The Insolvency Act 1986

# Statement of administrator's proposals

2.17B

	Name of Company	Company number
	MERCHANT HOUSE GROUP PLC	04034645
	In the High Court of Justice, London [full	Court case number 2776 of 2013
) Insert full name(s) and address(es) of administrator(s)	I/We (a) A D Cadwallader & M C Healy of Leonard Curtis, Marble Arch, London W1H 7LW	One Great Cumberland Place,
	attach a copy of *my / our proposals in respect of the administr	ation of the above company
	A copy of these proposals was sent to all known creditors on	
* Delete as applicable		
(b) Insert date	(b) 17 May 2013	
'	Signed Aphhhhh	
	A D Cadwallader & M C Healy - Joint /Administrator(s)  Dated 17/5/13	

Contact Details.

(a)

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the

COMPANIES HOUSE

Leonard Curtis

One Great Cumberland Place, Marble Arch, London,

W1H 7LW

Tel 020 7535 7000

DX Number

DX Exchange

\*A28NXU6X\* A34 18/05/2013 #124

have completed and signed this form please send it to the Registrar of Companies at:

es House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

Please ask for Our ref Your ref Jonathan Lane L/30/JAL/SMER07/1040/1010



17 May 2013

TO ALL CREDITORS
PRIVATE AND CONFIDENTIAL

Dear Sir(s)/Madam

## MERCHANT HOUSE GROUP PLC (IN ADMINISTRATION) ("the Company")

I refer to the appointment of M C Healy and I as Joint Administrators of the Company on 12 April 2013

Enclosed with this letter is the Report and Statement of Proposals of the Joint Administrators. An initial meeting of the Company's creditors is not being convened as we think that, on the basis of information currently available to us, the Company will have insufficient property after costs to enable a distribution to be made to unsecured creditors other than by virtue of Section 176(A)(2)(a) of the Insolvency Act. 1986 (prescribed part)

The Joint Administrators are obliged to hold an initial creditors' meeting if 10% in value of the creditors require it—If you wish for a meeting to be held, you must notify us in writing using the prescribed form provided on or before—Please supply written details of your claim as at the date of the Joint Administrators' appointment less any payments that have been made after the date of Administration in respect of it and any adjustment by way of set-off—Security for the costs of holding the meeting must be provided

Should you have any queries or require any further clarification please contact our office, in writing Electronic communications should also include a full postal address

Yours faithfully for and on behalf of MERCHANT HOUSE GROUP PLC

A D CADWALLADER
Joint Administrator

Licensed in the UK by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of the Company are being managed by the Joint Administrators, who act as agents of the Company without personal liability

One Great Cumberland Place London W1H 7LW

Tei 020 7535 7000 Fax 020 7723 6059



## MERCHANT HOUSE GROUP PLC (IN ADMINISTRATION)

Registered Number. 04034645

Joint Administrators' Report and Statement of Proposals

17 May 2013

Leonard Curtis
One Great Cumberland Place, Marble Arch,
London W1H 7LW
Tel. 020 7535 7000 Fax 020 7723 6059
solutions@leonardcurtis co uk
Ref L/30/JAL/SMER07/1010

## Merchant House Group plc - In Administration

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## TO THE REGISTRAR OF COMPANIES ALL CREDITORS ALL SHAREHOLDERS

#### 1 INTRODUCTION

- 1 1 I refer to the appointment of M C Healy and myself as Joint Administrators ("the Joint Administrators") of Merchant House Group plc ("the Company") on 12 April 2013 and now write to present our proposals ("the Proposals") (Appendix A) for the Company pursuant to the Insolvency Act 1986 ("the Act")
- 1 2 Creditors may approve the Proposals, with or without modifications, subject to the Joint Administrators accepting any modifications. If creditors reject the Proposals, a report will be sent to the Court which may provide for the appointment of the Joint Administrators to cease to have effect, or make any other Order it thinks appropriate
- We do not propose to convene a meeting of creditors, as we think that, on the basis of information currently available to us, the Company will have insufficient property after costs to enable a distribution to be made to unsecured creditors other than by virtue of Section 176(A)(2)(a) of the Act (prescribed part) Creditors whose debts amount to at least 10% of the total debts of the Company may request a meeting to consider the Proposals and may establish a Committee to assist the Joint Administrators in discharging their duties. The meeting must be held within 28 days of the request being received by the Joint Administrators. Security must be given for the expenses of summoning and holding the meeting

