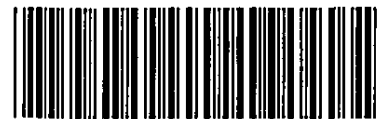


REGISTERED COMPANY NUMBER: 4106014 (England and Wales)  
REGISTERED CHARITY NUMBER: 1085422

**Report of the Trustees and**  
**Unaudited Financial Statements for the year ended 31st March 2008**  
**for**  
**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

Patterson, Jones & Evans  
Chartered Accountants  
23 College Street  
Lampeter  
Ceredigion  
SA48 7DY

FRIDAY



\*AGDNV6RI\*

A02

23/01/2009

203

COMPANIES HOUSE

**Traddodiadau Cerdd Cymru/ Music'**  
**Traditions Wales (trac) Limited**

**Contents of the Financial Statements**  
**for the year ended 31st March 2008**

---

	<b>Page</b>
Report of the Trustees	1 to 5
Accountants' Report	6
Statement of Financial Activities	7
Balance Sheet	8 to 9
Notes to the Financial Statements	10 to 13
Detailed Statement of Financial Activities	14 to 15

---

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Report of the Trustees**  
**for the year ended 31st March 2008**

---

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31st March 2008. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
4106014 (England and Wales)

**Registered Charity number**  
1085422

**Registered office**  
8a Heol y Gwyddau  
Carmarthen  
Carmarthenshire  
SA31 1RE

**Trustees**  
Danny Kilbride  
Stephen Rees  
Annette Davies  
Rhian Bebb  
Jim Blythe  
Meg Browning

**Company Secretary**  
Sian Thomas

**COMMENCEMENT OF ACTIVITIES**

The charity is a charitable company and was set up on 10th November 2000 when it took over the assets and liabilities of the former 'trac'. It became a registered charity on 7th March 2002.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985.

Members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the charitable company in the event of winding up.

**Recruitment and appointment of new trustees**

Members of the board of trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report, are set out above.

The minimum number of trustees required is three with no maximum. The Trustees are appointed by the members at the Annual General Meeting or otherwise appointed by the Trustees where there is a vacancy. One third of the Trustees retire at each annual general meeting.

**Induction and training of new trustees**

All new trustees receive information on their obligations and responsibilities as trustees and receive a full induction to the charity's aims and objectives. Training is made available on trustee roles and responsibilities where it is requested.

**Organisational structure**

A full time director, appointed by the trustees, manages the day to day operations of the charity with the support of administrative staff.

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Report of the Trustees**  
**for the year ended 31st March 2008**

---

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity's principal activity is as a Folk Development Agency for Wales. Its objects are to increase awareness, understanding and confidence in the music, song and dance traditions within Wales; and to raise awareness outside Wales of traditional activities taking place, and to create links with other organisations and participants throughout the world.

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Report of the Trustees**  
**for the year ended 31st March 2008**

---

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

trac during this financial year continued to develop a profile and portfolio of projects which will confirm the organisation as a brand recognised by both the Traditional community and funders for provision of quality events and services.

Local Authority partnerships remained important to trac in this period. In addition, trac has begun to build relationships with Mentrau Iaith, Wales Arts International, Visit Wales, the Welsh National History Museum and others.

One project was launched in 2007/8.

Working with Torfaen County Borough Council, trac arranged for harper, Bethan Nia to tour 15 Torfaen junior schools, including one special needs school (with the addition of percussionist Aidan Sheehan). A programme of Welsh nursery songs was presented and feedback from the schools has been extremely positive.

This period also saw the completion of several projects.

trac in co-operation with Denbighshire County Council commissioned Sioned Webb to compose "Coch Bach y Bala" which was performed on 18 November in the Rhuthun Victorian Gaol Museum. Aelwyd Rhuthun undertook the production which was highly acclaimed. The work has been filed with the Welsh Music Information Centre for posterity.

Work also continued on the Songs of Pembrokeshire project, with 'our' musicians playing a prominent part in the Bro Beca Ballad competition.

The final series of children's Mari Lwyd workshops and the last adult Plygain workshop in Carmarthenshire were also undertaken.

Initial work was also undertaken to establish projects in Ceredigion and Conwy (Llanrwst) which would take place in the following financial year.

