

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

THURSDAY



\*AAPBQQH\*

A18

09/09/2021

#172

COMPANIES HOUSE

### 1 Company details

Company number 03981678

Company name in full Roger Miles Planning Limited

→ Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) David

Surname Clements

### 3 Liquidator's address

Building name/number Suite 2D Queens Chambers

Street 5 John Dalton Street

Post town Manchester

County/Region

Postcode M26ET

Country

### 4 Liquidator's name ①

Full forename(s) Paul

Surname Boyle

① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number Suite 2D Queens Chambers

Street 5 John Dalton Street

Post town Manchester

County/Region

Postcode M26ET

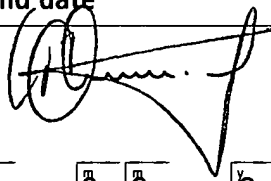
Country

② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>													
From date	<sup>d</sup>	2	<sup>d</sup>	8	<sup>m</sup>	0	<sup>m</sup>	7	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	0
To date	<sup>d</sup>	2	<sup>d</sup>	7	<sup>m</sup>	0	<sup>m</sup>	7	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	1
<b>7</b>	<b>Progress report</b>													
<input checked="" type="checkbox"/> The progress report is attached														
<b>8</b>	<b>Sign and date</b>													
Liquidator's signature	Signature 													
	X													
Signature date	<sup>d</sup>	0	<sup>d</sup>	8	<sup>m</sup>	0	<sup>m</sup>	9	<sup>y</sup>	2	<sup>y</sup>	0	<sup>y</sup>	2
	X													

LIQ03

Notice of progress report in voluntary winding up



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Julian Moules
Company name	Harrisons Business Recovery and Insolvency Limited
Address	Suite 2D Queens Chambers 5 John Dalton Street
Post town	Manchester
County/Region	
Postcode	M 2 6 E T
Country	
DX	manchester@harrisons.uk.com
Telephone	0161 876 4567



**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

All information on this form will appear on the public record.



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Roger Miles Planning Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Declaration of Solvency £		From 28/07/2020 To 27/07/2021 £	From 28/07/2020 To 27/07/2021 £
	ASSET REALISATIONS		
	Bank Interest Gross	1.29	1.29
69,912.93	Cash at Bank	71,651.55	71,651.55
39,315.00	Corporation Tax Refunds	37,606.09	37,606.09
		<u>109,258.93</u>	<u>109,258.93</u>
	COST OF REALISATIONS		
	Cat 1 Accountants' Fees (1)	475.00	475.00
		<u>(475.00)</u>	<u>(475.00)</u>
	DISTRIBUTIONS		
(3.00)	Ordinary Shareholders	102,075.00	102,075.00
		<u>(102,075.00)</u>	<u>(102,075.00)</u>
<b>109,224.93</b>		<b><u>6,708.93</u></b>	<b><u>6,708.93</u></b>
	REPRESENTED BY		
	Bank 2 - Current		6,613.93
	VAT Receivable		95.00
			<u><b>6,708.93</b></u>

**Roger Miles Planning Limited  
- In Liquidation**

**Joint Liquidators' Annual Progress Report to Members**

**8 September 2021**

# **Roger Miles Planning Limited - In Liquidation**

## **Joint Liquidators' Annual Progress Report to Members**

### **CONTENTS**

- 1** Introduction and Statutory Information
- 2** Progress of the Liquidation
- 3** Distributions to Members
- 4** Joint Liquidators' Remuneration
- 5** Joint Liquidators' Expenses
- 6** Members' Rights
- 7** Next Report

### **APPENDICES**

- A** Receipts and Payments Account for the Period from 28 July 2020 to 27 July 2021
- B** Time Analysis for the Period from 28 July 2020 to 27 July 2021
- C** Additional Information in Relation to Joint Liquidators' Fees

# **Roger Miles Planning Limited - In Liquidation**

## **Joint Liquidators' Annual Progress Report to Members**

### **1 Introduction and Statutory Information**

- 1.1 I, David Clements, together with my partner Paul Boyle, of Harrison's Business Recovery and Insolvency (London) Limited, Suite 2D Queens Chambers, 5 John Dalton Street, Manchester M2 6ET, was appointed as Joint Liquidator of Roger Miles Planning Limited ('the Company') on 28 July 2020. This report provides an update on the progress in the liquidation for year ended 27 July 2021 ('the Period').
- 1.2 Information about the way that we will use, and store personal data on insolvency appointments can be found at <https://harrisons.uk.com/privacy-policy>. If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.3 The trading address of the Company was Three Corner Park, Sand Lane, Calstock, Cornwall PL18 9RG.
- 1.4 The registered office of the Company has been changed to 2 Suite 2D Queens Chambers, 5 John Dalton Street, Manchester M2 6ET and its registered number is 03981678.

### **2 Progress of the Liquidation**

- 2.1 At Appendix A, I have provided an account of my Receipts and Payments for the Period from 28 July 2020 to 27 July 2021, together with a comparison to the Declaration of Solvency values.
- 2.2 The sum of £71,651.55 has been realised from the Company's bank account held at National Westminster Bank plc. The sum of £37,606.09 has been realised from a corporation tax refund from HMRC.

### **3 Distributions to Members**

- 3.1 The following cash distributions to members have been made since the date of my appointment:
- A first interim distribution of £64,500.00 representing £21,500.00 per each £1 share on 13 October 2020.
  - A second interim distribution of £37,575.00 representing £12,525.00 per each £1 share on 10 November 2020.