#### 2 STATUTORY INFORMATION

- The Administration proceedings are under the junsdiction of the High Court of Justice, Chancery Division, Companies Court under Court reference number 2776 of 2013
- The Company's registered office was changed from 34 Lime Street, London EC3M 7AT to One Great Cumberland Place, Marble Arch, London W1H 7LW following our appointment The registered number is 04034645
- 2.3 The Company operated from serviced offices at 34 Lime Street, London EC3M 7AT
- 2.4 The Company's officers are

Name	Role	Date Appointed
Mr Hugh Fleming	Secretary	31 March 2004
Mr James Holmes	Director	25 November 2005
Mr James Keane	Director	19 June 2012

As at 30 April 2013 the issued share capital appears to comprise 4,501,075,745 shares of 0 01p each, although I have not verified this. Shareholdings of the officers are as follows

Name	Class of Share	No of Shares	% of Total Owned
James Holmes	Ordinary	60,368,662	1 34
James Keane	Ordinary	69,172,932	1 54
	· <del>-</del>	129,541,594	

2.6 According to Companies House, the following charges are registered

Chargee Beia Capital Limited	Description Debenture	Date Created 22/10/2012	Amount Secured and Assets Charged All monies due
Beia Capital Limited	Debenture	03/07/2012	Fixed and floating charge on all assets £250,000
			Fixed and floating charge on all assets
Lloyds TSB Bank Plc	Deposit Agreement	12/12/2003	All monies due on any account
Hemingway Nominee No 1	Deed of Deposit	04/04/2003	All monies due under the interest
(Aldermary) Limited &	·		bearing account
Hemingway Nominee No 2			
(Aldermary) Limited			

The Company's main centre of operations is based in the UK. The EC Regulation on Insolvency Proceedings applies and the proceedings are main proceedings under the Regulation.

#### 3 HISTORICAL BACKGROUND AND EVENTS LEADING UP TO ADMINISTRATION

- The Company was incorporated on 17 July 2000 Initially the Company was wholly funded by shareholders until 2005 when £500,000 was raised by the issue of secured convertible loan notes
- The Company latterly traded from serviced offices at 34 Lime Street, London EC3M 7AT. The principal trading activity was that of a holding company, funding investments in its subsidiary companies, Merchant Capital Limited ("MCL"), Merchant House Securities Limited, Aldermary Secretaries Limited and Merchant House Financial Services Limited ("MHFS")
- Since 2011, the Company has had to fund losses incurred in MHFS, which acquired a network of Independent Financial Advisers in December 2010, which it funded from further issues of shares, loans and convertible loans. In early 2012, the Company secured a further £2million by way of secured loan finance of £1 6million and equity of £400,000.
- During 2012 the group businesses suffered from a number of difficulties MCL, a fully FSA registered company with a fully FSA approved UCITS ("Undertakings for collective investment in transferable securities") platform and the largest independent structured products team managing structured product assets of over £320 million, suffered a difficult trading period after the custodian to the structured products business went into Administration in February 2012
- In April 2012, trading in the Company's shares on AIM were suspended exacerbating the difficulties in the structured products business and resulting in the liquidation of 4 UCITS funds and affecting revenue growth in MHFS
- As a result, the planned growth in the group did not materialise and cash flow remained tight resulting in further requirement for funds. The decision was made to cease trading at the beginning of 2013 and all employees were made redundant. The Company received a statutory demand from Reyker Securities plc on 23 January 2013 in relation to an unpaid debt of £63,955, which was disputed by the Company. The resultant winding-up petition was due to be heard on 15 April 2013.
- 3 7 MCL was placed into Creditors' Voluntary Liquidation on 13 February 2013 and MHFS was placed into Administration on 21 March 2013 Michael Healy, Andrew Duncan and I were appointed Joint Administrators of MHFS
- In order to protect its financial position, Notice of Appointment of Administrators was given by Beia Capital Limited ("Beia"), as Qualifying Floating Charge Holder on 12 April 2013 and filed in the High Court of Justice, Chancery Division, Companies Court on the same day

M C Healy is licensed in the UK by the Insolvency Practitioners Association and I am licensed in the UK by the Institute of Chartered Accountants in England and Wales. The functions of the Joint Administrators may be exercised by either or both, acting jointly or alone.

