

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number	0	4	1	4	3	9	0	5
Company name in full	Cheshire Packaging Group Limited							

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s)	Alan
Surname	Fallows

3 Liquidator's address

Building name/number	1 City Road East
Street	Manchester
Post town	
County/Region	
Postcode	M 1 5 4 P N
Country	

4 Liquidator's name ①

Full forename(s)	Peter
Surname	Anderson

① **Other liquidator**
Use this section to tell us about
another liquidator.

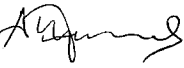
5 Liquidator's address ②

Building name/number	1 City Road East
Street	Manchester
Post town	
County/Region	
Postcode	M 1 5 4 P N
Country	

② **Other liquidator**
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report															
From date	^d	1	^d	6	^m	1	^m	2	^y	2	^y	0	^y	2	^y	0
To date	^d	1	^d	5	^m	1	^m	2	^y	2	^y	0	^y	2	^y	1
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	^d	2	^d	0	^m	0	^m	1	^y	2	^y	0	^y	2	^y	2

LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Karen Croston

Company name Kay Johnson Gee Corporate
Recovery Limited

Address 1 City Road East
Manchester

Post town

County/Region

Postcode M 1 5 4 P N

Country

DX

Telephone 0161 832 6221



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Continuation page

Name and address of insolvency practitioner

✓ **What this form is for**
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. ❶
Attach this to the relevant form.
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

1 Appointment type

Tick to show the nature of the appointment:

- ☐ Administrator
- ☐ Administrative receiver
- ☐ Receiver
- ☐ Manager
- ☐ Nominee
- ☐ Supervisor
- ☒ Liquidator
- ☐ Provisional liquidator

❶ You can use this continuation page with the following forms:
- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7
- CVA1, CVA3, CVA4
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25
- REC1, REC2, REC3
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14, WU07, WU15
- COM1, COM2, COM3, COM4
- NDISC

2 Insolvency practitioner's name

Full forename(s)

Alessandro

Surname

Sidoli

3 Insolvency practitioner's address

Building name/number

1 City Road East

Street

Manchester

Post town

County/Region

Postcode

M 1 5 4 P N

Country

Cheshire Packaging Group Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 16/12/2020 To 15/12/2021 £	From 16/12/2019 To 15/12/2021 £
	HIRE PURCHASE		
17,458.76	Book Debts	NIL	NIL
(22,149.54)	Paragon Bank	NIL	NIL
		NIL	NIL
	ASSET REALISATIONS		
	Book Debts	NIL	315.21
	Cash at Bank	NIL	120.41
	Deposit for costs	NIL	700.00
Uncertain	Insurance Claim	NIL	NIL
Uncertain	Stock	NIL	NIL
Uncertain	Tangible Assets	NIL	NIL
		NIL	1,135.62
	COST OF REALISATIONS		
	Bank Charges	NIL	10.00
	Bordereau	NIL	45.00
	Company Search Fee *	NIL	6.96
	London Gazette Advertising	NIL	147.10
	Office Holder's Travelling Expenses *	NIL	8.55
	Statement of Affairs Fee	NIL	500.00
	Stationery & Postage *	NIL	149.49
		NIL	(867.10)
	PREFERENTIAL CREDITORS		
(17,026.63)	Employee Preferential Claims	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(75,715.09)	Employee Non-Preferential Claims	NIL	NIL
(136.11)	Royal Bank of Scotland	NIL	NIL
(282,734.38)	Trade & Expense Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(380,402.99)		NIL	268.52
	REPRESENTED BY		
	Current A/c		268.52
			268.52



Alan Fallows
Joint Liquidator

Joint Liquidators' Annual Progress Report to Creditors & Members

Cheshire Packaging Group Limited
- In Liquidation

For the Period from 16 December 2020 to 15 December 2021

CHESHIRE PACKAGING GROUP LIMITED - IN LIQUIDATION

CONTENTS

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- 2** Receipts & Payments
- 3** Progress of the Liquidation
- 4** Creditors
- 5** Joint Liquidators' Remuneration
- 6** Creditors' Rights
- 7** Next Report

