

# COMPANIES HOUSE

## **EVA WOMEN'S AID LIMITED** **(A company limited by guarantee)**

**UNAUDITED**

**TRUSTEES' AND DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2013**

**Registered number: 3938731**  
**Charity number: 1088469**



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**EVA WOMEN'S AID LIMITED**  
**(A company limited by guarantee)**

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**EVA WOMEN'S AID LIMITED**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY AND ADVISERS**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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**Trustees and Directors**

Councillor Valerie Halton, Chair, Director and Trustee  
Samantha Picknett, Treasurer, Director and Trustee (resigned 17 July 2012)  
Kelly Dobson, Director and Trustee (resigned 21 February 2013)  
Claire Patchett, Director and Trustee (resigned 22 September 2012)  
Nikki Carthy, Director and Trustee  
Lindsey Dobson, Director and Trustee

**Company registered number**

3938731

**Charity registered number**

1088469

**Registered office**

Innovation Centre, Vienna Court, Kirkleatham Business Park, Redcar, TS10 5SH

**Accountants**

Waltons Clark Whitehill LLP, Maritime House, Harbour Walk, The Marina, Hartlepool, TS24 0UX

**Bankers**

H S B C Bank PLC, 2 West Dyke Road, Redcar, TS10 1EA

**Solicitors**

Richard J Knaggs & Co, 119 High Street, Redcar, TS10 3DG

**Advisor**

Paula Hammond

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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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The Trustees and Directors submit their annual report and the financial statements of Eva Women's Aid Limited (Eva) (the company) for the year ended 31 March 2013. The Trustees and Directors confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Structure, governance and management**

**a Constitution**

The company is a charitable company limited by guarantee and was set up by a Memorandum of Association on 17 February 2000. This was amended on the 21 January 2009.

**b Method of appointment or election of Trustees and Directors**

The management of the company is the responsibility of the Trustees and Directors who are elected and co-opted under the terms of the Articles of Association.

**c. Policies adopted for the induction and training of Trustees and Directors**

The Management Committee identifies the need for new or additional Trustees and Directors at meetings. Candidates with appropriate skills and experience are invited to join the Management Committee when an opening arises. Due to the nature of the organisation, all members of the Management Committee are women.

The Management Committee uses independent advisors if necessary.

All Trustees and Directors receive an induction to the organisation and information concerning the roles and responsibilities of Trustees and Directors.

They are encouraged to participate in domestic violence awareness raising training and time is allocated at Management Committee meetings to review the induction process.

**d Organisational structure and decision making**

The charitable company is run by the Management Committee, which consists of Directors, Trustees and one co-opted advisor. The day to day running of the organisation is in the control of a Chief Executive Officer.

The members of the Management Committee are elected at the annual general meeting to serve for a period of three years, subject to ratification at each annual general meeting.

The members of the Management Committee who served during the year and up to the date of this report are set out on page 1.

**e. Public benefit**

The Trustees and Directors have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

**f. Risk management**

The Trustees and Directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate our exposure to the major risks.

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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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**Objectives and Activities**

**a Policies and objectives**

The principal object of the company is to relieve distress and suffering among women who have been ill-treated by their partners, co-habitees, husbands or fathers of their children and to assist children and others affected by such maltreatment and to seek ways to prevent such harm and to provide relief including education, housing and other support for those in necessitous circumstances and to undertake any other charitable purpose

**b Strategies for achieving objectives**

The Eva Women's Aid business plan is the document that sets the objectives for the organisation. It is reviewed quarterly with input from the Senior Management Group which sets key results for the organisation with which to measure achievement of its objectives

The Chief Executive Officer reports on performance indicators to the Board at quarterly meetings and chairs internal staff meetings where key results are discussed and reported on

**c. Activities for achieving objectives**

To achieve its objectives the company provides supported safe accommodation services, outreach and advocacy, counselling services, children's services and a rape crisis service

These services are to benefit women and children who have been affected by domestic or sexual violence

**Achievements and performance**

**a. Review of activities**

In pursuit of the charitable objectives and in order to benefit members of the community the following activities were carried out by the charitable company

**1) Refuge services**

Income for the year (April – June 2012) included the Supporting People grant, Housing Benefit and Service Charge paid by the tenants

Unfortunately in June 2012 Eva lost the Redcar and Cleveland Borough Council tender to run the refuge accommodation that it had been running for the previous 25 years

10 Eva workers were TUPE'd over to the new provider. Eva is currently looking to develop its two move-on accommodation houses to be refuges for young single women

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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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**2) Support Services - Advocacy**

Income for the year included grants from Northern Rock Foundation, Henry Smith Foundation and Redcar and Cleveland Borough Council