#### 4 RECENT TRADING RESULTS AND CURRENT FINANCIAL POSITION

The Company's most recent financial results are detailed below No filed or management accounts have been prepared since 2011

	Year ending 31 December 2011 (Filed accounts) £000's	Year ending 31 December 2010 (Filed accounts) £000's
Turnover	7,696	2,151
Net Profit/(Loss)(before tax)	(5,613)	1,609
Dividend(s)	-	-
Fixed Assets	1,893	658
Current Assets	487	2,027
Retained Earnings	(5,645)	(2,600)

#### 4 2 Statement of Affairs

The directors are required to lodge a statement of affairs as at 12 April 2013. Although the document has not yet been received, we understand that it is in the course of preparation and will be submitted shortly. In the meantime, an estimate of the position as at the date of our appointment is enclosed at Appendix B, together with a list of creditors including their names, addresses and details of their debts, including any security held.

Please note that no provision has been made for costs and expenses of realisation, costs of the Administration and any corporation tax which may be payable. The following comments are considered to be relevant and should be borne in mind when reading the figures

#### 43 Assets

The Company's primary assets are its investment holdings in its subsidiary companies and connected company debts. However, as advised in paragraph 3.7, the subsidiaries are subject to insolvency proceedings and it is currently uncertain as to the level of dividends that will be paid

#### 4 4 Secured Creditors

Beia hold two debentures dated 3 July 2012 and 22 October 2012, incorporating fixed and floating charges over the Company's assets

#### 4 5 Preferential Claims

The only claims which are preferential are those of employees in respect of unpaid wages and accrued holiday pay. These are currently estimated at £4,800

#### 4.6 Prescribed Part

The Act provides that, where a company has created a floating charge after 15 September 2003, we must make a prescribed part of the Company's net property available to the unsecured creditors

Appendix B shows that the Company's net property, before costs, is uncertain, and as such we are unable to estimate what will be available for the satisfaction of unsecured debts. The final quantum of the prescribed part will however depend on the level of costs and preferential claims. However, if the Company's net property is less than the prescribed minimum, currently £10,000, and we think that the cost of making a distribution to unsecured creditors would be disproportionate to the benefits the provision will not apply. The Act further provides that, notwithstanding that the Company's net property is more than the prescribed minimum, we may also apply for an order that this provision shall not apply, again on the ground that the cost of making a distribution to unsecured creditors would be disproportionate to the benefits. In this case we do not at present propose to make such an application

#### 4.7 Unsecured Claims

All unsecured non-preferential claims will be subject to agreement by a subsequently appointed Liquidator in due course, should liquidation be the appropriate exit route from Administration

### 48 Receipts and Payments

No receipts or payments have been made during the period of Administration to date

#### 5 EVENTS FOLLOWING THE JOINT ADMINISTRATORS' APPOINTMENT

Since our appointment we have been collecting information from the directors and creditors in order to ascertain the true financial position of the Company

#### 52 Investigations

Our investigations into the affairs of the Company and the events leading up to our appointment are still at an early stage and we will report our conclusions to the appropriate bodies in due course. In the meantime, if creditors have any information regarding the conduct of the directors which they feel should be brought to our attention, any concerns regarding the way in which the Company's business has been conducted or information on potential recoveries for the Administration, they should provide full details to us in writing

#### 6 ACHIEVING THE PURPOSE OF ADMINISTRATION

- 6.1 The Joint Administrators must perform their functions with the objective of
  - (a) Rescuing the Company as a going concern, or (if this cannot be achieved)
  - (b) Achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in administration), or (if (a) and (b) cannot be achieved)
  - (c) Realising property in order to make a distribution to one or more secured or preferential creditors
- We are obliged to perform our functions in the interests of the Company's creditors as a whole and, where the objective of the Administration is to realise property in order to make a distribution to secured or preferential creditors, we have a duty not to unnecessarily harm the interests of the creditors as a whole

- In our opinion, it was not possible to achieve the first objective without the introduction of significant external funds to provide working capital for the Company and its subsidiaries. The level of funding required meant that this was not a viable option
- We are also of the opinion that the second objective will not be achieved. Unless assets of which we are unaware come to light, there will be no monies available for unsecured creditors, apart from funds under the Prescribed Part, and consequently a better result for the Company's creditors as a whole than would be likely if the Company were to be wound up will not be achieved.
- We think that it will not be reasonably practicable to achieve either of the first two objectives. As a result, the third objective will be achieved because property, namely intercompany debtors, will be realised to make a distribution to Beia as a secured creditor. The achievement of this objective will not unnecessarily harm the interest of the creditors as a whole
- The Administration will be financed by monies received from asset realisations

