

**Halifax Opportunities Trust**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**

**For the year ended**

**31 March 2008**

WEDNESDAY



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COMPANIES HOUSE

# Halifax Opportunities Trust

(A company limited by guarantee)

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# Halifax Opportunities Trust

(A company limited by guarantee)

## LEGAL AND ADMINISTRATIVE INFORMATION

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CHARITY NUMBER	1086183	
COMPANY REGISTRATION NUMBER	4089288	
REGISTERED OFFICE	Hanson Lane Enterprise Centre Hanson Lane Halifax West Yorkshire HX1 5PG	
TRUSTEES	Mohammed Aslam Arshad Naseem Aqeel Ruksana Kauser Bostan Tanveer Bostan Amjid Choudry Russell Patrick Earnshaw Dr Fiaz Farooq Cllr Grenville Horsfall Mohammed Ishtiaq Rahat Khan Jennifer M Lynn Andrew Hanson Marshall Margaret Pauline Elizabeth Nash Mohammed Rahoof Hilary Barber Arshad Mahmood	Resigned 24/4/08      Resigned 7/6/07      Appointed 25/10/07 Appointed 7/6/07
SECRETARY	Jennifer M Lynn	
CHIEF EXECUTIVE	Barbara Harbinson	
AUDITORS	Baker Tilly UK Audit LLP Chartered Accountants The Waterfront Salts Mill Road Saltaire Shipley West Yorkshire BD17 7EZ	
BANKERS	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB	
SOLICITORS	Finn Gledhill 1 – 4 Harrison Road Halifax West Yorkshire HX1 2AG	

# Halifax Opportunities Trust

(A company limited by guarantee)

## REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT)

for the year ended 31 March 2008

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The trustees present their report and the financial statements for the year ended 31 March 2008. The trustees, who are also directors for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### *Constitution*

Halifax Opportunities Trust is a company limited by guarantee and a registered charity. It was incorporated on 12 October 2000 and is governed by its Memorandum and Articles of Association which were amended on 7 March 2001 7 April 2001. Company number 4089288, charity number 1086183.

#### *Directors and trustees*

The directors of the charitable company ("the charity") are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees. As set out in the Articles of Association the board of trustees may at its discretion admit into membership any organisation or any individual person working or living in Halifax who supports the objects of the charity and agrees to pay the annual subscription.

#### *Appointment, recruitment and training of trustees*

When there is a vacancy from within the 6 nominated organisational places, a sub committee of trustees is formed to look at anticipated organisational needs. Appropriate organisations and/or individuals are then identified.

Recommendations are taken to the Board and an approach is made. Once agreement has been reached individual induction meetings are held between the Chief Officer and the new trustee and a pack of induction papers is provided.

Where the nomination comes from the membership a decision is reached at the AGM through nomination and members vote, and the induction process is as described above.

#### *Organisation structure*

The board of trustees consists of 6 organisational/sector representatives and 6 elected from the wider membership, together with 3 members co-opted onto the board at present including Faith and Sure Start representatives. Halifax Opportunities Trust has two wholly owned subsidiary companies, Hanson Lane Enterprise Centre Ltd, which manages the offices and units occupied by the Trust, and Elsie Whiteley Innovation Centre Ltd which was formed in June 2006 to manage the Hopwood Lane premises. Quarterly board meetings are held by each company with day to day management delegated to the Chief Executive and senior managers.

#### *Risk assessment*

Risk assessment is taken on a project/scheme by scheme basis with substantial risks being taken to the board of trustees. Where appropriate outside professional advice is sought.

# Halifax Opportunities Trust

(A company limited by guarantee)

## REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT)

for the year ended 31 March 2008

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### OBJECTIVES AND ACTIVITIES

#### *Objects of the activity*

The charity's objects are to carry out activities that relieve poverty and unemployment, advance education and training, particularly among unemployed people, including the provision and creation of training and employment opportunities and the provision of childcare. To achieve this Halifax Opportunities Trust:

- provides support for business and enterprise development through the two enterprise premises
- provides facilities for learning on both classroom settings and through computer based activity
- provides assistance for job seekers individually and through schemes with employers
- provides childcare and family support through Sure Start West Central Halifax and other projects offering opportunities for people to gain employment through various contracts.

#### *Aims*

At the beginning of the financial year 2005/06 the trustees agreed at a Board away day that particular priority would continue to be given over the next 5 years to measures which have a positive economic impact on the lives of the community around Park Ward in West Central Halifax. The Trust's strategy for achieving these objectives is to deliver programmes and projects using a social enterprise model. Priority interventions fall into 4 main areas, which include:

- (a) Supporting enterprise, business start up and growth
- (b) Helping community members into employment
- (c) Supporting and delivering training and personal development
- (d) Childcare and early years programmes

All are achieved on either a contracted full cost recovery basis or through commercial trading activities, thereby allowing the infrastructure of the charity to be maintained whilst achieving the designated charitable objectives.

#### *Main programmes, projects and services*

- (1) Supporting business start up and growth

This is achieved through the development of premises such as Hanson Lane Enterprise Centre and the Elsie Whiteley Innovation Centre. Both facilities offer business accommodation along with advice and guidance services for businesses in Park Ward and the wider Halifax and Calderdale areas. They also act as a focal point for physical regeneration and community cohesion in Park Ward.

