

Co Name

REGISTERED COMPANY NUMBER: 04118341 (England and Wales)
REGISTERED CHARITY NUMBER: 1086048

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
FOR
The Jessie May Trust

Hunter Accountants
Chartered Accountants
and Statutory Auditors
3 Kings Court
Little King Street
Bristol
BS1 4HW

Hunter Accountants
Chartered Accountants Registered Auditors



WEDNESDAY



A6CY3G8Y

A11

16/08/2017

#177

COMPANIES HOUSE

CONTENTS OF THE FINANCIAL STATEMENTS
for the year ended 31 March 2017

	Page
Report of the Trustees	1 to 7
Report of the Independent Auditors	8 to 9
Statement of Financial Activities	10
Balance Sheet	11
Cash Flow Statement	12
Notes to the Cash Flow Statement	13
Notes to the Financial Statements	14 to 23
Reconciliation of Income and Expenditure	24
Reconciliation of Funds	25 to 26
Detailed Statement of Financial Activities	27 to 28

REPORT OF THE TRUSTEES
for the year ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Overall objectives

The objects of the charitable company, as defined in the Memorandum of Association are:

"the relief of children and young persons suffering from physical conditions which are life-threatening or life-limiting and/or terminal by:-

1. the provision of respite or palliative care in the community for affected young persons, their families and carers, and
2. the advancement of the education of health professionals, statutory authorities, GP practices, and others in the condition of children and young persons with terminal illnesses in particular through the representation of such persons and their families to local statutory authorities and professional groups".

In pursuit of these objects Jessie May has a team of nurses (registered children's and nursery nurses) who provide a hospice at home service, a palliative care service for children with life limiting conditions together with their families in their own home. These children have very complex needs and often require supervision 24 hours a day, 7 days a week. The Jessie May nurses thus enable parents and carers to go out whilst having the confidence that their child is being properly cared for. These nurses also provide opportunities for play and stimulation for the child.

Jessie May Nurses also provide respite to parents when their child is in hospital. The relationship that the nurses have with the child and family gives the family the confidence that their child will have one to one focused care and attention from someone who really knows their child. They can thus leave their child in safe hands whilst they attend to other pressing matters and take a break.

As well as respite care Jessie May Nurses also provides emotional and bereavement support to families during visits and through extensive telephone contact. From the point of diagnosis of a child's condition, Jessie May is there to give support. We particularly give support to preparing end of life care plans and to funeral planning. After a child has died we continue to provide support for upto five years.

In school holidays we provide opportunities for children to socialise with each other through group respite days when we provide specialist activities for the children in a centre whilst parents or carers can go off for the whole day. Social events for the whole family are provided by the Annual Christmas Party and the Summer Fun Day which give families the opportunity to come together with other families in a 'safe' environment. For some these are the only opportunities to go out together as a whole family.

REPORT OF THE TRUSTEES
for the year ended 31 March 2017

ACHIEVEMENT AND PERFORMANCE

Charitable activities

This has been a remarkable year when we have achieved so much, supporting more children and families than ever before and requiring us to raise more funds than ever before. We are pleased to report that we successfully did so.

Our biggest achievement has been the development of our new programme covering Swindon and Wiltshire in partnership with and financial support from Naomi House Children's Hospice. This is a unique partnership between a Children's Hospice and a Community Service also involving the NHS through the Great Western Hospital with whom our Jessie May nurses have honorary contracts and the integrated NHS/Local Authority who have provided an office base in the Saltway Children's Centre.

Care: This year we have supported a total of 181 children/families (134 in 2015/16). Of these 141 (99 in 2015/16) were families with children and a further 40 (34 in 2015/16) bereaved families. 16 children died sadly during the year (6 in 2015/16) and we accepted 29 new children onto our caseload (22 in 2015/16).

In total we provided 7,511 hours of support to families (6,581 in 2015/16) involving 2,640 visits, 80% of which were in the child's own home. In order to ensure that we are able to provide the best care possible we undertake regular assessments of which we did 67 this year and annual care agreements. We completed 128 of these during the year.

The 29 new referrals were in large part due to the new programme in Swindon/Wiltshire where we already have 30 children and families. In addition to the direct work visiting children we are finding that we are having to respond to the increasingly complex health and social needs of the children and families. This year we attended 57 multi-disciplinary team meetings with other professionals around the child and supported 14 children where there are significant safeguarding concerns. These take up considerable time and stretch our resources continuously.

