

**EVA WOMEN'S AID LIMITED**  
**(A company limited by guarantee)**

**TRUSTEES' AND DIRECTORS' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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**EVA WOMEN'S AID LIMITED**  
**(A company limited by guarantee)**

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**EVA WOMEN'S AID LIMITED**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2010**

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<b>Trustees and Directors</b>	Amanda Senior, Director and Trustee Cath Simpson, Trustee Councillor Valerie Halton, Chair, Director and Trustee Emma Martin, Director and Trustee Samantha Picknett, Director and Trustee Jos Cowley, Trustee
<b>Company registered number</b>	3938731
<b>Charity registered number</b>	1088469
<b>Registered office</b>	First Floor, Craighton House High Street Redcar TS10 1DL
<b>Chief executive officer &amp; Company secretary</b>	Ingrid Salomonsen
<b>Auditors</b>	Waltons Clark Whitehill LLP Chartered Accountants Statutory Auditors Oakland House 40 Victoria Road Hartlepool TS26 8DD
<b>Bankers</b>	H S B C Bank Plc 2 West Dyke Road Redcar Cleveland TS10 1EA
<b>Solicitors</b>	Richard J Knaggs & Co 119 High Street Redcar TS10 3DG
<b>Advisor</b>	Paula Hammond

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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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The Trustees and Directors submit their annual report and the audited financial statements of Eva Women's Aid Limited (Eva) (the company) for the year ended 31 March 2010. The Trustees and Directors confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Structure, governance and management**

**a. Constitution**

The company is a charitable company limited by guarantee and was set up by a Memorandum of Association on 17 February 2000. This was amended on the 21 January 2009.

**b. Method of appointment or election of Trustees and Directors**

The management of the company is the responsibility of the Trustees and Directors who are elected and co-opted under the terms of the Articles of Association.

**c. Organisational structure and decision making**

The charitable company is run by the Management Committee, which consists of Directors, Trustees and one co-opted advisor. The day to day running of the organisation is in the control of a manager, who is also the company secretary.

The members of the Management Committee are elected at the annual general meeting to serve for a period of three years, subject to ratification at each annual general meeting.

The members of the Management Committee who served during the year and up to the date of this report are set out on page 1.

**d. Policies adopted for the induction and training of Trustees and Directors**

The Management Committee identifies the need for new or additional Trustees and Directors at meetings. Candidates with appropriate skills and experience are invited to join the Management Committee when an opening arises. Due to the nature of the organisation, all members of the Management Committee are women.

The Management Committee uses independent advisors if necessary.

All Trustees and Directors receive an induction to the organisation and information concerning the roles and responsibilities of Trustees and Directors.

They are encouraged to participate in domestic violence awareness raising training and time is allocated at Management Committee meetings to review the induction process.

**e. Public benefit**

The Trustees and Directors have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

**f. Risk management**

The Trustees and Directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate our exposure to the major risks.

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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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**Objectives and Activities**

**a. Policies and objectives**

The principal object of the company is to relieve distress and suffering among women who have been ill-treated by their partners, co-habitees, husbands or fathers of their children and to assist children and others affected by such maltreatment and to seek ways to prevent such harm and to provide relief including education, housing and other support for those in necessitous circumstances and to undertake any other charitable purpose

**b Strategies for achieving objectives**

The Eva Women's Aid business plan is the document that sets the objectives for the organisation. It is reviewed quarterly with input from the Senior Management Group which sets key results for the organisation with which to measure achievement of its objectives

The Chief Executive Officer reports on performance indicators to the Board at quarterly meetings and chairs internal staff meetings where key results are discussed and reported on

**c Activities for achieving objectives**

To achieve its objectives the company provides supported safe accommodation services, outreach and advocacy, counselling services, children's services and a rape crisis service

These services are to benefit women and children who have been affected by domestic or sexual violence

**Achievements and performance**

**a. Review of activities**

In pursuit of the charitable objectives and in order to benefit members of the community the following activities were carried out by the charitable company

