

REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017
FOR
FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)



Lawford Business Services Ltd
Chartered Accountants
The Old Station
Moor Lane
Staines-upon-Thames
Middlesex
TW18 4BB

THURSDAY



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COMPANIES HOUSE

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

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FOR THE YEAR ENDED 31 MARCH 2017

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FELTHAM ARTS ASSOCIATION LIMITED
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COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2017

DIRECTORS:

E M Platt
P R Inman
B Craik
D Perry
A J Redding
J R Stevens
F Khan

SECRETARY:

L J M Ashby

REGISTERED OFFICE:

Feltham Library
The Piazza
The Centre
High Street
Feltham
Middlesex
TW13 4GU

REGISTERED NUMBER:

4134760 (England and Wales)

CHARITY NUMBER:

1088386

ACCOUNTANTS:

Lawford Business Services Ltd
Chartered Accountants
The Old Station
Moor Lane
Staines-upon-Thames
Middlesex
TW18 4BB

BANKERS:

NatWest Bank plc

FELTHAM ARTS ASSOCIATION LIMITED
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REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2017

STRUCTURE AND GOVERNANCE

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Feltham Arts Association (FAA) (the charity) for the year ended 31 March 2017.

The Board of Trustees typically has skills and expertise in the arts and community development, human resources, business strategy, communications, education, financial management and organisational development. The Board of Trustees is responsible for the overall governance and strategic direction of the charity. The Management Team is led by the Board of Trustees who manage the charity on a day to day basis. The size and constitution of the Board is reviewed through a regular skills audit and we welcome any interested individuals to join the FAA Board or Advisory Committee.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The organisation operates an open recruitment process together with informal networks, based on the Board of Trustees' skills audit carried out prior to recruitment of new trustees. FAA has an on-going process of seeking to recruit new trustees to strengthen and diversify the Board. Prospective trustees are asked to provide the Board with their CV and a letter expressing interest. They are offered a phased engagement with the organisation. Once identified, potential trustees are interviewed and appointed by a simple majority vote of existing trustees. Informal meetings with senior staff and trustees are undertaken, including the opportunity of site visits to operational services. More formal meetings are then offered including attendance, as an observer, at a formal Board of Trustees meeting. If mutually agreed, trustees are then appointed through invitation and resolution.

Trustees have a six month probationary period before appointment. Their membership will therefore be reviewed every three years. All trustees are required to sign the Role of Trustees Document and complete a register of interest, declaration of related party interest and fit and proper status form.

INDUCTION AND TRAINING OF TRUSTEES

All trustees appointed to the board receive a full induction briefing by the Trustees, which includes the history of the organisation, its current strategy and future developments. Newly appointed trustees are encouraged to attend external governance training events. All trustees are kept up to date with changes in charity law and trustee responsibilities and are invited to attend occasional training sessions relevant to the work of the charity.

PRINCIPAL ACTIVITIES

Status

The charity was established as a company limited by guarantee on 3rd January 2001 (No.4134760), and is registered with the commission (No.1088386). The net assets of the unincorporated charity, Feltham Arts Association, were transferred to the company on 1st April 2001.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles, the members of the management committee are elected at the AGM to serve a period of up to 8 years, subject to ratification at each AGM.

Objects

The company is established to promote, maintain, improve and advance education by the encouragement of the arts.

Vision

Communities in West Hounslow have access to a thriving arts ecology.

Mission

Feltham Arts Association is committed to working with voluntary and statutory organisations in Hounslow, to broaden community participation in creative activity celebrating cultural diversity and providing opportunities for personal development and shared experiences through community events.

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Aims and Objectives

Over the next five years, Feltham Arts Association aims to expand, develop and continue to be a charity which is valued and supported by residents, artists, partners and funders as providing the platform for a strong and sustainable arts economy in West Hounslow.

We will do this through delivery of the following objectives. We will

- 1) Continue to deliver a high quality programme of arts activities to local residents, responding to their needs
- 2) Work effectively with a range of new and existing partners
- 3) Develop our role as representing the communities of West Hounslow
- 4) Improve our financial sustainability, attracting income from a range of sources
- 5) Ensure our governance is strong and effective.

The organisations aims are to develop the capacity of individuals as well as enhance community cohesion through participation in a wide range of creativity based workshops both in schools and across the wider community at outreach venues. Feltham Arts champions participation in high quality arts and stimulating creative activities as a tool for improving the, health and wellbeing, quality of life and learning for individuals, groups and communities.

- Active citizens who have a pride in their town and a willingness to get involved in local activities and issues. to bring people together in respect and celebration, through community events
- Work with residents groups on the deprived estates to boost the capacity of local people to take control of community activities encouraging greater participation in creative activity and community cohesion.
- Increased confidence of adults in their ability to learn and develop new skills, the development of their aspirations to take up further opportunities, training and employment
- Young people being given vocational direction in the creative industries
- Increased confidence of children in a learning environment and the development of their sense of individuality and creativity: designing and delivering innovative programmes for people of all abilities, for disengaged learners and for excluded or at risk pupils
- Volunteer opportunities to support office staff and artists and their art activities/practice
- Work in diversity and inclusion: using the arts to support and empower people
- Development of local artists, we work to ensure that artists have the skills and networks they need to support local people, and in turn increase the value that arts have in the local community.

Marketing and Communications

The strategic aim of Feltham Arts public communications work is that it reaches a wide external audience via a range of channels using an identifiable style and recognised branding. Raising our profile in the local area will enable us to reach more residents, and engage them in the various activities we offer. However, it will also serve to support the local arts ecology, providing a platform for artists to network, innovate, create work opportunities and collaborate.

A key priority over the past year has been to evaluate current marketing strategies and then develop a Marketing and Communications Plan with specific methods to best reach target audiences. Crucial to the success of future marketing initiatives will be devoting adequate human (staff, Board and volunteer) and financial resources towards these efforts.

