

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**FINANCIAL STATEMENTS**  
**31 MARCH 2013**

Charity No: 1087917



**GROUNDWORK SOUTH TEES  
COMPANY LIMITED BY GUARANTEE  
YEAR ENDED 31 MARCH 2013**

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**GROUNDWORK SOUTH TEES  
COMPANY LIMITED BY GUARANTEE**

**YEAR ENDED 31 MARCH 2013**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

**The board of trustees**

J Goodchild  
M J Clarke  
A Barber  
Professor G Street  
Dr M Fishpool  
M Wood  
M Pickering  
K McAuley  
Councillor O Peters  
Councillor J Walker  
Councillor P Thompson

**Company secretary**

AJ Wentworth

**Registered office**

Linthorpe Cemetery Lodge  
Burlam Road  
Linthorpe  
MIDDLESBROUGH  
Cleveland  
TS5 5AP

**Bankers**

The Royal Bank of Scotland plc  
22 Albert Road  
Middlesbrough  
TS1 1PR

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES ANNUAL REPORT**  
**YEAR ENDED 31 MARCH 2013**

The trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2013

**RESULTS**

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements

On 1 July 2009 the Groundwork South Tees, East Durham Groundwork Trust and Groundwork Northumberland (on 21 July 2009) merged with Groundwork North East. All the trust's activities ceased on that date and all assets and liabilities were transferred to Groundwork North East

**THE TRUSTEES**

The trustees who served the charity during the year were as follows

June Goodchild		Groundwork UK
Michael Joseph Clarke		Private Sector
Allan Geoffrey Barber		Private Sector
Professor Graham Street	(Chairman)	Groundwork UK
Dr Mark Fishpool		Private Sector
Marilyn Ethnie Wood		Voluntary Sector
Mavis Pickering		Voluntary Sector
Kevin McAuley		Private Sector
Councillor Olwyn Peters		Redcar & Cleveland Borough Council
Councillor Jeanette Walker		Middlesbrough Council
Councillor Paul Thompson		Middlesbrough Council

Chris Watson, executive director of Groundwork South Tees, was responsible for the day to day management of the Trust until 30 June 2009. From the date of the merger on 1 July 2009, Kate Culverhouse, managing director of Groundwork North East, was responsible for the day to day management of the Trust.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Trust is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association.

**GROUNDWORK SOUTH TEES  
COMPANY LIMITED BY GUARANTEE  
TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 MARCH 2013**

**FINANCIAL REVIEW**

Turnover for the year to 31 March 2013 was £nil

**Investment Powers**

Under the Memorandum and Articles of Association, the trust has the power to make any investment which the Board sees fit

**Reserves Policy**

The Trust has considered it prudent to maintain unrestricted funds and target reserves have been based on a reserve equivalent to six months staff and overhead costs however following the merger it is no longer necessary to maintain reserves and the unrestricted reserves at 31 March 2013 were £nil

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES ANNUAL REPORT**  
**YEAR ENDED 31 MARCH 2013**

**TRUSTEES' RESPONSIBILITIES**

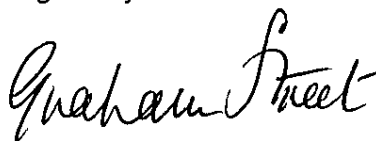
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Registered office  
Grosvenor House  
29 Market Place  
BISHOP AUCKLAND  
Co Durham  
DL14 7NP

Signed by order of the trustees .

  
G Street  
Trustee

25 September 2013

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income and**  
**Expenditure Account)**

**YEAR ENDED 31 MARCH 2013**

	Note	Unrestricted Funds General £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds:</b>					
Voluntary income	2	-	-	-	-
Investment income		-	-	-	-
<b>Income from charitable activities:</b>					
Grants receivable	3	-	-	-	-
<b>Other incoming resources</b>		-	-	-	-
<b>TOTAL INCOMING RESOURCES</b>		-	-	-	-
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds:</b>					
Fundraising and publicity		-	-	-	-
<b>Charitable expenditure:</b>					
Charitable Activities	4,5	-	-	-	-
<b>Governance</b>		-	-	-	-
<b>TOTAL RESOURCES EXPENDED</b>		-	-	-	-
<b>NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS</b>					
		-	-	-	-
Transfer between funds		-	-	-	-
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR</b>		-	-	-	-
<b>OTHER RECOGNISED GAINS AND LOSSES</b>					
Transfer of funds on merger		-	-	-	-
Net movement in funds relating to year		-	-	-	-
Balances brought forward		-	-	-	-
<b>Balances carried forward</b>		-	-	-	-

All activities were discontinued on 30 June 2009 and transferred upon merger with Groundwork North East to the merged trust

There were no other recognised gains and losses during the year

## COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET

YEAR ENDED 31 MARCH 2013

	Note	2013 £	2012 £
<b>FIXED ASSETS</b>			
Tangible assets		-	-
<b>CURRENT ASSETS</b>			
Debtors		-	-
Cash at bank and in hand		-	-
		<hr/>	<hr/>
<b>CREDITORS: Amounts falling due within one year</b>	9	-	-
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		-	-
		<hr/>	<hr/>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		-	-
<b>CREDITORS: Amounts falling due after more than one year</b>		-	-
		<hr/>	<hr/>
<b>NET ASSETS</b>		-	-
		<hr/>	<hr/>
<b>FUNDS</b>			
Restricted		-	-
Unrestricted		-	-
		<hr/>	<hr/>
<b>TOTAL FUNDS</b>		-	-
		<hr/>	<hr/>

For the year ended 31/03/2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006

The members acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

These financial statements were approved by the members of the committee on the 25 September 2013 and are signed on their behalf by

  
G Street  
Trustee



**GROUNDWORK SOUTH TEES  
COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2013**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