**1) Refuge services**

Income for the year included a grant through a Supporting People contract and a grant from Redcar and Cleveland Council

Eva has managed a property through a tenancy agreement with Coast and Country Housing this year to provide move on accommodation for women leaving the refuge requiring minimal light touch support. 4 families have accessed this accommodation

Work has been progressing well with Coast and Country on the development of a new build refuge in Redcar and visits to other new build refuges have taken place along with regular meetings with Coast and Country, estimated date of opening is November 2010

Occupancy levels in the refuge were 84%  
88 women were admitted to the refuge and 79 children were in the refuge

**2) Outreach and advocacy**

Income for the year included grants from Northern Rock Foundation, Henry Smith, Redcar and Cleveland Borough Council and the Stopping Abuse for Everyone (SAFE) project. All three Outreach and Advocacy staff achieved qualifications in Independent Domestic Violence Advocacy Level 3 this year

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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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The Freedom Programmes were run in this year in partnership with Sure Start with 65 women attending

**3) Rape and Sexual Abuse Counselling Service**

Income for the year included grant support from Northern Rock Foundation, The Victims Fund and the Home Office with a grant from Redcar and Cleveland Council towards the cost of the help line

53 referrals were made to the service  
1037 counselling sessions were provided  
312 ISVA sessions  
187 support group sessions facilitated  
2140 calls taken on the help line  
696 telephone support calls provided  
137 training/awareness sessions provided

**4) Children's services**

Income for the year included grants from the Big Lottery, Greggs Trust, the Primary Care Trust, Nationwide and the Stopping Abuse for Everyone project

79 Children in the refuge  
626 Interventions through school  
51 Children's Outreach support  
27 Waiting list (average)

**5) Volunteers and Training**

42 women achieved Eva's accredited OCN training programme 'Violence against women' programme in the year

25 volunteers have been working with Eva teams this year

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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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**b Investment policy and performance**

High risk investments are inappropriate for Eva Womens' Aid, and as such surplus funds continue to be held in a low risk deposit account. Research is undertaken to maximise investment earnings.

**c. Factors relevant to achieve objectives**

**Staffing**

Eva was awarded Investors in People standard in this year.  
All work has been staffed by experienced and qualified staff.

**Political and legal environment**

We continue to have a place on the Board of National Women's Aid. The Sexual Abuse Counselling Service Manager has a place on the Board of the National Rape Crisis Federation. The Chief Executive Officer is on the Redcar and Cleveland Strategic Domestic Violence Reduction Partnership.

**Financial review**

**a. Reserves policy**

Designated reserves of £50,000 are held to cover redundancy, sickness and maternity pay. The general operating fund is sufficient to cover 2 months running costs should further funding not be obtained. We are aiming to achieve funding equal to expenditure on an annual basis to retain this level of reserve.

**b Principal funding**

The principal sources of funding in the year were:  
Supporting People  
Northern Rock Foundation  
Redcar and Cleveland Council  
The Children's Fund  
Lloyds TSB  
Greggs Trust

We continued to receive funds from a wide range of funders in the form of grants for individual women in need. Local support from groups and church groups provided much needed finance for women and children's activities.

**Plans for the future**

Our aims for the future are:

- To ensure adequate staffing levels are maintained to support all work
- To move to the new build refuge in November 2010
- Secure funding for all work
- To provide training for the public, private and community sector

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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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**Directors' liability**

The Trustees and Directors of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up

**Statement of Trustees' and Directors' responsibilities**

The Trustees and Directors are responsible for preparing the Trustees and Directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company and charity law requires the Trustees and Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees and Directors are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees and Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

**Provision of information to auditors**

So far as each of the Trustees and Directors is aware at the time the report is approved

- there is no relevant audit information of which the company's auditors are unaware, and
- the Trustees and Directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

