

REDCAR & CLEVELAND WOMEN'S AID LIMITED

(A COMPANY LIMITED BY GUARANTEE)

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2001

CHARITY NO: 519545

COMPANY NO: 3938731



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Status

The organisation is a charitable company incorporated on 1st April 2000 and limited by guarantee.

The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the members of the Management Committee are elected at the AGM to serve a period of 3 years, subject to ratification at each AGM.

Management Committee

Liz Wright	(Chair)
Wendy English	(Secretary)
Thelma Bennett	(Treasurer)
Lynne Sutton	
Deborah Catchpole	
Deborah Greenwood	(Sleeping Member)
Sue Anderson	
Sharon Bone	(Resigned September 2000)

Registered Office and Operation Address

P.O.Box 202, Redcar, TS10 5HE

Reporting Accountants

Jacksons Chartered Accountants
Trinity House
Breightmet Street
Bolton
BL2 1BR

Bankers

HSBC Bank Plc
2 West Dyke Road
Redcar
Cleveland
TS10 1EA

The Management Committee presents its Report and the Financial Statements for the year ended 31st March 2001.

Objectives as set out in the constitution

To relieve distress and suffering experienced by women who have been gravely or persistently maltreated by their co-habitees, husbands or the fathers of their children and any children of such women and for the relief of other women and children in necessitous circumstances who are temporarily homeless.

Activities and funding

Although the funding situation at the start of the year was uncertain, a lot of successful fundraising in the year meant that we were able to secure enough income to fulfil our expenditure requirements without the necessity to use reserves. Income in the year was up by over 10% on the previous year. This was mainly due to grants in the year from the Jack Brunton Trust, The Willan Charitable Trust, Lloyds TSB and the Albert Hunt Trust. The Northern Rock gave a total of £30,000 split over two years.

These funds and a number of other smaller donations meant that we were able to achieve a number of objectives set out at the start of the year. We undertook a number of external evaluations to review our service and procedures. From these we have been able to move forward in our business plan and to realise a number of ambitions. These include the employment of a housekeeper who is responsible for all housing elements within the refuge. This has freed up the staff time which means that we are able to give more effective time to the women in the house and the support groups.

During the year we reduced the number of rooms from 9 to 8. We have now converted a ground floor room into a counseling room. This was achieved with money we received from the Co-op Dividend scheme.

The following years will still prove to be testing as the number of charities accessing trust funds is continually increasing. A number of major changes being implemented with Supporting People – Together Towards 2003 will alter the nature of funding of the organisation. We are keeping as up to date as possible to ensure that we will be well prepared for these changes.

Company law requires the Management Committee to prepare Financial Statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those Financial Statements, the Management Committee should follow best practice and :

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The management committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The management committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the management committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31st March 2001 was 7.

Reporting Accountants

Jacksons Chartered Accountants and Registered Auditors were appointed as the charitable company's reporting accountants during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee and signed on its behalf by :

E. J. Wright

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF REDCAR AND
CLEVELAND WOMENS AID LIMITED

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We report on the accounts of the trust for the year ended 31 March 2001, which are set out on pages 5 to 11.

Respective Responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under S43 (7)(b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiners' Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In connection with our examination, no matter has come to our attention :

1. Which gives us reasonable cause to believe that, in any material respect, the requirements :

- to keep accounting records in accordance with S41 of the Act ; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



JACKSONS

CHARTERED ACCOUNTANTS

Trinity House
Brightmet Street

Bolton, BL2 1BR Date : 28th June 2001

Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 31 March 2001

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	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2001	Total Funds 2000
Incoming resources					
Donations	2	7,500	1,418	8,918	9,036
Activities to further the charity's objects:					
Grants and contracts for advice, support and information	3	175,303	-	175,303	160,202
Investment income and interest		<u>2,479</u>	<u>-</u>	<u>2,479</u>	<u>1,631</u>
Total Incoming Resources		<u>185,282</u>	<u>1,418</u>	<u>186,700</u>	<u>170,869</u>
Resources Expended					
Staff Costs				137,108	136,206
Service Costs				39,236	40,118
Management Costs				<u>10,725</u>	<u>11,484</u>
Total Resources Expended	4			<u>187,069</u>	<u>187,808</u>
Net incoming resources					
- Net income for the year	5			<u>(369)</u>	<u>(16,939)</u>
Net movement in funds				(369)	(16,939)
Total funds at 1 April 2000				94,887	111,826
Total funds at 31 March 2001	12			<u>94,518</u>	<u>94,887</u>

Movements in funds are disclosed in Note 12 to the Financial Statements

	Notes	2001	2000
Fixed Assets			
Tangible Assets	8	8,173	12,241
Current Assets			
Debtors	9	948	2,523
Cash at Bank and in hand		<u>101,430</u>	<u>93,020</u>
		102,378	95,543
Creditors : amounts falling due within one year	10	<u>16,033</u>	<u>12,897</u>
Net Current Assets		<u>86,345</u>	<u>82,646</u>
Net Assets	11	<u>94,518</u>	<u>94,887</u>
Unrestricted Funds			
Designated Funds		50,000	50,000
General Funds		<u>36,314</u>	<u>38,101</u>
		86,314	88,101
Restricted Funds		<u>8,204</u>	<u>6,786</u>
Total Funds	12	<u>94,518</u>	<u>94,887</u>

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approving by the management committee onand signed on its behalf by:

E.J. Wright.

