £5258 (all unrestricted funds, cash at bank and on hand).

The maintenance of the level of available funds, and a slight increase, compared to the end of the previous year was mainly due to the Charity continuing to rely on the online methods to deliver its services. The Charity hired rooms on only few occasions which reduced those costs significantly comparing to pre-Covid period.

Donations from the community and corporate donations increased significantly from £2415 in 2022-21 to £3990 in 2021-22.

The funds collected through easyfundraising and Amazon Smile more than doubled to £241 in 2021-22. The Charity aims to promote this kind of fund raising.

The Charity spent £3808 in total, with the following being the most significant items of expenditure:

- Professional teaching services (£2570)
- Purchase of a projector (£677)

#### Principal Funding Sources

The principal funding sources for the charity are:

- Community donations. Members of the community donated £3740.
- Corporate donations. £250 donated by a single company.
- £241 was raised through easyfundraising and Amazon Smile.

#### Reserves Policy

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to cover for full 6 months of core expenditure (room hire, volunteer expenses and professional teaching services). With the anticipated expenditure levels, which will be significantly reduced with the move into 'online', the trustees believe that the currently available reserves will comfortably

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cover the costs over the next 6 months.

While this is good news, it is worth noting that maintaining this level of cover going forward is going to be challenging without securing major funding from a single significant source e.g. a sizable charitable or corporate donation.

#### **Going Concern**

The dependency of the charity on donations represents the main risk to it continuing as a going concern. However, those donations are what often enabled us to continue with our work in the past. The trustees believe that there is enough interest in the community to ensure funding for the core costs between 1st of April 2022 and 31st of March 2023.

#### Structure, Governance and Management

#### **Governing Document**

The organisation is a charitable company limited by guarantee and not having share capital, incorporated on 16 March 2001 and registered as a charity on 6 October 2013. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. In the event of the company being wound up, all its assets, after debts and liabilities have been satisfied, will be given to some other charity or charities with similar objectives determined by the member prior to winding up.

#### Recruitment and Appointment of Directors/Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as directors. Under the requirements of the Memorandum and Articles of Association directors are retired by rotation. The retiring directors are those who have been longest in the office since their last election or appointment. Directors retiring by rotation are eligible for re-election. New directors, who are not retiring directors eligible for re-election, can be elected following recommendation by a serving director or by a member giving a written notice of recommendation.

All directors/trustees give their time voluntarily and receive no salary or benefits from the charity.

Mr H Duratovic resigned as trustee in March 2022.

#### Trustee Induction and Training

New trustees undergo an induction day to brief them of their legal obligations under the charity and company laws, the content of the governing document, the decision-making process, the business plan and recent achievements and financial performance of the charity. During the induction day they meet other trustees and volunteers. The trustees are encouraged to attend appropriate external training events.

#### Reference and Administrative Information

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Charity name:

**BH Community UK** 

Charity registration number:

1099850

Company registration number:

04181224

Registered office address:

115 Highdown, Worcester Park, Surrey, KT4 7JD.

Operational address:

The Abbey Centre, 34 Great Smith Street,

Westminster, London, SW1P 3BU.

Directors/trustees:

Ms M Orucevic

Mr M Jakupovic

Accountants:

None

Auditors:

None

Solicitors:

None

Bankers:

Barclays Bank plc, 2 Victoria Street, SW1H 0ND.

The company has taken advantage of the small companies' exemption in preparing the report above.

Approved by the directors/trustees on 18/06/2022 and signed on their behalf by:

Mediha Orucevic (Director/Trustee)

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### Annual accounts for the period 1 April 2021 to 31 March 2021

# Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds 2022	Restricted income funds 2022	Endowment funds 2022	Total funds 2022 £	Prior year total funds 2021 £
Income (Note 3)		F01	F02	F03	F04	F05
Income and endowments from:						
Donations and legacies	S01	3,990		<u> </u>	3,990	2,415
Charitable activities	S02	-	-	-	_	
Other trading activities	S03	30	-	-	30	-
Investments	S04	-			-	
Separate material item of income	S05	-	+	-	-	•
Other	S06	241	•		241	106
Total	S07	4,261	•	•	4,261	2,521
Expenditure (Notes 4 and 5)						
Expenditure on:						
Raising funds	S08	-	-	-	•	•
Charitable activities	509	3,068	<del>-</del>	-	3,068	2,200
Separate material expense item	S10	677	-	-	677	-
Other	S11	63	•	_	63	73
Total	S12	3,808		-	3,808	2,273
Net income/(expenditure) before tax						
for the reporting period	513	453	-	-	453	248
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax						
before investment gains/(losses)	<sub>.</sub> S15	453	•	-	453	248
Net gains/(losses) on investments	S16	_	_		_	_
Net income/(expenditure)	S17	453	-	ı	453	248
Extraordinary items	S18	-	-	<del>-</del>	-	
Transfers between funds	S19	•	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the						
charity's own use	S20	-	-	-	-	•
Other gains/(losses)	S21	462	-	-	452	2/0
Net movement in funds	S22	453		-	453	248
Reconciliation of funds:						
Total funds brought forward	523	4,805	-	•	4,805	4,557
Total funds carried forward	S24	5.258	-		5,258	4.805

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Section B Balance sheet as at 31 March 2022							
	Guidance Note		Restricted income	Endowment funds 2022		Total last year 2021 £	
Fixed assets	•	F01	F02	F03	F04	F05	
Intangible assets	B01	-	-	-	_	-	
Tangible assets	B02		-		-	-	
Heritage assets	B03	-	-	-	_	-	
Investments	B04	-	-	-			
Total fixed assets	B05		-			-	
Current assets							
Stocks	B06	-	_	-	-	-	
Debtors	B07	-	-	-	-	•	
Investments	B08	-	<u>.</u>	_	-	_	
Cash at bank and in hand (Note 6)	B09	5,258	-	-	5,258	4,805	
Total current assets	B10	5,258		-	5,258	4,805	
Creditors: amounts falling due							
within one year	B11		-	- 1		-	
Net current assets/(liabilities)	B12	5,258	-		5,258	4,805	
Total assets less current liabilities	B13	5,258	-	-	5,258	4,805	
Creditors: amounts falling due							
after one year	B14		-	-	-	-	
Provisions for liabilities	B15	-	-	<u> </u>	-	-	
Total net assets or liabilities Funds of the Charity	B16	5,258	-	-	5,258	4,805	
Endowment funds	B17	-			-		
Restricted income funds	B18		-		-	-	
Unrestricted funds	B19	5,258		· -	5,258	4,805	
Revaluation reserve	B20			†	-		
Fair value reserve	B21						
Total funds	B22	5,258	-	- 1	5,258	4,805	

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The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the directors/trustees on 18/06/2022 and signed on their behalf by:

Mediha Orucevic (Director/Trustee)

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#### Section C Notes to the accounts

#### Note 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the following:

- the accounting policies set out in notes to the accounts,
- · the charity's governing document,
- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 including the Amendments to Accounting and Reporting by Charities (Bulletin 1),
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102),
- · the Charities Act 2011 and,
- the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

#### 1.2 Going concern

The financial statements have been prepared on the going concern basis which assumes that the charity will continue to operate for the foreseeable future. Our current reserves coupled with scaling down of services if necessary and increase of the unpaid voluntary work should allow the charity to continue operating for 12 months and until new funding is secured.

However, as the charity is totally dependent on donations from large donors and the community, in the event that those donations stop the charity will cease to operate. At the time of writing of this report there are no indications of new larger donations. Hence, the trustees are in constant communication with the members of the community to secure new donations and are applying for grants from larger charitable organisations.

#### 1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

#### 1.5 Material prior year errors

No material prior year errors have been identified in the reporting period.

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# Section C Notes to the accounts (cont)

Note 2	Accounting policies
2.1 INCOME Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Government grants	The charity has not received government grants in the reporting period.
Tax reclaims on donations and gifts	The Charity is not registered for Gift Aid and, as result, reclaims no tax on any donations.
Donated goods	No goods have been donated to the charity in the reporting period.
Donated services and facilities	No services and facilities have been donated to the charity during the reporting period.
Support costs	The charity has not incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. No membership subscription gives a member the right to buy services or other benefits from the charity.