**Auditors**

As a result of a change in auditors' name, from 1 October 2010, Horwath Clark Whitehill (North East) LLP became Waltons Clark Whitehill LLP

A resolution proposing that Waltons Clark Whitehill LLP be re-appointed as auditors of the company will be put to the Annual General Meeting in accordance with section 485 of the Companies Act 2006



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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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In preparing this report, the Trustees and Directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006

This report was approved by the Trustees and Directors on ~~20-10-10~~ and signed on its behalf, by

X  X  
Amanda Senior, Director and  
Trustee

PLEASE SIGN IN BLACK INK

## **EVA WOMEN'S AID LIMITED** **(A company limited by guarantee)**

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### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF EVA WOMEN'S AID LIMITED**

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We have audited the financial statements of Eva Women's Aid Limited for the year ended 31 March 2010 set out on pages 10 to 25. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Trustees and Directors those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members for our audit work, for this report, or for the opinion we have formed.

#### **Respective responsibilities of Trustees and Directors and auditors**

The Trustees and Directors' responsibilities for preparing the Trustees and Directors' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees and Directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Companies Act 2006. We also report to you whether in our opinion the information given in the Trustees and Directors' report is consistent with those financial statements.

In addition we report to you if, in our opinion, the company has not kept adequate accounting records, if the company's financial statements are not in agreement with these accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' and Directors' annual report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the Trustees and Directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**EVA WOMEN'S AID LIMITED**  
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF EVA WOMEN'S AID LIMITED**

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**Unqualified opinion**

In our opinion

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities,
- the financial statements have been prepared in accordance with the Companies Act 2006, and
- the information given in the Trustees' and Directors' annual report is consistent with the financial statements

Heather O'Driscoll FCA (senior statutory auditor)

for and on behalf of

**Waltons Clark Whitehill LLP**

Chartered Accountants  
Statutory Auditors

Oakland House  
40 Victoria Road  
Hartlepool  
TS26 8DD

Date 18/11/10

**EVA WOMEN'S AID LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
(incorporating income and expenditure account)  
**FOR THE YEAR ENDED 31 MARCH 2010**

	Note	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds					
Voluntary income	2	26,265	6,545	32,810	27,550
Activities for generating funds	3	50	396	446	3,171
Investment income	4	-	-	-	8,388
Incoming resources from charitable activities	5	1,079,253	1,593	1,080,846	728,099
Other incoming resources	6	-	10,734	10,734	-
<b>TOTAL INCOMING RESOURCES</b>		<b>1,105,568</b>	<b>19,268</b>	<b>1,124,836</b>	<b>767,208</b>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds					
Costs of generating voluntary income	7	4,993	378	5,371	4,930
Charitable activities	10	728,788	5,220	734,008	641,422
Governance costs	9	4,614	-	4,614	24,175
<b>TOTAL RESOURCES EXPENDED</b>		<b>738,395</b>	<b>5,598</b>	<b>743,993</b>	<b>670,527</b>
<b>NET INCOME BEFORE TRANSFERS</b>		<b>367,173</b>	<b>13,670</b>	<b>380,843</b>	<b>96,681</b>
Transfers between Funds	19	47,731	(47,731)	-	-
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		<b>414,904</b>	<b>(34,061)</b>	<b>380,843</b>	<b>96,681</b>
<i>Total funds at 1 April 2009</i>		<i>183,359</i>	<i>148,238</i>	<i>331,597</i>	<i>234,916</i>
<b>TOTAL FUNDS AT 31 MARCH 2010</b>		<b>598,263</b>	<b>114,177</b>	<b>712,440</b>	<b>331,597</b>

