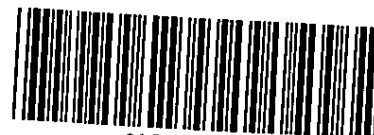


Registered number. 4094205
Charity number: 1092205

UNIQUE COFFEE BAR
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

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UNIQUE COFFEE BAR
(A company limited by guarantee)

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UNIQUE COFFEE BAR
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2011**

Trustees

M Kinsella
People Potential Possibilities

Company registered number

4094205

Charity registered number

1092205

Registered office

Keepers Cottage, Riverside Park, Great North Road, Newark, Nottinghamshire, NG24 1BL

Company secretary

Dale Wilkins

Chief executive officer

Martin Kinsella

Auditors

haysmacintyre, Fairfax House, 15 Fulwood Place, London, WC1V 6AY

Bankers

HSBC, Market Place, Newark, Nottinghamshire

UNIQUE COFFEE BAR
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2011

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Unique Coffee Bar (the company) for the ended 31 March 2011. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 20 October 2000. This places restrictions on the company to carry out its charitable work within the town of Newark, Nottinghamshire and surrounding districts and to work with young people aged from 14 to 25 years old.

The charity's objects are to promote the benefit of young people resident within the town of Newark, Nottinghamshire and surrounding districts without distinction of sex or of political, religious or other opinion by the following means:

- 1 To advance the education of said inhabitants in particular but not exclusively by the provision of advice and training relating to health and social issues, and internet and computer access
- 2 To provide a cafe for young people aged from 14-25 years old in the interest of social welfare for recreation and other leisure-time occupation with the condition of care of those persons

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Except as indicated, all of the trustees named on page 1 served throughout the year. The Board has the power to appoint additional trustees it considers fit to do so and will consider new appointments where and when necessary to increase the skills and resources of the board.

POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

On appointment each Trustee signs a code of conduct and completes a register of interests. They are given a Trustee Induction Pack that includes the Memorandum and Articles of Association, a range of relevant policies and procedures and conflict of interest and other guidance. The pack contains a Trustee job description and a copy of Charity Commission Guidance Leaflet CC3 - The Essential Trustee: what you need to know. New trustees meet with the Chair and Chief Executive to discuss:

- their role and responsibilities
- key documents including the Memorandum and Articles of Association and the P3 Strategic Plan
- funding including the latest published accounts and current position
- the organisation's focus on outcomes
- future plans

Trustees are also invited to an induction tour of projects and services and trustee training needs are assessed and training provided as appropriate.

UNIQUE COFFEE BAR
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2011

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Unique Coffee Bar is governed by the P3 Board of Directors with day to day responsibility delegated to the Chief Executive. The Board meets at least 4 times a year. The management of the day to day activities of the organisation is the responsibility of the Chief Executive.

RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

REVIEW OF ACTIVITIES

Unique's Alternative and Complimentary Education programme continued to deliver learning programmes to young people who are disengaged from mainstream education and either excluded or at risk of permanent exclusion from schools.

Unique's alternative and complimentary education curriculum is aimed to address the five outcomes of the Every Child Matters agenda:

Being Healthy

Staying Safe

Making a Positive Contribution

Achieving Economic Wellbeing

Enjoy and Achieve

Through a varied programme of learning tailored for the individual young person, learners are able to gain vital life skills, experience, knowledge and, confidence as well as nationally recognised qualifications.

This year 100% of all learners enrolled on Unique's education programmes gained an accredited qualification. 80% of learners went on to further training or employment. Young People gained accreditation from a variety of awarding bodies including, ASDAN, City and Guilds, NOCN and BTEC qualifications.

We are able to monitor learner's success and achievements as well as their soft outcome progression through a newly acquired diagnostic and assessment software BKSB. BKSB is an internationally recognised package for supporting learners' educational development, creating individual programmes of learning in direct response to results from industry leading initial and diagnostic assessment software. This software enables Unique's tutors to create specific and completely personalised educational materials which enable every young person at Unique to get the best out of their time with us, and maximise their learning potential.

Working in collaboration with the schools and referring agencies Unique has again supported over 20 young people to re-engage with mainstream education or move on to further employment or training, reducing the amount of young people not in education, employment or training in the area.

Unique delivered a number of additional services for young people and adults. These included a UK Online funded course which supported individuals to get "online", especially aimed at those who may have never used a computer before and are really learning from the very beginning. Other activities were delivered including sports and nutrition activities, holiday programmes, sexual health advice and support and careers advice.

UNIQUE COFFEE BAR
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2011

FUTURE DEVELOPMENTS

Unique will be looking to re-fund the post of an employment advisor after our current Welfare to Work contract has come to an end. This was a successful contract delivered by Unique which gained commendation from the Prime Contractor as a high quality, client focussed service. The service supported over 60 people back into sustained employment.

