

REGISTERED COMPANY NUMBER: 04050994 (England and Wales)
REGISTERED CHARITY NUMBER: 1091744

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
FOR**

CHESHIRE CENTRE FOR INDEPENDENT LIVING

Howard Worth
Chartered Accountants and
Statutory Auditors
Drake House
Gadbrook Park
Northwich
Cheshire
CW9 7RA

TUESDAY



A13 *A6J5IB00* 14/11/2017 #335
COMPANIES HOUSE

CHESHIRE CENTRE FOR INDEPENDENT LIVING

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FOR THE YEAR ENDED 31 MARCH 2017**

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CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our charity's purpose as set out in the objects contained in the company's articles of association are to promote inclusion for the public benefit, in accordance with the Social Model, among disabled people and their families who are or may be excluded due to barriers in society (regardless of the cause of exclusion) by:

- meeting and facilitating the support needs of disabled people and their families;
- promoting and increasing the opportunities for disabled people and their families to live independently, work and/or volunteer in the community;
- assisting disabled people and their families to make choices and access the services and support they may require to live independently in the community with appropriate support;
- supporting and empowering disabled people and their families so that they may carry out social roles (for example, without limitation, parent, employee, student, friend and partner); and
- promoting inclusion of disabled people and their families and preventing the exclusion of disabled people and their families;

The vision that shapes our annual activities is an equal and inclusive society for local disabled people. The charity also has the general aim of empowering disabled people to have independence, choice and control over their lives and remove the barriers that exist within society. The charity is also committed to the following values: Being user-led; Recognising and valuing the contribution of disabled people; Recognising and valuing the contribution of family and carers; Respecting the views and needs of disabled people (regardless of age or impairment); Being transparent in all dealings with disabled people, commissioners, funders and staff; Supporting the right to have choice, control and independence for all disabled people; Acknowledging and appreciating equality and diversity; Acting in an ethical way.

Our strategic plan is developed to ensure we provide public benefit and achieve our objectives as set out in our governing document. Cheshire Centre for Independent Living Board of Trustees regularly monitors and reviews the success of the organisation in delivering its objectives and so have set the following priorities for 2016-2021 in meeting these objectives as: -

- **Inclusive family lives:** a society that embraces and values the importance of family, friends and carers;
- **Living independently in the community:** a society that embraces choice and control and enables disabled people to choose how, when and where their needs are met;
- **Well-being:** a society that embraces a person's physical and mental wellbeing and recognises that early intervention and prevention services can often avoid crisis situations;
- **Work and volunteering:** a society that provides fulfilling and rewarding work and volunteering opportunities for disabled people and recognises the contribution and skills that disabled people can offer to all workplaces, with or without support;
- **Influencing Positive Change:** a society that embraces the social model of disability and truly meets the needs and aspirations of disabled people.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

OBJECTIVES AND ACTIVITIES

Significant activities

Inclusive Family Lives

The Buzz Youth Activity Group is a weekly fully inclusive youth group for disabled young people aged up to 18 years, at locations across Cheshire East and Cheshire West. The groups enable disabled young people to have fun and enjoy being involved in a range of activities.

The Connect Service operates across Cheshire East and Cheshire West and provides support and training to universal sporting and leisure providers to ensure they meet the needs of disabled people and operate inclusive practices to enable disabled young people to attend universal activities independently of a parent/carer.

The Short Break/Early Help Individual Payments Service is an exciting, creative, and flexible fund, which enables disabled young people to participate in universal activities of their choice, enjoy new experiences and make new friends; without the need for further Social Care assessment/intervention. It also offers parents/carers and siblings a valuable break from their caring responsibilities.

The Good Company Adult Social Group is a weekly fully inclusive Social group for disabled people aged 18+, at locations across Cheshire East and Cheshire West. The groups enable disabled people to have fun, make new friends and enjoy being involved in a range of activities.

In addition during 2016/17, Cheshire Centre for Independent Living researched and mapped the current welfare across Cheshire East and Cheshire West, to enable the charity to build stronger links with partner organisations and improve our signposting to these services.

Living Independently in the Community

The Cheshire Advocacy Hub provides all statutory advocacy across Cheshire East and Cheshire West. This service is led and managed by Age UK Cheshire with a sub-contracting arrangement with Cheshire Centre for Independent Living.