APPENDICES

- A** Receipts and Payments Account for the Period from 16 December 2020 to 15 December 2021 together with a Cumulative Receipts and Payments Account for the Period since the Joint Liquidators' Appointment
- B** Time Analysis for the Period from 16 December 2020 to 15 December 2021
- C** Cumulative Time Analysis for the Period since the Joint Liquidators' Appointment
- D** Estimated Outcome Statement
- E** Additional information in relation to Joint Liquidators' Fees, Expenses & the use of Subcontractors
- F** Joint Liquidators' fees estimate originally provided to creditors

1 Introduction and Statutory Information

- 1.1 I, Alan Fallows, together with Peter Anderson and Alessandro Sidoli of Kay Johnson Gee Corporate Recovery Limited, 1 City Road East, Manchester, M15 4PN, was appointed as Joint Liquidator of Cheshire Packaging Group Limited ("the Company") on 16 December 2019. This progress report covers the period from 16 December 2020 to 15 December 2021 ("the Period") and should be read in conjunction with any previous progress reports which have been issued.
- 1.2 Information about the way that we will use, and store personal data on insolvency appointments can be found at www.kjgcr.com/privacy-policy. If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.3 The principal trading address of the Company was Unit B2 Newton Business Park, Talbot Road, Hyde, SK14 4UQ.
- 1.4 The registered office of the Company has been changed to c/o Kay Johnson Gee Corporate Recovery Limited, 1 City Road East, Manchester, M15 4PN and its registered number is 04143905.

2 Receipts and Payments

- 2.1 At Appendix A is my Receipts and Payments Account covering the Period of this report together with a cumulative Receipts and Payments Account for the period from the date of my appointment as Liquidator to the end of the Period covered by this report.

3 Progress of the Liquidation

- 3.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period and an explanation of the work done by the Liquidator and his staff.

Administration (including statutory compliance & reporting)

- 3.2 An office holder must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work I anticipated would need to be done in this area was outlined to creditors in my initial fees estimate/information which was previously agreed by creditors.
- 3.3 Where the costs of statutory compliance work or reporting to creditors exceeds the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidators.
- 3.4 As noted in my initial fees estimate/information, this work will not necessarily bring any financial benefit to creditors but is required on every case by statute.

Realisation of Assets

Book Debts

- 3.5 The Company's book debts were factored by Paragon Bank plc ("Paragon"). At the date of Liquidation Paragon were owed £22,149.54 on an outstanding debtor ledger of £17,458.76. Paragon have confirmed that there will be no surplus on their collections and therefore no realisations are anticipated in this matter. I have requested a final statement in order that the final position can be recorded.

Stock

- 3.6 The Company's accounts for the period ended 29 September 2018 contained stock in the sum of £40,658. The Director was unable to confirm the level of remaining stock following the Liquidators' appointment and insufficient records have been provided to enable the Liquidators to establish the Company's stock levels on appointment. Due to this, Freeths LLP have been instructed to pursue the Director for evidence to support the Company's stock levels.
- 3.7 The Director has failed to respond to Freeths LLP and therefore court proceedings were commenced against the Director. A S236 application was made to enforce the Director's co-operation and the Director was subsequently found guilty of contempt. Directions will now be given for committal. The Director has advised he will obtain the relevant information and forward to Freeths LLP.

Tangible Assets

- 3.8 Prior to the Liquidators' appointment the Company's tangible assets were sold to NMS Associates Ltd ("NMS") on 6 September 2016 for £11,250. NMS is connected by Noel Stenson who is a mutual Shareholder and Director. The Liquidators have undertaken a review of the Company's bank statements and are unable to locate receipt of the sales proceeds from NMS. The Liquidators have written to the Director on several occasions requesting him to provide details of this sale, however no response has been received. Subsequently, Freeths LLP were instructed to pursue the Director.
- 3.9 As detailed in paragraph 3.7 above, the Director has failed to respond to Freeths LLP and therefore court proceedings were commenced against the Director. A S236 application was made to enforce the Director's co-operation and the Director was subsequently found guilty of contempt. Directions will now be given for committal. The Director has advised he will obtain the relevant information and forward to Freeths LLP.
- 3.10 It is not anticipated that the work the Liquidators have carried out to deal with the Company's assets will provide a financial benefit to creditors. This is because based on present information the value of the assets is insufficient to produce a financial benefit after the associated costs of realisation are taken into consideration.

Creditors (claims and distributions)

- 3.11 The Liquidators are not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 3.12 Work undertaken by the Liquidators in dealing with a company's creditors may only therefore bring a financial benefit to certain classes of creditor such as a secured creditor or the preferential creditors, however the Liquidators are required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidators in dealing with those claims.
- 3.13 More information on the anticipated outcome for all classes of creditor in this case can be found in Section 4 below.
- 3.14 There are no new matters arising in respect of creditor claims in the period.