Quality Assurance

Feltham Arts Association is committed to ensuring we offer a high quality service, since 2015 Feltham Arts has held the quality mark PQASSO. A certification to show that the organisation meets the quality assurance systems required

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standards in the management to run the organisation effectively and efficiently. This has ensured the organisation continues to take a systematic look at what we do and to decide exactly where improvements are needed. It has assisted the managers to plan, budget and allocate necessary resources for making these improvements over a realistic period and plans for organisational development over the next year.

FAA has regular and robust procedures regarding issues such as safeguarding, appointment of freelance staff, good practice and courtesy with volunteers, young people and vulnerable adults etc. All policies are reviewed annually by the FAA Board.

FINANCIAL REVIEW

Feltham Arts key financial objective is to ensure financial stability and continued solvency year on year so that it can pursue its organisational aims and objectives

Whilst the economic climate has remained a challenge over the past year Feltham Arts has maintained the levels of income generated in the previous year.

Feltham Arts has secured diverse funding throughout the 2016-2017 financial year. The organisation has completed its second year of delivery for the second round procurement of London Borough of Hounslow's commissioning 'Arts and Civic Pride', a Community Based Service contract, value £100,000 over 2 years.

Income from Services

Over £35,000 has been generated through income from services over the year, this comes through a range of arts provision with service delivery partners including The Centre, Feltham, statutory providers etc.

Income from the London Borough of Hounslow

Commissioning of Arts and Civic Pride 'Community Based Services' Round 2 Year 2 - £50,000

Community Grant 2015/2016 'Connecting Communities through the Arts' – (£13,508) - £8,000 spent
What is the new the final spend in this financial year?

Community Grant 2016/2017 'Connecting Communities through the Arts' – £16,500

Area Grant - £500

Other Funding/Income

Arts Council England, Creative People and Places (CPP)

Round 2 bid led by Waterman's Arts Centre who as part of a Consortium. The board includes the Music Service, Hounslow Town Centre, Feltham Arts, TW4, Hounslow Community Network, LBH Community Services and Carillion Services. £929,000 was secured for Hounslow over three years. Feltham Arts will manage the Feltham Area Hub Arts provision.

National Lottery, Awards for All 'Cultures Connect, Celebrating Diversity in Hounslow – £10,000

Peoples Health Trust 'Our Creative Community – £21,200 over 2 years

The Trustees maintain an overview of Feltham Arts finances by:

- Setting and reviewing budgets
 - Scrutinising income and expenditure
 - Authorising grant applications, signing grant conditions
 - Reviewing financial procedures
 - Taking any necessary action on financial issues between Board of Trustees meetings
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REPORT OF THE DIRECTORS
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Review

Feltham Arts Association concentrated its efforts throughout 2016-17 in carrying out a review and period of organisational development, allowing the charity to implement a five year business plan and fundraising strategy 2017- 2022.

Feltham Arts Association will be committed to expanding, developing and continuing to be a charity which is valued and supported by residents, artists, partners and funders as providing the platform for a strong and sustainable arts economy in West Hounslow.

We are rooted in, and respond to the communities of West Hounslow – and are committed to staying that way – ensuring that our first and foremost objective is to deliver a high quality programme of arts activities to local residents, responding to their needs, based on a thorough understanding and knowledge of their needs.

Our strengths lie in our relationships and community support, informed by working within the community over the past 30 years, we will continue to work effectively with a range of new and existing partners over the coming years.

In order to ensure we do this – we are committed to developing our delivery across three broad areas (set out below) which can be expanded and developed as funds allow, and which enable Feltham Arts to deliver our mission.

1. Engaging Local People in the Arts

Residents in the west of Hounslow are not only the most deprived in the Borough, but also those who access arts the least – and potentially have the most to gain from a vibrant arts ecology.

We will encourage many more local people to get involved in arts activities which meet their needs, we will also have expanded our partnership work to ensure that we represent a wide range of local communities in our activities.

In order to deliver a step-change in our delivery, we need to increase our resourcing (both human and financial) – focusing on our outreach and engagement work to ensure we continue to work with and meet the needs of our local communities.

2. Fostering Civic Pride

The association to Feltham Young Offenders and a strong Right Wing presence in the area have historically painted Feltham and West Hounslow in a negative light. Feltham Arts will apply creative solutions to produce projects that help to break down barriers and build a positive identity of the area through engagement in the arts.

Using our strong relationships and partnerships with the local authority and VCSE organisations, we will develop more programmes and approaches which understand and harness the assets in neighbourhoods and communities and to assist alternative networks of support for residents to lead, access and develop their interest in the arts.

Through an arts programme shaped by residents we want to contribute to achieving thriving and responsive communities

3. Developing the Arts Ecology

A thriving arts ecology in Feltham not only provides opportunities for local residents and artists to engage with more creative opportunities but also will allow Feltham Arts to continue to work with local artists and develop responsive opportunities which meet local needs.

We will have developed new opportunities for professional development that will work to ensure that artists have the skills and networks they need to support local people, and in turn increase the value that arts have in the local community.

In turn this will help to drive the base of both arts economy and ecology local artists, to deliver a much broader and more sustainable range of activities than we can do on our own, directly supporting our overall mission.

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Meeting the needs of Hounslow – Stepping Up to the Challenge

As Feltham's needs and demographics continue to change, we want to remain rooted in the community, reflecting the desires and challenges that they have and responding to them in a way that creates opportunities for skills development, work and community cohesion.

However more than that, we want to play a key role in developing a thriving arts ecology in West Hounslow - giving space, time and resources to the artists and people who live and work here and working together to make the area a creative hive of activity. By generating opportunities, we will drive increased skills and employment, and generate income for the area supporting its ongoing economic development.

Financially there is no doubt the next few years will present challenges – with austerity and cuts not yet off the horizon, we will continue to seek partnerships and new ways of working which allow us to generate funds to support our programme of activities. Partnerships and structures will need reviewing and refreshing to ensure they are relevant and nurturing.

Yet we are confident in what we do, and the value it has to local people, the economy and the artistic environment and will use this to develop our role and income to support it.