The Personal Budget and Personal Health Budget Support service operates across Cheshire East and Cheshire West and provides independent, technical advice and support on all aspects of operating and managing a direct payment through either Health or Social Care.

As added value services to complement this support, Cheshire Centre for Independent Living also offer a number of ancillary services to support disabled people/nominated family carers who employ a Personal Assistant/Support Worker as part of their Direct Payment:

The North West Personal Assistance is a web-based recruitment tool that is available across the Northwest and is facilitated by Cheshire Centre for Independent Living in partnership with Age UK Cheshire. This service enables employers of Personal Assistants/Support Workers to find the right person for the job, whilst also enabling Personal Assistants/Support Workers to find the right job, all in one place.

The Payroll service operates across Cheshire East, Cheshire West and parts of the Northwest. This service supports employers of Personal Assistants/Support Workers to manage the legal responsibilities with regards to tax and NI liabilities, Real-Time submissions and Pensions.

The Supported Banking Support Service operates across Cheshire East, Cheshire West and parts of the Northwest. This service opens and operates an account on behalf of disabled people/nominated family members with a direct payment, to ensure audit requirements of the Local Authority/Clinical Commissioning Group are met, whilst still enabling individuals to retain the control and choice that a direct payment offers.

The Learning Service operates across Cheshire East and West and enables employers who manage their own care; to access free, independent, tailor-made learning and development opportunities for themselves and their Personal Assistants/Support Workers. This can be accessed via learning/training delivered in the employer's home (workplace), venue based learning/training and e-learning/distance learning.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

OBJECTIVES AND ACTIVITIES

Significant activities

In addition during 2016/17, Cheshire Centre for Independent Living researched and mapped the current transport organisation across Cheshire East and Cheshire West, to enable the charity to build stronger links with partner organisations and improve disabled people's access to transport. Cheshire Centre for Independent Living also worked in partnership with NHS England to promote Integrated Personal Commissioning for all people who have a personal budget.

Well-being

The Get Yourself Active programme operates across Cheshire East and Cheshire West, as part of a wider national partnership. The service supports disabled people to access the vast array of sport and leisure opportunities that are available across Cheshire. The project has a keen focus on working with people who receive personal budgets, to help them have sport and leisure opportunities built into their support plans.

In addition during 2016/17, Cheshire Centre for Independent Living researched and mapped the current Food Banks available across Cheshire East and Cheshire West, to enable the charity to build stronger links with partner organisations and improve our signposting to these services.

Work and Volunteering

In the year under review, Cheshire Centre for Independent Living offered 3 volunteer work placements to disabled people to improve self confidence and support their return to paid employment. In addition, the Charity hosted two Disability Confident events (in partnership with the Job Centre Plus) to support 27 employers across Cheshire to better understand the benefits of employing skilled disabled people and helping them to identify appropriate roles and through these, we also supported 100 disabled people better understand the possibilities for unpaid and paid employment and the support.

Influencing Positive Change:

In 2016/17 Cheshire Centre for Independent Living has developed and implemented a Policy Influencing Strategy, which is the first such policy in the UK Independent Living movement. We have also influenced national, regional and local policy regarding a range of issues affecting disabled people; including:

- Produced a spoken word video, in partnership with Manchester Metropolitan University, featuring people affected by Adult abuse, which has been shared and utilised by Local Safeguarding Boards, nationally.
- Featured on BBC television as good employer of disabled people.
- Published positive article about appropriate use of Blue Badge parking in the Northwich Guardian after a discussion with one of their journalists.
- Provided evidence to the UN Confidential Investigation Team in Manchester, outlining how the cumulative effect of austerity was limiting the choices of our members in living full and independent lives.

During the last 12 months, 2576 members and stakeholders have been kept up to date through the website, newsletters and social media. In addition during 2016/17, Cheshire Centre for Independent Living researched and mapped the public perception of disability and disabled people, to enable the charity to consider how this insight can be used to positively influence public perception moving forward.

