



Registered number 4176823

#### Elstow Road Management Co. Limited

Report and Accounts

31 December 2004

A Company Limited By Guarantee

**Thomas David** 

**Chartered Accountants** 



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## Elstow Road Management Co. Limited Company Information

#### **Directors**

Miss S J King K A Robbins M J Weeden

#### Secretary

Hertford Company Secretaries Limited

#### **Auditors**

Thomas David Mercer House 10 Watermark Way Hertford Hertfordshire SG13 7TZ

#### Registered office

Belcon House Essex Road Hoddesdon Hertfordshire EN11 0DR

#### Registered number

4176823

### Elstow Road Management Co. Limited Directors' Report

The directors present their report and accounts for the year ended 31 December 2004.

#### **Principal activities**

The company's principal activity during the year continued to be the management and administration, on a non profit making basis, of the communal areas relating to the development on behalf of the property owners, lesses or tennants.

#### **Directors**

The directors in office in the year were as follows:

Miss S J King K A Robbins M J Weeden (appointed 26/10/04)

The company is limited by guarantee and has no share capital.

#### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

A resolution to reappoint Thomas David as auditors will be put to the member at the Annual General Meeting.

#### Small company special provisions

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on 3/(2/6)

Director

KENNETH ROBBINS.

#### Elstow Road Management Co. Limited

### Independent auditors' report to the shareholder of Elstow Road Management Co. Limited

We have audited the accounts of Elstow Road Management Co. Limited for the year ended 31/12/04 which comprise pages 5 to 7. These accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the accounts in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the accounts, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Elstow Road Management Co. Limited

#### Opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31/12/04 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Thomas David Registered auditors

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Mercer House 10 Watermark Way Hertford Hertfordshire SG13 7TZ

# Elstow Road Management Co. Limited Profit and Loss Account for the year ended 31 December 2004

	Notes	2004 £	2003 £
Income		34,930	33,119
General expenses		(25,564)	(25,017)
Operating profit	2	9,366	8,102
Interest receivable		242	144
Profit on ordinary activities before taxation		9,608	8,246
Tax on profit on ordinary activities		-	-
Profit for the financial year		9,608	8,246
	_		
Retained profit for the financial year	5	9,608	8,246

## Elstow Road Management Co. Limited Balance Sheet as at 31 December 2004

	Notes		2004 £		2003 £
Current assets			~		~
Debtors	3	6,289		4,784	
Cash at bank and in hand		31,705		23,768	
		37,994	<del>-</del> -	28,552	
Creditors: amounts falling due					
within one year	4	(6,503)		(6,669)	
Net current assets	_		31,491		21,883
Net assets			31,491	_	21,883
Represented by:					
Profit and loss account	5		31,491		21,883
Participators' funds			31,491	-	21,883

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

Kennett Pall & Karnieth Robbinis.

Director

Approved by the board on % 1405

## Elstow Road Management Co. Limited Notes to the Accounts for the year ended 31 December 2004

#### 1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents Maintenance Charges Receivables in respect of communal expenditure in the ordinary course of business. Value Added Tax is not charged thereon.

2	Operating profit	2004 £	2003 £
	This is stated after charging:	£.	τ.
	Auditors' remuneration	176	<del>-</del>
3	Debtors	2004 £	2003 £
	Service charges in arrears Other debtors	5,522 767	3,993 791
		6,289	4,784
4	Creditors: amounts falling due within one year	2004 €	2003 £
	Sevice charges in advance Other creditors	1,354 5,149	362 6,307
		6,503	6,669
5	Profit and loss account	2004 £	2003 £
	At 1 January Retained profit	21,883 9,608	13,637 8,246
	At 31 December	31,491	21,883