As well as the respite care in the home we also provide a number of group activities which allow children, their siblings and parents /carers to come together in a safe and accepting environment. This year we held 3 Group Respite Sessions involving 22 children during school holidays and one day for teenagers. A family fun day in the summer and our famous Christmas Party attended by 34 children and their families and 5 bereaved families.

We also held a Pamper Day with 18 parents together with nurses and supported by various local beauty therapists on a pro bono basis.

Sadly 16 children died and we were supporting several children at the end of life at the same time several times during the year. Naturally this adds to the emotionally challenging work undertaken by our nurses and we rely heavily on the support we receive from a clinical psychologist (Sue Dolby) who provides regular clinical supervision to the nursing team.

Our bereavement support programme continues to grow and we supported 41 bereaved families this year with 191 bereavement support visits, 95 telephone support calls and 5 Purple Group meetings. The Purple Group is a peer support group for bereaved parents established by one of our parents and which meets 5 times per year.

As a part of our bereavement work we supported 55 families to complete or update an End of Life Wishes document, and similarly helped 16 families prepare or update their Funeral Plans.

Once again in December we held our *Tree of Light* event to remember and celebrate the lives of all of the children that Jessie May has supported.

Jessie May continues to have a high profile in the sector nationally and internationally. We presented several pieces of work at conferences in the year. The results of our Communication Passport Project supported by Roald Dahl's Marvellous Children's Charity enabling greater understanding of how the children and young people communicate. Our innovative simulation training for nurses and our Purple group for bereaved parents.

Liz Lewington was appointed as our Director of Care as a part of our restructuring and she chaired the South West Regional Children's Palliative Care Network whilst our CEO Chris Roys continues as a trustee of Together for Short Lives. We are also active in the local Avon Children's Palliative Care Strategy Group which brings service providers and commissioners together.

Due to expansion of the area we cover we developed plans to restructure our Care Team to ensure that it remains localised and responsive to the needs of children and families. We formally consulted with the nursing team on plans to recruit a new Head of Care and to create two teams from the one team centred on Bristol. This will give us 3 Care

Teams, one covering Swindon and Wiltshire. One covering South Bristol North Somerset and Bath & North East Somerset and one covering North Bristol and South Gloucestershire. We will implement this plan during next year.

Involving parents is a key value and we continue to hold our family group meetings, 4 this year with an additional drop in session where we took the opportunity to consult on the changes above. Both staff and families were supportive of the changes and could see the benefits.

Fundraising and Communications:

This year we raised the highest amount in our 21 years of just over £1 million. We are very grateful to all of those who have supported us. Raising funds from the local community is extremely competitive but we have had fantastic support from over 20 Schools who have held cake sales, mufti days etc. during the year to raise funds. Knowing that we have local support is extremely important and we had over 150 Community Groups and Associations, Choirs, Golf Clubs, WIs Rotary Clubs etc. We pride ourselves not just on the quality of our care but also on the quality of the way in which we work with supporters. One Community Group fed back to us

“You had a room full of current/retired professional managers, executives and business owners completely transfixed with your energy, enthusiasm and passion. The fact that you were able to speak so movingly and with such optimism and positivity about the amazing work of the Jessie May Trust, while at the same time not glossing over the devastating impact on local families of having a child with a terminal illness or life-limiting condition, was inspirational. And all without having to refer to notes or a script.”

We continue to use our Caring at Work Scheme to engage with local companies and have had over 80 such companies supporting us this year. Ranging from National and Global companies like Zurich and Airbus to small local enterprises such as Datasharp and Ergochair. Once again we are passionate about supporter care and working together with companies to ensure that we can maximise the potential of our partnerships giving opportunities to staff in these companies not just to raise money but to engage with us and understand the work that we do. One company said that because of the way we had worked with them they had not only supported us for two years instead of the usual one but had changed the whole way they thought about their charitable partnerships

“However, what I was not expecting to feel was the emotion, the real sense of reward, and a genuine job satisfaction that I experienced working with the charity Jessie May over the course of 3 days. The passion and ambition you have is truly inspiring.

Trust Fundraising contributes the highest proportion of our income and we have been successful in applying to larger trusts and for multi-year funding. Over 60 trusts this year provided grants and once again we believe that it is the quality of our applications and our stewardship of relations with trusts that makes such a difference.

