

Long Clawson Village Hall and Recreation Ground

(A company limited by Guarantee)

Report and Financial Statements for the Year ended 31 May 2012

**Company Number 04002543
Charity Number 1096772**

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Long Clawson Village Hall and Recreation Ground Report of the Directors for the year ended 31 May 2012

The Directors present their Report for the year ended 31 May 2012

Reference and Administrative Information

Charity Name Long Clawson Village Hall and Recreation Ground

Charity Registration Number 1096772

Company Registration Number 04002543

Registered Office
Churchside Barn, 84 Church Lane, Long Clawson LE14 4ND

Directors

The following directors served during the year

Andrew King
Richard Chandler

Richard Chandler resigned as a director on 26 June 2012

Jonathan Bignall, Alan Danbury, Wayne Kay and Roy Tandy were appointed directors on 26 June 2012

Secretary

Andrew King

Roy Tandy was appointed Secretary on 26 June 2012

Bankers

HSBC Bank plc
17 High Street
Melton Mowbray
Leics LE13 0TY

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 26 May 2000 and registered as a charity on 31 March 2003. The company was established under a Memorandum of Association which established the

objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10

Management

Whilst the Directors are responsible for the Company, day to day management of the Recreation Ground and the Village Hall is delegated to two Management Committees. These consist of members nominated by various organisations in the village, and a number of individual members. In addition the committees have the power to co-opt members.

Review of 2011-2012

This last twelve months has been another busy year. The village hall is always in high demand, we have regular bookings most days and evenings in the week and most weekends host a variety of events. The work on the recreation ground is complete. This outdoor space has been used for a number of events as well as hosting our village cricket team and local village girl's football team.

I would personally like to thank my fellow committee members, who continue to give a tremendous amount of their time in all aspects of the day to day running and up keep of the hall and recreation ground, as well as all the events we organise. I personally believe both committees and close affiliated others offer a great deal to this village and something we all should be proud of.

The members on both committees represent the majority of organisations currently active in the village. The current committees are made up of the following members including myself:

Village Hall

These are Lynne Beale, Linda Adams, Gaynor Skinner, Jim Howden, Jill Keall, Alan Danbury, Pauline Richards, Sheila Willars, Kate Kingston, Julia Murphy, Mike Dunn and Alan Woodhouse.

Recreation Ground

Serena Bignell, Sally Clarkson, Dan Cleall, Alan Danbury, Adrian Freeman, Chris Larson, Charles and Mel Oldershaw, Roy Tandy, Richard Tomlinson, Ian Brown, Matthew Vernon, Paul Woodhouse.

Wayne Kay, Liz Greenhill and Dan Jones have decided to step down from the different committees. I would like to sincerely thank them all for all their time and effort.

I would like to offer our sincere thanks to Jackie Taylor who continues to do a superb job as general caretaker of the hall.

A big thank you to Alan Woodhouse for all the publications and notices he produces for all Village Hall events. Alan works tirelessly on behalf of the committee doing a whole manner of different tasks.

Alan Danbury does an excellent job as treasurer. Alan continues to manage all our finances.

I would also like to thank Fiona Hart who as booking secretary has done a great job promoting the hall and spending a lot of her time showing people around the hall and managing the daily booking diary.

A special mention and thank you is needed to Jim and Faith, Mark and Pauline for managing the bar, all the trips to Makro and the whole coordination of all bar rotas. This takes a huge amount of time and effort.

Dan Jones continues to help on all outdoor maintenance and we are very fortunate for all his time. We are very grateful for his time.

We have also sadly lost Terry Bailey and Lavinia Pick this year. Both did a huge amount for the village hall and recreation ground. We will treasure great and fond memories of both.

Our sincere thanks to Long Clawson Dairy who continue to provide on-going support, they kindly donated the main Village Hall sign to us this year. They also allowed us an extension to our loan by a further 12 months to enable us to install solar panels for electricity generation here at the hall.

This last year has seen all our traditional events such as monthly bingo, the produce show, conker day, food fayre, 10k challenge and our village Christmas meal. We also have a monthly film and either music or drama from Centre Stage. We also celebrated Olympic Year by hosting a Village Relay with Stathern, Hose and Harby Village Halls. We have also hosted 11 weddings.

Our Village Pre School is here 3 days a week providing early learning for up to 30 children per session. Soon to be 3 5 days per week.

The Village Primary School has used the hall two afternoons a week for PE. The Long Clawson Scouting Group is using the whole hall on a Wednesday evening.

Village Hall

We had solar panels installed in January 2012. These are producing all our electricity as well as enabling us to sell all unused electricity back to the National Grid generating an income to our funds of approximately £1200 per annum.

We are licensed premises for all types of entertainment and the supply and sale of alcohol. We have strict licensing laws to follow but believe these are right for the hall and all that use it.

We are able to offer professional kitchen facilities as well as the main hall and lounge for private and commercial functions.