- (2) Helping community members into employment

The Trust provides professional and practical support for people looking for employment, especially those who are disadvantaged in the labour market, helping them through intensive careers advice and guidance and job match services working both with the unemployed and employers.

- (3) Education and Training

The Trust directly delivers and commissions the delivery of a range of certificated and non certificated training programmes including employment related short courses from the Hanson Lane Centre and other community venues. There are 4 training rooms at Hanson Lane, 2 of which are IT suites and 3 training and conference rooms at the Elsie Whiteley Innovation Centre.

# Halifax Opportunities Trust

(A company limited by guarantee)

## REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT) for the year ended 31 March 2008

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### (4) Childcare and Family Support

The Sure Start Jubilee Children's Centre building completed in 2005/06 has proved to be an excellent base for the building of a range of community based services for families with young children. This busy and informative venue is managed by the Trust on behalf of the Local Authority and is particularly well used by women in the community. A project to train new Childcare Workers in Halifax complements the Sure Start main programme.

## REVIEW OF ACTIVITIES FOR THE YEAR

### *General*

The Trust has met its contractual objectives as specified by the various funding bodies. It has assisted over 100 people to gain work and fulfilled all of the objectives it set for training and enterprise support. Its flagship project the Elsie Whiteley Innovation Centre, a £5m development in partnership with the Local Authority and other agencies, has performed exceptionally well in the year. The Trust has built up an excellent reputation over the past 5 years as a high quality and reliability delivery partner in the regeneration field. In view of the Trust's performance it is increasingly approached as a preferred partner for public and private sector developments. This quality delivery sits alongside a robust framework of financial and management reporting and tracking. The Trust has invested in further improvements in these systems in the year setting a solid foundation for a period of increase in public sector contracting opportunities.

### (1) Supporting business start up and growth

Hanson Lane Enterprise Centre and the Elsie Whiteley Innovation Centre have both performed well in the year. Hanson Lane Enterprise Centre continues to provide a financial surplus, which it passes over to the Charity, and this increases year on year. It is also a thriving business community in the heart of Park Ward. The Elsie Whiteley Innovation Centre was handed over to the Trust by the Local Authority in October 2006 after 4 years of planning and the completion of a £5m refurbished programme funded by the Local Authority, Action Halifax and the RDA Yorkshire Forward. This flagship project has performed well and has proved to be an excellent vehicle for the Trust to support new and growing businesses in the area. As well as the 42 office units for small and growing businesses the Centre is the base for the European Centre for Automatic Identification and Data Capture Technologies. This major anchor tenant has taken 3 floors from where it supports technology transfer to small and medium sized enterprises. The Conference and Business meeting facilities have been well used in the year and have contributed significantly more than budgeted to the Centre's income. The tenancy of the small business offices started off being fairly slow but in the year a number of suitable innovative and creative companies have relocated to Elsie Whiteley taking advantage of the financial incentives on offer for pre and early start up businesses.

### (2) Helping community members into employment

The Trust's major Job Centre Plus contract which came to an end in September 2006 was replaced by a new National contract specifically targeted at areas of high unemployment. This contract, which the Trust won led to an expansion of work rather than the anticipated decline in this area. Two trainees were appointed and the area of operation was extended to North Halifax. As a result we were able to help 200 people into employment in the year, many of whom needed intensive support.

# Halifax Opportunities Trust

(A company limited by guarantee)

## REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT) for the year ended 31 March 2008

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### (3) Education and Training

The Trust continued to deliver and commission basic ESOL programmes as well as employment related short courses such as Health and Hygiene and Basic First Aid, from the Hanson Lane Centre. Learn Direct provision, continued to expand in the year delivering numeracy and literacy for learners in a local community setting in Park and in Todmorden. The decision to invest in developing this area of our work has paid dividends for both the learners and the Charity in achieving its objective of sustainability in service delivery. The whole provision of learning support has increased in the year and the Trust now has a considerable portfolio of 'first rung' and taster training to offer to support people on the first steps to learning.

### (4) Childcare and Family Support

The Jubilee Children's Centre delivers a highly successful service reaching over 1,000 families in the year. It is a multi agency centre where families can engage professionals across a range of services as and when they need in a safe and informal community setting. This year has seen the development of a number of new satellite Children's Centres clustered around Jubilee offering Sure Start Services to even more families. The Trust also ran a related programme developed to fund and co-ordinate the training of Childcare Workers in Calderdale. This project will not only increase the pool of Childcare workers in Calderdale but it will help unemployed residents into training and employment.

## ACHIEVEMENTS AND PERFORMANCE

### *Financial review*

Income of the charity, which consisted mainly of national and local government contract grants together with a £53,319 donation from the profits of the trading subsidiary, Hanson Lane Enterprise Centre, and a £5,777 Elsie Whiteley Innovation Centre Ltd, was at a slightly higher than the previous year. Expenditure on projects was less than income resulting in an annual trading surplus this year of £144,891. The overall financial position of the Trust is healthy as a result of successful contracting and reasonable cash reserves accumulated over previous years. In August 2006, based on professional advice it was agreed that the Trust should register for VAT.