The notes on pages 12 to 25 form part of these financial statements

**EVA WOMEN'S AID LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 3938731

**BALANCE SHEET**  
**AS AT 31 MARCH 2010**

	Note	£	2010 £	£	2009 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	14		23,526		15,370
<b>CURRENT ASSETS</b>					
Debtors	15	411,709		61,877	
Investments	16	322,730		272,357	
Cash at bank and in hand		46,599		18,099	
		<u>781,038</u>		<u>352,333</u>	
<b>CREDITORS: amounts falling due within one year</b>	17	<u>(63,961)</u>		<u>(36,106)</u>	
<b>NET CURRENT ASSETS</b>			<u>717,077</u>		<u>316,227</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>740,603</u>		<u>331,597</u>
<b>CREDITORS: amounts falling due after more than one year</b>	18		<u>(28,163)</u>		<u>-</u>
<b>NET ASSETS</b>			<u><u>712,440</u></u>		<u><u>331,597</u></u>
<b>CHARITY FUNDS</b>					
Restricted funds	19		598,263		183,359
Unrestricted funds	19		114,177		148,238
			<u><u>712,440</u></u>		<u><u>331,597</u></u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Trustees and Directors on <sup>20.10.10</sup> and signed on their behalf, by

X  X

**Amanda Senior, Director and Trustee**

The notes on pages 12 to 25 form part of these financial statements

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**EVA WOMEN'S AID LIMITED**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006.

**1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Directors named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Directors in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.4 Incoming resources**

All incoming resources are included in the statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the Financial Statements for services donated by volunteers.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

**1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions.

Support costs are those costs incurred directly in support of expenditure on the objects of the company. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

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**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2010**

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**1. ACCOUNTING POLICIES (continued)**

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £250 are capitalised

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Motor Vehicles	-	4 years straight line
Furniture and Fixtures	-	2-4 years straight line
Office Equipment	-	4 years straight line
Playground	-	10 years straight line

**1.7 Operating leases**

Rentals under operating leases are charged to the statement of financial activities on a straight line basis over the lease term

**1.8 Pensions**

The company makes contributions on behalf of its employees to a group stakeholder scheme. The company's contributions to the scheme are charged as resources expended as they accrue

**1.9 Funds received on behalf of other groups**

The company receives funds on behalf of small groups which it administers on their behalf. The charity has no legal responsibility for the charitable application of those funds and therefore they are excluded from the accounts

**2. DONATIONS, LEGACIES AND SIMILAR INCOMING RESOURCES**

	<b>Restricted funds 2010 £</b>	<b>Unrestricted funds 2010 £</b>	<b>Total funds 2010 £</b>	<b>Total funds 2009 £</b>
Donations	3,265	-	3,265	1,001
Grants	23,000	-	23,000	23,000
Other similar incoming resources	-	6,545	6,545	3,549
	<hr/>	<hr/>	<hr/>	<hr/>
Donations, legacies and similar incoming resources	<b>26,265</b>	<b>6,545</b>	<b>32,810</b>	<b>27,550</b>
	<hr/>	<hr/>	<hr/>	<hr/>

**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2010**

**3 FUNDRAISING INCOME**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Room hire charges	50	-	50	240
Event income	-	-	-	2,931
Ebay sales	-	396	396	-
	<u>50</u>	<u>396</u>	<u>446</u>	<u>3,171</u>

**4. INVESTMENT INCOME**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Interest receivable	-	-	-	8,388
	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,388</u>

**5 ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Counselling services	142,583	239	142,822	205,553
Outreach & advocacy	531,752	239	531,991	133,851
Refuge services	270,738	876	271,614	277,465
Childrens' services	134,180	239	134,419	111,230
	<u>1,079,253</u>	<u>1,593</u>	<u>1,080,846</u>	<u>728,099</u>

Included in activities in furtherance of charitable objects was £51K received for core activities. This has been allocated to charitable activities on the same basis as support cost allocation being 55% Refuge activities, 15% Counselling services, 15% Childrens' services and 15% Outreach and advocacy. The allocation is based on staff hours and floor space in buildings.

