# Kith & Kids Company Limited by Guarantee Financial Statements 31 March 2018

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COMPANIES HOUSE

Jackson & Jackson
A trading name of Jackson Nicholas Assie Limited
Chartered Certified Accountants & Statutory Auditors
6 - 6A Ashley House
Ashley Road
London N17 9LZ

# **Company Limited by Guarantee**

# Financial Statements

# Year ended 31 March 2018

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#### **Company Limited by Guarantee**

#### Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 31 March 2018

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2018.

#### Reference and administrative details

Registered charity name

Kith & Kids

Charity registration number

1080972

Company registration number 03959694

Principal office and registered The Irish Centre

office

Pretoria Road

London N17 8DX

#### The trustees

Victor Bicette Lynne Brooke Maurice Collins Hilarie Gedroyc Edward Hurren Anne Tickell Vanessa Illich Hazel Pyne James Ageros

**Chief Executive** 

Marjolein De Vries

**Auditor** 

Jackson Nicholas Assie Limited

Chartered Certified Accountants & statutory auditor

6 - 6A Ashley House

Ashley Road London N17 9LZ

**Bankers** 

Lloyds Bank 1 Silver Street Enfield

Middlesex EN1 3EE

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 31 March 2018

#### Objects of the Charity, principal activities and organisation of our work

Kith & Kids is constituted as a Company limited by guarantee, whose membership consists of persons with a disability and members of their families. The Company and its predecessor unincorporated association have been working in the disability field for 49 years.

The Charity's object and its principal activity is the relief of all forms of disability. Primarily our focus is on learning disability and autism, but many of those we support also have a physical or sensory disability.

We began life as a self-help group of families trying to deal as individuals with the problems of coping with a wide variety of disabilities, who found that working together they could generate mutual support and make themselves heard. We are proud of the fact that although the scale and range of our activities has increased far beyond what they could have envisaged, our membership still includes those founder families, and they are still prominent in the work we do.

The origins of Kith & Kids were in London, and this remains the main theatre of our operations, though our telephone support line fields calls from people all over the UK.

What we do is to the best of our knowledge unique, in the level of support we provide to our membership and the degree to which we involve the membership in our projects and in the running of the Charity. Social Development/Training projects and clubs, Friendship Scheme, Family Support and Outreach, are the core activities, through which we work to improve the quality of our members' lives, foster their inclusion in the wider community and promote a greater awareness of disability in society at large.

Kith & Kids is governed by its Trustees – the vast majority of whom are users of the service - who meet regularly as the Management Committee. Day-to-day management is in the hands of our full-time Director. Nine members of staff (three part-time) were employed on the work of the Charity, while one of these members of staff was also engaged (50%) on fundraising activities.

#### **Public Benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

#### Developments, activities and achievements during 2017/18

#### Overview

For Kith & Kids as an organisation the past year has been quite challenging in terms of trying to balance new demands/requirements with new trends as well as funding restraints.

The greatest challenge we faced regarded recruitment both of paid staff and volunteers. Staff recruitment in the disability/social care field is increasingly difficult and certainly a nation-wide problem. For us it meant that we had to work with a smaller staff team than the previous year while at the same time some of the administrative burdens increased (due to a change in the DBS checking system as well as preparing for and complying with new requirements under GDPR).

In addition, the national downward trend in volunteering levels caused by a move towards micro volunteering is not conducive to the type of volunteering we need for our service users (most of whom are on the autistic spectrum)

#### **Company Limited by Guarantee**

#### Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 31 March 2018

In terms of funding the current climate is particularly hard for smaller organisations like ours, with local government having moved from grant giving to large contracts with larger organisations, and competition for charitable grants increasing.

Yet demand for our services is growing as gaps in adult social care are widening (in our borough 4 out of 5 day centres for people with learning disabilities or autism have now closed). And the latest trend we have observed is that the shortages in out-of-school activities are also increasing - during (and in the lead up to) the summer we had an unprecedented number of requests for supported activities for disabled children from age 5 upwards.

It is entirely due to the flexibility, inventiveness and commitment of our excellent staff team that in terms of service delivery overall we saw a very similar pattern to the previous year: we maintained most of our projects and services at the same capacity levels, with some small increases regarding Adults Services, particularly regarding the uptake of Healthy Living Activities. However, having two fewer colleagues than before, we did have to put on hold two of our services (see Friendship Scheme outings).