Public benefit

The trustees confirm, in the light of the guidance contained in the Charity Commission's general guidance on public benefit, that these aims fully meet the public benefit test and that all the activities of the charity, described in the report of the Trustees, are undertaken in pursuit of these aims. Cheshire Centre for Independent Living relies on contracts, grants and the income from fees and charges to cover its operating costs. Affordability and access to our services and activities is important to us and is reflected in commitment to only recover the cost of the delivery, no more, no less. The charity supports all individuals across all impairment groups, including: autism, learning difficulties, long term health conditions, mental ill health, physical impairments, sensory impairments or multiple impairments.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

OBJECTIVES AND ACTIVITIES

Volunteers

In the year under review, Cheshire Centre for Independent Living offered 3 volunteer work placements to disabled people to improve self confidence and support their return to paid employment. In addition, the Charity hosted two Disability Confident events (in partnership with the Job Centre Plus) to support 27 employers across Cheshire to better understand the benefits of employing skilled disabled people and helping them to identify appropriate roles and through these, we also supported 100 disabled people better understand the possibilities for unpaid and paid employment and the support.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity supported 7853 disabled people, their families and carers during the year, through one or more of our services and delivered 35,000 hours of casework support during the period.

The charity hosted Cheshire Independent Living Awareness day with over 70 exhibitors showcasing their services to disabled people and carers in Cheshire, which provided an opportunity for partnership working and empowered disabled people, their families and carers to have further choice and control over their lives.

The charity has held the Advice Standard Quality Mark (formerly known as the Community Legal Services Quality Mark Standard) throughout the past 14 years and the Mentoring and Befriending Approved Provider Award since 2008.

Customer Experience

97% of disabled people, their families and carers who were supported during the period, reported positive change in two or more of their individual outcome measures, during the review period, including; increased self confidence, increased self-esteem, increased participation in social activities of their choice, increased choice and control, improved health and improved quality of life.

95% of service users during the year rated the service(s) as excellent or good.

Fundraising activities

In addition to funding from Cheshire West & Chester Council, Cheshire East Council, Lancashire County Council and Bolton Borough Council, and the local Clinical Commissioning Groups, the incoming resources for the year include £38,381 from Sport England and £23,829 from Skills for Care.

CCIL also received the following donations from fundraising events by parents and volunteers, nominated employee donations, workplace donations and Rotary club donations: Waitrose £200, Coffee Mornings/Cake Sales/Sponsored events £3,500, Work based donations £1,000, Rotary Club £500, Lloyds Bank £150.

FINANCIAL REVIEW

Financial position

The charity maintained a small surplus position in 2017.

Principal funding sources

The principal funding sources of income to the charity were: service delivery contracts from Cheshire West & Chester Council, Cheshire East Council, Bolton Council, Lancashire County Council, Eastern Cheshire CCG, South Cheshire CCG, Vale Royal CCG, West Cheshire CCG, Warrington CCG and Wirral CCG; fees from individuals of £180,150; grants of 84,144 and subs and fundraising activities of £31,732.

The support of our members, partners and funders continues to be essential to maintaining such a varied programme of services and activities.

Despite to the increasing pressure on public expenditure the trustees understand that the support from our local authorities will be kept at broadly the current level of activity for at least the next one to-three years. This means a fall in support in real terms, after allowing for inflation. To make good the shortfall the charity is expected to generate a larger proportion of income from fees and subs, or cost savings.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

FINANCIAL REVIEW

Investment policy and objectives

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in an interest-bearing deposit account and seek to achieve a rate on deposit which matches or exceeds inflation as measured by the retail prices index. Due to wider economic circumstances deposit rates have been depressed and so this aim was not achieved in the year.

The invested funds held on deposit achieved an average rate of 0.4% against the retail price index of 2.6% for the year.

Reserves policy

The Board of Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure. Budgeted expenditure for 2016/17 is £2,114,724 and therefore the target is £528,681 to £1,057,362 general funds.

The reserves are needed to meet the working capital requirements of the charity and the trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. Whilst income funds stand at £518,754 a designation of £40,000 had been set aside for the maintenance to the roof and a further £122,392 for any potential VAT liability. Although the Strategy commits to our Long Term Financial Sustainability and so to continue to build reserves through planned operating surpluses, the trustees are well aware that it is unlikely that the target range maximum can be reached for at least five years. In the short term Management have also considered the extent to which existing activities and expenditure could be curtailed, and income sources broadened, should such circumstances arise.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

FUTURE PLANS

Cheshire Centre for Independent Living's top priorities for 2016-2021 are:

Inclusive family lives

- Maintaining services for disabled children and young people, including Short Break services, support to access universal services and the Buzz Youth Group.
- Maintaining services for disabled adults, including Good Company Adult Social Group and support to access increased physical activity.
- Increasing the range of services available for families.
- Improving links with welfare organisations.

