Registered number: 04138032

### EAST LONDON BUSINESS ALLIANCE LIMITED

(Limited by Guarantee)

### **DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2004



#### EAST LONDON BUSINESS ALLIANCE LIMITED

(Limited by Guarantee)

#### **COMPANY INFORMATION**

**DIRECTORS** 

H McGrath (Chair)

R Gooding

M Cooper-Mitchell (appointed 16 October 2003)

**SECRETARY** 

L Kane (appointed 16 October 2003)

**COMPANY NUMBER** 

04138032

REGISTERED OFFICE

Anchorage House 2 Clove Crescent East India Dock Leamouth London E14 2BE

**AUDITORS** 

Littlejohn Frazer

Chartered Accountants & Registered Auditors

1 Park Place Canary Wharf London E14 4HJ

**BANKERS** 

HSBC Bank Plc 15 The Mall Stratford London E15 1XL

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DIRECTORS' REPORT For the year ended 31 March 2004

The directors present their report and the Financial Statements for the year ended 31 March 2004.

#### PRINCIPAL ACTIVITIES AND REVIEW OF BUSINESS

The Company is established to encourage private and public sector co-operation; to act as a focus for other economic and social improvement and development of the North East quadrant of London; to facilitate the improvement and development of the physical and cultural environment of the North East quadrant of London; to identify opportunities for investment in the area and to play a leading role in the training, educational and enterprise requirements with and through the appropriate local and national government agencies.

In order to fulfill this purpose, the Company is authorised to receive donations or contributions and to make grants to or receive grants from other organisations.

The Company is limited by guarantee and has no share capital.

The Company supported a number of Projects in the North East quadrant of London and received donations totalling £919,707 (2003 - £729,715) from the East London Business Alliance Charity, a Company limited by guarantee and a registered charity.

#### RESULTS

The result for the year before tax was breakeven (2003 - deficit £43). No tax charge arises for the year (2003 - charge £243).

The result for the year after tax was breakeven (2003 - deficit £286).

#### **DIRECTORS**

The directors who served during the year were:

H McGrath (Chair)
R Gooding
Robert John (resigned 6 May 2004)
John Reeve (resigned 16 September 2003)
David Robins (resigned 16 September 2003)
M Cooper-Mitchell (appointed 16 October 2003)

#### POLITICAL AND CHARITABLE CONTRIBUTIONS

During the year the Company made various charitable contributions totalling £9,942 (2003 - 6,950).

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those Financial Statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom accounting standards have been followed, subject to any
  material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**DIRECTORS' REPORT** For the year ended 31 March 2004

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, Littlejohn Frazer, will be proposed for reappointment in accordance with section 385 of the Companies Act 1985.

This report was approved by the board on 20th MCHWER 2014

and signed on its behalf.

Secretary

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF EAST LONDON BUSINESS ALLIANCE LIMITED

We have audited the financial statements of East London Business Alliance Limited for the year ended 31 March 2004 set out on pages 5 to 12. These financial statements have been prepared under the historical cost convention and the accounting policies set out on page 7.

This report is made solely to the Company's Members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Members as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### BASIS OF AUDIT OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF EAST LONDON BUSINESS ALLIANCE LIMITED

#### OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2004 and of its results for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Littlejohn Frazer

Chartered Accountants Registered Auditors

1 Park Place Canary Wharf London E14 4HJ

Date: 6 January 2005

## INCOME AND EXPENDITURE ACCOUNT For the year ended 31 March 2004

	Note	2004 £	2003 £
TURNOVER	1	919,707	729,715
Administrative expenses		(919,703)	(731,010)
Other operating income	2	<u> </u>	150
OPERATING SURPLUS/(DEFICIT)	3	4	(1,145)
Interest receivable		-	1,102
Interest payable	5	(4)	
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION		-	(43)
TAX ON SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES	6	<u> </u>	(243)
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES AFTER TAXATION		£ -	£ (286)

All amounts relate to continuing operations.

There were no recognised gains and losses for 2004 or 2003 other than those included in the income and expenditure account.

The Accounting Policies and Notes on pages 7 to 12 form part of these Financial Statements.

#### BALANCE SHEET As at 31 March 2004

		20	04		20	003	
FIXED ASSETS	Note	£		£	£		£
Tangible fixed assets	7			296			4,819
CURRENT ASSETS							
Debtors	8	20,542			112,391		
Cash at bank and in hand		26,434			15,149		
		46,976			127,540		
<b>CREDITORS</b> : amounts falling due within one year	9	(44,109)			(129,196)		
NET CURRENT ASSETS/(LIABILITIES)				2,867			(1,656)
TOTAL ASSETS LESS CURRENT LIABIL	LITIES		£	3,163		£	3,163
CAPITAL AND RESERVES		·					
Income and expenditure account	11			3,163			3,163
	12		£	3,163		£	3,163

The Financial Statements were approved by the board on 20 Nec 2004 and signed on its behalf.

H McGrath (Chair)

Director

The Accounting Policies and Notes on pages 7 to 12 form part of these Financial Statements.

### ACCOUNTING POLICIES For the year ended 31 March 2004

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and are prepared in accordance with applicable United Kingdom Accounting Standards.

#### 1.2 Turnover

Turnover comprises appropriations made to the Company by the East London Business Alliance Charity.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures and fittings - 15% straight line Computer equipment - 33% straight line

Purchases of capital equipment for Projects are charged to the Income and Expenditure account as the expenditure is incurred. The Company has a policy of offering capital equipment back to the funders of the relevant Project at the time of the Project's completion.

No value is attributed to capital assets which have been donated to the Company.