“I am literally just struggling to even put in to words how amazing it is to see you achieve so much over this past year, and make such a huge difference to so many people with this grant. You make me feel so proud to, be able to see just how much our grant makes an impact on people’s lives! Jessie May will always be one of the best projects that has left a mark on me.”

Individuals also play a huge part and we now have 190 people giving us regular monthly donors. Over 100 people raised sponsorship and ran races whilst we also had over 250 individual one off donations.

At the beginning of the year we started our relationship with World Snooker enabling us to both raise awareness and collect donations at the various snooker tournaments in the UK including the World Championships at the Crucible Theatre in Sheffield. We were also the beneficiaries of the Charity Awards Dinner held at the Dorchester Hotel in May 2017. In the season ending in May we raised a Total of just over £100,000.

In addition to our Fundraising efforts we also receive statutory funding. We completed a three year contract with Bath & North Somerset CCG which has now come to an end although we continue to provide services in B&NES. We also continue to receive grants from the CCGs of Bristol North Somerset and South Gloucestershire. We also continue to receive a Section 64 grant from the Department of Health.

Partnership is a key approach which we adopt and two nurses in our Swindon/Wiltshire team are funded through an innovative partnership agreement with Naomi House Children’s Hospice.

On the communications side. The appointment of our marketing officer during the year has enabled us to improve our website which is our ‘shop window’. Increasingly social media is a key means of communication and we are engaging successfully with facebook, twitter etc. to raise our profile. Print and broadcast media however remain important especially at the local community level and we have increased capacity to enable us to engage with this.

REPORT OF THE TRUSTEES
for the year ended 31 March 2017

ACHIEVEMENT AND PERFORMANCE

Governance: Our Board of trustees numbers 10. The Board meets quarterly and is supported by three subcommittees on which various trustees sit. The committees are Finance and Governance, Fundraising & Communications and Clinical Governance. One new trustee joined the Board in August, Gerald Lee who had previously been the CEO of the St Monica's Trust in Bristol.

We sadly said goodbye to Dr Jo Chambers who having been on the original Steering Committee when Jessie May was set up and a trustee for most of our 21 years, retired. I am pleased to say that she has accepted our invitation to become our first President.

The trustees have reviewed our Risk Register during the year and have since engaged an external consultant to take a fresh look at this. This is in order to be prudent rather than any cause for concern. However the trustees have assessed the risks to the charity. The three main areas of risk are financial as we are dependent upon raising increasing amounts of voluntary income. The quality of our care which is highly complex and clinical and reputational risk. In addressing the first the trustees have approved a budget for the year and have confidence that our fundraising team will meet the targets. We have also added to our reserves this year which will enable us to meet any contingencies. We are also restructuring our clinical governance to enable us to better govern our increased caseload of children and families and the increased numbers of clinical staff. As far as reputational risk is concerned as well as the systems above we have procedures for assessing the risk of activities we engage in and for managing such risks should they occur.

Financial:

We are pleased to report that whilst our expenditure has increased to £1,191,462 our Income also increased to £1,296,785 thus giving us a surplus for the year of £105,323.

Our reserves policy is to have an equivalent of a minimum of 3 months and a maximum of 6 months of our annual expenditure held in reserve. The trustees believe that this gives us the right balance between having sufficient to deal with contingencies and to ensure that we are using our resources to further our charitable objectives.

We currently hold £429,498 in reserve which equates to almost 4 and a half months of expenditure. We have designated £50,000 of this to enable us to recruit a Director of Corporate Services and Finance to strengthen our operational management in the light of our growth. As the organisation has grown we want to ensure that our financial and other systems and processes also keep pace and are robust.

Plans for Future Periods:

In the past three years we have expanded rapidly. We now cover six different CCG areas previously working in only three. This year will be a process of consolidation. We have already begun the process of restructuring within the care team. We will now need to review our administrative support and the structure within our fundraising and communications team. Our new Director of Corporate Services & Finance will lead on reviewing the systems and procedures to ensure they are 'fit for purpose' in a growing organisation.

We will also be reviewing the lessons from our recent expansion prior to exploring opportunities for further growth.

REPORT OF THE TRUSTEES
for the year ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Governance Structure

The Trustee Board meets on a quarterly basis. There are four Sub Committees of the board - Clinical Governance, Finance, Fundraising & Communications and Human Resources. Each of the Committees includes Trustees and other members of Senior Management as appropriate. The Clinical Governance Committee also has parental representation and representatives from the Bristol Children's Hospital.