Investigations

- 3.15 You may recall from my first progress report to creditors that some of the work the Liquidators are required to undertake is to comply with legislation such as the Company Directors'

Disqualification Act 1986 (CDDA 1986) and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Liquidators can pursue for the benefit of creditors.

- 3.16 My report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986 was submitted during the first year of the liquidation and is confidential.
- 3.17 Following the Liquidators' appointment, a bank statement analysis was undertaken and has identified the following payments which require further investigation:
- 3.18 Net payments totalling £58,028 made to connected parties from October 2018 to December 2019.
- 3.19 Net payments totalling £16,900 made to Noel Stenson ("the Director") from October 2018 to December 2019.
- 3.20 Several letters were sent to the Director requesting him to provide evidence to support these transactions however, he failed to respond. Due to this, the Liquidators instructed Freeths LLP to pursue the Director. The Director has also failed to respond to Freeths LLP and therefore court proceedings were commenced against him. A S236 application was made to enforce the Directors co-operation and the Director was subsequently found guilty of contempt. Directions will now be given for committal. The Director has advised he will obtain the relevant information and forward to Freeths LLP.

Matters still to be dealt with

- 3.21 The Liquidation remains open to enable the Liquidators to pursue the Director for further information regarding the sale of the stock and tangible assets of the Company as detailed above in sections 3.6 to 3.9 and for the potential preferential payments as detailed in sections 3.18 to 3.20 above.
- 3.22 In addition, enquiries are ongoing as to whether there is a potential business rates refund.

4 Creditors

Secured Creditors

- 4.1 Paragon holds a fixed and floating charge over the Company's assets in respect of the Company's invoice factoring facility. At the date of the Liquidation the indebtedness to the secured creditor was estimated at £22,149.54. I am awaiting a final statement in order that the final position can be recorded.

Preferential Creditors

- 4.2 A summary of preferential claims is detailed below:

Preferential claim	Agreed Claim £	Statement of Affairs Claim £	Dividend paid p in the £1
Employee claims (Total number of claims = 14)	Not yet agreed	17,370.63	N/A

Unsecured Creditors

- 4.3 The Company's statement of affairs indicated there were 109 creditors whose debts totalled £358,241.58. To date, I have received claims totalling £308,924.91 from 33 creditors.
- 4.4 The Company granted a floating charge to Paragon on 18 September 2014. Accordingly, I am required to create a fund out of the Company's net floating charge property for unsecured creditors (known as the Prescribed Part).
- 4.5 I believe the costs of making a distribution to unsecured creditors from this fund would be disproportionate to the benefit. Therefore, as the net floating charge property is less than £10,000, I intend to dispense with this requirement.
- 4.6 Attached at Appendix D is an updated Estimated Outcome Statement for the liquidation. This represents my estimate of the outcome of the liquidation as at the end of the Period covered by this report. Further updates on the anticipated outcome to creditors will be provided in subsequent reports, however you will note that it is currently anticipated there will be insufficient funds realised after defraying the expenses of the liquidation to pay a dividend to unsecured creditors

5 Joint Liquidators' Remuneration

- 5.1 Creditors approved that the basis of the Liquidators' remuneration be fixed by reference to the time properly spent by them and their staff in managing the Liquidation. My fees estimate/information was originally provided to creditors when the basis of my remuneration was approved and was based on information available to me at that time.
- 5.2 A copy of my original fees estimate for the liquidation is attached at Appendix F.
- 5.3 My time costs for the Period are £3,298.00. This represents 13.40 hours at an average rate of £246.12 per hour. Attached at Appendix B is a time analysis which provides details of the activity costs incurred by staff grade during the Period in respect of the costs fixed by reference to time properly spent by me in managing the liquidation.
- 5.4 Also attached as Appendix C is a cumulative time analysis for the period from 16 December 2019 to 15 December 2021 which provides details of the time costs incurred since my appointment. The cumulative time costs incurred to date are £17,202.50. This represents 74.40 hours at an average rate of £231.22 per hour. No fees have been drawn to date and the expenses drawn on account are shown in the enclosed Receipts and Payments Account.
- 5.5 At the date of this report, I would confirm that my fees estimate for the liquidation remains unchanged and I currently anticipate that the total amount that will be paid to my firm in respect of the time costs incurred will be £36.25. Where this amount is less than my overall fees estimate, it may be that my fee recoveries will be restricted as a result of the funds available in the liquidation, which will prevent my time costs being recovered in full.
- 5.6 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from <https://www.r3.org.uk/what-we-do/publications/professional/fees>.
- 5.7 Attached at Appendix E is additional information in relation to the Liquidators' fees and expenses, including where relevant, information on the use of subcontractors and professional advisers.