#### 7 JOINT ADMINISTRATORS' PROPOSALS AND EXIT ROUTE

- The Administrators' Proposals for achieving the purpose of Administration are set out in Appendix A These will be deemed to have been approved unless creditors whose debts amount to at least 10% of the total debts of the Company request a meeting to consider them by 30 May 2013. Creditors wishing to request a meeting should complete and return form 2.21B attached as Appendix E together with details of your claim, less any payments that have been made after the date of Administration in respect of your claim and any adjustment by way of set-off, by this date. As mentioned in paragraph 1.3 above, security must be given for the expenses of summoning and holding the meeting. If no meeting is requisitioned or requests to the required value are not received a report will be sent to all creditors informing them of that fact.
- On completion of the Administration, the Proposals provide for us to place the Company into Creditors' Voluntary Liquidation ("CVL") and appoint myself and M C Healy as Joint Liquidators Creditors may nominate a different person to be Liquidator provided that the nomination is made after receipt of the Proposals and before they are approved
- Alternatively, if no funds are available to unsecured creditors or are distributed during the course of the Administration, the Proposals provide for us to move the Company from Administration to Dissolution
- 7.4 Once approved, the affairs of the Company will be managed in accordance with the Proposals and financed out of asset realisations

#### 8 EXTENSION OF ADMINISTRATION

- The appointment of the Joint Administrators ceases to have effect at the end of the period of one year beginning with the date on which it takes effect
- 8 2 It may be desirable to extend the period of the Administration term of office for a specified period not exceeding six months. If this is appropriate we will require the consent of
  - (a) each secured creditor of the Company and, if we think that a distribution may be made to preferential creditors,
  - (b) preferential creditors whose debts amount to more than 50% of the preferential debts of the company, disregarding debts of any creditor who does not respond to an invitation to give or withhold consent for such extension

#### 9 PRE-ADMINISTRATION COSTS

- 9.1 Pre-administration costs are defined as
  - Fees charged and
  - Expenses incurred

by the Administrator, or another person qualified to act as an insolvency practitioner before the Company entered Administration but with a view to its doing so "Unpaid pre-administration costs" are pre-administration costs which had not been paid when the Company entered Administration

- Leonard Curtis pre-administration costs are calculated by reference to the time spent dealing with matters pre appointment ("time costs basis") Leonard Curtis were instructed on 9 April 2013 to review the Company's finances, advise on the appropriate course of action to protect the Company's assets in the light of the threatened winding up petition and deal with court related issues
- 9.3 Charles Russell LLP ("Charles Russell"), solicitors, were instructed on 9 April 2013 to prepare the appointment documentation and advise on all matters prior to the appointment. It was agreed that their fees would be charged on a time costs basis
- 9 4 It was considered appropriate to instruct Charles Russell so that full consideration could be given to taking the appointment and the extent to which it would further the achievement of one of the statutory objectives of Administration
- 9 5 Pre-appointment fees charged and expenses incurred by the Joint Administrators in the period prior to their appointment are summarised below

Charged by	Services provided	Total charged £	Amount paid £	Identity of person making payment	Amount unpaid £
Leonard Curtis	Meeting with chargeholder and director(s), assessing that Administration was the appropriate route, instructing solicitors regarding the appointment	2,031 50	Nil	n/a	2,031 50
Charles Russell LLP	Appointment documents and legal advice generally	2,850 00	Nil	n/a	2,850 00

9 6 In the period prior to our appointment we also incurred disbursements in relation to various matters. These are summarised below

Туре	£
Court filing fees	35 00
Total	35 00

- 9 7 The determination of whether and to what extent unpaid pre-administration costs (as set out above) are approved for payment as an expense of the Administration is subject to approval which is separate to the approval of the Administrators' Proposals This approval will be sought from
  - (a) each secured creditor of the Company and, if we have made or intend to make a distribution to preferential creditors,
  - (b) preferential creditors whose debts amount to more than 50% of the preferential debts of the Company, disregarding debts of any creditors who do not respond to an invitation to give or withhold approval