Management Structure

Day to day management of the charity is delegated by the trustees to a Chief Executive Mr Chris Roys. Mr Roys is supported by a Management Team comprising the three department heads from Care, Fundraising and Administration.

The pay and remuneration of our nurses is set by the NHS as all of our nursing staff are employees of the Bristol Children's Hospital who invoice us for their full employment costs. The pay and remuneration of Jessie May employed staff is agreed through our Finance and Resources Committee who benchmark salaries and terms and conditions against similar roles in other charities taking into account the size and location of the organisation. We also annually consider the retail and consumer prices index when deciding upon Cost of Living awards.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A Risk Register has been revised and updated during the year. This identifies the types of risks the charity faces, and identifies the means of mitigating these risks. The Trustees confirm that controls are in place to mitigate, as far as possible, the major risks to which the charity is exposed.

Recruitment, Appointment, Induction and Training of Trustees. The composition of the Trustee Board is under regular review to ensure that there is a balance of skills and experience. Trustees are usually recruited by word of mouth. Applicants are provided with information which includes a history of the organisation, details of the governing document, finances, activities and objectives together with the role and responsibilities of a trustee. Successful applicants are appointed by the Board. The induction process includes meetings with other Trustees, Chief Executive, and members of the Fundraising and Care teams. Trustees are encouraged to attend meetings of the Clinical Governance Committee, Group Respite sessions and family social events. They also attend staff awaydays which happen every six months.

PUBLIC BENEFIT

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

HISTORY

The Jessie May Trust was established by Chris and Philippa Purrington, following the death of their baby daughter Jessica, in September 1994. Jessica died from a genetic condition known as severe Spinal Muscular Atrophy when she was only 4½ months old.

Whilst the family were visiting relatives in Bristol, Jessica was admitted to Southmead Hospital. It was here that the family learnt that the support they had received back at home in High Wycombe was not available to families caring for their child at home in the Bristol area

Jessica was cared for by her family at home throughout her illness. She died peacefully at home in her father's arms, in privacy, with dignity and surrounded by all those who loved her.

Jessica's parents were determined to do what they could to enable other children with conditions like Jessica's and their families to have support in their own homes and the choice to die at home when that time comes. After a lot of hard work and perseverance, initial funding was secured, and the service launched in 1996.

The Jessie May Trust

REPORT OF THE TRUSTEES
for the year ended 31 March 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04118341 (England and Wales)

Registered Charity number
1086048

Registered office
35 Old School House
Kingswood Foundation Estate
Britannia Road
Bristol
Avon
BS15 8DB

Trustees
Ms S Embleton
Dr E Chambers - resigned 20.2.17
Dr N Eaton
R Harper
Dr M Gainsborough
J Kembrey
A Pavier
L Parker
C Nicholls
Dr A Graham
G E Lee - appointed 8.8.16

Company Secretary
C Roys

Auditors
Hunter Accountants
Chartered Accountants
and Statutory Auditors
3 Kings Court
Little King Street
Bristol
BS1 4HW

Bankers
Bank of Scotland
Citymark
Level 3
150 Fountain Bridge
Edinburgh
EH3 9P3

REPORT OF THE TRUSTEES
for the year ended 31 March 2017

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of The Jessie May Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Hunter Accountants, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 31 July 2017 and signed on its behalf by:



R Harper - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE JESSIE MAY TRUST

We have audited the financial statements of The Jessie May Trust for the year ended 31 March 2017 on pages nine to twenty three. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page six, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

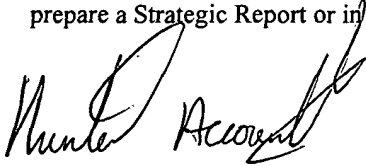
In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
The Jessie May Trust

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



David Hunter BSc FCA DChA (Senior Statutory Auditor)
for and on behalf of Hunter Accountants
Chartered Accountants
and Statutory Auditors
3 Kings Court
Little King Street
Bristol
BS1 4HW

Date: 1 August 2017

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2017

		Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	792,719	210,472	1,003,191	830,876
Other trading activities	3	<u>293,594</u>	<u>-</u>	<u>293,594</u>	<u>204,226</u>
Total		1,086,313	210,472	1,296,785	1,035,102
EXPENDITURE ON					
Raising funds	4	320,871	-	320,871	248,778
Charitable activities	5				
Provision of care services		597,841	216,591	814,432	642,947
Other		<u>56,159</u>	<u>-</u>	<u>56,159</u>	<u>56,487</u>
Total		974,871	216,591	1,191,462	948,212
NET INCOME/(EXPENDITURE)		111,442	(6,119)	105,323	86,890
RECONCILIATION OF FUNDS					
Total funds brought forward		265,919	58,256	324,175	237,285
TOTAL FUNDS CARRIED FORWARD		<u>377,361</u>	<u>52,137</u>	<u>429,498</u>	<u>324,175</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The Jessie May Trust

