## Administrator's progress report 2.24B

|  | Name of Company<br>ASL Media Limited  |                                   | Company Number<br>03988685           |  |  |
|--|---|-----------------------------------|--------------------------------------|--|--|
|  | In the  |                                   | For court use only Court case number |  |  |
|  | High Court of Justice   | [full name of court]              | 20054 of 2009                        |  |  |
| (a) Insert full name(s) and address(es)  | We (a) William Antony Batty and Stephen John Evans of Antony Batty & Company LLP of 3 Field |                                   |                                      |  |  |
| , ,  | Court, Gray's Inn, London, WC1R 5EF   |                                   |                                      |  |  |
|  | administrator(s) of the above company attach a progress report for the period               |                                   |                                      |  |  |
| (b) Insert date  | from (b) 2 November   | (b) 1 May                         | 2010                                 |  |  |
|  | Signed  |                                   |                                      |  |  |
|  | Dated 28 N  | ly 2010                           |                                      |  |  |
|  | Joint Administrator(s)  |                                   |                                      |  |  |
|  | <u> </u>  |                                   |                                      |  |  |
| Contact I  | Details:  |                                   |                                      |  |  |
| You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form The contact information that you give will be visible to searchers of the public record |   | Antony Batty & Company LLP        |                                      |  |  |
|  |   | Swan House, 9 Queens Road, Brenty | vood, Essex CM14 4HE                 |  |  |
|  |   |                                   | Tel 01227 230 347                    |  |  |



hen you have completed and signed this form please send it to the Registrar of Companies at

mpanies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

DX Exchange

### ANTONY BATTY & COMPANY LLP

Lacensed Insolvency Practitioners

Swan House 9 Queens Road Brentwood Essex CM14 4HE

Telephone: 01277 230 347 Facsimile: 01277 215 053

To All Known Creditors

28 May 2010 Ref ASL\HJ\25

Dear Sir

ASL MEDIA LIMITED – IN ADMINISTRATION COMPANY NUMBER: 03988685

## ADMINISTRATORS' REPORT TO CREDITORS PURSUANT TO RULE 2.47 OF THE INSOLVENCY RULES 1986

Further to my previous reports, please find enclosed my progress report on the administration pursuant to Rule 2 47 of the Insolvency Rules 1986 for the period of 2 November 2009 to 1 May 2010

Please do not hesitate to contact me if you require further information

Yours faithfully,

W A Batty

Joint Administrator

The affairs business and property of the Company are being managed by the Administrators who act as the Company's agent

#### **ASL MEDIA LIMITED - IN ADMINISTRATION**

#### ADMINISTRATORS' PROGRESS REPORT TO CREDITORS

#### **CONTENTS**

- 1 Statutory Information
- 2 Details of appointment of the Joint Administrators
- 3 The Administrators' Proposals
- 4 Progress of the Administration
- 5 Other Matters

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- I Joint Administrators' Receipts and Payments account
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#### ASL MEDIA LIMITED - IN ADMINISTRATION

#### 1. STATUTORY INFORMATION

Company Number:

03988685

Date of Incorporation

09/05/2000

Registered Office

3 Field Court, London, WC1R 5EF

Formerly.

242B Blackfriars Road, London SE1 9UF

Principle business activity

Advertising

#### 2. DETAILS OF APPOINTMENT OF THE ADMINISTRATOR

Names of Joint Administrators:

William Antony Batty & Stephen John Evans

Charge holders

None

Date of Appointment:

2 November 2009

Court:

High Court of Justice

Court reference.

20054 of 2009

Person(s) making appointment

Gary Truman, Director, on behalf of the Board

Acts of Administrator

The Administrator acts as officer of the Court and agent for the Company without personal liability. All of the functions of the administrators of the company are to be exercised by any

or all of the administrators.

EC Regulation on Insolvency

The EC Regulation on Insolvency Proceedings (Council Regulation (EC) No.1346/2000 applies to these proceedings which are "Main proceedings"

within the meaning of the Regulation as the company was

based in and traded in the United Kingdom

Extension to initial period of

Appointment

None

#### 3. THE ADMINISTRATORS' PROPOSALS

The following proposals to creditors were agreed by creditors at the meeting held on 7 January 2010.