### *Reserves policy*

Reserves are required by the charity because there is a need to match variable future income with fixed commitments, grants are often received after the relevant expenditure has been paid out, and the Trust at times supports certain projects beyond the life of specific funding or between contracts.

In view of this, the trustees aim to maintain general reserves at a level equivalent to two years of unrestricted fund net expenditure, or £1,400,000 based on the budget agreed for 2008/09.

Currently the free reserves before pension reserves and after fixed assets of the charity are below this amount, at £248,579 but the trustees consider that during the coming years, with efficiencies and changes that have been made, the charity will move further towards attaining this ideal level of reserves.

# Halifax Opportunities Trust

(A company limited by guarantee)

## REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT)

for the year ended 31 March 2008

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### *Investment policy*

Under the Memorandum and Articles of Association the trustees have the power to make any investment they see fit. The trustees have chosen to hold the surplus funds of the charity in bank accounts with Unity Trust Bank PLC.

### PLANS FOR FUTURE PERIODS

#### (1) Supporting business start up and growth

The Trust plans to build on the regeneration and economic opportunities presented by the Elsie Whiteley Innovation Centre, and spin off developments, strengthening the Trust's profile as both a regeneration delivery organisation and reliable social enterprise partner. In the Elsie Whiteley Innovation Centre itself we will carry out a targeted marketing plan to attract appropriate digital and creative small and medium sized businesses with an emphasis on start ups especially those being established by young entrepreneurs.

#### (2) Helping community members into employment

Plans are already in place to use Yorkshire Forward funds to build both workforce and premises capacity in the organisation. This will involve taking forward our plans to develop our 'shop front' presentation for Unit 13 at the Hanson Lane and make it into a fully operational ethical recruitment agency. This employment agency style premises will make vacancies visible to clients and to organisations travelling past and entering into the Centre. Employment and training provision will be linked more closely so that the client focused one stop shop approach the Trust has developed can be built upon.

#### (3) Education and training

We plan to build on the Learn Direct contract and extend delivery into outreach centres in partnership with partner organisations. This will help transfer expertise into neighbouring communities and strengthen the Trust's cross-Calderdale partnerships. We will continue to bid for additional resources where possible and look to develop our Train to Gain delivery capacity.

#### (4) Childcare and family support

The Trust plans to continue to deliver childcare and family support through its annual service level agreement with Calderdale Council. The completion of the new Children's Centres linked to the cluster of primary schools around the Jubilee Children's Centre area, offers further scope for improving and extending these much valued services out into the wider community. The Childcare Workers Development Project which started in December 2006 will continue to build activity over its final year increasing the available pool of Childcare workers in the whole of the Calderdale area.

#### (5) Management and Governance plans

The Board agreed in the year that plans should be made to cover succession not only within the Board but also within the staff team as the tenure of Board Members was reaching its limit as per the Memorandum and Articles of Association and also the Chief Executive had informed the Board of her wish to consider retirement in the next few years. As a result the Board agreed to establish a sub group to look at succession. Plans are therefore in place to look at selection of new Board Members, to look at changes in the constitution to accommodate the Trusts wider area of operation (Calderdale and West Yorkshire) and to look at staffing restructures.



# Halifax Opportunities Trust

(A company limited by guarantee)

REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT)  
for the year ended 31 March 2008

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## STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

# Halifax Opportunities Trust

(A company limited by guarantee)

## REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS REPORT) for the year ended 31 March 2008

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### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 1985 and are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

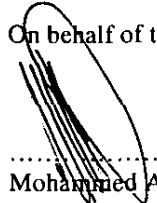
### AUDITORS

A resolution proposing that Baker Tilly UK Audit LLP be reappointed as auditors of the charity will be put to the Annual General Meeting.

### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

On behalf of the board

  
.....  
Mohammed Aslam  
Trustee

18-3-09  
.....  
Dated

# Halifax Opportunities Trust

(A company limited by guarantee)

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HALIFAX OPPORTUNITIES TRUST

for the year ended 31 March 2008

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We have audited the financial statements of Halifax Opportunities Trust for the year ended 31 March 2008 which comprise the statement of financial activities, the balance sheet, the cash flow statement and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND AUDITORS

The trustees' (who are also directors for the purposes of company law) responsibilities for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the statement of trustees' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the trustees' report is consistent with the financial statements. We also report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read other information contained in the trustees' report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

### BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Text Switch in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# Halifax Opportunities Trust

(A company limited by guarantee)

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HALIFAX OPPORTUNITIES TRUST

for the year ended 31 March 2008

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### QUALIFIED OPINION ARISING FROM DISAGREEMENT ABOUT ACCOUNTING TREATMENT

The charity has recognised a liability in respect of a calculated deficit on the defined benefit pension scheme; however the policy does not comply with the disclosure and measurement requirements of the Financial Reporting Standard for Smaller Entities. That standard requires that the company measures assets at fair value and liabilities on an actuarial basis using the projected unit basis and discloses the movement of the surplus/deficit during the year with the associated notes making up that movement together with an analysis of the amounts contained in the statement of total recognised gains and losses. This information has not been incorporated into the current or previous years, nor has the calculation been carried out in accordance with the requirements of the Financial Reporting Standard for Smaller Entities, in so far as it related Retirement Benefits. We are unable to qualify the effect these omissions have on the financial statements.