#### 10 JOINT ADMINISTRATORS' REMUNERATION AND DISBURSEMENTS

- Paragraph 3 of Appendix A states that "The Administrators think that the Company will have insufficient property to enable a distribution to be made to unsecured creditors other than by virtue of Section 176(A)(2)(a) of the Insolvency Act 1986 (prescribed part,) if any"
- 10.2 In view of this and unless creditors establish a creditors' committee, or if the committee does not make the requisite determination, the basis of our remuneration will be fixed by
  - (a) each secured creditor of the Company and, if we have made or intend to make a distribution to preferential creditors,
  - (b) preferential creditors whose debts amount to more than 50% of the preferential debts of the Company, disregarding debts of any creditors who do not respond to an invitation to give or withhold approval
- The basis may be fixed as a percentage of the value of the property with which we have to deal, as a set amount or by reference to the time spent. In this case we will be requesting the above creditors to agree to fix our remuneration by reference to the time spent.
- Enclosed at Appendix C is a summary of our time costs to 10 May 2013. The summary shows that time costs of £5,006 have been incurred which represents 18.2 hours at an average hourly rate of £275.05. Details of our company's charge out rates and policy regarding recharge of disbursements, staff allocation, support staff and the use of subcontractors are attached at Appendix D. Further details of our company's charge out rates and policy regarding staff allocation, support staff and the use of subcontractors may be found in "Guide to Administrators' Fees." This is available from our office free of charge or may be downloaded from www leonardcurtis coluk/resources/creditorsguides.
- We also require approval of the basis upon which we recharge internal disbursements that include an element of allocated costs. These are known as Category 2 costs and the basis of their recharge is also attached at Appendix D. Specific expenditure relating to the administration of a particular case is recoverable without approval and is referred to as "category 1 disbursement". Category 1 disbursements will generally comprise items such as identifiable telephone calls, postage, advertising, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. Also included will be services specific to the case where these cannot practically be provided internally such as printing, room hire and storage.
- In normal circumstances we would seek a resolution from creditors that the basis of recharge of these disbursements be agreed by creditors in accordance with the scale of charges set out in Appendix D although given my comments in paragraph 10 1 a request for a resolution in these terms will be put to those parties mentioned in paragraph 10 2 above
- 10.7 On this assignment we have used the following professional advisors, including subcontractors

Name of Professional Advisor	Service Provided	Basis of Fees
Charles Russell LLP	Legal Advice	Timecosts

- 10.8 Details of our company's policy regarding the choice of professionals, including subcontractors, and the basis for their fees are included in Appendix D
- 10.9 If the Company moves from Administration to CVL, the Joint Liquidators' remuneration and Category 2 disbursements will be payable on the same basis as fixed in the Administration

#### 11 ANTICIPATED OUTCOME AND RELEASE OF JOINT ADMINISTRATORS FROM LIABILITY

- 11.1 We anticipate that, subject to the receipt of dividends on intercompany debts, there will be surplus funds available to unsecured creditors by virtue of the prescribed part, which will be distributed once the Company is placed into CVL.
- As soon as all outstanding matters in the Administration have been attended to it is proposed to move the Company into CVL to enable these surplus funds to be distributed
- Once the Company has been moved into CVL, the Administration and the appointment of the Joint Administrators will automatically cease
- 11.4 In the event that there are no monies to be distributed to creditors the proposals provide that the Company be dissolved as soon as all matters relating to the Administration have been completed
- It will however also be necessary for the creditors to fix the date upon which the Joint Administrators are discharged from liability in respect of any action during the Administration. In normal circumstances we would seek a resolution from creditors that we be discharged from such liability immediately upon our appointment ceasing to have effect and a request for a resolution in these terms will be put to those parties mentioned in paragraph 10 2 above

#### 12 CONCLUSION

- 12.1 It is important that you give careful attention to this report and its Appendices
- If you wish to avail yourself of the opportunity to request that a meeting of creditors be convened please ensure that you complete form 2 21B attached at Appendix E and lodge it at our office, together with details of your claim as at the date on which the Company entered Administration, less any payments that have been made after the date of Administration in respect of your claim and any adjustment by way of set-off, no later than 30 May 2013 Security must be given for the expenses of summoning and holding the meeting
- Should you have any queries or require any further clanfication please contact our office, in writing Electronic communications should also include a full postal address

for and on behalf of

MERCHANT HOUSE GROUP PLC

A D CADWALLADER

Joint Administrator

Licensed in the UK by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of the Company are being managed by the Joint Administrators, who act as agents of the Company without personal liability

APPENDIX A

#### JOINT ADMINISTRATORS' STATEMENT OF PROPOSALS

#### It is proposed that

- The Joint Administrators continue to manage the business, affairs and property of the Company in such a manner as they consider expedient with a view to achieving the statutory purposes of the Administration
- In the event that there are no monies remaining to be distributed to creditors the Company be dissolved as soon as all matters relating to the Administration have been completed
- If appropriate, the Joint Administrators file a notice with the Registrar of Companies in order that the Administration will cease and the Company will move automatically into Creditors' Voluntary Liquidation with a view to distributing the available funds. It is further proposed that A D Cadwallader and M C Healy be appointed Joint Liquidators of the Company. Any act required or authorised under any enactment to be done by the liquidator is to be done by all or any one or more of the persons for the time being holding the office in question. The Joint Administrators think that the Company will have insufficient property to enable a distribution to be made to unsecured creditors other than by virtue of Section 176(A)(2)(a) of the Insolvency Act 1986 (prescribed part), if any
- In the event that options 2 and 3 are not appropriate, the Joint Administrators take whatever action(s) they deem appropriate to end of the Administration