BALANCE SHEET

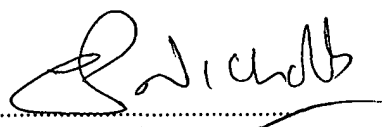
At 31 March 2017

		Unrestricted funds	Restricted funds	Total 2017 funds	Total 2016 funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	12	6,239	-	6,239	11,618
Investments	13	<u>1,245</u>	<u>-</u>	<u>1,245</u>	<u>1,245</u>
		7,484	-	7,484	12,863
CURRENT ASSETS					
Debtors	14	89,576	-	89,576	115,349
Cash at bank and in hand		<u>285,102</u>	<u>52,136</u>	<u>337,238</u>	<u>249,114</u>
		374,678	52,136	426,814	364,463
CREDITORS					
Amounts falling due within one year	15	(4,800)	-	(4,800)	(53,151)
NET CURRENT ASSETS		<u>369,878</u>	<u>52,136</u>	<u>422,014</u>	<u>311,312</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>377,362</u>	<u>52,136</u>	<u>429,498</u>	<u>324,175</u>
NET ASSETS		<u>377,362</u>	<u>52,136</u>	<u>429,498</u>	<u>324,175</u>
FUNDS	18				
Unrestricted funds				377,362	265,919
Restricted funds				<u>52,136</u>	<u>58,256</u>
TOTAL FUNDS				<u>429,498</u>	<u>324,175</u>

The financial statements were approved by the Board of Trustees on 31 July 2017 and were signed on its behalf by:



R Harper - Trustee



C Nicholls - Trustee

The notes form part of these financial statements

The Jessie May Trust

CASH FLOW STATEMENT
for the year ended 31 March 2017

	Notes	2017 £	2016 £
Cash flows from operating activities:			
Cash generated from operations	1	119,709	81,251
Interest paid		<u>(4,638)</u>	<u>(1,976)</u>
Net cash provided by (used in) operating activities		<u>115,071</u>	<u>79,275</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		<u>(1,914)</u>	<u>(5,452)</u>
Net cash provided by (used in) investing activities		<u>(1,914)</u>	<u>(5,452)</u>
Change in cash and cash equivalents in the reporting period		113,157	73,823
Cash and cash equivalents at the beginning of the reporting period	2	<u>224,082</u>	<u>150,259</u>
Cash and cash equivalents at the end of the reporting period	2	<u>337,239</u>	<u>224,082</u>

The notes form part of these financial statements

NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 March 2017

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017	2016
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	105,323	86,890
Adjustments for:		
Depreciation charges	7,294	7,041
Interest paid	4,638	1,976
Decrease/(increase) in debtors	25,773	(39,775)
(Decrease)/increase in creditors	<u>(23,319)</u>	<u>25,119</u>
Net cash provided by (used in) operating activities	<u>119,709</u>	<u>81,251</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017	2016
	£	£
Cash in hand	122	150
Notice deposits (less than 3-months)	337,116	248,964
Overdrafts included in bank loans and overdrafts falling due within one year	<u>-</u>	<u>(25,032)</u>
Total cash and cash equivalents	<u>337,238</u>	<u>224,082</u>

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Overheads have been recharged on a head count basis. Administration and Management employment costs have been recharged on the percentage of time spent on the difference aspects of the role.

Tangible fixed assets

Tangible capital items such as office furniture and computer equipment are capitalised and depreciated on a straight line basis over 3 years.

Leasehold improvements are depreciated over the length of the lease.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Volunteers and donated services and facilities

During the year numerous volunteers provided fundraising assistance (all unpaid).