CREATIVE PROGRAMME - REVIEW OF THE YEAR

Review by programme strand:

ARTS, CULTURAL AND CREATIVE ACTIVITIES FOR BOTH AUDIENCE AND PARTICIPANTS

Arts and Civic Pride – Community Based A programme of community based arts and cultural activities that provide access for all age groups to Hounslow residents that contribute towards social inclusion, cultural inclusion, educational development and civic pride. Feltham Arts deliver a high quality and varied programme ranging from small bespoke projects to spectacular outdoor extravaganzas involving thousands. A brief summary of the varied programme can be seen below, followed by how our most current programme of activity falls within the strands outlined in our Commissioning Contract for 2016-17.

Annual Feltham Arts Festival May-June

A mixed arts programme of approximately 30 quality arts events, courses, workshops and activities held at various venues and outdoor spaces in Hounslow and the West Area

The Centre, Feltham

School Holiday's children and families programme in Summer, Autumn and Spring
Feltham Arts Festival, Community Funday
Older Peoples Festival Event

Winters Night Carnival

Winters Night Carnival 2016, this annual family event gives West Area residents access to a mix of high quality arts and celebrates the local community. Two schools, the CPP Hounslow Community Brass Band and CPP Hounslow Community Choir were invited to take part and entertain whilst local children take part in a breath taking lantern parade led by a Circus Suburbia LED drummer around The Centre Feltham. The evening culminated with a show stopping glow poi circus performance. Children, young people, adults, older people and families are invited to experience or take part in this exciting calendar fixture that celebrates civic pride and instigates stronger community relationships.

CREATING TOGETHER

Focuses on diverse often multi discipline projects that are supported through various collaborations with partners. We match up excellent artists to local people with great ideas. The programming brings exceptional touring productions into the area, and often instigate national exchanges and opportunities to 'go and see' great work in other areas.

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- Feltham Festival 2016, provides non-cost prohibitive access to high quality arts, such as; theatre, circus, children's and adult art workshops, under 5's family sessions, public exhibitions and more. Children, young people, adults, older people and families are invited to experience or take part in exciting and relevant activities that bring about civic pride and instigate stronger community relationships.
- Night of Festivals Hounslow, children from the Highfields Estate participated in a weekend carnival in Hounslow Town Centre aimed at bringing people from diverse backgrounds as performers/audiences together to celebrate. This was achieved in partnership with Artreach, Carillion Integrated Services and Mandinga Arts.
- Night of Festivals London, children and young people from the Highfields Estate and Alluminae Dance Company participated in a day long carnival on London's Southbank aimed at bringing people from diverse backgrounds as performers/audiences together to celebrate and prepare for the start of the Rio Olympics. This was achieved in partnership with Mandinga Arts.
- Gunnersbury Park Museum – Musson+Retallick international artist collaboration, producers of large scale artworks for architectural and exterior spaces. The artists led a daylong workshop at The Hub with Gunnersbury Park and Museum, Feltham Arts adult artists and Reach Academy pupils. The group worked collaboratively with the international artists to design the bespoke chandelier for future museum visitors to enjoy, through an engaging intergenerational discussion and a light and photography workshop.

SPACES AND PEOPLE

Strengthening our local arts infrastructure and developing spaces for creative activity, thus generating a sense of ownership and civic pride through arts initiatives. By building the capacity of small groups, they will help to produce public artworks, exhibitions and become more actively involved in community events.

- The Hounslow's Older People Programme (HOP) delivered a diverse range of art and culturally based projects to older residents living in sheltered accommodation across the borough. Sessions supported the opportunity to contribute to the Feltham Festival 2016 'Memories of Home' exhibition and create a public mosaic artwork for their individual centres across the borough. The third and final phase of the HOP 2016 project were included as part of the Older Peoples Festival to encourage wider audiences to access the sheltered accommodation activities.
- Isleworth and Hounslow Charity approached Feltham Arts to work with them in partnership, to create three bespoke public artworks with their residents. This was requested due to a legacy being left to the charity. Two of our artists have met and collaborated with residents at Raybell Court, Priory Court and Tolson House, to design and make the pieces for everyone to enjoy at each of the homes.
- Adult Creative Wednesdays sessions through the Peoples Health Trust have been delivered to local Feltham residents at Belvedere House Community Resource Centre. The user centred sessions have led to the design of and making of beautiful mosaics for the estate. The group actively encouraged family workshops for people living on the estate to directly contribute to the mosaic. The participants have built strong connections with the Friends of Bridge House Pond and local historical enthusiasts, all of the mosaics have been inspired by the heritage of Feltham and in particular the Highfields Estates' agricultural significance.
- Youth Arts Club sessions through the Peoples Health Trust have been delivered to local children living on or near to the Highfields Estate at Belvedere House Community Resource Centre. They have participated in a mixed arts programme which has been lead and designed by the children's ideas. They have produced showcases to parents, taken part as special guests at the Hounslow Has Talent 2016 show and participated as a performing/dancing skeleton troupe at two Night of Festivals Events in Hounslow and London.
- Feltham Arts delivered a new and successful short summer residencies programme across four borough estates in partnership with the London Borough of Hounslow's Community Engagement Officers. These have provided a platform and foundation to deliver a continued arts programme for estates with the most need.
- Feltham Arts have a unique relationship with The Centre, Feltham and have provided children and family based activity here in the town centre in every holiday period for 10 years. The Centre recognises that this programme is a great asset that ensures residents' needs are met - alongside The Centre's store offer, the medical centre and library. The thriving town centre has supported our extensive creative, cultural and educational programme and is aware of the importance of providing entertainment that not only increases

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their footfall but also is relatable to the local emerging ethnic communities and young parent demographic. Activities have included (but are not limited to) puppet theatre, steel pan workshops, dance workshops, arts and crafts and circus skills and bringing activities into The Piazza as part of The Centre's market set up.

HANDS ON

Aims to Increase creative input into large-scale community festivals. This can either be estate based, outreach at community venues or in the town centres, Hounslow and Feltham.