The following summary provides a brief overview of individual services as well as our finances.

#### 1) Social Development Projects and Activities

We ran three **Social Development Projects** during the main school holidays for up to 40 disabled participants, offering a stimulating combination of learning and leisure activities tailored to individual needs. Due to the challenges around volunteer recruitment (particularly during revision time for exams) we were not able to offer days out on our Spring Project (around Easter time), but we had a visit from Wild Science instead to allow our participants close encounters with interesting animals in the project venue.

We had to put on hold our **Friendship Scheme outings** and our **Monday Evening Clubs**, due to not being able to replace one of our Project Co-ordinators (who moved out of London). We are currently revising the job description in order to attract a person with a media/marketing background to help further develop our volunteer recruitment.

We provided 18 **Weekend clubs** and 19 **Evening clubs**, the former having a combination of venue-based activities and days out and the latter a combination of social activities in the community (restaurant, cinema, bowling...etc) and running training for the 5k Bubble Rush (a new development). Forty-three disabled participants took part in the clubs.

We also ran our **Summer camp**, delivering an action-packed 8 days away from home for 16 disabled participants and their volunteers, while at the same time providing much needed respite for parents.

We are profoundly grateful to the Four Acre Trust, MUFG Securities EMEA, Penningtons Manches LLP and the Tudor Trust for their crucial financial support for our Social Development projects and activities. We also warmly thank all our other supporters, including all those who participated in the Big Give Christmas Challenge and the London Marathon, who have so generously contributed to ensuring the success of these projects and activities.

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 31 March 2018

#### 2) Services for Transition into adulthood and beyond

Our **Employability & Life Skills Project (ELSP)** continued to deliver group sessions on Mondays and Fridays and individual support sessions (mostly) on Tuesdays and Wednesdays. The number of beneficiaries was the same as last year (18).

We ran three 4-day **Residential Projects**, for 10 disabled participants in Hertfordshire, Suffolk and Norfolk: These projects are very popular and important motivators for more able adults with autism/learning disabilities (most of whom have few or no other regular activities outside their involvement with Kith & Kids) to develop discipline and reach the learning, attendance and punctuality targets set in their individual learning plans. The projects are great fun but also encourage participants to further their learning for independence and particularly re healthier living (planning/cooking healthy meals, introducing yoga and running sessions). Taking on more responsibilities for planning and running their own activities, plan and prepare their own meals, and maintaining the venue in a good state of tidiness and cleanliness.

Our programme of regular **Healthy Living Activities** included weekly football, health awareness and Sanjuro sessions, and two-weekly choir sessions. As mentioned already under Clubs we also introduced a new running club. There were 34 beneficiaries.

Respite Weekends for (young) adults living with parents continued at two weekends per term. (Of course the summer camp and residential projects also provide important overnight respite to families).

We are tremendously thankful for the marvelous financial support we received in the form of grants from BlackRock and the City Bridge Trust towards the development and delivery of these services and again to the Tudor Trust whose support helped us improve volunteer recruitment for these services too.

#### 3) Family Support and Outreach Services

These mostly followed last year's patterns. Parent support groups continued as per the previous year as did our outreach work.

Individual support primarily focused on transition issues, crisis support and support for (re) assessments. The latter continue to be an area of great concern particularly for those at either end of the learning disability or autism spectrum (lower functioning or higher functioning). For the former there is a pattern of decreasing access to day services, and for the latter a pattern of decreasing support (and income) overall. In both cases greater social isolation is the result.

Assessment processes as well as regular case reviews continue to be hampered by the decrease in allocated social workers, resulting in assessments/reviews being conducted and decisions made by people who lack real knowledge of the individual's needs, wishes, history and mental capacity. Thus, the assessment and review processes cause a great deal of stress for disabled people and their carers which increases when they see their own comments and statements of needs not accurately recorded in the reports from the reviews/assessments.