Investment Income

All of the Charity's investment income arises from its interest bearing current and deposit accounts held within the UK.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

2. DONATIONS AND LEGACIES

	2017	2016
	£	£
Donations	1,002,101	829,972
Investment income	1,090	735
Legacies	-	169
	<u>1,003,191</u>	<u>830,876</u>

3. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Primary Care Trust income	<u>293,594</u>	<u>204,226</u>

4. RAISING FUNDS

Raising donations and legacies

	2017	2016
	£	£
Staff costs	247,404	180,185
General office	37,288	22,142
Legal & other professional fee	3,820	1,750
Supplies	27,797	29,459
Direct marketing	3,620	14,930
Interest payable and similar charges	<u>942</u>	<u>312</u>
	<u>320,871</u>	<u>248,778</u>

5. CHARITABLE ACTIVITIES COSTS

	2017	2016
	£	£
Staff costs	713,460	574,959
Staff support costs	29,269	14,094
General office	45,805	32,796
Supplies	11,757	12,497
Information technology	9,053	7,315
Bank interest	2,588	1,286
Grants to institutions	<u>2,500</u>	<u>-</u>
	<u>814,432</u>	<u>642,947</u>

6. GRANTS PAYABLE

	2017	2016
	£	£
Provision of care services	<u>2,500</u>	<u>-</u>

Grants made to institutions totalled £2,500 during the year.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

7. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Other resources expended	<u>7,294</u>	<u>48,865</u>	<u>56,159</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017	2016
	£	£
Auditors' remuneration	4,800	3,394
Depreciation - owned assets	<u>7,293</u>	<u>7,041</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

10. STAFF COSTS

	Fundraising & Publicity £	Charitable Activities £	Governance £
Wages and salaries	149,365	27,666	96,131
Social security costs	48,113	4,960	33,683
Pensions	11,949	2,730	8,368
	-----	-----	-----
	209,427	35,356	138,182
Recharge of Nurse's wages from NHS	-	574,738	-
Staff support costs	17,608	29,269	3,710
Recharge from admin & management costs	20,369	103,366	(123,735)
	-----	-----	-----
	247,404	742,729	18,157
	=====	=====	=====

All the nurses are employed by the NHS with the Trust selecting the nurses that are on the core team. The NHS then recharge the Trust on a monthly basis for the salary costs of these nurses.

This year the basis from recharging the admin and management team's salary costs has altered slightly with more time being allocated as governance due to the time involved in processing the accounts information having increased.

The average monthly number of employees during the year was as follows:

All staff - full time & part time	
Admin/Governance:	6
Fundraising:	9
Care team (including NHS nurses):	<u>2</u>
	<u>17</u>

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	686,611	144,265	830,876
Other trading activities	<u>204,226</u>	<u>-</u>	<u>204,226</u>
Total	890,837	144,265	1,035,102
EXPENDITURE ON			
Raising funds	248,720	58	248,778
Charitable activities			
Provision of care services	536,488	106,459	642,947
Other	<u>56,487</u>	<u>-</u>	<u>56,487</u>
Total	841,695	106,517	948,212
	-----	-----	-----
NET INCOME/(EXPENDITURE)	49,142	37,748	86,890

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	216,777	20,508	237,285
TOTAL FUNDS CARRIED FORWARD	<u>265,919</u>	<u>58,256</u>	<u>324,175</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

12. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures & fittings £	Specialist Toys £
COST			
At 1 April 2016	14,955	19,573	593
Additions	1,914	-	-
Disposals	-	(1,022)	-
At 31 March 2017	<u>16,869</u>	<u>18,551</u>	<u>593</u>
DEPRECIATION			
At 1 April 2016	14,955	11,849	593
Charge for year	957	4,688	-
Eliminated on disposal	-	(1,022)	-
At 31 March 2017	<u>15,912</u>	<u>15,515</u>	<u>593</u>
NET BOOK VALUE			
At 31 March 2017	<u>957</u>	<u>3,036</u>	<u>-</u>
At 31 March 2016	<u>-</u>	<u>7,724</u>	<u>-</u>
	Specialist equipment £	Computer equipment £	Totals £
COST			
At 1 April 2016	3,286	14,329	52,736
Additions	-	-	1,914
Disposals	-	-	(1,022)
At 31 March 2017	<u>3,286</u>	<u>14,329</u>	<u>53,628</u>
DEPRECIATION			
At 1 April 2016	822	12,899	41,118
Charge for year	821	827	7,293
Eliminated on disposal	-	-	(1,022)
At 31 March 2017	<u>1,643</u>	<u>13,726</u>	<u>47,389</u>
NET BOOK VALUE			
At 31 March 2017	<u>1,643</u>	<u>603</u>	<u>6,239</u>
At 31 March 2016	<u>2,464</u>	<u>1,430</u>	<u>11,618</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

13. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 April 2016 and 31 March 2017	<u>1,245</u>
NET BOOK VALUE	
At 31 March 2017	<u>1,245</u>
At 31 March 2016	<u>1,245</u>

There were no investment assets outside the UK.