2007/8 was a period in which trac took significant steps to raise the profile both of the Company and of the sector overall.

As a result of Celtic Connections 2007, trac was invited to make a presentation at the Traditional Music of Scotland Association's 40th anniversary conference, held in the Scottish Parliament buildings.

trac also undertook to campaign on the need to revise and clarify the Licencing Act with regards to 'incidental music'. Stands at the National Eisteddfod and Plaid Cymru, Liberal Democrat and Welsh Conservative conferences garnered considerable support and a petition was presented to the Heritage Minister in February. Although this has not, to date, borne fruit, the Arts Council of Wales, and the Assembly's Tourism unit have asked for briefing on the issues and progress may yet be made. Our presence at the party political conferences also did much to raise awareness of our work in general.

Match funding, apart from project partnership funding, continues to be difficult as trac does not target issues favoured by the majority of trusts.

Ontrac, the in-house magazine, continued to be trac's major resource for informing our constituency of our work and the work of others. Edited by trac Administrator, Blanche Rowen, two issues were published during this period, with production of a third just slipping into the following financial year. The publication continues to reap the praise from readers. Similarly, the e-bulletin service is well-used and appreciated by recipients and contributors.

The trac database has developed and grown and now exceeds 1000 names and the artists listings on our website include 108 artists and 72 clubs, sessions and festivals. Proof that the traditional music constituency values this information resource is evidenced by the number of performers and organisations wishing to distribute information via trac's email lists.

In addition to project work and research, trac continues to advocate on behalf of the sector in Wales to a variety of governmental and non-governmental organisations.

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Report of the Trustees**  
**for the year ended 31st March 2008**

---

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

Following the Welsh Showcase at Celtic Connections, trac was again present to follow up interest in 2008. It is hoped that this may bear fruit in work with Quebec, via Wales Arts International, in the future.

trac appears to be increasingly accepted as a source of expertise by local authorities, tourism bodies, the media, community enterprise groups, small festivals, Llangollen Eisteddfod, etc. We have advised a number of agencies including Wales Arts International, Visit Wales, the National Eisteddfod and the Royal Welsh College of Music and Drama.

trac has continued to work in co-operation with societies representing specific sections of the Tradition including Clera, Welsh Folk Song Society, Welsh Folk Dance Society, et al. We have also extended the Advisory Panel remit to tackle special interests within the sector; in 2008, a networking meeting was held in co-operation with the National Library of Publishers working in traditional music.

In 2007/8 trac continued to benefit from Arts Council for Wales Revenue funding, as well as Project funding. Applications to ACW for project funding in 2008-9 have now been approved.

trac's successes were due to the team work of the Director and the Administrator, assisted by the Board. We continue to look for opportunities to expand the Board to extend both depth of experience and geographical spread.

## **FINANCIAL REVIEW**

### **Reserves policy**

The results of the charity are shown in the statement for financial activities.

The trustees have a policy whereby the unrestricted funds not committed or invested in fixed assets ("the free reserves") held by the charity should be between 3 and 6 months of expenditure. The present level of reserves available to the charity is £19,595 (2007: £14,359).

The trustees accept that the level of free reserves are therefore not adequate to continue the current activities of the charity in the event of a significant drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed. The trustees are therefore considering ways in which additional unrestricted funds will be raised.

### **Principal funding sources**

trac's main funding was again provided by the Arts Council of Wales - both Revenue and Project grants. Other funding included partnership funding from Welsh Amateur Music Federation, Performing Rights Society Foundation and local authorities.

### **Investment policy and objectives**

The Trustees' investment powers are governed by the Memorandum and Articles of Association. The trustees have a policy of keeping any surplus as liquid funds in high interest bearing short-term deposits, which can be accessed readily. The trustees are of the opinion that the charity does not have sufficient reserves at present to warrant investment in other forms.

## **FUTURE DEVELOPMENTS**

trac is now established as the Folk Development Agency for Wales and an acknowledged source of expertise.

Having come to the end of a three-year project plan, 2008/9 will be a year for formulating a strategy for the next period. Since trac's inception in 1997, the traditional music 'scene' has changed significantly - in part, though not wholly, due to trac's work. It is appropriate that the Board, in consultation with other activists in the sector, prepare a new roadmap for future development.