Except for the omissions of the information included in the preceding paragraph, in our opinion the financial statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs as at 31 March 2008 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the trustees' report is consistent with the financial statements.

*Baker Tilly UK Audit LLP*

BAKER TILLY UK AUDIT LLP  
Registered Auditor  
Chartered Accountants  
The Waterfront  
Salts Mill Road  
Saltaire  
Shipley  
West Yorkshire  
BD17 7EZ

*24-3-09*  
Dated

# Halifax Opportunities Trust

(A company limited by guarantee)

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2008

	<i>Notes</i>	<i>Unrestricted funds £</i>	<i>Restricted funds £</i>	<i>GROUP 2008 Total £</i>	<i>GROUP 2007 Total £</i>
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds:					
Voluntary income	2	174,278	1,086,802	1,261,080	899,976
Activities for generating funds	3	487,887	-	487,887	250,144
Investment income	4	14,840	-	14,840	9,536
Other incoming resources	6	92,012		92,012	20,919
<b>TOTAL INCOMING RESOURCES</b>		<b>769,017</b>	<b>1,086,802</b>	<b>1,855,819</b>	<b>1,180,575</b>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds:					
Commercial trading operations	7	455,022	-	455,022	192,269
Charitable activities	8	228,898	984,139	1,213,037	747,946
Governance costs	9	42,870	-	42,870	227,188
<b>TOTAL RESOURCES EXPENDED</b>		<b>726,790</b>	<b>984,139</b>	<b>1,710,929</b>	<b>1,167,403</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>		<b>42,227</b>	<b>102,663</b>	<b>144,890</b>	<b>13,172</b>
Transfers		(18,132)	18,132	-	
<b>OTHER RECOGNISED GAINS AND LOSSES</b>					
Actuarial (losses)/gains on defined benefit pension scheme		-	-	-	-
<b>NET MOVEMENTS IN FUNDS</b>		<b>24,095</b>	<b>120,795</b>	<b>144,890</b>	<b>13,172</b>
Total funds brought forward		235,294	117,904	353,198	340,026
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>259,389</b>	<b>238,699</b>	<b>498,088</b>	<b>353,198</b>

The notes on pages 14 to 28 form an integral part of these consolidated financial statements.

# Halifax Opportunities Trust

(A company limited by guarantee)

## COMPANY STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2008

	<i>Notes</i>	<i>Unrestricted funds £</i>	<i>Restricted funds £</i>	<i>2008 Total £</i>	<i>2007 Total £</i>
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds:					
Voluntary income	<b>2</b>	227,597	1,092,579	1,320,176	980,719
Investment income	<b>4</b>	7,645	-	7,645	7,232
Other incoming resources	<b>6</b>	132,108	-	132,108	20,919
<b>TOTAL INCOMING RESOURCES</b>		<b>367,350</b>	<b>1,092,579</b>	<b>1,459,929</b>	<b>1,008,870</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	<b>8</b>	252,016	1,020,152	1,272,168	955,427
Governance costs	<b>9</b>	42,870	-	42,870	40,272
<b>TOTAL RESOURCES EXPENDED</b>		<b>294,886</b>	<b>1,020,152</b>	<b>1,315,038</b>	<b>995,699</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>		<b>72,464</b>	<b>72,427</b>	<b>144,891</b>	<b>13,171</b>
Transfers between funds		(18,132)	18,132	-	-
<b>OTHER RECOGNISED GAINS AND LOSSES</b>					
Actuarial (losses)/gains on defined benefit pension scheme		-	-	-	-
<b>NET MOVEMENTS IN FUNDS</b>		<b>54,332</b>	<b>90,559</b>	<b>144,891</b>	<b>13,171</b>
Total funds brought forward		175,343	144,348	319,691	306,520
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>229,675</b>	<b>234,907</b>	<b>464,582</b>	<b>319,691</b>

The notes on pages 14 to 28 form an integral part of these consolidated financial statements.

# Halifax Opportunities Trust

(A company limited by guarantee)