#### 1.4 Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the income and expenditure account on the straight line basis over the lease term.

#### 1.5 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

#### 1.6 Taxation

The Company's activities are not undertaken with a view to profit. As the Company is not a trading company it is therefore only liable to Corporation Tax on its non trade loan relationship credits.

The Company does not make taxable supplies of goods or services and therefore cannot be registered for VAT. The Company is therefore unable to recover input tax which where applicable is included as part of the relevant expenditure.

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2004

#### 1. TURNOVER

The whole of the turnover is attributable to donations received totalling £919,707 (2003 - £729,715) from the East London Business Alliance Charity in respect of the Company's support of a number of Projects in the North East quadrant of London.

All turnover arose within the United Kingdom.

#### 2. OTHER OPERATING INCOME

			2004		2003
			£		£
	Contribution to support team costs	=	<del>-</del>	_	150
3.	OPERATING SURPLUS/(DEFICIT)				
	The operating surplus/(deficit) is stated after charging:				
			2004		2003
			£		£
	Depreciation of tangible fixed assets:				
	- owned by the company		2,591		2,798
	Audit fees Operating lease rentals:		5,000		3,543
	- plant and machinery		14,838		9,482
	During the year, no director received any emoluments (2003 - £nil).	==	<del></del>	=	<u></u>
4.	STAFF COSTS				
	Staff costs were as follows:				
			2004 £		2003 £
	Wages and salaries		543,915		456,792
	Social security costs		61,995		46,476
	Other pension costs		43,976		31,565
		£	649,886	£	534,833
	The average monthly number of employees, including directors, during	- g the	year was as	follows	 S:
			2004		2003
			No.		No.
	General administration		5		4
	Programme managers		4		3
	Project managers		9		8
		_	18	_	15

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2004

#### 5. INTEREST PAYABLE

		2004 £	2003 £
	Other interest payable	£ 4	£ -
6.	TAXATION	2004	2003
		£	£
	Adjustments in respect of prior periods	£ -	£ 243

### Factors affecting tax charge for 2003

The tax assessed for 2003 is higher than the standard rate of corporation tax in the UK applicable to the company (0%). The differences are explained below

	2	004		2003
		£		£
Results on ordinary activities before tax		-		(43)
Results on ordinary activities multiplied by the relevant standard rate of corporation tax in the UK of 0 % (2003 - 0)		_		-
Effects of: Adjustments to tax charge in respect of prior periods		-		243
Current tax charge for year (see note above)	£	-	£	243

### Factors that may affect future tax charges

The Company's activities are not undertaken with a view to a profit. The Company is not a trading company and is therefore only liable to Corporation Tax on its bank interest received.

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2004

### 7. TANGIBLE FIXED ASSETS

		f	ırnitu ittinç and uipm	gs I nent	ec	omputer <sub>f</sub> uipment		Total
	Cost		£	•		£		£
	· · · · · · · · · · · · · · · · · · ·			025		0.040		40.070
	At 1 April 2003 Disposals			935 935)		9,943 (1,732)	)	10,878 (2,667)
	At 31 March 2004				_	8,211		8,211
	Depreciation							
	At 1 April 2003			140		5,919		6,059
	Charge for the year			-		2,591		2,591
	On disposals		(	140	)	(595)	)	(735)
	At 31 March 2004			-	- 	7,915	_	7,915
	Net book value							
	At 31 March 2004	£		-	£	296	£	296
	At 31 March 2003	£		795	£ _	4,024	£	4,819
8.	DEBTORS							
				2	2004			2003
					£			£
	Due within one year							
	Other debtors				16,5	19		107,606
	Prepayments and accrued income				4,0	23		4,785
			£	·	20,5	i42 	£	112,391
9.	CREDITORS: Amounts falling due within one year							
				4	2004	Į		2003
				•	£	•		£
	Control or a surfey and other tayers							44.005
	Social security and other taxes Amounts owing to East London Business Alliance					_		14,925 62,780
	Accruals and deferred income				37,8	395		51,491
	Pension creditor					214		-
			£		44,′	—– 109	£	129,196
							=	

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2004

#### 10. COMPANY STATUS

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £100 towards the assets of the company in the event of liquidation.

#### 11. RESERVES

Income and expenditure account	£
At 1 April 2003	3,163
Result for the year	-
At 31 March 2004	£ 3,163

#### 12. RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS

2004	2003
£	£
•	(286)
-	(286)
3,163	3,449
£ 3,163	£ 3,163
	£ - - 3,163

#### 13. PENSION COMMITMENTS

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £43,976 (2003 - £31,565). Contributions totalling £6,214 (2003 - £4,237) were payable to the fund at the balance sheet date and are included in creditors. During 2003 contribution overpayments were made totalling £1,030 and were included in debtors.

#### 14. OPERATING LEASE COMMITMENTS

At 31 March 2004 the company had annual commitments under non-cancellable operating leases as follows:

	2004	2003
	£	£
Expiry date:		
Within 1 year	653	1,650
Between 2 and 5 years	20,928	7,832
	<del></del>	=

### NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2004

#### 15. RELATED PARTY TRANSACTIONS

Appropriations of £919,707 (2003 - £729,715) were made from the East London Business Alliance Charity in respect of the Company's support of a number of Projects in the North East quadrant of London. At the balance sheet date the amount of appropriations to be made amounted to £15,712 (2003 - £104,023) and is included in other debtors.

H McGrath a Director of the East London Business Alliance is also a Trustee of the East London Business Alliance Charity.

Mr L Kane, Company Secretary and Chief Executive, is also the Company Secretary and Chief Executive of the East London Business Alliance Charity.