



**Companies House**

— for the record —

Company Name

# CONVEYANCING DIRECT LIMITED 363s Annual Return

Company Type

**Private Company Limited By Shares**

Company Number

**4152278**

Information extracted from  
Companies House records on  
11th January 2003

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



A26  
COMPANIES HOUSE

0652  
05/03/03

## Section 1: Company details

Ref: 4152278/03/10

### Current details

### Amended details

<p>&gt; Registered Office Address</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p><b>The Bailey</b> <b>Skipton</b> <b>North Yorkshire</b> <b>BD23 1DN</b></p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>																																				
<p>&gt; Register of Members</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p><b>Address where the Register is held</b></p> <p><b>At Registered Office</b></p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>																																				
<p>&gt; Register of Debenture Holders</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p><b>Not Applicable</b></p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>																																				
<p>&gt; Principal Business Activities</p> <p><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p> <p>&gt; Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</p>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>7411</b></td> <td><b>Legal activities</b></td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	<b>7411</b>	<b>Legal activities</b>															<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description																
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## Section 2: Details of Officers of the Company

## Current details

## Amended details

> **Company Secretary**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Company Secretary must be notified on form 288.

**Name**

Dinah SUGDEN

**Address**

5 Ellis Close  
Hastings  
East Sussex  
TN34 1RB

**Name**

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

**Address**

UK Postcode    \_ \_ \_ \_ \_  
Date of change    \_ \_ / \_ \_ / \_ \_ \_ \_  
Date Dinah SUGDEN  
ceased to be secretary (if applicable)  
                          \_ \_ / \_ \_ / \_ \_ \_ \_

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

**Name**

Michael Stephen DAY FSVA IRRV

**Address**

Woodend 38 Ashlea Road  
Chalfont St Peter  
Gerrards Cross  
Buckinghamshire  
SL9 8NY

**Date of birth** 17/05/1959

**Nationality** British

**Occupation** Direc Of It Mrktg  
&Conveyanci

**Name**

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

**Address**

UK Postcode    \_ \_ \_ \_ \_  
Date of birth    \_ \_ / \_ \_ / \_ \_ \_ \_  
Nationality    \_ \_ \_ \_ \_  
Occupation    \_ \_ \_ \_ \_  
Date of change    \_ \_ / \_ \_ / \_ \_ \_ \_  
Date Michael Stephen DAY FSVA IRRV  
ceased to be director (if applicable)  
                          \_ \_ / \_ \_ / \_ \_ \_ \_

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>Reginald Stephen SHIPPERLEY</b>  <b>Address</b> <b>Home Farm</b> <b>Waterstock</b> <b>Oxford</b> <b>Oxfordshire</b> <b>OX33 1JU</b>  <b>Date of birth</b> 31/10/1958  <b>Nationality</b> British  <b>Occupation</b> Chief Executive	<b>Name</b> <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> <hr/> <hr/> <hr/> <b>UK Postcode</b> _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____  <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Reginald Stephen SHIPPERLEY ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>Richard Morris SMITH</b>  <b>Address</b> <b>21 Gorselands</b> <b>Sedlescombe</b> <b>Battle</b> <b>East Sussex</b> <b>TN33 0PT</b>  <b>Date of birth</b> 18/12/1948  <b>Nationality</b> British  <b>Occupation</b> Solicitor	<b>Name</b> <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> <hr/> <hr/> <hr/> <b>UK Postcode</b> _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____  <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Richard Morris SMITH ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

## &gt; Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

## Current details

Name  
Dinah SUGDEN

Address  
5 Ellis Close  
Hastings  
East Sussex  
TN34 1RB

Date of birth 20/10/1949

Nationality British

Occupation Solicitor

## Amended details

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_ \_ \_ \_ \_

Occupation \_ \_ \_ \_ \_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Dinah SUGDEN ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> <b>Ordinary</b> <b>Nominal value of each share</b> <b>£1.00</b> <b>Number of shares issued</b> <b>1</b> <b>Aggregate Nominal Value of issued shares</b> <b>£1.00</b>	<b>Class of share</b>  <b>Nominal value of each share</b>  <b>Number of shares issued</b>  <b>Aggregate Nominal Value of issued shares</b>  
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> <b>1</b> <b>Total Nominal value of shares issued</b> <b>£1.00</b>	<b>Total number of shares issued</b>  <b>Total Nominal value of shares issued</b>  
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder</b> <b>Name</b> Richard Morris SMITH		<b>Name</b> CONNELLS LTD		<b>Shares transferred by</b> Richard Morris SMITH		
<b>Address</b> 21 Corselands Sedlescombe Battle East Sussex TN33 0PT		<b>Address</b> <del>11/20/01</del> THE BAILEY, SKIPTON, N. YORKS <del>BD</del>				
<b>UK Postcode</b> BD23 1DN		<b>UK Postcode</b> BD23 1DN				
<b>Shares held</b> <b>Class</b> Ordinary		<b>Shares held</b> <b>Class</b> Ordinary		<b>Class</b> O/D.		
<b>Number</b> 1		<b>Number</b> 1		<b>Number</b> 1		
				<b>Date of transfer</b> 30/04/2002		
				--/--/----		