## BALANCE SHEETS

as at 31 March 2008

	Notes	GROUP		CHARITY	
		2008	2007	2008	2007
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	13	40,810	50,127	1,390	10,007
Investments	14	-	-	101	101
		<u>40,810</u>	<u>50,127</u>	<u>1,491</u>	<u>10,108</u>
<b>CURRENT ASSETS</b>					
Debtors	15	383,150	289,963	590,797	432,017
Cash at bank and in hand		290,752	215,213	52,478	54,226
		<u>673,902</u>	<u>505,176</u>	<u>643,275</u>	<u>486,243</u>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	16	(186,624)	(172,105)	(150,184)	(146,660)
<b>NET CURRENT ASSETS</b>		<u>487,278</u>	<u>333,071</u>	<u>493,091</u>	<u>339,583</u>
<b>NET ASSETS EXCLUDING PENSION LIABILITY</b>		<u>528,088</u>	<u>383,198</u>	<u>494,582</u>	<u>349,691</u>
Pension liability		(30,000)	(30,000)	(30,000)	(30,000)
<b>Net assets</b>		<u><u>498,088</u></u>	<u><u>353,198</u></u>	<u><u>464,582</u></u>	<u><u>319,691</u></u>
<b>FUNDS</b>					
Restricted income funds	19	<u>238,699</u>	<u>117,904</u>	<u>234,907</u>	<u>144,348</u>
<b>UNRESTRICTED INCOME FUNDS</b>					
Unrestricted income funds		289,389	265,294	259,675	205,343
Excluding pension asset		(30,000)	(30,000)	(30,000)	(30,000)
Pension reserve		<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>
<b>Total unrestricted income funds</b>		<u>259,389</u>	<u>235,294</u>	<u>229,675</u>	<u>175,343</u>
<b>TOTAL FUNDS</b>		<u><u>498,088</u></u>	<u><u>353,198</u></u>	<u><u>464,582</u></u>	<u><u>319,691</u></u>

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board and signed on its behalf by



Mohammed Aslam  
Director

£ 18-3-2009

The notes on pages 14 to 28 form an integral part of these consolidated financial statements.

# Halifax Opportunities Trust

(A company limited by guarantee)  
NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2008

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## 1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

### 1.1 BASIS OF ACCOUNTING

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 1985.

### 1.2 BASIS OF CONSOLIDATION

The Statement of Financial Activities (SOFA) and balance sheet consolidate the financial statements of the charity and its subsidiary undertakings. The results of the subsidiaries are consolidated on a line by line basis.

The Charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the Charity's activities. No separate SOFA or Income and Expenditure Account have been presented for the Charity alone as permitted by section 230 of the Companies Act 1985 and paragraph 327 of the SORP.

### 1.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for a particular purpose. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

### 1.4 INCOMING RESOURCES

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

Income from activities for generating funds relates to property management income generated by the charity's trading subsidiaries.



# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

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### 1.5 RESOURCES EXPENDED

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Resources expended are recognised in the year in which they are incurred.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

### 1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

The charity capitalises all asset purchases over £2,000.

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Computer equipment	-	33% straight line
Fixtures, fittings and office equipment	-	15% straight line

### 1.7 DEFINED CONTRIBUTION PENSION SCHEMES

The pension costs charged in the financial statements represent the contributions payable by the charity during the year.

### 1.8 DEFINED BENEFIT PENSION SCHEMES

The charity participates in two defined benefit pension schemes for its employees. The assets of the scheme are held separately from those of the charity in an independently administered funds.

Current service costs, past services costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are re-measured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised based on the latest actuarial valuation.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme deficit is recognised in full on the balance sheet.

# Halifax Opportunities Trust

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## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>GROUP</b>				
Donations	-	-	-	150
National and local government contracts	174,278	1,086,802	1,261,080	884,144
Other contracts	-	-	-	15,682
	<u>174,278</u>	<u>1,086,802</u>	<u>1,261,080</u>	<u>899,976</u>
<b>CHARITY</b>				
Donations	-	-	-	150
Donations from subsidiary undertakings	53,319	5,777	59,096	80,743
National and local government contracts	174,278	1,086,802	1,261,080	884,144
Other contracts	-	-	-	15,682
	<u>227,597</u>	<u>1,092,5</u>	<u>1,320,176</u>	<u>980,719</u>

### 3. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>GROUP</b>				
Commercial trading operations:				
Hanson Lane Enterprise Centre	89,525	-	89,525	84,757
Elsie Whiteley Innovation Centre	398,362	-	398,362	165,387
	<u>487,887</u>	<u>-</u>	<u>487,887</u>	<u>250,144</u>

### 4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>GROUP</b>				
Bank interest receivable	<u>14,840</u>	<u>-</u>	<u>14,840</u>	<u>9,536</u>
<b>CHARITY</b>				
Bank interest receivable	<u>7,645</u>	<u>-</u>	<u>7,645</u>	<u>7,232</u>

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 5. TRADING SUBSIDIARIES

The charity controls the companies listed below either by virtue of holding a controlling interest in the equity share capital:

Name of subsidiary	Country of incorporation	% of equity Share capital held	
Hanson Lane Enterprise Centre	England and Wales	100	
Elsie Whiteley Innovation Centre	England and Wales	100	
Hanson Lane Enterprise Centre Property management and associated services			
Summary of trading results		2008 £	2007 £
Turnover		162,220	144,189
Total expenditure		(111,346)	(109,161)
Other income		2,445	1,693
Net profit for the year		53,319	36,721
Amount gift-aided to the charity		(53,319)	(36,721)
Retained profit		-	-
The assets and liabilities of Hanson Lane Enterprise Centre were:			
Assets		100,289	80,158
Liabilities		(66,782)	(46,651)
Funds		33,507	33,507
Elsie Whiteley Innovation Centre Provision of high quality modern units to inspire creative people			
Summary of trading results		2008 £	2007 £
Turnover		398,362	165,387
Total expenditure		(397,335)	(121,975)
Other income		4,750	610
Net (loss) profit for the year		5,777	44,022
Amount gift-aided to the charity		(5,777)	(44,022)
Retained (loss) profit		-	-
The assets and liabilities of Elsie Whiteley Innovation Centre were:			
Assets		260,227	176,297
Liabilities		(260,127)	(176,197)
Funds		100	100