Our advocates continue to (help) give voice to the needs and wishes of their clients as best they can and there have been a number of very good results, including getting a new (well) supported living placement for an adult with profound autism who was in psychiatric care, a residential placement for someone with complex needs who could no longer be supported in the parental home, access to activities in a signing environment for a learning disabled and deaf young man, respite for a lone parent coping with two learning disabled adult sons, etc.

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 31 March 2018

Despite these improvements for some of the individuals with whom we are involved, there is no denying that the social care system is deteriorating and becoming less responsive. Indeed, under the strain of budget cuts there continues to be a hardening in the social care climate and the rights and entitlements of people with disabilities are being eroded. In the process the relationships between those in need of support and those whose (previous?) statutory role it is to help them are becoming distorted. It is an extremely difficult situation for all parties.

New solutions need to be found and we will do what we can to play an active part in that process. By taking part in discussions and service development planning with our local authority, and also developing new service models ourselves (including for younger people with autism and learning disabilities) At the same time we will be supporting (local and national) campaigns to at least decrease the level of cost cutting in adult social care and out-of-school activities, in order to facilitate a more gradual and thought through process to enable both of these services to be delivered in new ways without creating even bigger support gaps in the interim.

Finally, we have also been getting more requests about (setting up) wills and trusts. We hope to address this and the issues around assessments and EHC plans in a full day seminar in the autumn aimed at getting the appropriate services and support in place for people with learning disabilities/autism aged 18 + (including much older).

**KLASP** (Kith & Kids Lifetime Advocacy Support Project) is one of the service models we continue to develop and encourage others to emulate. It provides an excellent visiting and monitoring service for older people with disabilities. The project is not without its challenges as it needs all families involved to play an active role, but overall it works very well. The project continues to be supported/funded by the proceeds from its two shops and donations.

#### 4) Fundraising

Even though we no longer have a designated Corporate & Community Fundraiser, we most definitely enjoyed a good deal of corporate and community support during the past year.

MUFG continued their annual Bake-Off in support of Kith & Kids, Penningtons Manches LLP hosted our Christmas caroling concert and gave us the proceeds of their raffle, and BlackRock's grant was accompanied by encouraging their employees to volunteer: attending our autism awareness workshop delivered in their offices, organising a great football tournament and supporting healthy cooking sessions. In addition, employees from all three companies undertook sponsored challenges such as running the London Marathon and the Big Half marathon and cycling Ride London 100.

Some of our volunteers undertook cake sales in their schools for our benefit, whilst others ran, swam, and walked to raise funds for our projects.

The Kith & Kids Supporters Club grew from strength to strength and undertook a 5-day trek to Stonehenge, did various collections and skydived to raise money for our summer camp.

We continued collections at major Underground stations, supported by more volunteer collectors and achieving very good results. We aim to have collections at some of the busiest over ground Railway stations as well in the new year.

We cannot thank everyone enough for all these amazing feats – we are humbled by so much goodwill and effort on our behalf.

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 31 March 2018

#### 5) Finance Overview

After last year's substantial deficit, which was mainly due to investments we made in the KLASP charity shops, we are happy to report that this year we have a surplus of just over £12,000 and that the shops continue to perform well.

Overall income was down, mainly due to less unrestricted income as we could not emulate last year's one-off unrestricted large grant of £50,000.

However, our expenditure was down too, in part due to last year's investment in the shops being a one-off and also due to having two fewer staff compared to last year - a situation we hope is temporary as we aim to raise new funds to expand the team again in order to develop some new services (see point 6).

The number of charitable trusts and foundations supporting us remained roughly the same as did overall income from this source, making just over 25% of our overall income. It clearly remains a vital source of support for us for project specific work as well as development and organisational overhead costs. For the latter two we are indebted to the **Gatsby Charitable Foundation** and the **Pears Foundation** for continuing their very generous support.

Applications to charitable trusts, funds and foundations continue to be part of a rolling of programme of income raising activities, which also includes events fundraising.

Income from event fundraising activities increased by roughly 12% thanks primarily to our participation in the Big Give Christmas Challenge which was a new event for us and which we aim to repeat next year.

#### **Reserves Policy**

The Trustees believe that the charity should hold financial reserves, because it has no income from investments/endowments, and is largely dependent for income on (charitable) grants, donations and sponsored events, which inevitably are subject to fluctuation.