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>DINAH SUGDEN</u> Address <u>SELLIS CLOSE</u> <u>HASTINGS</u> <u>E. SUSSEX</u> UK Postcode <u>T N 3 4 1 R B.</u>	1 ORDINARY ISSUED 30/4/02.	1 ORDINARY	30/4/02
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



Companies House

— for the record —

**363s Annual Return Declaration**

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

**1. Declaration**

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

*[Handwritten Signature]*  
(Director / Secretary)

Date

04 / 03 / 2003

*This date must not be earlier than the return date at 2 below*

**What to do now**

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

**2. Date of this return**

- ☐ This AR is made up to 1/2/2003
- If you are making this return up to an earlier date, please give the date here

\_ \_ / \_ \_ / \_ \_ \_ \_

*Note: The form must be delivered to CH within 28 days of this date*

**3. Date of next return**

- ☐ If you wish to change your next return to a date earlier than **1st February 2004** please give the new date here:

\_ \_ / \_ \_ / \_ \_ \_ \_

**4. Where to send this form**

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

**Contact Address**

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

MORIAN GILL

Telephone number inc code

01525 218530

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DX number if applicable

\_ \_ \_ \_ \_

DX exchange

Postcode

\_ \_ \_ \_ \_



# List of past and present shareholders Schedule to form 363a

CHFP000

Company Number K4152278

Company Name in full ✓ CONVEYANCING DIRECT LTD

- Changes to shareholders particulars or details of the amount of stock or shares transferred must be completed each year
- You must provide a "full list" of all the company shareholders on:
  - The company's first annual return following incorporation;
  - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

Shareholders' details	Class and number of shares or amount of stock held	Shares or amount of stock transferred (if appropriate)	
		Class and number of shares or amount of stock transferred	Date of registration of transfer
Name <u>RICHARD MORRIS SMITH</u> Address <u>21 GORSELANDS</u> <u>SEDES COMBE, BATTLE</u> <u>EAST SUSSEX</u> UK Postcode <u>TN33 0PT</u>			<u>30/4/02</u>
Name <u>DINAH SUGDEN</u> Address <u>5 ELLIS CLOSE</u> <u>HASTINGS</u> <u>EAST SUSSEX</u> UK Postcode <u>TN34 1RB</u>	<u>1 ORDINARY</u> <u>ISSUED</u> <u>30/4/02</u>	<u>1 ORDINARY</u>	<u>30/4/02</u>
Name <u>CONVEYANCING DIRECT LTD</u> Address <u>THE BAILEY</u> <u>SKIPTON</u> <u>NORTH YORKSHIRE</u> UK Postcode <u>BD23 1DN</u>	<u>2 ORDINARY</u>	<u>2 ORDINARY</u>	<u>30/4/02</u>

# List of past and present shareholders (Continued)

Company Number \_\_\_\_\_

Shareholders' details	Class and number of shares or amount of stock held	Shares or amount of stock transferred <i>(if appropriate)</i>	Class and number of shares or amount of stock transferred Date of registration of transfer
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			

Company Number 4152278Company Name in full CONVEYANCING DIRECT LTD

\* Voluntary details.

**Company Secretary**

(Please photocopy this area to provide details of joint secretaries).

If a partnership give the names and addresses of the partners or the name of the partnership and office address.

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Address ††

☐

Details of a new company secretary must be notified on form 288a.

Name \* Style / Title

MS

Forename(s)

DINAH

Surname

SUGDEN

Post town

HASTINGS

County / Region

EAST SUSSEX

UK Postcode

TN34 1LR

Country

**Directors**

Please list directors in alphabetical order.

**Directors** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

Name \* Style / Title

Day Month Year

Date of birth

  /  /  

Forename(s)

Surname

Address ††

☐

Post town

County / Region

UK Postcode

Country

Nationality

Business occupation

## Directors

Details of new directors must be notified on form 288a

Please list directors in alphabetical order.

**Directors** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Name	* Style / Title			
		Day	Month	Year
Date of birth		/ / / /		
Forename(s)				
Surname				
Address ††				
Post town				
County / Region		UK Postcode	/ / / /	
Country		Nationality		
Business occupation				

\* Voluntary details.

**Directors** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

Name	* Style / Title			
		Day	Month	Year
Date of birth		/ / / /		
Forename(s)				
Surname				
Address ††				
Post town				
County / Region		UK Postcode	/ / / /	
Country		Nationality		
Business occupation				