- Highfields Estate Community Funday, residents were offered the chance to take part in a mix of arts and craft activities alongside other family/children's service providers.
- Brabazon Estate Community Funday, residents were encouraged to help artist Susie John design and make a wonderful wall hanging for their local community centre to commemorate the Queen's 90th Birthday.
- Isleworth and Heston Fire station event, Feltham Arts offered children and families the opportunity to create a take-home fire station themed carnival craft and also watch one of two performances of 'The Treasure of Captain Bones' by Tigerboat Theatre.
- Feltham Arts regular adult arts groups, Feltham Artists, Watercolour Group and Knit and Natter have all contributed to this year's Feltham Festival 2016, the group exhibited their paintings in the Library to the public for two weeks at a time, to share their passion and promote the sessions to the local community.
- The Knit and Natter group have not only created special knitted items across the year for Feltham Arts activities, they have also made lovely blankets which have been donated to local charities and hospital baby units as well as making a pink knitted bra for MP Seema Malhotra's sponsored charity walk in London.
- Convent Way half term activities, children and families had the opportunity to come and attend two drop in arts sessions in the half term break on the estate at the community centre. This meant children could meet, socialise and be creative in a safe environment. These sessions were free and an opportunity to build engagement and collect feedback from parents and children about activities they would like to see running from the centre.

YOUNG VISIONS

YOUNG PEOPLE AGED 16-25

We maintain on-going relationships with local schools and pupil referral units through curriculum-linked activities and after-school programmes. We also work closely with a range of youth service providers to introduce young people to the venue through partners such as The Challenge Network, Youth Offending Team, local community centres and clubs.

We deliver a range of opportunities in the creative industries for young people to access throughout the year. During the festival period young people attended courses and workshops in street dance, digital media, filming and volunteering opportunities. Each year we enhance our creative programme by offering opportunities to build skills for employment and personal development.

These traineeships range from paid work in assisting arts event support, workshop assistants and administrative roles, along with artistic opportunities creating site specific public artworks for local town centres, festivals or wider large scale community events and projects.

- Feltham Festival Brochure Design Workshop. We worked in partnership with the Hounslow Interim Education Centre and the Hounslow Youth Offending Service, to deliver a workshop with artist and illustrator Sarah Hubacher. All drawings and designs produced by the young people have been included in this year's festival brochure to advertise activities taking place across the West Area.
- Reach Academy's young choir came and performed as one of four invited local community acts at this year's Winters Night Carnival. The groups got to sing to a local audience of 600 people in The Centre Feltham and enjoy entertainment from other community groups and circus performers.

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- Hounslow Has Talent 2016, although not age specific, has become a platform and annual opportunity for Hounslow's young people to audition and then go on to perform at the Paul Robeson Theatre to a sell-out audience. All funds go to the Mayor of Hounslow's chosen charities.
- Volunteering opportunities for young people are offered throughout Feltham Arts' programme, key events that we recruit for are The Centre, Feltham's Community Funday, Hounslow Has Talent Auditions, Hounslow Has Talent Show and some other public events. These experiences help young people get a hands on chance to learn and develop skills in the creative industries, supported by local professionals.
- We work with NCS's The Challenge every year to promote our work and engage local young people in memorable volunteering opportunities. This year 12 young volunteers came and supported an event at Edward Pauling House a sheltered accommodation venue to help provide silver service and entertainment to the residents and visitors, as well as help contribute to a mosaic being made especially for the centre.
- The annual Community Funday as part of the Feltham Festival has served as a platform for young performing groups and companies to share their talent to a wider public. This year local groups Alluminae Dance Company, KH Dance Academy, Outside The Box Dance Company and Tale Be Told Theatres Young Performers took part in an afternoon long showcase to friends, family and hundreds of shoppers in The Centre Feltham.
- Feltham Arts collaborated for the second year with Hounslow based Society Dance, made up of young dance semi-professionals. Over several months the group produced a fifteen minute film and dance piece that was premiered at Hounslow Has Talent 2016 and will contribute to their professional development as a dance company and portfolio. The production 'Behind Closed Doors' was subsequently toured both in London and Europe.

SCHOOLS

Feltham Arts works in partnership with schools across the borough providing both the school and pupils the opportunity to collaborate on a mutual project that will directly enhance their school environment or through wider initiatives to public audiences like local carnivals, heritage projects or the Feltham Festival. Facilitated by experienced artists, the pupils work together organising ideas and making artistic decisions. Curricular topics are often integrated into the theme.

- Orchard Primary School, afterschool arts programme for children in Hounslow.
- The annual Winters Night Carnival Event included 3 local primary schools, one of which took part in the lantern parade and the others performed as a choir.
- All About Us has included visits to three local primary schools and engaged 235 children, to help inform and produce a community play.
- Heritage project in partnership with Gunnersbury Park and Museum

Over the next year it is one of the organisation's aims to develop the schools programme offer and representation on the recently formed Hounslow Cultural Education Partnership steering group. Working in partnership with schools, other local heritage and cultural providers in Hounslow.

CREATIVE PEOPLE AND PLACES (CPP)

Led by Watermans's a consortium of community organisations and the local authority Feltham Arts has been involved in the development and delivery of a 10 year vision and strategy to increase engagement in the arts in Hounslow. The programme began delivery in 2014, with four hubs being set up across the borough, development of large-scale community participation in the outdoor arts programme and support for the development of new and smaller local creative business. Local Advisory groups have been established across the four areas to enable local communities to develop their own area arts programmes. In 2015 a CPP team of Community Arts workers and a Programme Manager were appointed to facilitate the phase 1 of the CPP project. Review of Feltham Arts role in CPP throughout 2016-17:

Management of 'The Hub' space in The Centre, Feltham

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- Ongoing support to Community Arts Worker based at FAA office, since starting in August 2015. Support to build networks that include individuals, artists, local voluntary and community sector organisations, amateur arts groups, schools and appropriate statutory services
- FAA staff attendance at bi-monthly CPP consortium meetings
- FAA attendance at bi-monthly CPP Local Advisory Group meetings
- Recruitment/interview panel – of CPP Programme Manager
- CPP Business Development Awards scrutiny panel
- Winters Night Carnival Feltham working with Samesky
- Big Dance Bus - Feltham

VOLUNTEERING

Volunteers are central to FAA's approach and ability to offer a wide range of projects. Volunteering opportunities for young people are a particular focus. The aim is to develop the young people's skills and, where possible, enable them to progress to paid work with FAA or other arts and youth based organisations. Older volunteers are also important and often stay volunteering for many years.