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# Section C Notes to the accounts (cont)

Note 2

**Accounting policies** 

#### 2.2 EXPENDITURE AND LIABILITIES

Liabilities are recognised where it is more likely than not that there is a

legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with

reasonable certainty.

Governance and support costs

Liability recognition

There have been no support costs in the reporting period. All support has been done purely on the voluntary basis and with a strong link to the

main charitable activity (the supplementary school) so it is impossible to

allocate any cost to it.

Redundancy cost

The charity does not have any employees and has therefore not made

any redundancy payments during the reporting period.

**Deferred income** No material item of deferred income has been included in the accounts.

Currently the charity has no creditors. The volunteers are paid expenses but there is no contractual obligation to do so and the payment of those is dependent on the volunteer submitting the expenses claim. This means that volunteers are sometimes paid expenses long after

providing their volunteer service to the charity.

Provisions for liabilities

**Creditors** 

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to

settle the obligation at the reporting date

2.3 ASSETS

**Fixed assets** The charity has no fixed assets of any value.

**Heritage assets** The charity has no heritage assets.

**Investments** The charity has no investments.

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Section		notes to	the accou	nts		(cont)
Note 3	Income Analysis of income	Unrestricted funds 2022	Restricted income funds 2022	Endowment funds 2022	Total funds 2022 £	Total funds 2021 £
Donations	Donation - community	3,740	-	-	3,740	75
and legacies:	Donation – Flexewebs Ltd	250			250	
	Donation - Charities Trust					
	(Deutsche Bank)	-	-	-	-	1,000
	Donation - Bamnova					
	Capital	-	-		-	66
	Total	3,990	-	-	3,990	2,41
Charitable		_				
activities:		•	_	-	_	
	Other	-		<del></del>		
	Total		-		<del>                                     </del>	
_	Sale of T-shirts	30	-	-	30	
activities:		-	-	-	-	-
	Other		-	-	-	
	Total	30	-	•	30	
Income from	Interest income	•	_	-	- 1	
investments:	Dividend income	-		-	-	
invesunencs.	Rental and leasing income	-	_	•		-
	Other	-	-	-	-	
	Total	-	-	-	-	
C			_			
Separate					<del></del>	<u>·</u>
material item					· · · · · · · · · · · · · · · · · · ·	
of income			-	-		
	Total	<u> </u>		-		
Other:	Conversion of endowment				-	
	Gain on disposal of a					
	tangible fixed asset held					
	for charity's own use			-	-	
	Gain on disposal of a					···
	programme related	ł	ł	' .		
	investment			-		
	Royalties from the					
	exploitation of intellectual					
	property rights			-		<u> </u>
	Other	241		-	241	100
	Total	241			241	106
TOTAL INCOM	i <u>E</u>	4,261	-	-	4,261	2,521

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Section C No	otes to the accounts				(	cont)
Note 4	Expenditure					•
	Analysis of expenditure	Unrestricted funds 2022	Restricted income funds 2022	Endowment funds 2022	Total funds 2022 £	Prior year 2021 £
Expenditure	Room hire	150	_	-	150	_
on charitable	Project materials	-	-	-		-
activities	Teaching Services	2,570	-	-	2,570	-
	Volunteer expenses	206	-	•	206	556
	Professional teaching services	_	_	•		980
	Refreshments	142	_	-	142	-
	Laptop purchase donation		-	_		664
	Event	-		-		-
Total	expenditure on charitable activities	3,068	-	-	3,068	2,200
Separate	Projector purchase	677	_	-	677	_
material item of expense		-	-		•	
or expense		<del>-</del>	<u>-</u>			
	<u> </u>	-		-	-	
	Total	677	-		677	
Other	Companies House cost of Annual Return Bank charges	13	-	-	13	-
		50	-		50	<del>_</del>
	Mailing costs and bank fees	-	-	-	-	73
	Total other expenditure	63	-	-	63	73
TOTAL EXPEN	IDITURE	3,808		- 1	3,808	2,273

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Section C Notes to the accounts		(cont)
Note 5 Cash at bank and in hand		
	This year 2022	Last year 2021
Short term cash investments (less than 3 months maturity date)	£	£
Short term deposits	-	-
Cash at bank and on hand	5,258	4,805
Other	-	1
Total	5,258	4,805