Company Registration Number 04028008

#### **Annual Report and Financial Statements**

Year Ended 31 December 2011

WEDNESDAY



18/04/2012 COMPANIES HOUSE

#### **Directors' Report**

The directors present their annual report together with the audited financial statements of the company for the year ended 31 December 2011

#### **Principal Activities and Business Review**

The principal activity of the company during the year was the management of the Keysign House property in London, W1. The company is responsible for collecting rent from the tenants on behalf of the landlord, Grosvenor Keysign Limited.

After making enquiries, the directors have a reasonable expectation that the company has adequate resources for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the company's financial statements.

The directors have taken advantage of the special provisions available to small companies provided by S 415A of the Companies Act 2006

#### Results and Dividends

The results of the company for the year are shown in the Profit and Loss Account Loss on ordinary activities before taxation was £ Nil (2010 - Loss of £ Nil)

The directors have not recommended payment of a dividend

#### **Directors of the Company**

The directors who served the company throughout the year, except as noted, were as follows

G J Powell

S T Mainee

G A Clarke

J R Milne

#### **Directors' Responsibilities**

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations

United Kingdom company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period.

In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- . state whether applicable United Kingdom accounting standards have been followed, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

#### **Directors' Report**

The directors are responsible for keeping proper accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the persons who is a director at the date of approval of this report confirms that

- . so far as the director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- the director has taken all reasonable steps that he ought to have taken to make himself aware of any relevant audit information and to establish that the auditors are aware of that information

This information is given in accordance with S 418 of the Companies Act 2006

#### **Auditors**

Deloitte LLP has indicated its willingness to be reappointed for another term and is deemed to be reappointed accordingly

Signed by order of the Board

Thom:

K Robinson

Company Secretary

# Independent Auditor's Report to the Members of Grosvenor Stow Limited For the Year Ended 31 December 2011

We have audited the financial statements of Grosvenor Stow Limited for the year ended 31 December 2011 which comprise the profit and loss account, balance sheet and the related notes 1 to 12. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective Responsibilities of Directors and Auditor

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practice's Boards Ethical Standards for Auditors.

#### Scope of the Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

#### **Opinion on Financial Statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2011 and of its result for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

#### Independent Auditor's Report to the Members of **Grosvenor Stow Limited** For the Year Ended 31 December 2011

#### Matters on Which we are Required to Report by Exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the directors were not entitled to take advantage of the small companies exemption in preparing the directors' report

Helen George (Servor Statutory Auditor) for and on behalf of Deloitte LLP Chartered Accountants and Statutory Auditor

London, United Kingdom

21 March 2012

## Profit and Loss Account for the Year Ended 31 December 2011

	Note	2011 £	2010 £
Turnover	2	4,913,205	4,905,709
Cost of sales		(4,910,175)	(4,902,679)
Gross profit	_	3,030	3,030
Administrative expenses Operating loss	3	(3,030)	(3,052)
Interest receivable and similar income	5	-	22
Profit on ordinary activities before taxation	_	-	-
Tax on profit on ordinary activities	6	-	-
Profit for the financial year	_		-

All results are derived from continuing operations

The company has no recognised gains or losses in the current or preceding year other than the results as set out above therefore no statement of total recognised gains or losses is presented

# Balance Sheet as at 31 December 2011

		2011	2010
	Note	£	£
Current assets			
Debtors	7	2,849,067	2,779,839
Cash at bank and in hand		439,670	384,822
Restricted cash		823,205	730,315
		4,111,942	3,894,976
Creditors: amounts falling due within one year	8	(4,111,842)	(3,894,876)
Net current assets	-	100	100
Total assets less current liabilities		100	100
Net assets	_	100	100
Capital and reserves			
Called up share capital	9	100	100
Shareholders' funds	10	100	100

These financial statements were approved by the Board and authorised for issue on 21 March 2011 and are signed on its behalf by

G J Powell

S T Mainee

Company registration number 04028008

#### Balance Sheet as at 31 December 2011

		2011	2010
	Note	£	£
Current assets			
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Capital and reserves			
Called up share capital	9 _	100	100
Shareholders' funds	10 _	100	100

These financial statements were approved by the Board and authorised for issue on 21 March 2011 and are signed on its behalf by.