6 Creditors' Rights

- 6.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that

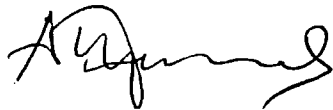
the Liquidators provide further information about their remuneration or expenses which have been itemised in this progress report.

- 6.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidators, as set out in this progress report, are excessive.

7 Next Report

- 7.1 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final account.
- 7.2 If you have any queries in relation to the contents of this report, Karen Croston of my office can be contacted by telephone on 0161 212 8405 or by email at karencroston@kjgcr.com.

Yours faithfully



Alan Fallows
Joint Liquidator

Cheshire Packaging Group Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 16/12/2020 To 15/12/2021 £	From 16/12/2019 To 15/12/2021 £
	HIRE PURCHASE		
17,458.76	Book Debts	NIL	NIL
(22,149.54)	Paragon Bank	NIL	NIL
		NIL	NIL
	ASSET REALISATIONS		
	Book Debts	NIL	315.21
	Cash at Bank	NIL	120.41
	Deposit for costs	NIL	700.00
Uncertain	Insurance Claim	NIL	NIL
Uncertain	Stock	NIL	NIL
Uncertain	Tangible Assets	NIL	NIL
		NIL	1,135.62
	COST OF REALISATIONS		
	Bank Charges	NIL	10.00
	Bordereau	NIL	45.00
	Company Search Fee *	NIL	6.96
	London Gazette Advertising	NIL	147.10
	Office Holder's Travelling Expenses *	NIL	8.55
	Statement of Affairs Fee	NIL	500.00
	Stationery & Postage *	NIL	149.49
		NIL	(867.10)
	PREFERENTIAL CREDITORS		
(17,026.63)	Employee Preferential Claims	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(75,715.09)	Employee Non-Preferential Claims	NIL	NIL
(136.11)	Royal Bank of Scotland	NIL	NIL
(282,734.38)	Trade & Expense Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(380,402.99)		NIL	268.52
	REPRESENTED BY		
	Current A/c		268.52
			268.52

Alan Fallows
Joint Liquidator

Time Entry - SIP9 Time & Cost Summary

APPENDIX B

CHES01 - Cheshire Packaging Group Limited
All Post Appointment Project Codes
From: 16/12/2020 To: 15/12/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Assistant Manager	Snr Admin/Admin	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	0.40	0.80	0.00	0.00	0.00	4.80	6.00	1,668.00	278.00
Case Specific	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	0.00	2.00	0.00	0.00	2.00	220.00	110.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.50	0.50	125.00	250.00
Investigation	0.00	0.00	0.00	0.00	0.00	1.40	1.40	350.00	250.00
Realisation of Assets	0.30	0.00	0.00	0.00	0.00	3.20	3.50	935.00	267.14
Statutory Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	0.70	0.80	0.00	2.00	0.00	9.90	13.40	3,298.00	246.12
Total Fees Claimed								0.00	
Total Disbursements Claimed								0.00	

Time Entry - SIP9 Time & Cost Summary

APPENDIX C

CHES01 - Cheshire Packaging Group Limited
All Post Appointment Project Codes
From: 16/12/2019 To: 15/12/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Assistant Manager	Snr Admin/Admin	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	1.50	2.10	0.00	0.00	0.00	22.20	25.80	6,576.00	254.88
Case Specific	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	1.15	5.55	0.00	0.00	6.70	817.50	122.01
Creditors	0.00	0.00	0.00	0.00	0.00	19.60	19.60	4,381.00	223.52
Investigation	0.00	0.50	0.00	0.00	0.00	13.10	13.60	3,143.00	231.10
Realisation of Assets	0.55	0.00	0.00	0.00	0.00	8.15	8.70	2,285.00	262.64
Statutory Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	2.05	2.60	1.15	5.55	0.00	63.05	74.40	17,202.50	231.22
Total Fees Claimed								0.00	
Total Disbursements Claimed								360.14	