That the Joint Administrators remain in office, doing all such things and generally exercising the powers contained in schedule 1 of the Insolvency Act 1986 as the Joint Administrators, in our discretion consider desirable or expedient to achieve the purposes of the Administration and to protect and preserve the assets of the company or maximise the realisations from those assets

- 2 If it appears likely that there will be sufficient assets to distribute to preferential and/or unsecured creditors, the company should proceed into Creditor's Voluntary Liquidation in accordance with Paragraph 83 of Schedule B1 of the Insolvency Act 1986 and the Joint Administrators propose that they would be appointed Joint Liquidators Creditors should note that they may nominate a different person as the proposed liquidator provided that any such nomination is received prior to the meeting of creditors
- 3 If there are no assets for distribution to preferential or unsecured creditors, on conclusion of the Administration the Joint Administrators propose that they should file a notice with the Registrar of Companies in accordance with Paragraph 84(1) of Schedule B1 of the Insolvency Act 1986 ending the Administration, with the company being dissolved 3 months thereafter
- 4. A creditors committee shall be formed if three or more creditors (up to a maximum of 5) require this and are willing to serve on it.
- 5 If no Creditors' Committee is formed, then the Joint Administrators propose that they be remunerated on the basis of their hourly costs at scale rates calculated on time properly spent in the course of the Administration and that the Joint Administrators shall draw their remuneration on account as and when funds permit
- 6 If no Creditors' Committee is formed, then the Joint Administrators propose that their category 2 disbursements be approved in accordance with the policy disclosed in the enclosed Guide to fees, (rates may vary from time to time) and that the Joint Administrators be authorised to draw such disbursements as cash permits

These proposals shall be subject to any modification or conditions as the Court may approve or impose

Whilst resolution 4 was accepted by creditors in both cases, no nominations to serve on the creditors' committees were received

#### 4. PROGRESS OF THE ADMINISTRATION

#### Objective of the Administration

The objective of the Administration is set out in paragraph 3 of Schedule B1 to the Insolvency Act 1986 as follows

The Joint Administrators' of a company must perform their functions with the objective of

- (a) rescuing the company as a going concern, or
- (b) achieving a better result for the company's creditors as a whole than would be likely if the company were wound up (without first being in administration), or
- (c) realising property in order to make a distribution to one or more secured or preferential creditors

As previously advised, the Joint Administrators' believed that as there was likely to be significant interest in the Groups business and assets, such that if purpose 1 (a) of Administration could not be achieved, the Joint Administrators were confident that purpose 1 (b) would be achieved, i e achieving a better result for the company's creditors as a while than would be likely if the company

were wound up. The objective was achieved through the sale of the business and assets on a going concern.

The following progress report should be read in conjunction with the report and proposal circulated to all known creditors on 18 December 2009

#### Receipts and Payments Account

The Joint Administrators attach a receipts and payments account for the period 2 November 2009 to 1 May 2010

#### **Assets**

As previously advised the business and assets ASL Media Limited and Freelance Media Limited were sold Trainfx Limited, a subsidiary of RAM Investment Group PLC ("RAM") for £128,750 and £26,250 respectively.

TrainFx agreed to assist the Joint Administrators in collecting the debts due to the company. The Director estimated that book debts of circa £100,000 would be recoverable out of the total ledger of £394,984.

The Joint Administrators have been advised by TrainFx that the majority of the debts are disputed and therefore are unlikely to be collectable. Trainfx believe that only £20,000 is likely to be recovered. Further investigations are taking place to ascertain which debts can be collected and whether legal action will be necessary to collect the sums. The outcome for creditors is highly dependent on the level of book debt recoveries.

The amount of £27,712 has been received from HSBC Bank plc The majority of this amount relates to book debts paid directly into the company's bank account on or around the date of Administration A further £743 is shown on the receipts and payments summary as book debt realisations

#### **Liabilities**

#### **Secured Creditors**

The Joint Administrators are not aware of any secured creditors in this matter

#### **Prescribed Part**

Section 176A of the Insolvency Act 1986 requires the Administrator to set aside a prescribed amount of the company's "net property" towards the satisfaction of unsecured debts. Net property is the amount that would otherwise be available for the satisfaction of holders of debentures secured by, or holders of, any floating charge created after 15 September 2003. Net property is calculated after accounting for preferential debts and the costs of realisation.

As there are no qualifying floating charges, the prescribed part rules do not apply.

#### **Preferential Creditors**

The only known preferential creditors relate to unpaid wages and holiday pay of the former employees of ASL Media Limited To date the Redundancy Payments Office has submitted a total preferential claim of £59,850

#### **Unsecured Creditors**

According to the Director's statement of affairs, unsecured creditors are estimated to total £2,176,170, which includes £165,607 due to HM Revenue & Customs Group company creditors are estimated at £10,921,222

To date the Joint Administrators have received unsecured creditors claims totalling £1,452,013, this includes £26,225 and £125,499 for HM Revenue & Customs in respect of VAT and PAYE & NIC, respectively

As mentioned above, the outcome for creditors in dependent on the collection of book debts.