G J Powell

S T Mainee

Company registration number 04028008

#### **Notes to the Financial Statements**

#### 1. Accounting Policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom law and accounting standards. The accounting policies have been applied consistently throughout the current and preceding year.

The directors' report describes the going concern basis of preparation of the financial statements

#### Cash flow statement

The directors have taken advantage of the exemption in FRS1 'Cash flow statements' from including a cash flow statement in the financial statements on the grounds that the company is wholly owned and is a member of a group that publishes a consolidated cash flow statement

#### Turnover

The turnover shown in the profit and loss account represents rents receivable and other recoverables in the year, excluding VAT collected from the tenants on behalf of the landlord

#### 2. Turnover

Turnover and profit before tax are attributable to the one principal activity of the company and arise entirely in the United Kingdom

#### 3. Operating Loss

Operating loss is stated after charging	2011	2010	
	£	£	
Auditors' remuneration			
- for the audit of the annual accounts of the company	3,030_	3,000	
	3,030	3,000	

#### 4. Particulars of Employees

No fees or other emoluments were paid to the directors of the company during either the current or the preceding year in respect of their services to the company

There were no employees of the company for the current or preceding year

#### Notes to the Financial Statements

#### 5. Interest Receivable & Similar Income

	2011	2010
	£	£
Bank interest receivable	<u> </u>	22
		22

#### 6. Taxation

The company made neither a profit nor a loss in the current and preceding year and no corporation tax is payable

#### 7. Debtors: amounts falling due within one year

	2011	2010
	£	£
Trade debtors	16,802	666,099
Prepayments and accrued income	662,880	1,091,418
Other debtors	2,169,385	1,022,322
	2,849,067	2,779,839

Other debtors includes £549,132 (2010 - £493,651) in respect of prepaid rental income and £Nil (2010 - £5,262) in respect of costs charged to Stow Mayfair Limited Partnership. It also includes £549,132 (2010 - £493,651) in respect of prepaid rental income and £Nil (2010 - £5,262) in respect of costs charged to Grosvenor West End Properties.

Other debtors also includes £79,282 (2010 £137,194) in respect of the share of the net of other income and costs due to Grosvenor West End Properties

#### 8. Creditors: amounts falling due within one year

	2011	2010
	£	£
Trade creditors	1,475,267	1,227,257
Other creditors	902,486	883,000
Accruals and deferred income	1,734,089	1,784,619
	4,111,842	3,894,876

Other creditors includes a credit of £89,964 (2010 - £176,172) in respect of costs charged to Stow Mayfair Limited Partnership. It also includes £31,727 (2010 - £100,405) in respect of costs charged to Grosvenor West End Properties.

## **Notes to the Financial Statements**

# 9. Called up Share Capital

Authorised share capital:			2011 £		2010 £	
50 'A' Ordinary shares of £1 each 50 'B' Ordinary shares of £1 each		_		50 50		50 50
Allotted, called up and fully paid	:					
50 'A' Ordinary shares of £1 each 50 'B' Ordinary shares of £1 each			2011 £	50 50	2010 £	50 50
10. Reconciliation of Movements	s in Shareholde	ers' Funds				
1 January 2011 31 December 2011	Share capital £ 100	Profit and loss account £	Revalu rese	erve	Tota	100 100
11 Related Party Transactions						
During the period under review the following related party transaction:		tne				
			2011 £		2010 £	
Rent paid under a sub-sub underlo Limited Partnership	ease with Stow	Mayfaır ——	4,158,	736	4,340	0,366
Expenses recharged under a sub- Mayfair Limited Partnership	-sub underlease	e with Stow	46,	<u>,239</u> _	8	1,255
Other income paid under a sub-su Mayfair Partnership	ıb underlease v	vith Stow	2	<u>,591</u> _	5	1,524

#### **Notes to the Financial Statements**

#### 12. Ultimate Parent Company and Controlling Party

The company is owned equally by Grosvenor West End Properties and Stow Mayfair GP Jersey Limited, with neither party having overall control