The primary restraint on development of trac remains staffing levels; a dedicated project worker would facilitate work considerably but financial support for administrators is limited for the foreseeable future. This, also, requires discussion with other societies in the genre which would benefit from administrative assistance.

Traddodiadau Cerdd Cymru/ Music  
Traditions Wales (trac) Limited

Report of the Trustees  
for the year ended 31st March 2008

---

ON BEHALF OF THE BOARD:



Sian Thomas - Secretary

Date: 7-01-09

**Report of the Accountants to the Trustees of**  
**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

---

We report on the financial statements for the year ended 31st March 2008 set out on pages seven to thirteen.

**Respective responsibilities of trustees and reporting accountants**

As described on pages eight to nine the charitable company's trustees are responsible for the preparation of the financial statements, and considers that the charitable company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

**Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the charitable company, and making such limited enquires of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

**Opinion**

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the charitable company under Section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
  - (ii) the charitable company satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).



Patterson, Jones & Evans  
Chartered Accountants  
23 College Street  
Lampeter  
Ceredigion  
SA48 7DY

Date: 21/1/09.....



**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Statement of Financial Activities**  
**for the year ended 31st March 2008**

	Notes	Unrestricted funds £	Restricted funds £	2008 Total funds £	2007 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		61,887	31,117	93,004	60,376
Activities for generating funds	2	4,903	-	4,903	5,979
Investment income	3	1,069	-	1,069	584
<b>Incoming resources from charitable activities</b>					
Charitable projects		2,500	-	2,500	300
<b>Total incoming resources</b>		<b>70,359</b>	<b>31,117</b>	<b>101,476</b>	<b>67,239</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Charitable projects		58,593	22,650	81,243	72,689
Governance costs		7,573	-	7,573	8,199
<b>Total resources expended</b>		<b>66,166</b>	<b>22,650</b>	<b>88,816</b>	<b>80,888</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>4,193</b>	<b>8,467</b>	<b>12,660</b>	<b>(13,649)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>15,962</b>	<b>-</b>	<b>15,962</b>	<b>29,611</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>20,155</b>	<b>8,467</b>	<b>28,622</b>	<b>15,962</b>

The notes form part of these financial statements

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Balance Sheet**  
**At 31st March 2008**

	Notes	2008 £	2007 £
<b>FIXED ASSETS</b>			
Tangible assets	7	560	1,603
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		35,367	19,821
<b>CREDITORS</b>			
Amounts falling due within one year	8	(7,305)	(5,462)
<b>NET CURRENT ASSETS</b>		<u>28,062</u>	<u>14,359</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>28,622</u>	<u>15,962</u>
<b>NET ASSETS</b>		<u>28,622</u>	<u>15,962</u>
<b>FUNDS</b>	10		
Unrestricted funds		20,155	15,962
Restricted funds		8,467	-
<b>TOTAL FUNDS</b>		<u>28,622</u>	<u>15,962</u>

The notes form part of these financial statements

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Balance Sheet - continued**  
**At 31st March 2008**

---

The charitable company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the year ended 31st March 2008.

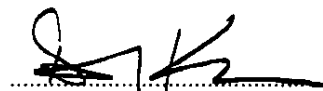
The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on .....17/11/09..... and were signed on its behalf by:



Danny Kilbride - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements**  
**for the year ended 31st March 2008**

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Notes to the Financial Statements - continued**  
**for the year ended 31st March 2008**

**4. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2008	2007
	£	£
Depreciation - owned assets	<u>1,808</u>	<u>1,540</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2008 nor for the year ended 31st March 2007.