Living independently in the community

- Maintaining Personal Health Budget and Personal Budget support including, payroll, Supported Banking, NWPA and Advocacy.
- Maintaining and improving access to independent support planning.
- Improving access to Advocacy.
- Improving access to appropriately skilled Personal Assistants/Support Workers.
- Improving transport links and partnerships with transport providers.

Well-being

- Improving access to physical activities for disabled people within their local communities and ensuring disabled people feel as safe as they want.
- Educating Leisure/Sport Providers as to the needs of disabled people and inclusive practices.
- Ensuring that disabled people understand possibilities and support available for sport and physical activity.
- Improving links with local food banks.

Work and volunteering

- Offering more volunteer work placements to disabled people to improve self confidence and support return to paid employment.
- Educating employers as to the benefits of employing skilled disabled people and helping them to identify appropriate roles.
- Bust some myths as to the costs involved of employing disabled people.
- Ensuring that disabled people understand possibilities for employment and support available.
- Continuing to develop partnership arrangements with the Job Centre Plus and other employment organisations.

Influencing Positive Change:

- Influencing national, regional and local policy
- Influencing Public perceptions of Disability and Disabled people.
- Promoting the social model of disability as a means to an equal society.
- Improving Access to Peer Support through planned changes to our website in 2017/18

Performing with Excellent Governance:

- Increasing the diversity of the board;
- Managing strategic risks.
- Ensuring quality standards and key performance indicators are met.
- Completing a governance review of the Charity

Being a Great Place to Work and Progress:

- Embedding the organisational values that fits values and strategy.
- Continuing with regular one to ones for all staff, including emphasis on learning and development and mental health and wellbeing.
- Regular mandatory training sessions.
- Facilitate apprenticeships across the organisation.
- Continuing to ensure policies and procedures are up to date.
- Further develop team meetings and management meetings to ensure clear two way communication.

Long-Term Financial sustainability

- Identifying diverse funding streams and generate own self-sustaining income.
-

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

- Considering financial investment to support financial longevity.
- Promoting the availability of room hire.
- Increase unrestricted reserves towards six months.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Cheshire Centre for Independent Living is a company limited by guarantee and a registered charity governed by its Articles of Association, which were completed revised and ratified by members in December 2016.

Charity constitution

Any trustee and/or disabled person living or working in Cheshire (over the age of 18) can become a member of the Company and there are currently 2576 members, each of whom have voting rights at the Annual General Meeting.

Recruitment and appointment of new trustees

As set out in the Articles of Association the chair of the trustees is nominated by Cheshire Centre for Independent Living Board of Trustees. Any person who is willing and able is able to become a trustee. Prospective trustees receive a trustee pack which outlines the organisation and activities, role description, code of conduct, behaviours and dates of board meetings, together with an annual report and annual accounts. Should a trustee wish to apply, a covering letter and CV is submitted to the Company Secretary.

Two serving trustees initially interview prospective trustees; their suitability is assessed by way of a competency based interview framework, measuring their skills against the role description and person specification. The prospective trustee attends one Board meeting as an observer, followed by a further interview by two other serving trustees based on a review of skills audit and behaviours displayed, before they are appointed to trusteeship.

At each Annual General Meeting, one third (or the nearest number to one third) of the board of trustees retire by rotation. The members to retire are the longest serving since their last election or appointment. Retiring members are eligible for re-election. All full members are circulated with invitations prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM.

Organisational structure

The Trustees of the Charity are responsible for determining the general policy with day-to-day management of the charity delegated to the management team. Policy issues are addressed by Trustees via a number of Trustees and management meetings.