The minimum reserves level to ensure that the charity can meet its legal/statutory obligations is set at 3 months running costs.

The Trustees also believe that the charity should aim to build its overall reserves to 6 months running costs, to ensure continuity of service where a short-term funding gap occurs or to support our beneficiaries, wherever possible, to access an alternative provision.

#### 6) Looking ahead

Thanks to a new grant we are in the process of setting up a social enterprise (charity shop and house clearing business) in support of our Employment & Life Skills Project, to make the project self-sustaining and offering more work experience opportunities for people with autism and/or learning disabilities. We want to extend a big thank you to the Three Guineas Trust whose generous two-year grant was given specifically for this purpose.

Our website is now entirely mobile-friendly, easier/clearer to navigate, and more streamlined in terms of enquiry forms and replies. We now need to increase our social media presence, and have it work in tandem with specific website pages - particularly to encourage volunteering as well as participation in fundraising activities

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 31 March 2018

We continue to look for funding to develop new out-of-school activities for a younger group of participants with learning disabilities/autism (aged 8-12) and possibly younger too. And we hope to reinstate our Friendship Scheme outings.

We aim to invest in organisational development to support all the above. This will include strengthening governance (through training and bringing in new talent), digital development (including growing social media presence, creating on-line training support, marking our 50th anniversary), and strengthening our income generation systems to capitalise on existing support whilst also broadening our supporters base.

Finally, we have been working (and will continue to do so) to ensure we comply with the new GDPR.

#### Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditor**

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

# **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued) Year ended 31 March 2018

#### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 16 August 2018 and signed on behalf of the board of trustees by:

Edward Hurren Trustee (Chair)

#### **Company Limited by Guarantee**

#### Independent Auditor's Report to the Members of Kith & Kids

#### Year ended 31 March 2018

#### **Opinion**

We have audited the financial statements of Kith & Kids (the 'charity') for the year ended 31 March 2018 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice:
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that
  may cast significant doubt about the charity's ability to continue to adopt the going concern basis
  of accounting for a period of at least twelve months from the date when the financial statements
  are authorised for issue.

#### **Company Limited by Guarantee**

### Independent Auditor's Report to the Members of Kith & Kids (continued)

#### Year ended 31 March 2018

#### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

#### **Company Limited by Guarantee**

# Independent Auditor's Report to the Members of Kith & Kids (continued)

#### Year ended 31 March 2018

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error:

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
  detecting a material misstatement resulting from fraud is higher than for one resulting from error,
  as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override
  of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

# **Company Limited by Guarantee**

# Independent Auditor's Report to the Members of Kith & Kids (continued)

#### Year ended 31 March 2018

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

John Assie FCCA (Senior Statutory Auditor)

for and on behalf of

**Jackson Nicholas Assie Limited** 

Chartered Certified Accountants and Statutory Auditors

6 - 6A Ashley House Ashley Road London N17 9LZ

20 August 2018

# **Company Limited by Guarantee**

# Statement of Financial Activities (including income and expenditure account)

#### Year ended 31 March 2018

		Unrestricted	<b>2018</b> Restricted		2017
	Note	funds	funds	Total funds	Total funds £
Income Donations, Grants and legacies Charitable activities Other activities Investment income	5 6 7 8	60,960 - 66,877 54	152,684 172,185 19,147 124	213,644 172,185 86,024 178	261,827 162,293 77,069 401
Total income		127,891	344,140	472,031	501,590
Expenditure Expenditure on raising funds: Costs of other trading activities Expenditure on charitable activities	9 10,11	34,318 14,869	410,751	34,318 425,620	38,253 502,103
Total expenditure		49,187	410,751	459,938	540,356
Net income/(expenditure)		78,704	(66,611)	12,093	(38,766)
Transfers between funds		(66,611)	66,611	_	
Net movement in funds		12,093	_	12,093	(38,766)
Reconciliation of funds Total funds brought forward		99,945	53,477	153,422	192,188
Total funds carried forward	•	112,038	53,477	165,515	153,422

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 16 to 27 form part of these financial statements.