1. Accounting Policies

- a) The Financial Statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), the Companies Act 1985 and follow the recommendations in *Accounting and Reporting by Charities : Statement of Recommended Practice* issued in October 2000.
- b) Depreciation is calculated so as to write off the cost of assets over their estimated useful lives as follows :-
- | | | |
|-----------------------|-----|------------------------|
| Motor Vehicles | 25% | Reducing balance basis |
| Fixtures and Fittings | 25% | Reducing balance basis |
| Office Equipment | 25% | Reducing balance basis |
- c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered.
- f) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- g) Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- h) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure, which meets these criteria, is charged to the fund, together with a fair allocation of management and support costs.

2. Donations

	Unrestricted	Restricted	2001 Total	2000 Total
General Donations	<u>7,500</u>	<u>1,418</u>	<u>8,918</u>	<u>9,036</u>

3. Incoming resources from activities to further the charity objects

	Unrestricted	Restricted	2001 Total	2000 Total
Redcar & Cleveland B.C.	23,000	-	23,000	33,000
Lottery Funds	60,602	-	60,602	52,007
Residents Charges	44,789	-	44,789	52,896
Trusts	21,000	-	21,000	-
Other Income	<u>25,912</u>	<u>-</u>	<u>25,912</u>	<u>22,299</u>
Total Grants and Contracts	<u>175,303</u>	<u>-</u>	<u>175,303</u>	<u>160,202</u>

4. Total resources expended

	2001 Total	2000 Total
Staff Costs (note 6)	137,108	136,206
Training	1,465	1,015
Travel	6,449	6,096
Premises	16,713	18,406
Communications	8,651	5,619
Accountancy	1,420	1,252
Childrens Holidays	3,356	2,604
Conference	1,530	1,202
Other Management Costs	6,241	7,948
Depreciation	4,067	7,393
Bank Charges	<u>69</u>	<u>67</u>
Total Resources Expended	<u>187,069</u>	<u>187,808</u>

5. Net Incoming Resources for the year

This is stated after charging :	2001	2000
Depreciation	4,067	7,393
Management Committee's Remuneration	<u>-</u>	<u>-</u>

6. Staff Costs and Numbers

	2001	2000
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Staff costs were as follows:

Salaries and Wages	126,306	125,910
Social Security Costs	<u>10,802</u>	<u>10,296</u>
	<u>137,108</u>	<u>136,206</u>

No employee received emoluments of more than £50,000.

The average weekly number of employees during the year, calculated on the basis of full-time equivalents was as follows:-

	2001	2000
Care and Support	5	4
Administration	<u>2</u>	<u>2</u>
	<u>7</u>	<u>6</u>

7. Taxation

The charitable company is exempt from corporation tax on its charitable activities.

8. Tangible Fixed Assets

	Office Equipment	Fixtures Fittings	Motor Vehicles	Total
Cost				
At 1 April 2000	13,883	45,772	15,928	75,583
Additions in year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2001	<u>13,883</u>	<u>45,772</u>	<u>15,928</u>	<u>75,583</u>
Depreciation				
At 1 April 2000	13,411	36,306	13,625	63,342
Charge for the year	<u>472</u>	<u>2,892</u>	<u>704</u>	<u>4,068</u>
At 31 March 2001	<u>13,883</u>	<u>39,198</u>	<u>14,329</u>	<u>67,410</u>
Net book value				
At 31 March 2001	<u>-</u>	<u>6,574</u>	<u>1,599</u>	<u>8,173</u>
At 31 March 2000	<u>472</u>	<u>9,466</u>	<u>2,303</u>	<u>12,241</u>

9. Debtors

Other debtors and prepayments	<u>948</u>	<u>2,523</u>
	<u>948</u>	<u>2,523</u>

10. Creditors : amounts falling due within one year

Taxation and social security	3,346	-
Other Creditors and Accruals	<u>12,687</u>	<u>12,897</u>
	<u>16,033</u>	<u>12,897</u>

11. Analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Total Funds
Tangible Fixed Assets	8,173	-	-	8,173
Current Assets	44,174	50,000	8,204	102,378
Current Liabilities	(16,033)	-	-	(16,033)
Net Assets at 31 March 2001	<u>36,314</u>	<u>50,000</u>	<u>8,204</u>	<u>94,518</u>

12. Movements in funds

	At 1 April 2000	Incoming Resources	Outgoing Resources	Transfer	At 31 March 2001
Restricted Funds :					
Play Equipment	6,786	1,418	-	-	8,204
Total Restricted Funds	<u>6,786</u>	<u>1,418</u>	<u>-</u>	<u>-</u>	<u>8,204</u>
Unrestricted Funds					
Designated Funds :					
Redundancy	30,000	-	-	-	30,000
Sickness/Maternity	20,000	-	-	-	20,000
General Funds	<u>38,101</u>	<u>185,282</u>	<u>(187,069)</u>	<u>-</u>	<u>36,314</u>
Total Unrestricted Funds	<u>88,101</u>	<u>185,282</u>	<u>(187,069)</u>	<u>-</u>	<u>86,314</u>
Total Funds	<u>94,887</u>	<u>186,700</u>	<u>(187,069)</u>	<u>-</u>	<u>94,518</u>

Purposes of Restricted Funds

The fund is to be utilised for the provision of a play area for the children of women resident in the refuge.

Purposes of Designated Funds

Funds are retained to meet the cost of redundancy, sickness and maternity pay for staff should the need arise.