We now have fixed screens in the lounge and main hall as well as broadband, ceiling mounted projectors, lighting and sound enabling us to offer professional audio visual output.

We have extended the re-cycling facilities for a wide range of materials.

Recreation Ground and Committee

The outside facilities are all being used and available for hire.

The MUGA lights have now been installed so this can be used during the autumn and winter evenings.

Fields in Trust

As part of Queens Diamond Jubilee both committees agreed to commit the recreation ground to the Fields in Trust a UK charity dedicated to protecting playing fields and outdoor space. Our commitment is to protect the recreation ground so it can only be used for recreation purposes for many generations to come.

Limited Company Legal Obligations

As a legal requirement of being a limited company 'Long Clawson Village Hall and Recreation Ground Ltd', we have now established a new board of directors. Both committees have agreed that two members from each group will join the board, plus a company secretary and two others (7 in total). The current board is Jonathan Bignell, Alan Danbury, Andrew King, Roy Tandy and Wayne Kay. The others will be villagers with a keen interest in the Hall and Recreation ground who want to nominate themselves forward to these positions. This board will meet twice a year to review the accounts, on-going projects and activity. The board will approve any significant expenditure. The day to day running of the Village Hall and Recreation Ground will continue to be carried out by both management committees.

We need you!!

Finally I would like to thank all trustees again for all your hard work and support for all events. I am very proud to have chaired two committees of dedicated volunteers. Time and time again you all agree to help in a wide variety of events. Thank you to you all.

Both committees are always looking for new members. Tonight is the ideal time to put yourself forward or spread the word to family and friends to join either committee.

Conclusion

The Village Hall and Recreation Ground Committee's over the last twelve months has provided social and recreational events for the village of Long Clawson. This is an obligation set out in the trust deeds. I, as chairman, personally believe our objectives have been met and surpassed.

Approved by Jonathan Bignall
(Director)

Date[29 August 2012]

A handwritten signature in black ink, appearing to read 'J. Bignall', written in a cursive style.

Long Clawson Village Hall and Recreation Ground

Registered in England Company Registration No 04002543

Registered Charity No 1096772

Accounts for the year ending 31 May 2012

		Income and Expenditure Account			
2011		2012		2011	2012
Income				Expenditure	
16950	Lettings Income	17407	15		
39517	Fund Raising Events	30788	31	13033	Premises Costs £ 9,880 73
1696	Donations	1980	55	4410	Utilities £ 5,602 38
15	Bank Interest	6	52	2369	Insurance £ 3,259 06
520	Lottery			656	Legal Costs £ 1,780 67
				22769	Fund Raising Costs £ 14,437 59
				59	Subscriptions £ 75 00
				14	Lettings Costs £ -
				443	Office Expenses £ 506 21
				3557	Depreciation £ 3,890 00
£58,698	Sub total	£	50,182 53	£47,311	Sub total £ 39,431 64
Surplus/(Loss) before Exceptional Items					
£11,387		£	10,750 89		
Exceptional Items					
£135,744	Restricted Grants & Donations(Note 1)	£	49,040 71		
£194,443		£	99,223 24	£47,311	£ 39,431 64
Surplus/(Loss) after Exceptional Items				£147,132	£ 59,791 60
<u>£194,443</u>		<u>£</u>	<u>99,223 24</u>	<u>£194,443</u>	<u>£ 99,223 24</u>

Balance Sheet as at 31 May 2012			
Assets		Liabilities	
543	Bank Account	446	79
5507	Deposit Account		
	General Fund	12348	08
	Restricted Funds	2155	31
428	Cash in Hand	421	00
1160	Stock	2579	00
6096	Debtors (Note 2)	1804	30
25607	Fixtures and Fittings (Note 4)	24939	04
198542	Play Equipment	241665	87
577648	Village Hall	589497	07
<u>£815,530</u>		<u>£</u>	<u>875,856 46</u>
		Amounts falling due within one year	
		555	Letting Deposits £ 1,090 00
		10000	Loan - Due within 1 year £ 10,000 00
		Amounts falling due in more than one year	
		20000	Loan - Due in more than 1 year (Note 3) £ 20,000 00
		Surplus b/f	
		784975	Surplus for year £ 784,974 86
			£ 59,791 60
<u>£815,530</u>		<u>£815,530</u>	<u>£ 875,856 46</u>


Continued overleaf

Accounting Policies

- a) For the year ended 31 May 2012 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies
- b) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476
- c) The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements
- d) These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Directors at their meeting held on / /2012 , and signed on their behalf

Signed


Jonathan Bignell
Director

Date 29 August 2012

Notes to the Accounts

- 1 The Restricted grants were given and used for the development of the play equipment and outside space for sporting and recreational use
- 2 Debtors represent Lettings and Grants invoiced and Tax relief claimed but not paid
- 3 The loan is for £30,000, repayable in three equal annual instalments starting on 29 March 2013
- 4 Depreciation has been charged at 10% of the cost for Fixtures and Fittings