The investment held by the charity is 572 shares with BT.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Other debtors	<u>89,576</u>	<u>115,349</u>

At the year end there is £10,368 due from South Gloucester Primary Care Trust for the quarter to 31st March 2017.

At the year end there is £23,429 due from Bristol Primary Care Trust for the quarter to 31st March 2017.

At the year end there is £23,589 due from Naomi House Children's Hospice for the quarter to 31st March 2017.

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Bank loans and overdrafts	-	25,032
Accruals and deferred income	<u>4,800</u>	<u>28,119</u>
	<u>4,800</u>	<u>53,151</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2017 £	2016 £
Within one year	28,488	24,370
Between one and five years	<u>31,662</u>	<u>42,648</u>
	<u>60,150</u>	<u>67,018</u>

17. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted funds				
General fund	265,919	111,443	(50,000)	327,362
Unrestricted Designated Fund	-	-	50,000	50,000
	<u>265,919</u>	<u>111,443</u>	-	<u>377,362</u>
Restricted funds				
BBC Children in Need	7,001	(7,001)	-	-
Wessex Youth Trust	6,075	2,025	-	8,100
The True Colours Trust	-	2,500	-	2,500
Erach & Roshan Sadri Foundation	6,500	(6,500)	-	-
Road Dahl Charity	-	1,302	-	1,302
The Annett Charitable Trust	2,500	(833)	-	1,667
Medlock Charitable Trust	2,500	(2,500)	-	-
Douglas Arter Foundation	-	167	-	167
Denman Charitable Trust	-	333	-	333
Skipton Building Society Charitable Foundation	1,180	(1,180)	-	-
Wallmead Charitable Trust	2,500	(2,500)	-	-
Roper Family Charitable Trust	5,000	(5,000)	-	-
Henry Smith Charity	25,000	(4,167)	-	20,833
Wallace and Gromit Children's Charity	-	833	-	833
The Axentis Michael Charitable Trust	-	1,068	-	1,068
St John's Hospital	-	13,333	-	13,333
Express Grants	-	2,000	-	2,000
	<u>58,256</u>	<u>(6,120)</u>	-	<u>52,136</u>
TOTAL FUNDS	<u>324,175</u>	<u>105,323</u>	-	<u>429,498</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,086,313	(974,870)	111,443
Restricted funds			
BBC Children in Need	14,002	(21,003)	(7,001)
John James Bristol	25,000	(25,000)	-
Wessex Youth Trust	8,100	(6,075)	2,025
The True Colours Trust	2,500	-	2,500
Erach & Roshan Sadri Foundation	-	(6,500)	(6,500)
Roald Dahl Charity	1,302	-	1,302
The Annett Charitable Trust	5,000	(5,833)	(833)
Medlock Charitable Trust	-	(2,500)	(2,500)
Douglas Arter Foundation	2,000	(1,833)	167
Denman Charitable Trust	2,000	(1,667)	333
Skipton Building Society Charitable Foundation	-	(1,180)	(1,180)
Wallmead Charitable Trust	-	(2,500)	(2,500)
Roper Family Charitable Trust	-	(5,000)	(5,000)
Henry Smith Charity	25,000	(29,167)	(4,167)
Global Make Some Noise	42,000	(42,000)	-
Wallace and Gromit Children's Charity	10,000	(9,167)	833
The Axentis Michael Charitable Trust	1,068	-	1,068
Leeds Building Society	500	(500)	-
St John's Hospital	20,000	(6,667)	13,333
Express Grants	2,000	-	2,000
Big Lottery - People's Vote	50,000	(50,000)	-
	210,472	(216,592)	(6,120)
TOTAL FUNDS	1,296,785	(1,191,462)	105,323