Some of the opportunities made available can be seen below:

Young Volunteers - supported arts facilitators throughout the Feltham Arts Festival and over the summer. This included preparing arts equipment, assisting artists, stewarding at events, delivering publicity etc. In addition, a young volunteer has provided weekly support in the office with administrative duties. **Logic School, Work Experience 2017** Feltham Arts were approached by, the Principle of the newly established Logic School in Feltham to support their students in quality work experience placements. Feltham Arts have benefitted from one local young person who started their placement in March 2017. The placement was over 10 weeks (over 10 days) from March – May 2017 to support the lead up to the Feltham Festival 2017. They gained hands on experience in events programming, arts workshop delivery, web design and administrative support.

Hounslow Homes Older Peoples Activities (HOP) - adult volunteers have helped at a number of projects in partnership with Hounslow Homes sheltered accommodation centres, where volunteers have both assisted and delivered a range of arts for the residents.

Winters Night Carnival

- 4 adults volunteered to support the event, this included help assisting artists
- Compere for the event and acts throughout the evening
- 10 parents volunteered to assist in the carnival parade

Feltham Community Development Association - 12 adult volunteers helped to create large scale mosaic murals for Belvedere House on the Highfields estate. This has been funded through a two year project by the Active Communities, Peoples Health Trust funding.

Fun Palace - Feltham Arts volunteers and artists who have joined the CPP local advisory group supported the Fun Palace weekend in October, managed by CPP in February. They helped the Feltham Community Arts Worker with set up and workshop delivery.

Oriel Estate - both the mosaic and sewing weekly groups are led by local adult volunteers.

ADULT LEARNING

Watercolour workshops, The Hub, The Centre, Feltham

Weekly term time sessions for adults of all abilities to learn and try out watercolour techniques. The workshops also include visits to paint outside and give access to adults who may be isolated or vulnerable. Bi annual exhibitions of their work take place at Feltham Library. 30 adults attend once a week and Carillion Services gate entry count to Feltham Library for an exhibition over two weeks as part of the Older Peoples Festival was 4,200 people of all ages.

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Sewing workshops at the The Hub, The Centre, Feltham

Weekly outreach term time sessions for adults of all abilities to enjoy, learn hand sewing skills, socialise and gain confidence in a friendly, relaxed environment with the opportunity to exhibit their work at the end of the course. 15 adults attend once a week.

Mosaic workshops at The Oriel Community Resource Centre, Hanworth

Weekly outreach term time sessions for adults of all abilities to learn mosaic skills and create colourful pieces for their homes and for exhibitions which take place at Feltham Library. Feltham Arts gets referrals from Doorways mental health project which has provided access to the arts which has proven to be beneficial and therapeutic towards their wellbeing. 12 adults attend once a week.

Adult Creative Wednesdays, Belvedere House, Feltham

This project, funded through the Peoples Health Trust over 2 years aims to enable adult volunteers who engaged in the Adult Arts Initiative project funded through the Hounslow Community Grant project 'Connecting Communities through the Arts' to continue being creative. The group have attended weekly sessions based at the Highfield's estate. They have created mosaic murals installations for the Belvedere Community Resource Centre and external mosaics for Belvedere House. 15 adults attend each week.

HOUNSLOW'S OLDER PEOPLE PROGRAMME

Sheltered Accommodation in Partnership with Hounslow Housing

Feltham Arts have been working in partnership with Hounslow Housing on the 'Hounslow Older People's project - funded through the LBH Community Grant. The project aims to deliver a meaningful and varied arts programme to reflect the diverse community of older people living in the borough. This has included creating artworks themed around 'Memories of Home' to be exhibited at the Feltham Arts Festival and making bespoke mosaic with local artists for their separate sheltered accommodation sites. These sessions aim to reduce isolation, improve resident's relationships and wellbeing and share and develop skills. Sheltered Accommodation included:

- Greenham House
- Frogley House
- Edward Pauling House
- Danehurst House

Isleworth & Hounslow Older Peoples Charity

The success and positive partnership work with Hounslow Older Peoples Services led to Isleworth & Hounslow's Older Peoples Charity contacting Feltham Arts for a regular bi monthly programme, which is designed and delivered at their main venue. A positive partnership has been established and Feltham Arts have continued to deliver an arts programme. Activity will develop with the interests and engagement of the groups.

EXHIBITIONS

- Hounslow Older Peoples Residents Exhibition, The Hub 'Memories of Home'. Approximately 60 residents from across the four Hounslow Housing sheltered accommodation sites contributed to this particular phase of the Community Grant funded project. Ranging from decorated plates, illustrations, textiles, print making and being filmed for the documentary piece.
- Watercolour Exhibition, Feltham Library. Local artists from Kate Evans watercolour group exhibit paintings each as part of the Summer exhibition in Feltham Library. Which gets enjoyed by over 2000 people over the course of 2 weeks. This exhibition helps to promote the group.
- Feltham Artist's Group Exhibition, Feltham Library. Local artists from the Feltham Artist's Group exhibit paintings as part of the Summer exhibition in Feltham Library. The exhibition is viewed by over 2000 people.

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2017

CHILDREN AND FAMILY

Feltham Arts work to design and deliver a range of participatory and educational arts activity, delivered across settings in the community. Our activities are varied, sometimes informal learning and sometimes more educational. All support the cognitive, emotional, social and creative expression of young people and are designed and delivered by experienced arts practitioners who have worked in participatory arts and arts education.

Access by children aged 6-12 to creative extended educational activities after school and during all school holidays that contributes to their social, cultural and educational needs being met.

OUTREACH

It is one of our aims to develop and support a minimum of two local community estate based groups annually, to deliver a community project/event at a local level. Feltham Arts has worked in partnership with Hounslow Housing to provide support and deliver arts activities with estates in the West Area throughout the year.