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 6. OTHER INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>GROUP</b>				
Membership income	160	-	160	225
Miscellaneous income	6,619	-	6,619	39
Management and administration income	35,576	-	35,576	14,480
Rent received	13,478	-	13,478	1,000
History Project – A Hussain	-	-	-	5,175
Sure start	36,179	-	36,179	-
	<u>92,012</u>	<u>-</u>	<u>92,012</u>	<u>20,919</u>

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>CHARITY</b>				
Membership income	160	-	160	225
Miscellaneous income	13,379	-	13,379	39
Management and administration income	81,912	-	81,912	14,480
Rent received	478	-	478	1,000
History Project – A Hussain	-	-	-	5,175
Sure start	36,179	-	36,179	-
	<u>132,108</u>	<u>-</u>	<u>132,108</u>	<u>20,919</u>

### 7. COMMERCIAL TRADING OPERATIONS

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>GROUP</b>				
Property Management -				
Hanson Lane Enterprise Centre	104,022	-	104,022	70,294
Elsie Whiteley Innovation Centre	351,000	-	351,000	121,975
	<u>455,022</u>	<u>-</u>	<u>455,022</u>	<u>192,269</u>



# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 8. COSTS OF CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>GROUP</b>				
Training and advice	141,524	188,856	330,380	111,317
Childcare and family	87,374	795,283	882,657	636,629
	<u>228,898</u>	<u>984,139</u>	<u>1,213,037</u>	<u>747,946</u>

	Unrestricted Funds £	Restricted Funds £	2008 Total £	2007 Total £
<b>CHARITY</b>				
Training and advice	164,642	202,971	367,613	232,906
Childcare and family	87,374	817,181	904,555	722,521
	<u>252,016</u>	<u>1,020,152</u>	<u>1,272,168</u>	<u>955,427</u>

### 9. GOVERNANCE COSTS

	Unrestricted Funds			
	GROUP		CHARITY	
	2008 £	2007 £	2008 £	2007 £
Wages and salaries	29,395	28,819	29,395	28,819
Employer's NIC	3,077	3,016	3,077	3,016
Pension costs	3,904	3,827	3,904	3,827
Room hire	-	200	-	200
Trustees annual report	-	2,122	-	2,122
Auditor remuneration	5,033	2,138	5,033	2,138
Legal and professional fees	1,461	150	1,461	150
	<u>42,870</u>	<u>40,272</u>	<u>42,870</u>	<u>40,272</u>

### 10. NET INCOMING RESOURCES FOR THE YEAR

	2008 Total £	2007 Total £
Net incoming resources is stated after charging:		
Depreciation	<u>22,208</u>	<u>18,881</u>

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 11. EMPLOYEES

	2008 £	2007 £
Employment costs		
<b>GROUP</b>		
Wages and salaries	751,381	552,491
Social security costs	54,866	46,044
Pensions costs	19,914	16,396
	<u>826,161</u>	<u>614,931</u>
<b>CHARITY</b>		
Wages and salaries	599,553	458,410
Social security costs	42,531	37,490
Pensions costs	15,258	13,638
	<u>657,342</u>	<u>509,538</u>

No employee received emoluments of more than £60,000 (2007 None).

Other pension costs above represents the total operating charge included in resources expended in the statement of financial activities and does not include amounts included in other finance income and other recognised gains and losses.

Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2008 Number	2007 Number
<b>GROUP</b>		
Training advice and information	4	4
Childcare and family support	16	13
Charitable support	5	4
Governance	2	2
Property Management – Hanson Lane Enterprise Centre	2	2
Property Management – Elsie Whiteley Innovation Centre	6	3
	<u>35</u>	<u>28</u>
<b>CHARITY</b>		
Training advice and information	4	4
Childcare and family support	16	13
Charitable support	5	4
Governance	2	2
	<u>27</u>	<u>23</u>

No remuneration was paid to any of the trustees, nor were any expenses reimbursed to any of the trustees, during the year (2007 : None)





# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 12. TAXATION

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

### 13. TANGIBLE FIXED ASSETS

	Computer equipment £	Office Equipment and furniture £	Total £
<b>GROUP</b>			
<b>COST</b>			
At 1 April 2007	131,065	60,071	191,136
Additions	-	12,891	12,891
At 31 March 2008	<u>131,065</u>	<u>72,962</u>	<u>204,027</u>
<b>DEPRECIATION</b>			
At 1 April 2007	123,964	17,045	141,009
Charge for the year	7,101	15,107	22,208
At 31 March 2008	<u>131,065</u>	<u>32,152</u>	<u>163,217</u>
<b>NET BOOK VALUES</b>			
At 31 March 2008	<u>-</u>	<u>40,810</u>	<u>40,810</u>
At 31 March 2007	<u>7,101</u>	<u>43,026</u>	<u>50,127</u>
	Computer equipment £	Office Equipment and furniture £	Total £
<b>CHARITY</b>			
<b>COST</b>			
At 1 April 2007	131,065	10,109	141,174
At 31 March 2008	<u>131,065</u>	<u>10,109</u>	<u>141,174</u>
<b>DEPRECIATION</b>			
At 1 April 2007	123,964	7,203	131,167
Charge for the year	7,101	1,516	8,617
At 31 March 2008	<u>131,065</u>	<u>8,719</u>	<u>139,784</u>
<b>NET BOOK VALUES</b>			
At 31 March 2008	<u>-</u>	<u>1,390</u>	<u>1,390</u>
At 31 March 2007	<u>7,101</u>	<u>2,906</u>	<u>10,007</u>