	APPENDIX I
Estimated Financial Position as at 12 April 20	13

## Estimated Financial Position as at 12 April 2013

## A – Summary of Assets

Assets	Book Value £	Estimated to Realise £
Assets subject to fixed charge	-	-
Investment in group undertakings	650,000	-
Investments	2,847	-
	652,847	
Less Fixed charge holder		
Beia Capital Limited	1,600,000	1,600,000
Estimated total surplus/(deficit) as regards fixed charge holders	(947,153)	(1,600,000)
Assets subject to floating charge	4 000 000	
Trade and Other Receivables	1,698,626 13,429	uncertain
Property, plant and equipment  Cash and cash equivalents	16,368	
Oddit and oddit oquivalents	10,000	
Estimated total assets available for preferential creditors	1,728,423	0
	i	

Merchant House Group plc Estimated Financial Position as at 12 April 2013 (cont/d) A1 – Summary of Liabilities Estimated to Realise £ £ Estimated total assets available for preferential creditors (carried from page A) Liabilities 4,800 Preferential creditors - Employee Wages and Holiday Pay (estimate) (4,800)Estimated surplus/(deficiency) as regards preferential creditors Estimated prescribed part of net property where applicable (to carry forward) (4,800)Estimated total assets available for floating charge holders Debts secured by floating charges (1,600,000) Beia Capital Limited (4,800)Estimated surplus/(shortfall) of assets after floating charges Estimated prescribed part of net property where applicable (b/down) (4,800)Total assets available to unsecured creditors Unsecured non-preferential claims (excluding any shortfall to floating charge holders) 953.905 Trade Creditors HM Revenue & Customs - PAYE/NI 304,081 HM Revenue & Customs - VAT 4,463 30,000 Employees (estimate) 1,292,449 (1,297,249) Estimated (deficiency) as regards non preferential creditors (Excluding any shortfall to floating charge holders) Shortfall to floating charge holders (brought down) (1,600,000)Estimated total deficiency as regards creditors (2,897,249)450,108 issued and called up capital

Estimated total deficiency as regards members

450,108

(3,347,356)