Highfields Estate, Belvedere House Community Resource Centre, Feltham

Adult weekly workshops, through consulting and working with residents local artists have supported the group to create beautiful public mosaics to enhance the estate environment. This is a 2-year project through the Peoples Health Trust and launched in October 2015. Also funded through the Peoples Health Trust is the Children's Art Club which runs weekly. Children aged between 7 and 12 years old are offered bespoke, quality Art sessions where their own ideas contribute towards an end of term showcase or event. The projects themselves help to promote civic pride, confidence, equip the children with new skills and make new friends. The end of project events are not only an opportunity for the children to showcase their talents, but family and friends are invited to take part in the experience, which also helps promote other work Belvedere House Community Resource Centre is currently programming.

During October 2016 the children participating in the October Half Term Arts Club made lanterns for the Winters Night Carnival 2016.

Highfields Estate October and February Half Term, Estate Mosaic Mural Drop In

Families, children and other local residents were invited to take part in a mosaic workshop at Belvedere House, so they could contribute to the mosaic murals being created for the estate as part of the Peoples Health Trust funded project.

Feltham Arts Association has also contributed throughout the year by delivering a mix of arts and crafts workshops to support their programme of holiday activities.

Southville Children's and Community Centre

Feltham Arts have continued to deliver holiday activities and arts and crafts during school holidays and at fundays throughout the year for the incredibly popular centre.

Southville February Half Term, Healthy Choices for Children event.

Arts activity focused on making a giant dice and game sheet to take home. This was linked to other activities offered at the centre, fruit kebab making, fun exercise/sports games and a theatre production that encouraged healthier lifestyle choices.

Feltham Arts have also gone on to commission the local Tale Be Told Theatre to produce and perform new and relevant productions for local families which have been performed in The Centre, Feltham and 'The Hub'.

Brabazon Estate, Heston Funday on in June to celebrate the queen's 90th birthday. Residents helped create a textile hanging mural with artist Susie John for their local Community Centre.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2017

Mission Estate, Brentford, Funday in July to bring local children and families on the estate together, to enjoy a variety of activities and act as an opportunity for LBH to consult with its residents. Children created carnival banners themed around Brentford's heritage.

Hounslow Borough Estate based Summer Programme at the Oriel Estate, New Chapel Square, Mission Estate and Hogarth. Each estate received a three day programme of arts, dance and drama each day in partnership with LBH Community Engagement Officers to target children in the most hard to reach/deprived areas of the Borough.

SPECIAL PROJECTS

All About Us

'All About Us' was a community based project, culminating in a verbatim-led, interactive performance that was shaped by local people. The performance was a celebration of the diverse cultures that make up Feltham and featured as part of the annual grassroots Feltham Festival 2017.

The project in partnership with Tale be Told Theatre saw local facilitators/artists work with local schools, community groups from a variety of generations and cultures, in different settings, to help collate tales told by local people about their experiences of living in the area. Feltham has an extremely diverse and growing community that comprises of long-term residents and newly arrived groups, especially given Feltham's proximity to Heathrow Airport. The project brought together the stories of residents and provided a platform for them to share their memories and cultural traditions, to give a snapshot of what/who makes Feltham the place it is. We wanted to celebrate what Feltham means to these different communities and show how being a part of the wider community has positively affected them, by uncovering the connections that communities have to others and to the town itself.

Tale Be Told Theatre have delivered workshops and collected local resident's stories and experiences from across Feltham, Hanworth and Bedfont, visiting sheltered accommodation, local primary schools, Feltham and Bedfont Library and many local groups such as Feltham Asian Women's Group and Feltham Arts Knit and Natter and Creative Wednesdays Group. These shared stories were used to develop a community play that celebrates Feltham and the surrounding areas.

PARTNERSHIPS

Feltham Arts can only survive, exist and flourish through strong and effective partnerships and through aligning with relevant strategies. (partners include key strategic and cultural agencies, local authorities, educational organisations and agencies, relevant non-statutory bodies, community groups, businesses, creative and media agencies and individuals and funders).

We work closely with key partners to ensure that projects are tailored to their requirements and that we maintain quality and standards.

Partnership projects with local voluntary and statutory agencies which target groups most in need. Partners include schools, Hounslow Housing, Royal Historic Palaces – Community Outreach Programme, Integrated Youth Service, Ethnic Minority Groups, Payback – Metropolitan Police, Library and Leisure Services (Carillion Services).

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2017

DIRECTORS

The directors during the year under review were:

E M Platt
P R Inman
B Craik
D Perry
A J Redding
Jean Ruth Stevens
F Khan

Directors are appointed at the annual general meeting by existing directors for the duration of one year, when they are eligible for re-election

Reserves Policy

The directors of Feltham Arts Association Limited will endeavour to ensure that the charity has the equivalent of eight months expenditure (including redundancy costs) in unrestricted funds to meet ongoing contractual commitments and staff costs in the event of operational difficulties or if the organisation was unable to continue. As a general principle any unrestricted funds used by Feltham Arts Association Limited in the short term from its own unrestricted funds to cover late/delayed reserved income from statutory and external funders, must be replaced immediately on receipt of the restricted income.

Unrestricted reserves as at 31 March 2017 stood at £77,174. These levels of reserves will be required to meet anticipated shortfalls in funding in the coming year. Therefore, £7,000 from reserves will be designated to cover core costs for 2017-2018. The level of reserves is monitored by the Trustees regularly over the course of the year.

The unrestricted reserves of the charity are summarised as follows:-

£58,174	Towards eight months contractual commitments and operational/staff costs and redundancy in the event of operational difficulties.
£7,000	Designated reserves to cover core costs for 2017-2018 to meet shortfall in funding over the coming year.
£12,000	To be allocated to cover late/delayed reserved income.
£77,174	Total balance in unrestricted reserves

Risk Management Policy

During the year the Trustees have regularly carried out risk assessments taking steps to mitigate any major risks found.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2017

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.


The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ACCOUNTANTS

The accountants, Lawford Business Services Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies and the Charity Commission Statement of Recommended Practice.