Cheshire Packaging Group Limited
(In Liquidation)
Joint Liquidators' Estimated Outcome Statement
As at 04/02/2022

Statement of Affairs £		Realised / Paid	Projected	Total £
	HIRE PURCHASE			
17,458.76	Book Debts	NIL	17,458.76	17,458.76
(22,149.54)	Paragon Bank	NIL	(17,458.76)	(17,458.76)
		NIL	NIL	NIL
	ASSET REALISATIONS			
Uncertain	Insurance Claim	NIL	NIL	NIL
Uncertain	Tangible Assets	NIL	NIL	NIL
Uncertain	Stock	NIL	NIL	NIL
	Book Debts	315.21	NIL	315.21
	Cash at Bank	120.41	NIL	120.41
	Deposit for costs	700.00	4,864.38	5,564.38
		1,135.62	4,864.38	6,000.00
	COST OF REALISATIONS			
	Bordereau	45.00	NIL	45.00
	Statement of Affairs Fee	500.00	3,750.00	4,250.00
	Office Holders Fees	NIL	36.25	36.25
	Office Holder's Travelling Expenses *	8.55	NIL	8.55
	Legal Fees (1)	NIL	750.00	750.00
	Evolve IS Pension Fees	NIL	594.00	594.00
	Stationery & Postage *	149.49	2.65	152.14
	Company Search Fee *	6.96	NIL	6.96
	London Gazette Advertising	147.10	NIL	147.10
	Bank Charges	10.00	NIL	10.00
		(867.10)	(5,132.90)	(6,000.00)
	PREFERENTIAL CREDITORS			
(17,026.63)	Employee Preferential Claims	NIL	NIL	NIL
		NIL	NIL	NIL
	UNSECURED CREDITORS			
(282,734.38)	Trade & Expense Creditors	NIL	NIL	NIL
(75,715.09)	Employee Non-Preferential Claims	NIL	NIL	NIL
(136.11)	Royal Bank of Scotland	NIL	NIL	NIL
		NIL	NIL	NIL
	DISTRIBUTIONS			
(100.00)	Ordinary Shareholders	NIL	NIL	NIL
		NIL	NIL	NIL
<u>(380,402.99)</u>		<u>268.52</u>	<u>(268.52)</u>	<u>0.00</u>
	REPRESENTED BY			
	Current A/c	268.52	NIL	268.52
		<u>268.52</u>	<u>NIL</u>	<u>268.52</u>

Alan Fallows
Joint Liquidator

Appendix E

Additional Information in Relation to the Joint Liquidators' Fees, Expenses & the use of Sub-Contractors

1 Staff Allocation and the Use of Sub-Contractors

- 1.1 The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.
- 1.2 The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.
- 1.3 We have not utilised the services of any sub-contractors in this case.

2 Professional Advisors

- 2.1 On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
Freeths LLP (legal advice)	Hourly rate and disbursements
GTC Appraisals (valuation and disposal advice)	Hourly rate and disbursements
Evolve IS (pension services)	Fixed Fee
PCA (rates refund review)	20% realisations

- 2.2 Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

3 Joint Liquidators' Expenses

- 3.1 The estimate of expenses which were anticipated at the outset of the liquidation was provided to creditors when the basis of my fees was approved. The table below compares the anticipated costs against those incurred to date.

Category 1 expenses

- 3.2 These expenses do not require prior approval by creditors. The type of expenses that may be charged to a case as a Category 1 expense generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, external room hire and external storage costs. Also chargeable, will be any properly reimbursed expenses incurred by personnel in connection with the case. These expenses may include disbursements which are payments first met by an office holder and then reimbursed from the estate.

Expense	Estimated overall cost £	Paid in Prior Period £	Paid in the period covered by this report £	Incurred but not paid to date £
Statutory advertising	147.10	147.10	-	-
Specific Penalty Bond	45.00	45.00	-	-
Travel expenses	8.55	8.55	-	-

CHESHIRE PACKAGING GROUP LIMITED - IN LIQUIDATION

Stationery & Postage	152.14	149.49	-	2.65
Pension advice	594.00	-	-	594.00
Bank charges	10.00	10.00	-	-
Company search fee	6.96	6.96	-	-

Category 2 expenses

- 3.3 These expenses do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may therefore include payments to associates of the office holder or shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis. Details of Category 2 expenses charged by this firm (where appropriate) were provided at the time the Liquidators' fees were approved by creditors.