# **Company Limited by Guarantee**

#### **Statement of Financial Position**

#### 31 March 2018

	2018		i	2017
	Note	£	£	£
Current assets				
Debtors	19	11,500		10,188
Cash at bank and in hand		160,035		149,333
		171,535		159,521
Creditors: amounts falling due within one year	20	6,020		6,099
Net current assets			165,515	153,422
Total assets less current liabilities			165,515	153,422
Front of the shorter				
Funds of the charity Restricted funds			53,477	53,477
Unrestricted funds			•	99,945
Office funds			112,038	99,940
Total charity funds	22		165,515	153,422

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 16 August 2018, and are signed on behalf of the board by:

Edward Hurren Trustee Hazel Pyne

The notes on pages 16 to 27 form part of these financial statements.

# **Company Limited by Guarantee**

# **Statement of Cash Flows**

# Year ended 31 March 2018

	2018 £	2017 £
Cash flows from operating activities Net income/(expenditure)	12,093	(38,766)
Adjustments for: Other interest receivable and similar income	(178)	(401)
Changes in: Trade and other debtors Trade and other creditors	(1,312) (79)	(8,921) (32,502)
Cash generated from operations	10,524	(80,590)
Interest received	178	401
Net cash from/(used in) operating activities	10,702	(80,189)
Net increase/(decrease) in cash and cash equivalents Cash and cash equivalents at beginning of year	10,702 149,333	(80,189) 229,522
Cash and cash equivalents at end of year	160,035	149,333

#### **Company Limited by Guarantee**

#### **Notes to the Financial Statements**

#### Year ended 31 March 2018

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Irish Centre, Pretoria Road, London, N17 8DX.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements There have been no judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows: Key sources of estimation uncertainty Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 3. Accounting policies (continued)

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
  contracted service. This is classified as unrestricted funds unless there is a contractual
  requirement for it to be spent on a particular purpose and returned if unspent, in which case
  it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
  activities that further its charitable aims for the benefit of its beneficiaries, including those
  support costs and costs relating to the governance of the charity apportioned to charitable
  activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### **Tangible assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,500 are not capitalised.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 3. Accounting policies (continued)

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment Mobile Sensory Room Straight line basis over 3 yearsStraight line basis over 3 years

### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

#### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 3. Accounting policies (continued)

#### Financial instruments (continued)

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

Kith & Kids is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 31 March 2018

# 5. Donations, grants and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Donations Voluntary contributions from parents General donations and grants for the KLASP project General donations and grants for the KLASP Two	· _	22,827 15,297	22,827 15,297
project Supporting Kith & Kids Charity Shops Other donations Tax recovered on Gift Aid donations	2,800 32,160	6,175 2,200 5,673	6,175 5,000 37,833
Legacies Pat May Legacy	_		_
Grants Sir Philip Green Tudor Trust	- - -	30,000	30,000
Pears Foundation Norton Rose Fulbright Foundation The Gatsby Charitable Foundation Four Acre Trust	20,000 - 5,000 -	- - 	20,000 - 5,000 -
The City Bridge Trust BlackRock Three Guineas Trust Other Grants	1,000	20,500 12,912 34,600 2,500	20,500 12,912 34,600 3,500
Other Grants	60,960	152,684	213,644
	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Donations Voluntary contributions from parents General donations and grants for the KLASP project General donations and grants for the KLASP Two	, <u>-</u>	24,635 11,296	24;635 11,296
project Supporting Kith & Kids Charity Shops Other donations Tax recovered on Gift Aid donations	5,200 10,977 3,916	4,197 4,800 3,862 10,544	4,197 10,000 14,839 14,460
Legacies Pat May Legacy	_	50,000	50,000

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 31 March 2018

# 5. Donations, grants and legacies (continued)

		Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
	Grants Sir Philip Green Tudor Trust Pears Foundation Norton Rose Fulbright Foundation The Gatsby Charitable Foundation Four Acre Trust The City Bridge Trust BlackRock Three Guineas Trust Other Grants	20,000 2,000 50,000 — — — — — — 92,093	2,000 30,000 - - 5,000 20,500 - 2,900 169,734	2,000 30,000 20,000 2,000 50,000 5,000 20,500 - 2,900 261,827
6.	Charitable activities			<del></del>
	KLASP shop Project fees from Local Authority SA Group income raising activities Other income from charitable activities  KLASP shop Project fees from Local Authority SA Group income raising activities Other income from charitable activities	Unrestricted Funds £ Unrestricted Funds £	Restricted Funds £ 134,536 37,649 - 172,185 Restricted Funds £ 99,614 38,707 - 23,084 161,405	Total Funds
7.	Other activities	-		
	London Marathon Appeals and donation Other events	Unrestricted Funds £ 44,075 9,942 12,860 66,877	Restricted Funds £ - 19,147 - 19,147	Total Funds 2018 £ 44,075 29,089 12,860 86,024

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 31 March 2018

#### 7. Other activities (continued)

8.