#### 5. OTHER MATTERS

#### **Investigations**

#### Conduct of Director

The Joint Administrators are required by statute to submit a report to the Department for Business, Innovation, and Skills concerning the conduct of every director of a company that is subject to Administration Whilst the conduct of this report is confidential, the Joint Administrators confirm that these reports have been submitted. This is a standard part of the Joint Administrators' duties and does not imply any criticism of the directors

#### Remuneration

The Joint Administrators' remuneration is based on a time cost basis, as approved at the creditors' meetings held on 7 January 2010 The Joint Administrators' time costs for the period 2 November 2010 to 1 May 2010 amount to £43,347 A total of one hundred & eighty three hours of time has been spent on this matter. The Joint Administrators have drawn fees of £25,567

To date the time spent on this matter has predominantly been spent on overseeing the sale of the business and assets, on the initial set up and statutory tasks of the Administration, investigations and on dealing with creditor queries and claims, which includes dealing with employee claims.

Full details of the time incurred on these cases are enclosed in accordance with Statement of Insolvency Practice 9 issued by the Joint Insolvency Committee on behalf of the Joint Administrators Licensing body, together with a schedule of current charge out rates and details of disbursements.

A Guide to Administrators' fees may be found at <a href="http://www.antonybatty.com/links.html">http://www.antonybatty.com/links.html</a> The Joint Administrators would also be pleased to send you a copy by e-mail or post on request Details of the Joint Administrators' firm's hourly rates are attached as Appendix IV.

#### Standard Activities -

Administration and planning - Case planning, Administrative set-up, Appointment notification, Maintenance of records & statutory reporting

Investigations - SIP2 review, CDDA reports & investigating antecedent transactions

Realisation of assets: - Identifying, securing, insuring assets, Retention of Title, Debt collection, Property, business and asset sales

Trading - Management of operations, Accounting for trading, On-going employee issues

Creditors - Communications with creditors, collating and agreeing creditors' claims (including employees' and other preferential creditors)

#### **Disbursements**

The Joint Administrators' have incurred category 1 disbursements of £171 of which £43 are outstanding. The Joint Administrators have also incurred category 2 expenses of £847 which have been drawn in full, in accordance with the attached disbursements policy attached. Below is a summary of these disbursements.

|                        | Category 1 | Category 2 |
|------------------------|------------|------------|
| Photocopying           |            | £843       |
| Faxes                  |            | £4         |
| Court filing           |            |            |
| Companies House search | £5         |            |
| Postage                | £166       |            |
| _                      | £171       | £847       |

In addition, certain Administration costs have been paid out of the Administration bank account, operated by the Joint Administrators' These include payments made in respect of statutory advertising, legal and professional fees. These are shown in the receipts & payments account.

Professional fees were paid to Mercer & Hole Chartered Accountants of £21,860 plus VAT. An element of their fees was based on time costs. The fees in relation to their assistance with the sale of the business and asset were on a fixed fee basis.

Legal fees of £17,765 plus VAT were paid to Barlow Lyde & Gilbert, who assisted in the sale of assets and preparing the appropriate sale agreements and their fees were based on time costs.

All third party agents are professionally insured

#### **Conclusion of the Administration**

The Joint Administrators' are dealing with the on-going investigation into the disputed book debts and realisation of the outstanding debtors.

In addition, the Joint Administrations' are in the process of completing the various outstanding HM Revenue and Customs returns for the period prior to the Administration

Once the above matters have been concluded the Joint Administrators' will be in a position to confirm whether or not a dividend is likely to be paid to the preferential and unsecured creditors via a creditor's voluntary liquidation

Should you require any further information please contact my colleague Claire Howell