**6. OTHER INCOMING RESOURCES**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Profit on disposal	-	10,734	10,734	-
	<u>-</u>	<u>10,734</u>	<u>10,734</u>	<u>-</u>



**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2010**

**7. COSTS OF GENERATING FUNDS**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Sundry costs	-	378	378	5
Salaries and temporary staff	4,993	-	4,993	4,925
	<u>4,993</u>	<u>378</u>	<u>5,371</u>	<u>4,930</u>

**8 EXPENDITURE BY CHARITABLE ACTIVITY**

**SUMMARY BY FUND TYPE**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Refuge services	301,654	2,871	304,525	269,202
Outreach & advocacy	138,058	783	138,841	128,359
Counselling services	154,428	783	155,211	130,483
Childrens' services	134,648	783	135,431	113,378
	<u>728,788</u>	<u>5,220</u>	<u>734,008</u>	<u>641,422</u>

**SUMMARY BY EXPENDITURE TYPE**

	Staff costs 2010 £	Depreciation 2010 £	Other costs 2010 £	Total 2010 £	Total 2009 £
Refuge services	189,561	7,691	107,273	304,525	269,202
Outreach & advocacy	102,084	2,098	34,659	138,841	128,359
Counselling services	128,828	2,098	24,285	155,211	130,483
Childrens' services	105,090	3,559	26,782	135,431	113,378
	<u>525,563</u>	<u>15,446</u>	<u>192,999</u>	<u>734,008</u>	<u>641,422</u>

**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2010**

**9. GOVERNANCE COSTS**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Auditors' remuneration	3,105	-	3,105	3,250
Development costs	-	-	-	13,982
Management committee expenses	677	-	677	-
Futurebuilders development costs	-	-	-	6,500
Recruitment costs	-	-	-	159
Bank charges	195	-	195	161
Trustees' liability insurance	637	-	637	123
	<u>4,614</u>	<u>-</u>	<u>4,614</u>	<u>24,175</u>

**10. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES**

	Activities undertaken directly 2010 £	Support costs 2010 £	Total 2010 £	Total 2009 £
Refuge services	159,212	145,313	304,525	269,202
Outreach & advocacy	99,210	39,631	138,841	128,359
Counselling services	115,580	39,631	155,211	130,483
Childrens' services	95,800	39,631	135,431	113,378
Total	<u>469,802</u>	<u>264,206</u>	<u>734,008</u>	<u>641,422</u>

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**11. SUPPORT COSTS**

	Refuge Costs £	Outreach Services £	Counselling Services £	Childrens Services £	Total 2010 £	Total 2009 £
Printing, postage and stationery	9,689	2,642	2,642	2,642	17,615	10,544
Advertising	508	139	139	139	925	1,116
Telephone	1,318	360	360	360	2,398	1,691
Travel	1,741	474	474	474	3,163	996
Premises costs	21,605	5,892	5,892	5,892	39,281	33,411
Recruitment and training	2,333	636	636	636	4,241	1,563
Legal & professional	537	147	147	147	978	4,662
Recharge						
Supporting						
People Funding	1,795	490	490	490	3,265	3,265
Sundry costs	3,203	873	873	873	5,822	5,723
Training and conferences	2,740	748	748	748	4,984	-
Wages and salaries	79,655	21,724	21,724	21,724	144,827	95,068
National insurance	8,293	2,261	2,261	2,261	15,076	9,944
Pension cost	4,205	1,147	1,147	1,147	7,646	6,333
Depreciation	7,691	2,098	2,098	2,098	13,985	16,008
	<u>145,313</u>	<u>39,631</u>	<u>39,631</u>	<u>39,631</u>	<u>264,206</u>	<u>190,324</u>

Support costs have been allocated to charitable activities on a basis of 55% Refuge activities, 15% Counselling services, 15% Childrens' services and 15% Outreach and advocacy. The allocation is based on staff hours and floor space in buildings.

