

TM02

Termination of appointment of secretary



Companies House

You can use the WebFiling service to file this form online.

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to terminate the appointment of a
secretary (individual or corporate).

☐ **What this form is NOT for**
You cannot use this form if
terminating the appointment of
director. To do this, please use
TM01 'Termination of appointment
of director'.



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11/02/2015

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COMPANIES HOUSE

1 Company details

Company number

Company name in full

→ Filling in this form

Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the
public Register.

Title*

Full forename(s)

Surname/Corporate
name

3 Termination date^①

Date of termination of
appointment

^① Only one secretary appointment can
be terminated per form.

4 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:
Director^②, Secretary, Person authorised^③, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver
and manager, CIC manager, Judicial factor.

^② Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

^③ Person authorised

Under either section 270 or 274 of
the Companies Act 2006.