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2017

17. MOVEMENT IN FUNDS - continued

BBC Children in Need - restricted to Grade 5 Nurse.
 Wessex Youth Trust - restricted to project to support young carers.
 The Annett Charitable Trust - restricted to hospice care for children in Bath.
 Henry Smith Charity - restricted to assist in the expansion of the area services are available.
 John James Bristol - restricted for work within Bristol on core respite visits and End of Life care services.
 Wallace & Gromit's Children's Charity - restricted to hospice care for Children in Bath and Wiltshire.
 The Axentis Michael Charitable Trust - restricted to consumables in North Somerset.
 Douglas Arter Foundation - restricted to cost of supporting activities for terminally ill children.
 Denman Charitable Trust - restricted to service in Bath.
 Leeds Building Society - purchase of 20 memory bears.
 Roald Dahl Charity - restricted to the costs of implementing and evaluating the Communication Passport Project.
 St John's Hospital - restricted to hospice care for Children in Bath.
 Express programme - restricted to Purple Group running costs.
 The True Colours Trust - restricted to family support volunteering project.
 Big Lottery Fund - restricted to respite provision, social events and bereavement support.
 Global Make Some Noise - restricted to Grade 5 Nurse.
 Erach & Roshan Sadri Foundation - restricted to hospice care for children in Wiltshire.
 Medlock Charitable Trust - restricted to hospice care for children in Bath.
 Skipton Building Society Charitable Foundation - restricted to the cost of memory boxes, memory bears and changing blocks.
 Wallmead Charitable Trust - restricted to hospice care for children in Bath.
 Roper family Charitable Trust - restricted to hospice care for children in Bath.

Designated funds:

The Board of Trustees have designated funds valued at £50,000 to be spent on employing a Finance Director.

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

19. ULTIMATE CONTROLLING PARTY

The Trust is controlled by the Board of Trustees.

The Jessie May Trust

RECONCILIATION OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 MARCH 2016

	Notes	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
INCOME AND ENDOWMENTS FROM				
Donations and legacies		830,876	-	830,876
Other trading activities		<u>204,226</u>	<u>-</u>	<u>204,226</u>
Total		1,035,102	-	1,035,102
EXPENDITURE ON				
Raising funds		248,778	-	248,778
Charitable activities		642,947	-	642,947
Other		<u>56,487</u>	<u>-</u>	<u>56,487</u>
Total		948,212	-	948,212
NET INCOME/(EXPENDITURE)		<u>86,890</u>	<u>-</u>	<u>86,890</u>

The Jessie May Trust

RECONCILIATION OF FUNDS
AT 1 APRIL 2015
(DATE OF TRANSITION TO FRS 102)

	Notes	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
FIXED ASSETS				
Tangible assets		13,207	-	13,207
Investments		<u>1,245</u>	<u>-</u>	<u>1,245</u>
		14,452	-	14,452
CURRENT ASSETS				
Debtors		68,299	-	68,299
Prepayments and accrued income		7,275	-	7,275
Cash at bank and in hand		<u>150,259</u>	<u>-</u>	<u>150,259</u>
		225,833	-	225,833
CREDITORS				
Amounts falling due within one year		(3,000)	-	(3,000)
NET CURRENT ASSETS		<u>222,833</u>	<u>-</u>	<u>222,833</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>237,285</u>	<u>-</u>	<u>237,285</u>
		<u>237,285</u>	<u>-</u>	<u>237,285</u>
FUNDS				
Unrestricted funds		216,777	-	216,777
Restricted funds		<u>20,508</u>	<u>-</u>	<u>20,508</u>
TOTAL FUNDS		<u>237,285</u>	<u>-</u>	<u>237,285</u>

The Jessie May Trust

RECONCILIATION OF FUNDS
AT 31 MARCH 2016

	Notes	UK GAAP £	Effect of transition to FRS 102 £	FRS 102 £
FIXED ASSETS				
Tangible assets		11,618	-	11,618
Investments		<u>1,245</u>	<u>-</u>	<u>1,245</u>
Total		12,863	-	12,863
CURRENT ASSETS				
Debtors		115,349	-	115,349
Prepayments and accrued income		-	-	-
Cash at bank and in hand		<u>249,114</u>	<u>-</u>	<u>249,114</u>
		364,463	-	364,463
CREDITORS				
Amounts falling due within one year		<u>(53,151)</u>	<u>-</u>	<u>(53,151)</u>
NET CURRENT ASSETS		<u>311,312</u>	<u>-</u>	<u>311,312</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>324,175</u>	<u>-</u>	<u>324,175</u>
NET ASSETS		<u>324,175</u>	<u>-</u>	<u>324,175</u>
FUNDS				
Unrestricted funds		265,919	-	265,919
Restricted funds		<u>58,256</u>	<u>-</u>	<u>58,256</u>
TOTAL FUNDS		<u>324,175</u>	<u>-</u>	<u>324,175</u>