The board of trustees, administers the charity. The board normally meets bi-monthly and there are sub-committees covering HR and remuneration, strategy and risk, finance and audit, which normally meet bi-monthly (in-between board meetings). A Chief Executive Officer is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive Officer has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and related activity

Induction and training of new trustees

New trustees undergo an induction day to brief them on the content of the Articles of Association, the committee and decision-making processes, the strategic plan and recent financial performance of the charity. During the induction day they meet key employees. Trustees are encouraged to attend Governance training as part of the induction process to cover: their legal obligations under charity and company law, the Charity Commission guidance on public benefit, as well as any other external training events where these will facilitate the undertaking of their role

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Key management remuneration

The directors consider the board of directors, who are the charity's trustees, the Chief Executive Officer and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 8 to the accounts

Partnership/Collaborative working with other organisations

Over the last year management has worked on several projects with Cheshire East and Cheshire West Councils, Lancashire County Council and Bolton Borough Council. Third Sector organisations include Age UK Cheshire, Chester Voluntary Action, DIAL West Cheshire, Cheshire and Halton Race Equality Centre and the Youth Federation to name a few

Related parties

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with a partner organisation, sub-contractor or funder must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. There were no new related parties disclosed for the year ending 2017.

Risk management

The trustees have a risk management strategy which comprises:

- a 4 monthly review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the 4 monthly review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to ensure sufficient working capital by the charity and potential VAT liability. However, the trustees are confident that there are sufficient financial reserves to meet any VAT liability which may result from this review. Attention has also been focussed on non-financial risks arising from fire, health and safety and safeguarding. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04050994 (England and Wales)

Registered Charity number

1091744

Registered office

First Floor
Sension House
Denton Drive
Northwich
Cheshire
CW9 7LU

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

S Holden

Miss A Shemilt

A Johnston

Miss G A Wray

Mrs S M Crawforth

R D Lewis

M S Gater

Dr S K Jones

Miss H R Wood

L Chapman

Treasurer

Vice chair

Chairperson from

22/12/16

Chairperson until

20/10/16

- appointed 3/11/16

- appointed 3/11/16

Company Secretary

Mrs L Turnbull

Senior Statutory Auditor

Christopher Swallow BSc FCA

Auditors

Howard Worth

Chartered Accountants and

Statutory Auditors

Drake House

Gadbrook Park

Northwich

Cheshire

CW9 7RA

Key Management Personnel

L Turnbull

S Hazelton

L Walton Hardy

J Findlay

T Hendrie

Chief Executive Officer

Head of Finance

Head of Outreach Services

Head of Operations

Head of Policy and Communications

CHESHIRE CENTRE FOR INDEPENDENT LIVING

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Cheshire Centre for Independent Living for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

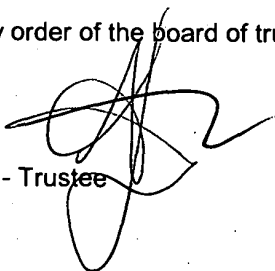
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Howard Worth, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 19 October 2017 and signed on its behalf by:



A Johnston - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF CHESHIRE CENTRE FOR INDEPENDENT LIVING

We have audited the financial statements of Cheshire Centre for Independent Living for the year ended 31 March 2017 on pages thirteen to twenty four. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page ten, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CHESHIRE CENTRE FOR INDEPENDENT LIVING**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Christopher Swallow BSc FCA (Senior Statutory Auditor)
for and on behalf of Howard Worth
Chartered Accountants and
Statutory Auditors
Drake House
Gadbrook Park
Northwich
Cheshire
CW9 7RA