**12. NET INCOME**

This is stated after charging

	2010 £	2009 £
Depreciation of tangible fixed assets		
- owned by the charity	15,446	17,040
Auditors' remuneration	3,105	3,250
Pension costs	28,791	26,991

During the year, no Trustees and Directors received any remuneration (2009 - £NIL)

During the year, no Trustees and Directors received any benefits in kind (2009 - £NIL)

1 Trustee and Director received reimbursement of expenses amounting to £677 in the current year, (2009 - £NIL)

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**13. STAFF COSTS**

Staff costs were as follows

	<b>2010</b>	<i>2009</i>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>459,891</b>	<i>384,415</i>
Social security costs	<b>41,876</b>	<i>34,806</i>
Other pension costs	<b>28,791</b>	<i>26,991</i>
	<hr/> <b>530,558</b> <hr/>	<hr/> <i>446,212</i> <hr/>

The average monthly number of employees during the year was as follows

	<b>No</b>	<i>No</i>
Refuge services	<b>3</b>	<i>3</i>
Administration and support	<b>5</b>	<i>4</i>
Counselling services	<b>5</b>	<i>3</i>
Outreach and advocacy	<b>4</b>	<i>3</i>
Childrens' services	<b>3</b>	<i>3</i>
	<hr/> <b>20</b> <hr/>	<hr/> <i>16</i> <hr/>

No employee received remuneration amounting to more than £60,000 in either year

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**NOTES TO THE FINANCIAL STATEMENTS  
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**14. TANGIBLE FIXED ASSETS**

	Other fixed assets £
<b>Cost</b>	
At 1 April 2009	104,928
Additions	25,922
Disposals	(45,101)
	<u>85,749</u>
At 31 March 2010	<u>85,749</u>
<b>Depreciation</b>	
At 1 April 2009	89,558
Charge for the year	15,446
On disposals	(42,781)
	<u>62,223</u>
At 31 March 2010	<u>62,223</u>
<b>Net book value</b>	
At 31 March 2010	<u>23,526</u>
At 31 March 2009	<u>15,370</u>

**15. DEBTORS**

	2010 £	2009 £
Trade debtors	4,279	5,307
Prepayments	2,793	2,920
Accrued income	404,637	53,650
	<u>411,709</u>	<u>61,877</u>

**16. CURRENT ASSET INVESTMENTS**

	2010 £	2009 £
Cash on deposit	<u>322,730</u>	<u>272,357</u>

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**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
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**17. CREDITORS:**

**Amounts falling due within one year**

	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
Other loans	<b>13,837</b>	<b>-</b>
Social security and other taxes	<b>13,795</b>	<b>10,075</b>
Other creditors	<b>7,724</b>	<b>8,540</b>
Accruals	<b>28,605</b>	<b>17,491</b>
	<hr/> <b>63,961</b> <hr/>	<hr/> <b>36,106</b> <hr/>

**18. CREDITORS:**

**Amounts falling due after more than one year**

	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
Other loans	<b>28,163</b>	<b>-</b>
	<hr/> <b>28,163</b> <hr/>	<hr/> <b>-</b> <hr/>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2010**

**19. STATEMENT OF FUNDS**

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/(out) £	Carried Forward £
<b>Designated funds</b>					
Designated Funds	50,000	-	-	-	50,000
<b>General funds</b>					
Eva Unrestricted reserves	98,238	19,268	(5,598)	(47,731)	64,177
Total Unrestricted funds	148,238	19,268	(5,598)	(47,731)	114,177
<b>Restricted funds</b>					
Outreach Fund	21,660	91,885	(82,692)	(6,094)	24,759
General Operating Fund	39,318	283,332	(336,002)	52,353	39,001
Childwork Fund	-	46,599	(35,046)	(6,678)	4,875
Womens Support Fund	1,993	3,264	(1,424)	-	3,833
Children Support Fund	292	13,127	(2,630)	-	10,789
Sexual Abuse Counselling Service	61,167	135,245	(114,738)	(31,398)	50,276
Playground Fund	1,461	-	(1,461)	-	-
Domestic Violence Forum	3,368	-	(2,319)	-	1,049
Floating support Fund	1,914	18,454	(16,636)	(3,480)	252
Fixed Asset Fund	13,909	-	(13,985)	23,601	23,525
Move On Accommodation Fund	16,003	8,129	(7,338)	(2,103)	14,691
Learners Support Fund	89	-	(17)	-	72
Childrens Outreach Fund	22,185	67,116	(56,439)	(13,180)	19,682
Department of Health OFV Grant	-	39,917	(29,373)	(8,475)	2,069
Capital Grant	-	398,500	-	-	398,500
Future Builders	-	-	(38,295)	43,185	4,890
	183,359	1,105,568	(738,395)	47,731	598,263
<b>Total of funds</b>	<b>331,597</b>	<b>1,124,836</b>	<b>(743,993)</b>	<b>-</b>	<b>712,440</b>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**