# ASL Media Limited (In Administration) Joint Administrators' Abstract of Receipts & Payments To 28/05/2010

| S of A £   |                                       | £         | 3          |
|------------|---------------------------------------|-----------|------------|
|            | SECURED ASSETS                        |           |            |
| 61,249 00  | Goodwill                              | 61,249 00 |            |
|            |                                       |           | 61,249 00  |
|            | ASSET REALISATIONS                    |           |            |
| 1 00       | Lease                                 | 1 00      |            |
| 32,500 00  | Software                              | 32,500 00 |            |
| •          | Equipment                             | 17,500 00 |            |
| 31,500 00  | Content Library                       | 8,750 00  |            |
| 3,500 00   | Computer Equipment                    | 3,500 00  |            |
| ·          | Stock                                 | 5,250 00  |            |
| 100,000 00 | Book Debts                            | 743 73    |            |
|            | Cash at Bank                          | 27,712 14 |            |
|            | Petty Cash                            | 40 70     |            |
|            | Bank Interest Gross                   | 72 25     |            |
|            | Sundry Refund                         | 10 00     |            |
|            | •                                     |           | 96,079 82  |
|            | COST OF REALISATIONS                  |           |            |
|            | Specific Bond                         | 852 00    |            |
|            | Joint Administrators Fees             | 25,567 50 |            |
|            | Category 1 Disbursements              | 127 48    |            |
|            | Category 2 Disbursements              | 847 15    |            |
|            | Specialist Employee Costs             | 350 00    |            |
|            | Barlow Lyde & Gilbert - Legal Fees    | 17,765 30 |            |
|            | Mercer & Hole-professional assistance | 21,859 56 |            |
|            | Statutory Advertising                 | 135 00    |            |
|            |                                       |           | (67,503 99 |
| 228,750.00 |                                       |           | 89,824.8   |
|            |                                       |           |            |
|            | REPRESENTED BY                        |           |            |
|            | Vat Receivable                        |           | 11,088 9   |
|            | Bank 1 Current                        |           | 78,735 8   |
|            |                                       |           | 89,824.8   |

# SIP 9 - Time & Cost Summary Period 02/11/09 01/05/10

#### Time Summary

|                                 | Hours   |         |                               |                               |             |               |                         |
|---------------------------------|---------|---------|-------------------------------|-------------------------------|-------------|---------------|-------------------------|
| Classification of work function | Partner | Manager | Other Senior<br>Professionals | Assistants &<br>Support Staff | Total Hours | Time Cost (£) | Average hourly rate (£) |
| Administration & planning       | 13 10   | 25 80   | 12 10                         | 10 90                         | 61 90       | 13,147 50     | 212 40                  |
| Investigations                  | 3 00    | 2 50    | 2 00                          | 7 50                          | 15 00       | 2,610 00      | 174 00                  |
| Realisations of assets          | 33 60   | 3 40    | 1 30                          | 7 00                          | 45 30       | 13 697 50     | 302 37                  |
| Trading                         | 2 10    | 11 60   | 1 50                          | 6 00                          | 21 20       | 4,001 50      | 188 75                  |
| Creditors                       | 16 90   | 4 80    | 1 50                          | 17 00                         | 40 20       | 8,890 50      | 221 16                  |
| Case specific matters           | 0 00    | 0 00    | 0 00                          | 0.00                          | 0 00        | 0 00          | 0 00                    |
| Pre Jan 2003 Time               | 0 00    | 0 00    | 0 00                          | 0 00                          | 0 00        | 0 00          | 0 00                    |
| Total Hours                     | 68 70   | 48 10   | 18 40                         | 48 40                         | 183 60      | 42 347 00     | 230 65                  |
| Total Fees Claimed              |         |         |                               |                               |             | 0 00          |                         |

#### Antony Batty & Company LLP

Time Costs - Charge out rates per hour and disbursements policy.

#### 1 April 2010 - 31 March 2011

|                                   | 2010\11 |
|-----------------------------------|---------|
| Office Holder (e g Administrator) | £380    |
| Senior Manager                    | £295    |
| Case Manager                      | £260    |
| Senior Administrator              | £195    |
| Administrator                     | £110    |

Please note that these rates may be increased from time to time Creditors will be notified of changes in the annual report

#### **Disbursement Policy**

Please note that the liquidator's disbursements are charged out at the following rates -

Category 1 - represent recovery of necessarily incurred disbursements at the cost incurred.

Postage – the current postage rate applicable.

Sundry disbursements, such as advertising, where incurred appropriately, are recharged at 100% of the cost incurred

Insurance and bonding is recharged at 100% of the relevant charge to the office holder

Travel: where the staff of Antony Batty & Company LLP staff use their own vehicles in the course of their duties in this matter, the mileage is recharged at 40p per mile All other travel costs are recharged at 100% of the cost incurred.

VAT is charged as appropriate

#### Category 2

Photocopying 15p per sheet
Faxes UK £1 per sheet
International £2 per sheet

Internal meeting room hire - £100 per hour, (minimum 1 hour)

Storage £35 per box per annum

VAT is charged as appropriate