**Trustees' Expenses**

	2008	2007
	£	£
Trustees' expenses	<u>187</u>	<u>197</u>

**6. STAFF COSTS**

	2008	2007
	£	£
Wages and salaries	43,625	43,600
Social security costs	<u>4,247</u>	<u>4,295</u>
	<u>47,872</u>	<u>47,895</u>

**7. TANGIBLE FIXED ASSETS**

	Plant and machinery etc £
<b>COST</b>	
At 1st April 2007	6,520
Additions	<u>765</u>
At 31st March 2008	<u>7,285</u>
<b>DEPRECIATION</b>	
At 1st April 2007	4,917
Charge for year	<u>1,808</u>
At 31st March 2008	<u>6,725</u>
<b>NET BOOK VALUE</b>	
At 31st March 2008	<u>560</u>
At 31st March 2007	<u>1,603</u>

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Notes to the Financial Statements - continued**  
**for the year ended 31st March 2008**

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2008	2007
	£	£
Bank loans and overdrafts	2,227	-
Social security and other taxes	3,443	3,461
Accrued expenses	1,635	2,001
	<u>7,305</u>	<u>5,462</u>

**9. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds	Restricted funds	2008 Total funds	2007 Total funds
	£	£	£	£
Fixed assets	560	-	560	1,603
Current assets	26,900	8,467	35,367	19,821
Current liabilities	(7,305)	-	(7,305)	(5,462)
	<u>20,155</u>	<u>8,467</u>	<u>28,622</u>	<u>15,962</u>

**10. MOVEMENT IN FUNDS**

	At 1.4.07 £	Net movement in funds £	At 31.3.08 £
<b>Unrestricted funds</b>			
General fund	15,962	4,193	20,155
<b>Restricted funds</b>			
Ty a Gardd	-	8,467	8,467
<b>TOTAL FUNDS</b>	<u>15,962</u>	<u>12,660</u>	<u>28,622</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	70,359	(66,166)	4,193
<b>Restricted funds</b>			
Ty a Gardd	31,117	(22,650)	8,467
<b>TOTAL FUNDS</b>	<u>101,476</u>	<u>(88,816)</u>	<u>12,660</u>

Traddodiadau Cerdd Cymru/ Music  
Traditions Wales (trac) Limited

Notes to the Financial Statements - continued  
for the year ended 31st March 2008

---

**11. PURPOSES OF RESTRICTED FUNDS**

Ty a Gardd:

This refers to trac's main current activity, funded by the Arts Council, which includes partnership provision of a variety of folk music and dance projects in communities across Wales.

**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Detailed Statement of Financial Activities**  
**for the year ended 31st March 2008**

	2008 £	2007 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Grants	93,004	60,376
<b>Activities for generating funds</b>		
Sponsorships	16	121
Other sundry income	4,887	5,858
	<u>4,903</u>	<u>5,979</u>
<b>Investment income</b>		
Deposit account interest	1,069	584
<b>Incoming resources from charitable activities</b>		
Grants	2,500	300
	<u>2,500</u>	<u>300</u>
<b>Total incoming resources</b>	<b>101,476</b>	<b>67,239</b>
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Freelance staff	14,426	6,111
Other project costs	755	1,200
Marketing & promotion	8,804	9,507
Travel & subsistence	4,028	3,537
Venue costs	1,776	1,078
Translation costs	-	96
	<u>29,789</u>	<u>21,529</u>
<b>Governance costs</b>		
Trustees' expenses	187	197
Trustee meeting costs	184	434
Accountancy	1,163	1,545
Legal & professional fees	324	339
	<u>1,858</u>	<u>2,515</u>
<b>Support costs</b>		
<b>Management</b>		
Wages	43,625	43,600
Social security	4,247	4,295
Insurance	787	511
Carried forward	48,659	48,406

This page does not form part of the statutory financial statements



**Traddodiadau Cerdd Cymru/ Music**  
**Traditions Wales (trac) Limited**

**Detailed Statement of Financial Activities**  
**for the year ended 31st March 2008**

---

	2008	2007
	£	£
<b>Management</b>		
Brought forward	48,659	48,406
Telephone	723	622
Postage and stationery	1,753	1,162
Office costs	2,071	1,501
Travelling & subsistence	1,690	3,323
Subscriptions	325	248
Conference costs	140	40
	<hr/> 55,361	<hr/> 55,302
<b>Finance</b>		
Bank charges	-	2
<b>Other</b>		
Computer equipment	1,808	1,540
	<hr/> 88,816	<hr/> 80,888
<b>Total resources expended</b>		
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<hr/> <b>12,660</b> <hr/>	<hr/> <b>(13,649)</b> <hr/>

This page does not form part of the statutory financial statements