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**19. STATEMENT OF FUNDS (continued)**

The main areas of restricted funding in the year were

**Outreach Fund**

Income received in year £91,885

The Outreach Fund encompasses EVA's advocacy and outreach service, the freedom programme and the delivery of support groups for women of all ages in the community. The service was delivered with grant support from Northern Rock Foundation £30,000, Redcar and Cleveland Borough Council £30,000, Lloyds TSB £12,500, Stopping Abuse for Everyone income £7,385 and training income of £6,000. There was also support in kind to help deliver the freedom programme, this consisted of room hire and crèche facilities at the Sure Start premises.

The remaining balance to carry forward includes 9 months of the Northern Rock £22,500 (received in January 2010) to be spent on salary costs for advocacy worker.

**General Operating Fund**

Income received in year £283,332

This fund encompasses the refuge, core services and development funds of the organisation. This work was funded by the Supporting People grant allocation of £171,852, Redcar and Cleveland Borough Council Grant £23,000, Futurebuilders Grant £8,000, housing benefit received £82,325 less voids and bad debts of £16,992, tenants' service charges £5,901 and management fees from other projects.

The remaining balance on this fund is to be used to support the refuge service.

**Childwork Fund**

Income received in year £46,599

The Childwork Fund represents the work of the childcare co-ordinator who delivers a children's counselling service. The service was delivered with grant support from Children in Need £46,599, the balance to carry forward £4,875 includes 1 month of the Children in Need grant (received in May 2009).

**Women's Support Fund**

This fund is to support all women supported through EVA's services. Donations are received throughout the year and are spent on activities and treats for the women and their families. Any donations not spent are carried over to the following year.

**Children's Support Fund**

This fund relates to travel, activities and outings for the refuge and outreach children. Income received this year includes grants from Lankelly Foundation £500, Big Lottery Fund £4,350 and TFM £1,000. £2,130 of the Big Lottery Funding has been spent during the year leaving £2,220 to be carried forward. There is also £1,000 to be carried forward to the next year from the TFM Fund.

£7,277 was also raised during this year due to the Healing Broken Lives appeal, this amount is to be carried forward to next year to support the work of the children's outreach service.



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**NOTES TO THE FINANCIAL STATEMENTS  
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**19 STATEMENT OF FUNDS (continued)**

**Sexual Abuse Counselling Service**

Income received in year £135,245

This service was funded this year by grants from Northern Rock Foundation £37,314, Victims Fund £41,724, Redcar and Cleveland Borough Council grant £10,000 and £6,000, Government Office North East £5,224, Primary Care Trust £14,983 and the Home Office Independent Sexual Violence Advocate Fund £20,000. There is a balance to carry forward of £38,155 from 2009 the Emergency Fund that represents 3 months running costs of the service that is to be held in reserve.

There is also a balance of £12,121 to be carried over to next year from the Northern Rock Foundation that will be used to support the service.

**Playground Fund**

This is a fixed asset fund that is depreciated annually, this asset has now been fully depreciated and there is a net book value of zero on the fund.