### **4 Joint Liquidators' Remuneration**

- 4.1 Members approved that the basis of the Joint Liquidators' remuneration be fixed by reference to the time properly spent by them and their staff in managing the Liquidation. This remuneration was limited to a maximum charge of £2500.00 plus VAT plus disbursements.
- 4.2 My time costs for the Period from 28 July 2020 to 27 July 2021 are £9525.00. This represents 40.7 hours at an average rate of £234.03 per hour. Even though my remuneration is based upon a fixed fee as outlined at 4.1 above, for the further information of members attached at Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during this period in respect of the costs fixed by reference to time properly spent in managing the Liquidation. I would confirm that £2500.00 will be drawn on account of these costs including the Declaration of Solvency Fee of £2500.00 and that there will be no further drawings in this regard.
- 4.3 Attached as Appendix C is additional information in relation to the Liquidators' fees.

## **Roger Miles Planning Limited - In Liquidation**

### **Joint Liquidators' Annual Progress Report to Members**

- 4.4 A copy of 'A Shareholders' Guide to Liquidators' Fees' is available on request or can be downloaded from <http://harrisons.uk.com/creditors-guide-to-fees>

### **5 Joint Liquidators' Expenses and Disbursements**

- 5.1 The following expenses and disbursements have been incurred since my appointment:

	<b>Paid in the period covered by this report £</b>	<b>Incurred but not paid to date £</b>	<b>Total anticipated cost £</b>
Statutory advertising	Nil	285.06	285.06
Specific penalty bond	Nil	190.00	190.00
Accountancy Costs	475.00	Nil	475.00

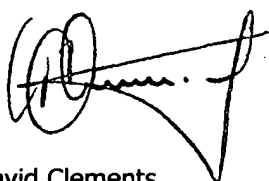
### **6 Members' Rights**

- 6.1 Within twenty-one days of the receipt of this report, members with either at least five percent of the total voting rights of all the members having the right to vote at general meetings of the Company or with the permission of the court, may request in writing that the Joint Liquidators provide further information about their remuneration or expenses which have been itemised in this progress report.
- 6.2 Any members with at least ten percent of the total voting rights of all the members having the right to vote at general meetings of the Company may within eight weeks of receipt of this progress report, make an application to court on the grounds that, in all the circumstances, the basis fixed for the Joint Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Joint Liquidators, as set out in this progress report, are excessive.

### **7 Next Report**

- 7.1 I am required to provide a further report on the progress of the liquidation within two months of the end of the second anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write again with my proposed final account.

Yours faithfully



David Clements  
Joint Liquidator

8 September 2021



**Roger Miles Planning Limited - In Liquidation**

**Joint Liquidators' Annual Progress Report to Members**

**Appendix A**

**Receipts and Payments Account for the period from 28 July 2020 to 27 July 2021**

**Roger Miles Planning Limited**  
**(In Liquidation)**  
**Joint Liquidators' Summary of Receipts & Payments**

Declaration of Solvency £		From 28/07/2020 To 27/07/2021 £	From 28/07/2020 To 27/07/2021 £
	ASSET REALISATIONS		
	Bank Interest Gross	1.29	1.29
69,912.93	Cash at Bank	71,651.55	71,651.55
39,315.00	Corporation Tax Refunds	37,606.09	37,606.09
		<u>109,258.93</u>	<u>109,258.93</u>
	COST OF REALISATIONS		
	Cat 1 Accountants' Fees (1)	475.00	475.00
		<u>(475.00)</u>	<u>(475.00)</u>
	DISTRIBUTIONS		
(3.00)	Ordinary Shareholders	102,075.00	102,075.00
		<u>(102,075.00)</u>	<u>(102,075.00)</u>
<b>109,224.93</b>		<b><u>6,708.93</u></b>	<b><u>6,708.93</u></b>
	REPRESENTED BY		
	Bank 2 - Current		6,613.93
	VAT Receivable		95.00
			<u><b>6,708.93</b></u>

**Roger Miles Planning Limited - In Liquidation**

**Joint Liquidators' Annual Progress Report to Members**

**Appendix B**

**Time Analysis for the period from 28 July 2020 to 27 July 2021**

# Time Entry - SIP9 Time & Cost Summary

ROGER001 - Roger Miles Planning Limited  
Project Code: POST  
From: 28/07/2020 To: 27/07/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	0.00	0.00	25.20	4.00	30.20	6,900.00	228.48
Case specific matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	7.30	0.00	7.30	1,825.00	250.00
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisations of Assets	0.00	0.00	3.20	0.00	3.20	800.00	250.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	0.00	0.00	36.70	4.00	40.70	9,525.00	234.03
Total Fees Claimed						0.00	

## **Roger Miles Planning Limited - In Liquidation**

### **Joint Liquidators' Annual Progress Report to Members**

#### **Appendix C**

### **Additional Information in Relation to Joint Liquidators' Fees**

#### **Staff allocation and the use of subcontractors**

The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case. The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.

We are not proposing to utilise the services of any sub-contractors in this case.

#### **Joint Liquidators' Disbursements**

Category 1 disbursements do not require approval by members. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval by members. These disbursements can include costs incurred by Harrisons Business Recovery and Insolvency Limited for the provision of services which include an element of recharged overhead, for example, room hire or document storage.

Details of the Liquidators' disbursements and expenses incurred to date can be found in the body of the report.

#### **Charge-out rates**

Harrisons Business Recovery and Insolvency (London) Limited's current charge-out rates effective from each period are detailed below. Please note this firm records its time in minimum units of six minutes.

	<b>2020/2021</b>	<b>From 1 January 2021 2020/2021</b>
	<b>£</b>	<b>£</b>
Directors	425 – 750	450 – 775
Managers	250 – 425	275 – 450
Senior Case Supervisors	175 – 250	200 – 275
Case Supervisors	125 – 175	150 – 200
Assistants/Trainee Case Supervisors	100 – 125	100 – 150