Name of Creditor or Claimant	Address -					Amount	Details of Security	Date secunity Value
	3	10000			W1K AND	16 500 00	None	
Allenby Capital	Clandge House 9 Alie Street	oz pavies sueer London	COLOGO		E180E	15,024 79	None	
BDRS						1,188 00	None	
Beaumont Office Services Ltd	6 Snow Hill	London			EC1A 2AY	1,996 40	None	
British Telecom	Dept W	Ourham TE	Providence Row	Durham	OH1 1RR	692 57	None	
CAIRN	27 Knightsbridge	London	,		SWIX /LY	15,800 00	None	
Capita Trustees Lid (Jersey)	12 Castle Street	St Heiler	Jersey		JEZ JRI	9,045.50 00.707.0	None	
CDC creative design consultants	Lombard House	2 Purley Way	Coydon		78.08.0	06 101 30 06 101 30	None	
Christopher Day	19 Ontario Way	Liphook	Hampsnire Custous or Thomas	Middlesso	TW16 7AP	98 62	None	
Chubb Fire Ltd	Chubb House	Staines road west	Suitably on manes	London	FC2P 2F.	21 026 43	None	
City of Landon	Kates Department	FU BDX 210	Galdria	בסווססו	CEST 253	2,020,13	None	
Companies House	Crown way	in the second			100	67.28	age N	
Courier systems/co						255 00	None	
Dall and of						98	None	
Dito Shah	125 Princes Avenue	Kingsbury	London		UV9 9JJ	13.19	None	
Eherhard Consulting Services						5,138 51	None	
Eden Spring 11k 1td	201 Bertford Avenue	Slough	Berkshire		SL14RY	1,886 31	None	
PUE ENERGY	Osprev House	Osprey Road	Exeter		EX2 7WN	2,324 95	None	
Cforte 14	52 High Street	Pinner	Middlesex		HA5 5PW	830 00	None	
Compet Green Accountes	Token House	11/12 Tokenhouse Yard	London		EC2R 7AS	25 750 00	None	
Court Development	65 London Wall	london			EC2M 5TU	11,688 60	None	
Equity Development	4.6 Landord Arch	Sawston	Cambridge	Cambridge	CB22 3FX	2,695 95	None	
ED Becuire & Support	39 Broad Halbertov	Boundstone road	Famham	Surrey	GU10 4TF	33,381 42	None	
Comment Deposition Council	Sit floor Aldwork House	71 91 Aldwork	London		WC2B 4HN	2.409 00	None	
Floring & Co.						6,170 86	None	
Formations Direct 1st	1st Floor	47 Bury New Road	Prestwich	Manchester	M25 9JY	212 00	None	
FTSE	1 evel 12 10 Upper Bank Street	London			E14 SNP	420 00	None	
Fulcam Complement to	Hillerde House	2 & Friem Park	North Finchiev	London	N12 9FB	1.200 00	None	
Curr Other Engage	52 High Street	Pinner	Middlesex		HA5 SPW	00 069	None	
Cyast Structure rimance	One Fetter Lane	London			EC4A 1BR	7,895 58	None	
Holomot Engineering 1 of the Hoston 116	Unit 24 Efordd Dechard Dames	St Acanh Business Pack	StAsanh		11 17 01.	19 08	None	
Internet Engineering Cid of nosury on	2 Schooler Close	London			E14 3GG	6 542 70	None	
						68 27	None	
James Keane	Mill House	Greatbridge Road	Romsey	Hampshire	SO51 0HP	3,557 14	None	
Jordasic Investment Holdings Ltd	19 Ontano Way	Liphook	Hampshire		GU30 7LD	61,869.85	None	
L Webber print	•					936 00	None	
Libertas Capital Corporate Finance Ltd	17C Curzon Street	London			W1J 5HU	7,341 75	None	
MAVEN	,	,				960.00	None	
McGuire Woods London LLP	11 Pignm Street	London			ECAV BKN	69 626,622	None	
MCR Support Services Ltd (in liquidation)	Allan House	10 John Princes Street	London	,	W1G UAH	271 378 11	None	
Media Confidential	Keystone	Victoria Avenue	St Sampson	Guernsey	GY2 4AX	420.90	None	
Pool Instant Print	•	•			i	98 98	None	
Proquote Limited	10 Paternoster Square	London			EC4M /LS	25,5/6,42	None	
Ourils Office Supplies Lid	Unit 2, 1 Hawker Koad	Spirire Business Park	Croydon	Surrey	CRU 4WD	77 506	None	
Kees Pollock	35 New Bridge Street	London Vocasa Lausa	23 Civilian Avenue		C.44 95W	3,000,00	a one	
Sawin & Edwards	South 1.5	Verkoli mouse	23 SICILIBRI AVEILUG	Marthamatanahan	A TO SHIRE	27.000	None	
SCSI Shop	Word House		ק קבור איניים	Contramptonsmie	NND BER	00.072	None	
Share Registrars Ltd	Suite E, Pirst Floor	9 Lion and Lamb Yard	Faminam	Surrey	GUS /LL	9,079.70	None	
Space & Solutions	118 Gore Koad	New Mitton	Hampsnare		8H25 6SJ	3/ 180,4	200	
Speechly Bircham	o New Street Square	Condon			CWE 3CC	30000	None	
Stephen Drew	od Chipstead Street	רמוניתו			200 200	3	95.	

Name of Creditor or Cialmant	Address					Amount	Details of Security	Date secunity Value	
Allenby Capriat Straifors	Clandge House Cardrew Way	32 Davies Street Cardrew Industrial Estate	London Redruth	Cornwall	W1K 4ND TR15 1SH	16,500 00 2,530 49	None None	Alleria or security	
Systems Technology Technology Services Group Tinderhouse Lld Tindert Computers UK	One Gosforth Parkway Innovation Centre 44-46 Old Steine	Gosforth Business Park University Road Brighton	Newcastle Upon Tyne Canterbury East Sussex	Tyne & Wear Kent	NE12 8ET CT2 7FG BN1 1NH	0,502 +0 0 01 714 00 593 58	None None None		
Virtual Contact Walkers						937 53 15 150 00	None None		
Total						953 905 29			
Other Unsecured Creditors									
HM Revenue & Customs PAYE/NI HM Revenue & Customs VAT Employees (estimate)	Debt Management & Enforcement Debt Management & Enforcement Vanous	Barıngton Road Barıngton Road	Worthing	West Sussex West Sussex	BN12 4SE BN12 4SE	304,080 61 4,463 00 30,000 00	None None None		
						338 543 61			
						1,292,448 90			
Secured Creditors									
Bera Capital Limited Bera Capital Limited	37 Southgate Street 37 Southgate Street	Winchester Winchester			SO23 9EH SO23 9EH	250,000 00 1,350 000 00	Debenture Debenture	03/07/2012 22/10/2012	
						1,600 000 00			