Unrestricted Funds £ 51,068 14,211 5,599 70,878	Restricted Funds £ - 6,191 - 6,191	Total Funds 2017 £ 51,068 20,402 5,599 77,069
Unrestricted Funds £ 	Restricted Funds £ 124	Total Funds 2018 £ 178
Unrestricted Funds £ 55	Restricted Funds £ 346	Total Funds 2017 £ 401
	Funds £ 51,068 14,211 5,599 70,878  Unrestricted Funds £ 54 Unrestricted Funds £ £ £	Funds £ £ 51,068

# 9. Costs of other trading activities

,	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2018	Funds	2017
	£	£	£	£
Staff costs	20,392	20,392	23,039	23,039
Other costs	13,926	13,926	15,214	15,214
	34,318	34,318	38,253	38,253

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 10.

Expenditure on charitable activities by	fund type			
Projects and Activities Advocacy, Family Support & Outreach KLASP Support costs		Unrestricted Funds £ 14,869 14,869	Restricted Funds £ 223,064 18,199 169,488  410,751	Total Funds 2018 £ 223,064 18,199 169,488 14,869 425,620
Projects and Activities Advocacy, Family Support & Outreach KLASP Support costs		Unrestricted Funds £ 15,894 15,894	Restricted Funds £ 267,645 55,097 163,467 ————————————————————————————————————	Total Funds 2017 £ 267,645 55,097 163,467 15,894 502,103
Expenditure on charitable activities by	activity type	<b>e</b> .		
Projects and Activities Advocacy, Family Support & Outreach KLASP	Activities undertaken directly 5 £ 223,064 18,199 169,488	Support costs £ 4,011 1,003	Total funds 2018 £ 228,078 18,199 169,488	Total fund 2017 £ 271,454 56,049 163,467

# 12. Analysis of support costs

Governance costs

11.

	Projects and Activities	Advocacy, Family Support & Outreach	. Total 2018	Total 2017
	£	£	£	£
Staff costs	1,813	453	2,266	2,776
Premises	167	42	209	168
Communications and IT	272	68	340	417
Finance costs	50	12	62	62
Support costs: Other costs	665	167	832	54
Support costs: Insurance	. 1,044	261	1,305	1,284
	4,011	1,003	5,014	4,761

410,751

9,855

14,869

11,133

502,103

9,855

425,620

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 13. Net income/(expenditure)-Governance

Net income/(expenditure) is stated after charging/(crediting):

		2018	2017
·		£	£
Audit of the financial statements		7,445	8,215
Other charges	•	2,410	2,918
	•		

The other charges can be further analysed under the following headings:

	2018	2017
	£	£
Staff costs	2,265	2,775
Insurance	<u>145</u>	143
	2,410	2,918
	<u> </u>	

#### 14. Auditors remuneration

The Fees charged by the auditor can be further analysed under the following headings for services rendered:

	2018	2017
	£	£
Audit	6,077	5,515
Payroll	1,368	1,455
	7,445	6,970

#### 15. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

, ,	2018 £	2017 £
Wages and salaries	230,377	285,078
Social security costs	19,133	23,592
Employer contributions to pension plans	1,780	1,989
	251,290	310,659

The average head count of employees during the year was 10 (2017: 11). The average number of full-time equivalent employees during the year is analysed as follows:

		2018	2017
•	•	No.	No.
Fundraising and publicity		1	1
Management and projects		7	8
	•	8	9
•			

No employee received employee benefits of more than £60,000 during the year (2017: Nil).