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 14. FIXED ASSET INVESTMENTS

	CHARITY Subsidiary undertakings shares £	Total £
VALUATION		
At 1 April 2007	101	101
At 31 March 2008	101	101
Historical cost as at 31 March 2008	101	101

All fixed asset investments are held within the United Kingdom.

### 15. DEBTORS

	GROUP		CHARITY	
	2008 £	2007 £	2008 £	2007 £
Trade debtors	322,889	202,805	269,150	195,556
Amounts owed by group undertakings	-	-	271,238	191,552
Other debtors	33,558	363	31,430	243
Prepayments and accrued income	26,703	86,795	18,979	44,666
	<u>383,150</u>	<u>289,963</u>	<u>590,797</u>	<u>432,017</u>

### 16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	GROUP		CHARITY	
	2008 £	2007 £	2008 £	2007 £
Trade creditors	129,987	50,281	105,712	23,025
Amounts owed to group undertakings	-	-	-	5,851
Other taxes and social security	18,260	15,395	18,260	13,555
Other creditors	2,997	59,121	2,997	59,121
Accruals and deferred income	35,380	47,308	23,215	45,108
	<u>186,624</u>	<u>172,105</u>	<u>150,184</u>	<u>146,660</u>

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

GROUP	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2008 as represented by:			
Tangible fixed assets	40,810	-	40,810
Net current assets/(Liabilities)	248,579	238,699	487,278
Defined benefit pension liability	(30,000)	-	(30,000)
	<u>259,389</u>	<u>238,699</u>	<u>498,088</u>
CHARITY	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2008 as represented by:			
Tangible fixed assets	1,390	-	1,390
Investment assets	101	-	101
Net current assets/(Liabilities)	258,184	234,907	493,091
Defined benefit pension asset	(30,000)	-	(30,000)
	<u>229,675</u>	<u>234,907</u>	<u>464,582</u>

### 18. UNRESTRICTED FUNDS

GROUP	At 1 April 2007 £	Incoming resources £	Outgoing resources £	Transfers between funds £	At 31 March 2008 £
General funds	<u>235,294</u>	<u>769,017</u>	<u>(726,790)</u>	<u>(18,132)</u>	<u>259,389</u>
CHARITY	At 1 April 2007 £	Incoming resources £	Outgoing resources £	Transfers between funds £	At 31 March 2008 £
General funds	<u>175,343</u>	<u>367,350</u>	<u>(294,886)</u>	<u>(18,132)</u>	<u>229,675</u>

### PURPOSES OF UNRESTRICTED FUNDS

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 19. RESTRICTED FUNDS - CHARITY

	At 1 April 2007 £	Incoming resources £	Outgoing resources £	Transfers between funds £	At 31 March 2008 £
Employment Services	(23,132)	61,849	(69,537)	23,132	(7,688)
ICT Learning Centre	(12,659)	-	(272)	12,931	-
TOPS Mentoring Project	1,946	-	(1,106)	(840)	-
Basic Skills Project	31,341	38,000	(12,641)	-	56,700
Sure Start	82,166	627,627	(596,563)	-	113,230
Graduate Positive Action					
Training	(3,729)	-	(40)	3,769	-
Business Advisor	(1,952)	-	(241)	2,193	-
Youth Build	1,000	119	-	-	1,119
Community Development					
Consortium	(518)	4,998	(3,309)	-	1,171
Service Level Agreement	15,169	-	-	(15,169)	-
University for Industry	(12,711)	76,713	(81,342)	-	(17,340)
Urban 2	(495)	-	-	495	-
Mid Yorkshire Chamber of					
Commerce & Industry	15,972	-	(300)	(15,672)	-
Indian Muslim Welfare					
Society	(6,959)	-	(10)	6,969	-
MRS	(324)	-	-	324	-
Neighbourhood Learning for					
Deprived Communities	15,211	23,007	(12,168)	-	26,050
Childcare Project	-	222,156	(220,617)	-	1,539
Skills For Life	-	24,000	(16,325)	-	7,675
UK Online	-	8,333	(5,681)	-	2,652
Elsie Whiteley Innovation					
Centre	44,022	5,777	-	-	49,799
	<u>144,348</u>	<u>1,092,579</u>	<u>(1,020,152)</u>	<u>18,132</u>	<u>234,907</u>

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 19. RESTRICTED FUNDS (continued)