Unique will also be exploring the opportunity for Unique to become a Free School which will be fully OFSTED regulated and offer a full and varied curriculum. Building on the success of Unique's Alternative Education service, and strong links with the community, a project is now underway to develop the Free School idea in collaboration with local partners.

PUBLIC BENEFIT

The Trustees have complied with the duty in Section 4 of the Charities Act 2006 and given careful consideration to the Charity Commissions general guidance on public benefit when reviewing our aims and objectives for the year. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

The Board has agreed that the best way to meet the needs of the people we work with is through providing specialist services whilst also influencing the way that services are provided and shaped through our expertise and knowledge. We continue to maintain our independence as an organisation in relation to public policy issues that are relevant to our service users and continue to put forward our views on how services could be improved.

RESERVES POLICY

The Unique Coffee Bar aims to hold cash reserves which represent at least one month of total running costs. This money can then be used to fund running costs in the event of no other funding being available. If this occurs then every effort must be made to replace the reserve when possible.

MEMBERS' LIABILITY

The Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of Unique Coffee Bar for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,

UNIQUE COFFEE BAR
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2011

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

PROVISION OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that

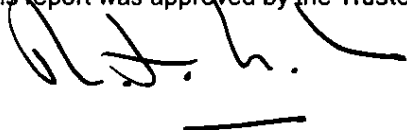
- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

AUDITORS

The auditors, Haysmacintyre, have indicated their willingness to continue in office. The Designated Trustees will propose a motion re-appointing the auditors at a meeting of the Trustees.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 17 October 2011 and signed on their behalf, by



Martin Kinsella - Trustee

UNIQUE COFFEE BAR
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF UNIQUE COFFEE BAR

We have audited the financial statements of Unique Coffee Bar for the year ended 31 March 2011 which comprise the Statement of financial activities, the Balance sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

UNIQUE COFFEE BAR
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF UNIQUE COFFEE BAR

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Trustees' report



Murtaza Jessa (Senior statutory auditor)
for and on behalf of
haysmacintyre
Chartered Accountants
Registered Auditors
Fairfax House
15 Fulwood Place
London
WC1V 6AY
17 October 2011

UNIQUE COFFEE BAR
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2011

	Note	Restricted funds 2011 £	Unrestricted funds 2011 £	Total funds 2011 £	Total funds 2010 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	-	150	150	1,407
Activities for generating funds		-	10,248	10,248	2,076
Incoming resources from charitable activities	3	11,060	59,866	70,926	121,920
TOTAL INCOMING RESOURCES		<u>11,060</u>	<u>70,264</u>	<u>81,324</u>	<u>125,403</u>
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising expenses and other costs		-	5,410	5,410	1,161
Charitable activities	4	11,060	60,224	71,284	396,079
Governance costs	5	-	1,050	1,050	1,050
TOTAL RESOURCES EXPENDED		<u>11,060</u>	<u>66,684</u>	<u>77,744</u>	<u>398,290</u>
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME/(EXPENDITURE) FOR THE YEAR		-	3,580	3,580	(272,887)
Total funds at 1 April 2010		-	36,108	36,108	308,995
TOTAL FUNDS AT 31 MARCH 2011		<u>£ -</u>	<u>£ 39,688</u>	<u>£ 39,688</u>	<u>£ 36,108</u>

The notes on pages 10 to 16 form part of these financial statements


UNIQUE COFFEE BAR
(A company limited by guarantee)
REGISTERED NUMBER 4094205

BALANCE SHEET
AS AT 31 MARCH 2011

	Note	£	2011	£	£	2010	£
CURRENT ASSETS							
Debtors	9	30,223			43,151		
Cash at bank		18,173			22,224		
		<u>48,396</u>			<u>65,375</u>		
CREDITORS amounts falling due within one year							
	10	<u>(8,708)</u>			<u>(29,267)</u>		
NET CURRENT ASSETS				39,688			36,108
TOTAL ASSETS LESS CURRENT LIABILITIES			£	<u>39,688</u>		£	<u>36,108</u>
CHARITY FUNDS							
Unrestricted funds	11			39,688			36,108
			£	<u>39,688</u>		£	<u>36,108</u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Trustees on 17 October 2011 and signed on their behalf, by



Martin Kinsella - Trustee

The notes on pages 10 to 16 form part of these financial statements

UNIQUE COFFEE BAR
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company. Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

1.6 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied, exclusive of Value Added Tax and trade discounts.