19 October 2017

CHESHIRE CENTRE FOR INDEPENDENT LIVING

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	Unrestricted funds £	Restricted funds £	31/3/17 Total funds £	31/3/16 Total funds £
INCOME AND ENDOWMENTS FROM					
Buzz & good company donations	2	-	31,732	31,732	19,565
Charitable activities	4				
Advocacy		177,322	-	177,322	61,932
Payroll		521,368	-	521,368	482,182
Brokerage		187,195	351,813	539,008	246,295
Other		17,553	-	17,553	26,574
Short Breaks		95,831	-	95,831	95,831
Learning & Development		8,963	27,154	36,117	38,826
Supported Banking		222,539	-	222,539	190,624
Community engagement services		84,940	-	84,940	84,810
Personal Health Budget		160,782	-	160,782	176,000
Good Company		95,322	-	95,322	95,322
Connect East & West		85,652	-	85,652	85,652
Get Yourself Active		48,027	-	48,027	38,381
Investment income	3	26,825	-	26,825	22,927
Total		1,732,319	410,699	2,143,018	1,664,921
EXPENDITURE ON					
Charitable activities	5				
Advocacy		183,854	-	183,854	44,285
Payroll		564,592	-	564,592	502,732
Brokerage		178,791	351,813	530,604	242,396
Other		3,809	-	3,809	2,480
Short Breaks		88,954	-	88,954	88,542
Learning & Development		-	27,154	27,154	37,112
Supported Banking		261,657	-	261,657	203,955
Community engagement services		69,551	-	69,551	73,058
Personal Health Budget		141,345	-	141,345	134,181
Good Company		92,875	-	92,875	93,839
Connect East & West		70,272	-	70,272	77,242
Get Yourself Active		48,325	-	48,325	40,405
Buzz & Good Company Donations		-	31,732	31,732	-
Total		1,704,025	410,699	2,114,724	1,540,227
NET INCOME		28,294	-	28,294	124,694
Transfers between funds	14	4,438	(4,438)	-	-
Net movement in funds		32,732	(4,438)	28,294	124,694

The notes form part of these financial statements

CHESHIRE CENTRE FOR INDEPENDENT LIVING

**STATEMENT OF FINANCIAL ACTIVITIES - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	Unrestricted funds £	Restricted funds £	31/3/17 Total funds £	31/3/16 Total funds £
RECONCILIATION OF FUNDS					
Total funds brought forward		1,040,767	4,438	1,045,205	920,511
TOTAL FUNDS CARRIED FORWARD		<u>1,073,499</u>	<u>-</u>	<u>1,073,499</u>	<u>1,045,205</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

CHESHIRE CENTRE FOR INDEPENDENT LIVING

**BALANCE SHEET
AT 31 MARCH 2017**

	Notes	Unrestricted funds £	Restricted funds £	31/3/17 Total funds £	31/3/16 Total funds £
FIXED ASSETS					
Tangible assets	10	554,745	-	554,745	519,324
CURRENT ASSETS					
Debtors	11	304,510	-	304,510	199,423
Cash at bank and in hand		656,125	-	656,125	664,208
		<u>960,635</u>	<u>-</u>	<u>960,635</u>	<u>863,631</u>
CREDITORS					
Amounts falling due within one year	12	(441,881)	-	(441,881)	(337,750)
NET CURRENT ASSETS		<u>518,754</u>	<u>-</u>	<u>518,754</u>	<u>525,881</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,073,499</u>	<u>-</u>	<u>1,073,499</u>	<u>1,045,205</u>
NET ASSETS		<u>1,073,499</u>	<u>-</u>	<u>1,073,499</u>	<u>1,045,205</u>
FUNDS	14				
Unrestricted funds				1,073,499	1,040,767
Restricted funds				-	4,438
TOTAL FUNDS				<u>1,073,499</u>	<u>1,045,205</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 19 October 2017 and were signed on its behalf by:


A Johnston, Trustee

The notes form part of these financial statements

CHESHIRE CENTRE FOR INDEPENDENT LIVING

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017**

	Notes	31/3/17 £	31/3/16 £
Cash flows from operating activities:			
Cash generated from operations	1	57,189	(47,030)
Interest paid		-	(5,571)
Finance costs		(2,001)	(13,365)
Net cash provided by (used in) operating activities		<u>55,188</u>	<u>(65,966)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(64,209)	(12,551)
Interest received		938	-
Net cash provided by (used in) investing activities		<u>(63,271)</u>	<u>(12,551)</u>
Cash flows from financing activities:			
Loan repayments in year		-	(195,560)
Net cash provided by (used in) financing activities		<u>-</u>	<u>(195,560)</u>
Change in cash and cash equivalents in the reporting period		<u>(8,083)</u>	<u>(274,077)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>664,208</u>	<u>938,285</u>
Cash and cash equivalents at the end of the reporting period		<u><u>656,125</u></u>	<u><u>664,208</u></u>

The notes form part of these financial statements

CHESHIRE CENTRE FOR INDEPENDENT LIVING

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31/3/17 £	31/3/16 £
Net income for the reporting period (as per the statement of financial activities)	28,294	124,694
Adjustments for:		
Depreciation charges	28,788	23,954
Interest received	(938)	-
Interest paid	-	5,571
Finance costs	2,001	13,365
Increase in debtors	(105,087)	(89,627)
Increase/(decrease) in creditors	104,131	(124,987)
Net cash provided by (used in) operating activities	<u>57,189</u>	<u>(47,030)</u>

CHESHIRE CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

These financial statements are the first financial statements prepared in accordance with Financial Reporting Standard 102 and the Charities SORP (FRS 102). The date of transition is 1 April 2016.