APPENDIX C

### Summary of Joint Administrators' Time Costs from 12 April 2013 to 10 May 2013

	Dire	ctor	Mana	ager 2	Adminis	trator 1	Administr	ator 4	То	tal	Average
	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Hourly Rate
		£		£		£		£		£	£
Statutory & Review	6	255 00	5	142 50	•	-	3	40 50	14	438 00	312 86
Liabilities	-	•	60	1,710 00	-	-	5	67 50	65	1,777 50	273 46
General Administration	•		6	171 00	-	-		-	6	171 00	285 00
Appointment	3	127 50	21	598 50	4	92 00	-		28	818 00	292 14
Investigations	-	•	14	399 00	•	-	-	-	14	399 00	285 00
Post Appointment Creditor Reporting	•		25	712 50	30	690 00	-	•	55	1,402 50	255 00
					_		· · · · · · · · · · · · · · · · · · ·			<del></del>	
Total	9	382 50	131	3,733 50	34	782 00	8	108 00	182	5,006 00	
i Otar	3	502 50	131	5,755 50	54	, 02 00	v		102	5,550 00	
,		<del></del>			<del></del>	·					
Average Hourly Rate (£)	=	425 00	_	285 00	_	230 00	==	135 00	==	275 05	

All Units are 6 minutes

APPENDIX D

#### ADDITIONAL INFORMATION IN RELATION TO THE POLICY OF LEONARD CURTIS REGARDING FEES AND DISBURSEMENTS

The following information relating to the policy of Leonard Curtis is considered to be relevant to creditors

#### Staff Allocation and Support Staff

We take an objective and practical approach to each assignment which includes active director involvement from the outset. Other members of staff will be assigned on the basis of experience and specific skills to match the needs of the case.

Time spent by secretarial and other support staff on specific case related matters, e.g. report despatching, is not charged

Where it has been agreed by resolution of the secured and/or preferential creditors, a creditors' committee or creditors generally, that the office holders' remuneration will be calculated by reference to the time properly given by the office holders and their staff in attending to matters arising in the appointment, then such remuneration will be calculated in units of 6 minutes at the standard hourly rates given below in cases of exceptional complexity or risk, the office holders reserve the right to obtain authority from the appropriate body of creditors that their remuneration on such time shall be charged at the higher complex rate given below

Tthe following hourly charge out rates apply to all assignments undertaken by Leonard Curtis

	Standard	Complex
	£	£
Director	425	531
Senior Manager	385	481
Manager 1	330	413
Manager 2	285	356
Administrator 1	230	287
Administrator 2	210	262
Administrator 3	190	237
Administrator 4	135	168

#### Subcontractors

Details and the cost of any work which has been or is intended to be sub-contracted out that could otherwise be carried out by the office holders or their staff will be provided in any report which incorporates a request for approval of the basis upon which remuneration may be charged

#### Professional Advisors

Details of any professional advisor(s) used will be given in reports to creditors. Unless otherwise indicated the fee arrangement for each is based on hourly charge out rates, which are reviewed on a regular basis, together with the recovery of relevant disbursements. The choice of professional advisors is based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.

#### Disbursements

- a) Category 1 disbursements These are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, and equivalent costs reimbursed to the office holder or his or her staff.
- b) Category 2 disbursements These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example, business mileage. In the event of charging for category 2 disbursements the following items of expenditure are recharged on this basis and are believed to be in line with the cost of external provision.

Internal photocopying
General stationery, postage, telephone etc
Storage of office files (6 years)
Room hire
Business mileage

10p per copy £100 per 100 creditors/ members or part thereof £88 75 per box £100 45p per mile

## Creditor's request for a meeting

	Name of Company		Company number
	MERCHANT HOUSE GROUP PLC		04034645
	In the High Court of Justice, London	full name of court]	Court case number 2776 of 2013
(a) Insert full name and address of the creditor making the request	! (a)		
(b) Insert full name and address of registered office of the company		ISE GROUP PLC,	
(c) Insert amount of claim	One Great Cumberland Place, Marble Arch, London W1H 7LW		
(d) Insert full name(s) and address(es) of creditors concurring with the request (if any) and their claims in the administration if the requesting creditor's claim is below the required 10%	my claim in the administration is (c)  (d)		
(e) insert details of the purpose of the meeting	concur with the above request, and I attach copies of their written.  The purpose of the meeting is (e)	n confirmation of concur	
harbose or me meening			
	Signed		
	Dated		