GROUP	At 1 April 2007 £	Incoming resources £	Outgoing resources £	Transfers between funds £	At 31 March 2008 £
Employment Services	(22,081)	61,849	(67,141)	23,132	(4,241)
ICT Learning Centre	(12,571)	-	(272)	12,931	88
TOPS Mentoring Project	1,946	-	(1,106)	(840)	-
Basic Skills Project	33,145	38,000	(7,573)	-	63,572
Sure Start	95,970	627,627	(583,678)	-	139,919
Graduate Positive Action					
Training	(3,603)	-	(40)	3,769	126
Business Advisor	(1,936)	-	(241)	2,193	16
Youth Build	1,001	119	-	-	1,120
Community Development					
Consortium	(518)	4,998	(3,309)	-	1,171
Service level agreement	15,167	-	-	(15,169)	(2)
University for Industry	(12,711)	76,713	(76,843)	-	(12,841)
Urban 2	(334)	-	-	495	161
Mid Yorkshire Chamber of					
Commerce & Industry	16,101	-	(300)	(15,672)	129
Indian Muslim Welfare					
Society	(6,564)	-	(10)	6,969	395
MRS	(324)	-	-	324	-
Neighbourhood Learning for					
Deprived Communities	15,216	23,007	(11,806)	-	26,417
Childcare Projects	-	222,156	(211,605)	-	10,551
Skills for Life	-	24,000	(15,572)	-	8,428
UK Online	-	8,333	(4,643)	-	3,690
	<u>117,904</u>	<u>1,086,802</u>	<u>(984,139)</u>	<u>18,132</u>	<u>238,699</u>

### PURPOSES OF RESTRICTED FUNDS

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for a particular purpose. The cost of raising or administering such funds are charged against each specific fund.

The restricted funds balances represent surpluses/deficits for the year carried forward. These balances are to be utilised during the year ending 31 March 2009 in continuing the performance and activities of each project involved. Where the fund is in deficit, this position is to be reversed during the year ended 31 March 2009.

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 20. PENSION AND OTHER POST-RETIREMENT BENEFITS

#### *Defined contribution scheme*

The charity operates a stakeholder pension scheme, presently administered by HSBC Life (UK) Limited, which is open to all staff on completion of entry requirements. Pension costs of 6% of gross salary for all eligible employees are charged to expenditure as they are incurred.

The charity also contributes to a pension scheme, administered by Legal and General Assurance Society Limited. Pension costs of 6% of gross salary are charged to expenditure as they are incurred.

#### *Defined benefits scheme*

The charity participates in two pension schemes providing benefits based on final pensionable pay. The assets of the schemes are held separately from those of the charity, and are held and administered by the West Yorkshire Pension Fund and the National Health Pension Services Pension Scheme.

The National Health Service Pension Scheme is an unfunded scheme. However, it is assumed to have a notional fund of assets. To date, the assets have been restricted to investments in UK government stocks.

Every five years the Government actuary conducts an actuarial review of the Scheme, using normal actuarial principals. The cost of pension increase is excluded for the valuation and consequently neither employees nor employers contribute to the added value, which is met directly by the Exchequer. The most recent review of the scheme, covering the five years ended 31 March 1991, was published in 2003 and showed liabilities of £45.3 billion compared to assets of £46.4 billion. The value of future payments under the Pensions (Increase) Acts was estimated to be £38.0 billion. From 1 April 2003 the Superannuation Accounts assumed liability for pension increase; however the Department of Health agreed to fund increases for the year 2003/04. The Government actuary recommended that employers' contributions be increased from 7% to 14% from 1 April 2004. The Charity contributed 7% of pensionable salaries to the Scheme until 31 March 2004, when the rate increased to 14%. The contributions are charged to expenditure as they are incurred.

Pension contributions for the West Yorkshire Pension Fund are determined by the scheme actuary on the basis of triennial valuations using the projected unit method. A full actuarial valuation was carried out at 31 March 2004.

The main assumptions used by the actuary were:

	2007 %	2006 %	2005 %
Rate of increase in salaries	4.55	4.55	4.55
Rate of increase in pensions in payment	2.80	2.80	2.80
Discount rate	5.50	5.50	5.50

# Halifax Opportunities Trust

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2008

### 20. PENSION AND OTHER POST-RETIREMENT BENEFITS *(continued)*

The fair value of the scheme assets and the expected rate of return, the latest (31 March 2004) actuarial value of the scheme liabilities and the resulting surplus/(deficit) are:

	Long-term rate of return expected 2008 %	Long-term rate of return expected 2007 %	Long-term rate of return expected 2006 %	Scheme valuation 2008 £
Equities}	-	26.1	13.0	96,200
Bonds}	-	-	-	17,810
Property}	-	-	-	15,990
Total market value of assets				130,000
Present value of scheme liabilities				(160,000)
(Deficit) in the scheme				(30,000)
Related deferred tax liability				-
Net pension (liability)				(30,000)
The future pension costs as at 31 March 2004 were:-				
				%
In respect of employee contributions				6.00
In respect of employer contributions				17.57
Total future pension cost				23.57

### 21. COMPANY LIMITED BY GUARANTEE

Halifax Opportunities Trust is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such an amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.