ON BEHALF OF THE BOARD:


.....
D Perry - Director

11/12/17
.....
Date

INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF

FELTHAM ARTS ASSOCIATION LIMITED

(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

We report on the accounts of the company for the year ended 31 March 2017, which are set out on pages 14 to 19. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

Having satisfied our self that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: (FRS 102) Accounting not been met; or
- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sarah Squires ACA
For and on behalf of Lawford Business Services Ltd
Chartered Accountants
The Old Station
Moor Lane
Staines-upon-Thames
Middlesex
TW18 4BB

Date: 13/12/17

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017

Year ended 31 March 2017				
Notes	Unrestricted	Restricted	Total	2016
	Funds	Funds		
	£	£	£	£
<u>INCOME FROM:</u>				
Donations and legacies				
Other voluntary income	-	123,079	123,079	121,966
Charitable activities	2,632	3,234	5,866	9,707
Investment income - interest	40	-	40	102
TOTAL INCOME	2	2,672	126,313	128,985
<u>EXPENDITURE ON:</u>				
Charitable activities	-	116,843	116,843	123,830
TOTAL EXPENDITURE	3	-	116,843	123,830
Net income/(expenditure)	2,672	9,470	12,142	7,945
Gross transfers between funds	-	-	-	-
Net movement in funds	2,672	9,470	12,142	7,945
<u>RECONCILIATION OF FUNDS</u>				
Total funds brought forward	74,502	7,945	82,447	74,502
TOTAL FUNDS CARRIED FORWARD	77,174	17,415	94,589	82,447

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 19 to 25 form part of the financial statements

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

BALANCE SHEET
31 MARCH 2017

	Notes	2017 £	2016 £
CURRENT ASSETS			
Debtors	7	980	885
Cash at bank and in hand		<u>96,542</u>	<u>84,528</u>
		97,522	85,413
CREDITORS			
Amounts falling due within one year	8	<u>2,933</u>	<u>2,966</u>
NET CURRENT ASSETS	15	<u>94,589</u>	<u>82,447</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>94,589</u>	<u>82,447</u>
RESERVES			
Unrestricted funds	9	77,174	74,502
Restricted funds	10	<u>17,415</u>	<u>7,945</u>
		<u>94,589</u>	<u>82,447</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 12/12/17 and were signed on its behalf by:



 D Perry - Director

The notes form part of these financial statements

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Statutory Information

Feltham Arts Association Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

Accounting convention

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The transition date to FRS 102 was 1 April 2015. No transitional adjustments were required.

Incoming resources

- i) Grants and donations are recognised as and when received, subject to provision for grants received in respect of future periods.
- ii) Other income is recognised when received.

Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Support costs are allocated based on usage levels.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objective of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Reserves policy

The directors of Feltham Arts Association Limited will endeavour to ensure that the charity has the equivalent of at least eight months expenditure (including redundancy costs) in unrestricted funds to meet ongoing contractual commitments and staff costs in the event of operational difficulties or if the organisation was unable to continue.

As a general principle any unrestricted funds used by Feltham Arts Association Limited in the short term from its own unrestricted funds to cover late/delayed reserved income from statutory and external funders, must be replaced immediately on receipt of the restricted income.

Taxation

The charity is exempt from corporation tax on its charitable activities.

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. **ACCOUNTING POLICIES**

Cash flow

The financial statements do not include a cash flow statement because the charitable company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 102.

Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

Debtors

Debtors are recognised at the settlement amount due after any discounts offered.

Cash at bank and in hand

Cash at bank and in hand includes funds deposited with Santander and Bank of Scotland.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

FELTHAM ARTS ASSOCIATION LIMITED
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INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2017

2. TOTAL INCOME

	<u>Restricted</u> <u>Core</u> <u>Activity</u> <u>£</u>	<u>Restricted</u> <u>Cultural</u> <u>and Training</u> <u>Projects</u> <u>£</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2016</u> <u>£</u>
Other voluntary incoming resources					
Grants:					
London Borough of Hounslow (Community Grant)	-	14,985	-	14,985	18,148
London Borough of Hounslow (Arts and Civic Pride)	45,833	-	-	45,833	54,615
London Borough of Hounslow (Area - Carnival)	-	500	-	500	500
London Borough of Hounslow (Southville Children's Centre)	-	2,125	-	2,125	5,845
London Borough of Hounslow (London Fire Brigade event)	-	725	-	725	1,000
London Borough of Hounslow (Summer Activities)	-	2,313	-	2,313	-
London Borough of Hounslow (Heston Cafe)	-	-	-	-	4,793
London Borough of Hounslow (Be Inspired RFU World Cup Event)	-	-	-	-	652
London Borough of Hounslow (Rugby World Cup Crafts Workshop)	-	-	-	-	360
London Borough of Hounslow (Beat The Street)	-	-	-	-	2,050
London Borough of Hounslow (REDE)	-	-	-	-	500
London Borough of Hounslow (Easter Estates)	-	3,000	-	3,000	-
London Borough of Hounslow (Hounslow Older People)	-	1,340	-	1,340	-
Feltham Community Development Association	-	8,490	-	8,490	8,419
Heathrow Community Fund	-	-	-	-	680
The Centre, Feltham	-	8,914	-	8,914	8,088
The Challenge Network	-	68	-	68	220
Ealing CVS (Hounslow Training Bursary Scheme 2013 - PQASSO)	-	-	-	-	2,200
People's Health Trust (Active Communities)	-	11,671	-	11,671	6,366
Edward Pauling Primary School (Mosaic Panels)	-	-	-	-	4,650
Hardings Print Solutions Ltd (Hounslow Has Talent)	-	-	-	-	2,000
Abalo Clothing (Hounslow Has Talent)	-	-	-	-	500
Watermans Arts Centre (Projector)	-	-	-	-	380
Big Lottery (Cultures Connect)	-	10,000	-	10,000	-
Big Lottery (All About Us)	-	9,715	-	9,715	-
Isleworth & Hounslow Charity Ltd (Legacy Public Artwork Project)	-	2,500	-	2,500	-
Cultural Community Solutions - Carillion	-	900	-	900	-
Total donations and legacies	45,833	77,246	-	123,079	121,966
Incoming resources from charitable activities					
Income from services	-	-	2,632	2,632	2,270
Project income	-	3,234	-	3,234	7,437
Total resources from charitable activities	-	3,234	2,632	5,866	9,707
Investment income					
Unrestricted fund	-	-	40	40	102
Total investment income	-	-	40	40	102
Total incoming resources	45,833	80,480	2,672	128,985	131,775