In preparing the accounts, the Trustees have considered whether, in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102), the restatement of comparative items was required.

There are no changes in the prior period on transition to FRS 102 as the Trustees consider them to be immaterial to the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid or payable by the Bank.

Expenditure and irrecoverable vat

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation and apportionment of costs

Costs are apportioned to charitable activities on the basis of staff costs associated with those activities. Cheshire and Lancashire payroll costs are analysed further, based on the number of payroll clients processed.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 2% on cost
Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

Items of a capital nature with a cost in greater than or equal to £300 are capitalised.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds unrestricted reserves allocated to a specific project by the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Donated goods, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the item by the charity is probable and that economic benefit can be measured reliably. On receipt, donated professional services and facilities result in the recognition of income and an expense.

No amount is included with the Financial Statements for volunteer time in line with the SORP (FRS 102).

Asset category

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Cash at bank and in hand

Cash at bank & in hand includes cash and short term liquid investments with a maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors & provisions

Creditors and provisions are recognised where the group has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

2. BUZZ & GOOD COMPANY DONATIONS

	31/3/17	31/3/16
	£	£
Donations	<u>31,732</u>	<u>19,565</u>

3. INVESTMENT INCOME

	31/3/17	31/3/16
	£	£
Rental income	25,887	22,927
Deposit account interest	938	-
	<u>26,825</u>	<u>22,927</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		31/3/17	31/3/16
	Activity	£	£
Contract	Advocacy	177,322	61,932
Payroll income	Payroll	104,723	101,484
Contract	Payroll	416,645	380,698
Contract	Brokerage	539,008	246,295
Management fees & sundry income	Other	14,338	17,591
Contract	Other	3,215	8,983
Contract	Short Breaks	95,831	95,831
Contract	Learning & Development	36,117	38,826
Managed bank accounts	Supported Banking	222,539	190,624
Contract	Community engagement services	84,940	84,810
Contract	Personal Health Budget	160,782	176,000
Contract	Good Company	95,322	95,322
Contract	Connect East & West	85,652	85,652
Contract	Get Yourself Active	48,027	38,381
		<u>2,084,461</u>	<u>1,622,429</u>

Grants received, included in the above, are as follows:

	31/3/17	31/3/16
	£	£
Local authority & public body grants	<u>1,742,861</u>	<u>1,312,730</u>

Deferred Income

	£
Deferred Income at 1 April 2016	180,710
Increase in deferred income during the year	<u>61,002</u>
Deferred Income at 31 March 2017	<u>241,712</u>

Income is deferred where the funded projects span more than one year and the receipt of the future income is dependent on achieving the objectives of those projects.

CHESHIRE CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 6)	Totals
	£	£	£
Advocacy	140,715	43,139	183,854
Payroll	403,335	161,257	564,592
Brokerage	474,914	55,690	530,604
Other	3,809	-	3,809
Short Breaks	62,732	26,222	88,954
Learning & Development	27,154	-	27,154
Supported Banking	163,413	98,244	261,657
Community engagement services	47,428	22,123	69,551
Personal Health Budget	95,410	45,935	141,345
Good Company	75,645	17,230	92,875
Connect East & West	43,316	26,956	70,272
Get Yourself Active	33,795	14,530	48,325
Buzz & Good Company Donations	31,732	-	31,732
	<u>1,603,398</u>	<u>511,326</u>	<u>2,114,724</u>

6. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Advocacy	42,245	894	43,139
Payroll	157,453	3,804	161,257
Brokerage	54,571	1,119	55,690
Short Breaks	25,663	559	26,222
Supported Banking	96,119	2,125	98,244
Community engagement services	21,676	447	22,123
Personal Health Budget	44,928	1,007	45,935
Good Company	16,894	336	17,230
Connect East & West	26,397	559	26,956
Get Yourself Active	14,194	336	14,530
	<u>500,140</u>	<u>11,186</u>	<u>511,326</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/17	31/3/16
	£	£
Auditors' remuneration	6,000	5,900
Other non-audit services	(5,596)	3,141
Depreciation - owned assets	28,788	23,954
Other operating leases	<u>4,418</u>	<u>4,472</u>

CHESHIRE CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

During the year five trustees received £10,782 (2016: five trustees received £8,604) in relation to travel expenses incurred in the course of their duties.