UNIQUE COFFEE BAR
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011**

1 ACCOUNTING POLICIES (continued)

1.7 Tangible fixed assets and depreciation

All assets costing more than £100 are capitalised

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

L/Term Leasehold Property - 10% Straight line (see below)

2. VOLUNTARY INCOME

	Restricted funds 2011 £	Unrestricted funds 2011 £	Total funds 2011 £	Total funds 2010 £
Donations	£ -	£ 150	£ 150	£ 1,407

3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2011 £	2010 £
Grants and contracts	38,190	70,381
Alternative Education	27,198	47,769
Network Service Provision	1,440	3,500
Other income	4,098	270
Total	£ 70,926	£ 121,920

GRANTS

	2011 £	2010 £
J Paul Getty Jnr Charitable Trust	-	14,100
Big Lottery Fund	-	5,693
NCC Grant Aid	1,000	7,000
NCC Youth Service	-	5,560
Working Links	26,130	-
Enable	-	35,356
Youth Initiative	-	2,672
UFI Limited	10,610	-
UK Online	450	-
Total	£ 38,190	£ 70,381

UNIQUE COFFEE BAR
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

4 ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly 2011 £	Total 2011 £	Total 2010 £
Social Inclusion	£ 71,284	£ 71,284	£ 396,079

SOCIAL INCLUSION COSTS

	2011 £	2010 £
Salaries and pensions	54,338	129,852
Other staff costs	1,884	1,990
Alternative education	516	3,945
Premises costs	5,231	4,232
Depreciation	-	172,506
Insurance	-	-
Grant payments	-	87,370
Other costs	9,315	239
Irrecoverable VAT	-	(4,055)
Total	£ 71,284	£ 396,079

5 GOVERNANCE COSTS

	Total funds 2011 £	Total funds 2010 £
Auditors' remuneration	£ 1,050	£ 1,050

UNIQUE COFFEE BAR
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

6 NET INCOME / (EXPENDITURE)

This is stated after charging

	2011 £	2010 £
Depreciation of tangible fixed assets		
- owned by the charity	-	172,506
Auditors' remuneration	1,050	1,050
	<u>1,050</u>	<u>172,506</u>

During the year, no Trustees received any remuneration (2010 - £NIL)

During the year, no Trustees received any benefits in kind (2010 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2010 - £NIL)

7 STAFF COSTS

Staff costs were as follows

	2011 £	2010 £
Wages and salaries	47,259	119,424
Social security costs	7,079	10,428
	<u>£ 54,338</u>	<u>£ 129,852</u>

The average monthly number of employees during the year was as follows

	2011 No	2010 No
Social inclusion	<u>5</u>	<u>8</u>

No employee received remuneration amounting to more than £60,000 in either year

UNIQUE COFFEE BAR
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

8. TANGIBLE FIXED ASSETS

	L/Term Leasehold Property £
Cost	
At 1 April 2010 and 31 March 2011	250,071
Depreciation	
At 1 April 2010 and 31 March 2011	250,071
Net book value	
At 31 March 2011	£ -
At 31 March 2010	£ -

9 DEBTORS

	2011 £	2010 £
Trade debtors	13,338	15,240
Inter-company balances	14,954	20,169
Prepayments and accrued income	931	642
Other debtors	1,000	7,100
	<u>£ 30,223</u>	<u>£ 43,151</u>

10 CREDITORS:
Amounts falling due within one year

	2011 £	2010 £
Trade creditors	1,901	3,100
Social security and other taxes	3,067	22,498
Accruals and deferred income	3,740	3,669
	<u>£ 8,708</u>	<u>£ 29,267</u>

UNIQUE COFFEE BAR
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011**

11 STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
Unrestricted funds				
General Funds	36,108	70,264	(66,684)	39,688
Restricted funds				
UFI Limited	-	9,610	(9,610)	-
UK Online	-	450	(450)	-
NCC Grant Aid	-	1,000	(1,000)	-
	-	11,060	(11,060)	-
Total of funds	£ 36,108	£ 81,324	£ (77,744)	£ 39,688

Details of restricted funds

UFI Limited - Funding for IT equipment and staff time to deliver basic IT courses to local community

UK Online - Training grant for a UK Online staff member to complete a teacher training course

NCC Grant Aid - annual contribution from Notts County Council towards rent, heat, light and maintenance

SUMMARY OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
General funds	36,108	70,264	(66,684)	39,688
Restricted funds	-	11,060	(11,060)	-
	£ 36,108	£ 81,324	£ (77,744)	£ 39,688

UNIQUE COFFEE BAR
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds 2011 £	Unrestricted funds 2011 £	Total funds 2011 £	Total funds 2010 £
Current assets	-	48,396	48,396	65,375
Creditors due within one year	-	(8,708)	(8,708)	(29,267)
	<u>£ -</u>	<u>£ 39,688</u>	<u>£ 39,688</u>	<u>£ 36,108</u>

13 ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

The company is a subsidiary of People Potential Possibilities (P3), which is also a registered charity, incorporated in England