#### 16. Trustee remuneration and expenses

 no remuneration or other benefits from employment with the charity or a related entity were received by the trustees

# **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 17. Transfers between funds

Transfers were made from Unrestricted Funds to Advocacy, Family Support and Outreach of £18,199, Projects and Activities of £37,756 and KLASP of £10,656 to cover overspends.

#### 18. Tangible fixed assets

		Mobile Sensory Room £	Equipment £	Total £
	Cost At 1 April 2017 and 31 March 2018	23,653	49,735	73,388
	Depreciation At 1 April 2017 and 31 March 2018	23,653	49,735	73,388
	Carrying amount At 31 March 2018	_		
	At 31 March 2017	_		_
19.	Debtors			
	Prepayments and accrued income		2018 £ 11,500	2017 £ 10,188
20.	Creditors: amounts falling due within one year		,	
	Social security and other taxes Other creditors		2018 £ 6,020  6,020	2017 £ 5,757 342 6,099

#### 21. Pensions and other post retirement benefits

#### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,780 (2017: £1,989).

#### 22. Analysis of charitable funds

#### **Unrestricted funds**

	At				At
	1 April 2017	Income	Expenditure	Transfers 31	March 2018
	£	£	£	£	£
General funds	99,945	127,891	(49,187)	(66,611)	112,038

# **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 22. Analysis of charitable funds (continued)

#### **Restricted funds**

	At				At
	1 April 2017	Income	Expenditure	Transfers 31	March 2018
	£	£	£	£	£
Projects and Activities Advocacy, Family	<del>-</del>	185,308	(223,064)	37,756	_
Support and Outreach	. <del>-</del>	_	(18,199)	18,199	_
KLASP	53,477	158,832	(169,488)	10,656	53,477
	53,477	344,140	(410,751)	66,611	53,477

#### **Purposes of Restricted Income Funds**

Restricted funds consist of the following projects and activities:-

#### **Projects and Activities**

These are our projects and activities for members with disabilities focusing on personal development, social inclusion and access to leisure and cultural activities. These include our 2:1 Social Development Projects, Weekend Clubs, Friendship Scheme and the Employability and Life Skills Project.

#### Advocacy, Family Support & Outreach

These include our Self-Advocacy Project for more able members who have autism and/or a learning disability, Citizen Advocacy for those with profound disabilities, Crisis Advocacy for those in immediate and urgent need of support. It also includes an information and support service to enable parents and sibling carers to help each other and themselves with regard to the care of and service provision for their disabled child/sibling.

As an extension to the work we do with our member families, the Charity works to spread the experience, knowledge and techniques to a wider public. We do this by training events, seminars and promoting ongoing networks such as the Learning Disability Forum.

#### KLASP

The object of this distinct activity is to enable Kith & Kids to maintain support for our disabled members whose parents/carers have died or are incapacitated and no longer able to support their disabled sons/daughters themselves. KLASP provides a regular independent visitor service and recourse to advocacy support where needed.

#### 23. Analysis of net assets between funds

Unrestricted	Restricted	Total Funds	Total Funds
Funds	Funds	2018	2017
£	£	£	£
118,058	53,477	171,535	159,521
(6,020)	-	(6,020)	(6,099)
112,038	53,477	165,515	153,422
	Funds £ 118,058 (6,020)	Funds Funds £ £ 118,058 53,477 (6,020) –	Funds       Funds       2018         £       £       £         118,058       53,477       171,535         (6,020)       -       (6,020)

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2018

#### 24. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2018	2017
	£	£
Not later than 1 year	48,660	25,000
Later than 1 year and not later than 5 years	71,464	4,167
•	120,124	29,167

The breakdown of the above table is as follows:

	Less than 1		
	Year	1 - 5 years	Total
	£	£	£
Property (50 & 61 Church Street) Lease	46,000	60,823	106,823
Equipment Lease - Copier	2,660	10,641	13,301
	48,660	71,464	120,124

#### 25. Related parties

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year or the previous year.

Venessa Illich (trustee), assisted in securing a donation of £4,098 from her employer MUFG Securities EMEA plc (formerly Mitsubishi UFJ Securities International plc) by organising a bake-off competition. MUFG also matched funded 3 employees running the London Marathon for Kith & Kids which raised £1,500 (£500 each).