9. STAFF COSTS

The average monthly head count was 74 staff (2016: 61) and the average number of monthly full-time equivalent employees (including casual and part-time staff) during the year is detailed below.

The average monthly number of employees during the year was as follows:

	31/3/17	31/3/16
Direct	48	43
Administration	7	3
Management	5	8
	<u>60</u>	<u>54</u>

No employees received emoluments of greater than £60,000 in the year (2016: nil)

The key management personnel of the Charity comprise the trustees, the Chief Executive Office, the Head of Finance, the Head of Outreach, the Head of Operations and the Head of Policy and Communication. The total employment benefits of the key management personnel of the Charity was £134,272 (2016: £104,034).

10. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 April 2016	495,000	-	81,445	106,123	682,568
Additions	-	36,073	20,211	7,925	64,209
At 31 March 2017	<u>495,000</u>	<u>36,073</u>	<u>101,656</u>	<u>114,048</u>	<u>746,777</u>
DEPRECIATION					
At 1 April 2016	7,833	-	68,111	87,300	163,244
Charge for year	4,660	1,810	11,896	10,422	28,788
At 31 March 2017	<u>12,493</u>	<u>1,810</u>	<u>80,007</u>	<u>97,722</u>	<u>192,032</u>
NET BOOK VALUE					
At 31 March 2017	<u>482,507</u>	<u>34,263</u>	<u>21,649</u>	<u>16,326</u>	<u>554,745</u>
At 31 March 2016	<u>487,167</u>	<u>-</u>	<u>13,334</u>	<u>18,823</u>	<u>519,324</u>

CHESHIRE CENTRE FOR INDEPENDENT LIVING
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/17 £	31/3/16 £
Other debtors	266,439	187,788
Prepayments and accrued income	38,071	11,635
	<u>304,510</u>	<u>199,423</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/17 £	31/3/16 £
Trade creditors	23,189	28,619
VAT	138,779	104,443
Other creditors	4,095	10
Accruals and deferred income	275,818	204,678
	<u>441,881</u>	<u>337,750</u>

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31/3/17 £	31/3/16 £
Within one year	2,128	2,128
within two to five years	-	4,256
	<u>2,128</u>	<u>6,384</u>

14. MOVEMENT IN FUNDS

	At 1/4/16 £	Net movement in funds £	Transfers between funds £	At 31/3/17 £
Unrestricted funds				
General fund	1,040,767	28,294	4,438	1,073,499
Restricted funds				
Restricted Funds	4,438	-	(4,438)	-
TOTAL FUNDS	<u>1,045,205</u>	<u>28,294</u>	<u>-</u>	<u>1,073,499</u>

CHESHIRE CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,732,319	(1,704,025)	28,294
Restricted funds			
Learning & Development	27,154	(27,154)	-
Buzz & Good Company	31,732	(31,732)	-
Brokerage	351,813	(351,813)	-
	410,699	(410,699)	-
TOTAL FUNDS	2,143,018	(2,114,724)	28,294

15. CONTINGENT LIABILITIES

During the year a provision of £17,400 has been made in respect of the potential VAT liability on Cheshire East payroll income. The VAT case is currently under review by HM Revenue & Customs. The Trustees consider that it is prudent to adjust for the potential liability until the case is resolved.

The current total provision included within the accounts is £122,392.

16. RELATED PARTY DISCLOSURES

Healthwatch Cheshire CIC is related by virtue of Lynne Turnbull, the CEO & company secretary of CCIL being a director of Healthwatch Cheshire CIC.

During the year CCIL charged Healthwatch Cheshire CIC Rent of £13,140, Consultancy charges of £6,000 and sundry expenses of £200.

At 31 March 2017 the amount due from Healthwatch Cheshire CIC was £Nil.

17. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.