4 Charge-Out Rates

- 4.1 Kay Johnson Gee Corporate Recovery Limited's current charge-out rates effective from 1 April 2021 are detailed below:

Staff Grade	Per hour (£)
Appointment Takers	480
Managers	320 to 380
Administrator / Senior Administrator	220 to 270
Cashier / Support Staff	120 to 200

- 4.2 Please note this firm records its time in minimum units of 6 minutes.

- 4.3 Kay Johnson Gee Corporate Recovery Limited's charge-out rates effective from 1 October 2018 to 31 March 2021 are detailed below:

Staff Grade	£ (Per hour)
Appointment Takers	450
Managers	300 to 360
Administrator / Senior Administrator	220 to 250
Cashier / Support Staff	110 to 180

**Estimate of Fees and Expenses for
Cheshire Packaging Group Limited (In Liquidation)
To 17/12/2019**

APPENDIX F

	Total Hours	Avg Hourly Rate £	Time Cost £	Disbursements £	Expenses £
Classification of Work Function					
Admin & Planning					
Appointment Notification/Formalities	6.00	325.83	1,955.00		
Case Filing	2.00	307.50	615.00		
Case Planning	2.00	311.25	622.50		
Emails & Phone calls	2.00	317.50	635.00		
File Maintenance and Case Review	3.00	290.00	870.00		
Meeting and/or Internal Discussion	4.50	323.89	1,457.50		
Statutory Reporting	5.50	217.73	1,197.50		
Cashiering					
Cashiering/Invoicing	2.00	285.00	570.00		
Creditors					
Employee	4.50	312.78	1,407.50		
General Communication	2.50	280.00	700.00		
H M Revenue & Customs	1.50	621.67	932.50		
Postage/Mail	1.50	175.00	262.50		
Preferential Creditors	3.00	333.33	1,000.00		
Unsecured Creditors	4.00	326.88	1,307.50		
Investigation					
CDDA Reporting	2.00	323.75	647.50		
Investigation					
Completion & Submission of CDDA	1.25	319.00	398.75		
Investigation					
Investigating antecedent transactions	3.00	295.00	885.00		
SIP 2 Review	6.00	274.17	1,645.00		
Realisation of Assets					
Agents/Solicitors	2.50	388.00	970.00		
Realisation of Assets					
Bank Reconciliation	1.00	175.00	175.00		
Realisation of Assets					
Banking/Cashiering	5.00	219.00	1,095.00		
Identifying, Securing & Insuring Assets	2.00	347.50	695.00		
	<u>66.75</u>	<u>300.28</u>	<u>20,043.75</u>		
Disbursements					
Category 1 Disbursements				871.68	
Category 2 Disbursements				32.40	
				<u>904.08</u>	
Expenses (*)					
					<u>0.00</u>
Totals	<u>66.75</u>	<u>300.28</u>	<u>20,043.75</u>	<u>904.08</u>	<u>0.00</u>

(*) Details of the expenses the IP considers will be, or are likely to be, incurred during the period of this estimate.

Details of estimated disbursements that will be paid during the period of this estimate.

Category 1 Disbursements

Bank Charges 10.00

**Estimate of Fees and Expenses for
Cheshire Packaging Group Limited (In Liquidation)**

Category 1 Disbursements

Bordereau Premium	45.00
Company Search & AML Checks	10.00
Evolve Pension Services	250.00
Postage	346.68
Statutory Adverts	160.00
Storage	50.00
	<hr/>
	871.68

Category 2 Disbursements

Bank statement review	32.40
	<hr/>
	32.40

Notes:

1. Category 1 Disbursements are payable without prior approval as they are payments to independent e.g. advertising, room hire, storage, travel expenses
2. Category 2 Disbursements are costs directly referable to the appointment e.g. Postage, Printing & Stationery, Mileage but as they are not to an independent third party they require approval in the same manner as the fee
3. The figures provided for Expenses are as accurate as possible based on the information available at this time. No prior approval is required for the payments of the expenses as they are regarded as a cost of the administration of the estate
4. Further approval will be sought from the creditors' committee or creditors if the circumstances of the case indicate that the above fee estimate is likely to be exceeded
5. The above estimates are all exclusive of VAT