**Grants**

Grants on capital expenditure are credited to a deferral account and are released to revenue over the expected useful lives of the relevant assets

Project grants are included in creditors and are released to the statement of financial activities over the life of the project

Grants of a revenue nature are credited to income in the period to which they relate

**Investment income**

Investment income is recognised in the accounts when it is received

**Gifts in kind**

The values attributed to gifts in kind are the amounts actually realised

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the trust. Unrestricted funds include general funds and funds designated for particular purposes

Restricted funds are subject to specific restrictive conditions imposed by founders or by the purpose of the appeal. All income and expenditure is shown in the statement of financial activities

**Recognition of surpluses on projects**

Throughout the year no surplus is taken on a project. At the year end a review of project completion is undertaken and surpluses are recognised in line with the proportion of the project completed

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2013**

**1. ACCOUNTING POLICIES** *(continued)*

**Resources expended**

The cost headings comprise expenditure, including staff costs, directly attributable to the activity. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with use of the resources.

Support costs comprise all services supplied centrally identifiable as wholly or mainly in support of charitable expenditure and include general overheads. Support costs have been allocated to charitable expenditure on a basis consistent with their use of resources.

Governance costs include the costs of providing the governance infrastructure to the charity.

Central overheads are allocated on the basis of their use, with the aim of ensuring that those costs remaining within administration relate to the management of the Trust's assets, organisational administration and compliance with constitutional and statutory requirements.

**Fixed assets and depreciation**

All fixed assets are recorded initially at cost. Freehold property is included at open market value, which is updated every five years by an independent professional valuer.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold Improvements	-	over remaining unexpired term of the lease
Furniture and equipment	-	over 5 years
Computers and Software	-	over 3 years

**Value added tax**

As a significant proportion of the charity's activities are classified as non-business activities for the purposes of value added tax, the charitable company is unable to reclaim all the value added tax on purchases. Expenditure in these financial statements is shown exclusive of value added tax with the irrecoverable tax being included within support costs.

**Taxation**

No provision has been made for corporation or deferred tax as the charity is a registered charity and is therefore exempt.

**Pension costs**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2013**

**2. INCOMING RESOURCES FROM GENERATING FUNDS**

**Voluntary income:**

	Unrestricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£
Grants for core funding	-	-	-
Donated facilities	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>

The Trust's premises at Linthorpe Cemetery Lodge, Middlesbrough are occupied under a twelve-year rent free lease from Middlesbrough Council. The valuation of £12,000 per annum is based on the open market value of similar properties.

**3. GRANTS RECEIVABLE**

**Income from projects was provided by**

	Unrestricted Funds	Restricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£	£
Central government	-	-	-	-
Public agencies	-	-	-	-
Local authority	-	-	-	-
Private sector	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Income was received for**

	Unrestricted Funds	Restricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£	£
Communities	-	-	-	-
Young People	-	-	-	-
Land	-	-	-	-
Employment	-	-	-	-
Education	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2013**

**4. CHARITABLE ACTIVITY COSTS**

	Direct Costs £	Grant Funding £	Support Costs £	Total Funds 2013 £	Total Funds 2012 £
Communities	-	-	-	-	-
Young People	-	-	-	-	-
Land	-	-	-	-	-
Employment	-	-	-	-	-
Education	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Grants payable included in the above:

	Unrestricted Funds £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
Stockton Borough Council	-	-	-	-
Redcar & Cleveland Borough Council	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**5. SUPPORT COSTS**

	Staff Costs £	Depreciation £	Other Costs £	Total Funds 2013 £	Total Funds 2012 £
Communities	-	-	-	-	-
Young People	-	-	-	-	-
Land	-	-	-	-	-
Employment	-	-	-	-	-
Education	-	-	-	-	-
Business	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Support costs relating directly to an activity have been apportioned directly to those activities. All other support costs have been allocated against the activities in proportion to direct charitable expenditure.

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2013**

**7. WAGES AND SALARIES**

The aggregate payroll costs were.	Unrestricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£
Wages and salaries	-	-	-
Social security costs	-	-	-
Pension costs	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>

**Particulars of employees:**

The average number of staff employed during the financial year amounted to

	2013	2012
Number of charitable staff	<u>-</u>	<u>-</u>

No employee was paid more than £60,000 during the year

Trustees were not remunerated for any services in the year. During the year, trustees were reimbursed for travel costs amounting to £nil (2012: £nil)

**8. NET (OUTGOING) / INCOMING RESOURCES BEFORE TRANSFERS**

Net (outgoing) / incoming resources before transfers is stated after charging/ (crediting)	2013	2012
	£	£
Depreciation	<u>-</u>	<u>-</u>

**GROUNDWORK SOUTH TEES**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2013**

**9. CREDITORS: Amounts falling due within one year**

	2013	2012
	£	£
Accruals and other creditors	-	-
	-	-
	<u>-</u>	<u>-</u>

**10. PENSIONS**

The charity operates a defined contribution pension scheme for employees. During the year ended 31 March 2013 the total employer's contributions charged for these schemes amounted to £nil (2012: £nil). The amount outstanding at the year end was £nil (2012: £nil).

**11. RELATED PARTY TRANSACTIONS**

The Trust is part of a national network of trusts being part of the Groundwork Federation. Any trading activities with other trusts is at arm's length on normal commercial terms. The Trustees represent local authorities, businesses, community & voluntary organisations. All transactions with these bodies are on an arm's length basis.

**12. CONTROLLING PARTIES**

The company is controlled by the board of trustees, there being no issued share capital, and as such is not under the direct control of any individual.

**13. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee. At 31 March 2013 there were 5 members each of whom had undertaken to contribute an amount not exceeding £1 in the event of winding up.