FELTHAM ARTS ASSOCIATION LIMITED
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2017

3. TOTAL EXPENDITURE

	<u>Restricted</u> <u>Core</u> <u>Activity</u> <u>£</u>	<u>Restricted</u> <u>Cultural</u> <u>and Training</u> <u>Projects</u> <u>£</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>£</u>	<u>2016</u> <u>£</u>
Activities directly related to the work of the charity					
Sessional staff (including employers NI)	-	3,021	-	3,021	909
Printing and publicity	-	4,128	-	4,128	2,343
Venue/equipment hire	-	2,659	-	2,659	4,835
Workshop leaders	-	34,279	-	34,279	37,823
Project expenses	-	10,432	-	10,432	8,975
Stage system	-	-	-	-	1,500
	-	54,519	-	54,519	56,385
Support costs - see note					
Programme Manager's salary (including employers NI)	25,012	-	-	25,012	25,227
Programme Development Manager's salary (including employers NI)	21,505	-	-	21,505	21,953
Part-time staff salaries (including employers NI)	-	2,971	-	2,971	6,386
Pension costs	2,142	-	-	2,142	875
Payroll costs	412	-	-	412	440
Staff training	2,680	-	-	2,680	339
Stationery and administration	-	1,163	-	1,163	2,004
Insurance	790	-	-	790	706
Computer running expenses	1,671	-	-	1,671	2,554
Bank charges	338	-	-	338	382
Transport and travel	304	-	-	304	116
Professional fees	-	-	-	-	1,800
Bookkeeping	1,200	-	-	1,200	1,600
Volunteer expenses	-	-	-	-	100
Sundry expenses	276	-	-	276	273
Donations	-	-	-	-	830
Accountancy	1,860	-	-	1,860	1,860
	58,190	4,134	-	62,324	67,445
Total cost of charitable activities	58,190	58,653	-	116,843	123,830

FELTHAM ARTS ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2017

4. SUPPORT COSTS

	HOP £	Schools £	Town Centre £	Festival £	Outreach £	Special Projects £	Core £	Total £	Basis of allocation £
Staff costs	3,500	1,030	2,900	13,500	23,700	7,000	-	51,630	Usage
Office expenses and insurance	100	50	1,000	850	-	600	3,220	5,820	Usage
Travel and volunteer expenses	50	-	75	75	75	59	-	334	Usage
Staff training	-	-	-	-	-	-	2,680	2,680	Usage
Legal, professional & accounting	210	-	450	350	350	500	-	1,860	Usage
	<u>3,860</u>	<u>1,080</u>	<u>4,425</u>	<u>14,775</u>	<u>24,125</u>	<u>8,159</u>	<u>5,900</u>	<u>62,324</u>	

5. Resources expended include

	2017 £	2016 £
Independent examination	960	960
Accountancy services	900	900
	<u>1,860</u>	<u>1,860</u>

6. TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 March 2017 or for the year ended 31 March 2016.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade debtors	<u>980</u>	<u>885</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Social security and other taxes	1,073	1,106
Accruals and deferred income	<u>1,860</u>	<u>1,860</u>
	<u>2,933</u>	<u>2,966</u>

FELTHAM ARTS ASSOCIATION LIMITED**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)****NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2017****9. UNRESTRICTED FUNDS**

	<u>At</u> <u>1/4/16</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>At</u> <u>31/3/17</u> £
General Funds	74,502	2,672	-	77,174
Transfer to Restricted Funds	-	-	-	-
Total Unrestricted Funds	<u>74,502</u>	<u>2,672</u>	<u>-</u>	<u>77,174</u>

Purposes of unrestricted funds

Unrestricted funds are resources available for the objects of the charity without further specified purpose and are available as general funds.

Designated reserves

Reserves will be required to cover anticipated shortfalls in funding in the coming year and therefore £7,000 of unrestricted reserves will be designated to cover core costs for 2017-2018.

10. RESTRICTED FUNDS

	<u>At 1/4/16</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>At 31/3/17</u> £
Core Activity	18	45,833	(58,190)	(12,339)
Cultural and Training Projects	7,927	80,480	(58,653)	29,754
Transfer from Unrestricted Funds	-	-	-	-
Total Restricted Funds	<u>7,945</u>	<u>126,313</u>	<u>(116,843)</u>	<u>17,415</u>

Purposes of restricted funds

The restricted funds represent grants awarded by the local authority and other bodies to promote cultural and training projects within Feltham, Hanworth and Bedfont.

11. STAFF COSTS AND NUMBERS

Staff costs were as follows:

	2017 £	2016 £
Salaries and wages	52,666	54,076
Social security costs	1,076	1,999
Pension costs	2,142	875
	<u>55,884</u>	<u>56,950</u>

No employee received emoluments of more than £60,000.

No trustees have been paid any remuneration or received any other benefits from their association with the charity.

FELTHAM ARTS ASSOCIATION LIMITED**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 4134760)****NOTES TO THE FINANCIAL STATEMENTS - continued**
FOR THE YEAR ENDED 31 MARCH 2017**11. STAFF COSTS AND NUMBERS (CONT.)**

The average weekly number of employees during the year, calculated on the basis of full time equivalents was as

follows:

	2017 Nos	2016 Nos
Management	2	2
Art worker	2	2
	<u>4</u>	<u>4</u>

The number of employees to whom retirement benefits are accruing under money purchase schemes was 4 (2016 - 4).

12. PENSION COSTS

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,142 (2016: £875).

13. INVESTMENT INCOME

	2017 £	2016 £
UK bank interest	<u>40</u>	<u>102</u>

14. RELATED PARTY DISCLOSURES

No payments were made to the directors during this year or last, other than as disclosed in note 2.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Funds £	2017 £	2016 £
Current assets	20,348	77,174	97,522	85,413
Creditors due within one year	(2,933)	-	(2,933)	(2,966)
	<u>17,415</u>	<u>77,174</u>	<u>94,589</u>	<u>82,447</u>