**Domestic Violence Forum**

The Domestic Violence Forum is a multi agency forum, EVA's Chief Executive Officer chairs this forum, Redcar and Cleveland Borough Council allocates monies to be spent on expenditure relating to the forums' activities. The balance brought forward at the beginning of the year was £3,368, the balance to carry forward to next year is £1,049.

**Floating Support Fund**

The floating support service is funded by a Supporting People grant £18,454. The service supports women leaving the refuge and taking up a local authority tenancy.

**Fixed Asset Fund**

Fixed assets purchased for the organisation are charged to the relevant fund and then transferred and depreciated through the fixed asset fund.

It is policy to hold all fixed assets which are not subject to restriction in the Fixed Asset Fund. Net book values of fixed assets purchased with restricted funds are transferred into the Fixed Asset Fund when the terms of the restrictions have been met.

**Move On Accommodation Fund**

Eva have a contract with Coast and Country to lease properties from them to house women and their children in move on accommodation, this project is funded via housing benefit and service charges charged to the resident. The balance on this fund to carry forward to next year includes £12,953 received in previous years and held for the provision of furnishing these properties as we lease them. The additional balance to carry forward £1,738 is housing benefit received and is to be used for repairs, renewals and furniture replacement over the lease period (sinking fund).

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**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2010**

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**19. STATEMENT OF FUNDS (continued)**

**Children's Outreach Fund**

Income received in year £67,116

The children's outreach project was funded this year by the Children's Fund £29,500, Greggs Trust £10,000, the Stopping Abuse for Everyone project £2,616 and Redcar and Cleveland Borough Council £10,000. A Redcar and Cleveland Borough Council grant £15,000 was also received in the year to fund work within local schools to deliver the 'Expect Respect' programme.

The balance to carry forward to next year represents the Primary Care Trust monies and the remaining balance of the Greggs Trust grant, these monies are to be spent in 2010/2011 in support of the delivery of this service.

**Volunteers Fund – (Department of Health OFV Grant)**

Income received in year £39,917

The volunteers project was funded with a grant £39,917 from Volunteering England, this service trains and supports volunteers who work within the organisation. The balance to carry forward £2,069 will be used to support the service next year.

**Capital Grant**

Social Enterprise Investment funding of £398,500 was received in April 2010 and has been included in debtors at the year end. The purpose of this grant was to purchase and fit out two properties to accommodate families leaving the refuge to take up move on accommodation.

**Future Builders**

A £42,000 loan was received during the year to fund the business development post.

This fund represents the costs involved in this and money has been transferred from unrestricted reserves to cover this.

**Purpose of Designated Funds**

Funds are retained to meet the cost of redundancy, sickness and maternity pay for staff should the need arise.

**Transfer of Funds**

Transfers of funds represent the usage of unrestricted funds to subsidise charitable activities and to recharge costs between funds.

**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
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**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Tangible fixed assets	23,526	-	23,526	15,370
Current assets	666,861	114,177	781,038	352,332
Creditors due within one year	(48,624)	(15,337)	(63,961)	(36,105)
Creditors due in more than one year	(43,500)	15,337	(28,163)	-
	<u>598,263</u>	<u>114,177</u>	<u>712,440</u>	<u>331,597</u>

**21. CONTINGENT LIABILITIES**

The company has received grant funding which may be repayable if the terms and conditions of the grant are not adhered to. Contingent liabilities exist at the year end in respect of the following

Social Enterprise Investment Fund capital grant- £398,500 until March 2020

This grant is for the purchase of two properties and has been secured by a legal charge. If either of the properties is sold within ten years the grant funding relating to the property has to be repaid.

**22. OPERATING LEASE COMMITMENTS**

At 31 March 2010 the company had annual commitments under non-cancellable operating leases as follows

	2010 £	2009 £
<b>Expiry date:</b>		
Between 2 and 5 years	<u>19,038</u>	<u>20,530</u>

**23. TAXATION**

The company is exempt from paying corporation tax on its charitable activities.