All Outreach and Advocacy staff are CAADA qualified to provide the highest standard of advocacy. The team supported 189 women during 2012-2013, 64 of these women were subject to Multi-Agency Risk Assessment Conferences (MARAC) and 13 were referred by R&C MARAC, 4 of these women's partners were subject to Multi-Agency Public Protection Arrangements (MAPPA)

**3) Support Services - Counselling & ISVA Service**

Income for the year included grant support from Northern Rock Foundation, Lankelly Chase Foundation and the Home Office ISVA fund

78 referrals were made to the service  
854 counselling sessions were provided  
118 ISVA sessions  
0 support group sessions facilitated  
220 calls taken on the help line  
52 telephone support calls provided  
13 Children's Counselling Clients  
151 face to face sessions

**4) Support Services - Children's Outreach Project**

Income was received from Redcar & Cleveland Borough Council to fund this project between April and June 2012

The team supported 43 children, facilitating 268 support sessions delivered to children and young people who have witnessed/experienced domestic violence within their family received 'needs led' support. 'Needs Led' support includes assessment of needs (both non abusive parent and child or young person), risk assessment and safety planning, 1-1 action planning, therapeutic work, dealing with feelings, crisis intervention

'Needs Led' support has been delivered within numerous venues including Eva's own premises, schools, youth and community settings, Sure Start Family Centres and parenting groups

**5) Support Services – Children & Young People's Service**

Income for the year was received from the Home Office's Victim and Witness fund

The project delivered a range of counselling and awareness raising initiatives. We received the 2nd year of a 3 year grant to fund children and young people living in the Redcar & Cleveland area. Eva provided counselling, advocacy and support to young people who have experienced sexual violence and provided support to non-abusing parents. Eva actively encourage young people to be aware of potential risks to their safety and to explore strategies to minimise those risks. Eva delivered one-off awareness raising workshops on sexual violence to young people and ran a 6 week course to young people promoting respect in relationships and awareness of gender issues. The aim is to prevent the long term effects of sexual violence by informing young people of services available to them. So far 327 young people completed the workshops

309 young people have completed the survey  
24 had previously heard of Eva  
278 would be more likely to contact Eva if they needed to after attending the workshop

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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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279 would believe a friend's disclosure of rape or abuse

17 changed their minds after the workshop

107 thought that if a woman was drunk and was raped by a man she walked home with, she is partly responsible for being raped

62 changed their minds after the workshop

#### **6) Volunteers and Training**

The work of Eva continues to be supported by our committed volunteers

Eva continued to provide the Freedom Programme in conjunction with Sure Start, in three areas across the Borough. In October, we worked in partnership with Tees Valley Women's Centre to set up and provide a Freedom Programme in South Bank

#### **Summary**

2012-2013 was a most challenging year for Eva

The loss of the running of the refuge was a bitter blow for the organisation, which was set up with a central aim of providing refuge accommodation. Due to the loss of the refuge and associated income, the organisation had to utilise its unrestricted reserve to fund some elements of the service (for which we had no funding). At the end of the financial year the organisation had to make some redundancies and reductions in hours as a result of decreased income and to support the financial viability of the organisation in the next financial year.

The organisation continues to apply to grants and trusts

The organisation has adopted a robust business continuity/sustainability strategy, which includes specific organisational objectives, a restructured staff team to provide more sustainably for the organisation and the implementation of actions to move the organisation forward with its desired goals and objectives. The organisation has identified that it needs to be working in a more enterprising way to move from reliance on grants, trust funding and local authority funding to becoming a more sustainable income generating agency – this will ensure stability for the future of the organisation.

#### **Financial review**

##### **a Reserves policy**

Designated reserves of £50,000 are held to cover redundancy, sickness and maternity pay. The general operating fund is sufficient to cover 2 months running costs should further funding not be obtained. We are aiming to achieve funding equal to expenditure on an annual basis to retain this level of reserve.

##### **b Principal funding**

The principal sources of funding in the year were  
Supporting People  
Northern Rock Foundation  
Redcar & Cleveland Borough Council  
Victim & Witness fund

We continued to receive funds from a wide range of funders in the form of grants for individual women in need. Local support from groups and church groups provided much needed finance for women and children's activities.

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**EVA WOMEN'S AID LIMITED**  
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**TRUSTEES' AND DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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**c. Investment policy and performance**

High risk investments are inappropriate for Eva, and as such surplus funds continue to be held in a low risk deposit account. Research is undertaken to maximise investment earnings.

**Plans for the future**

Our aims for the future are

- To ensure adequate staffing levels are maintained to support all work
- Secure funding for all work
- To provide training for the public, private and community sector
- Tendering for other opportunities in the sector

**Directors' liability**

The Trustees and Directors of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

In preparing this report, the Trustees and Directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees and Directors on **4 Dec 2013** and signed on their behalf by



**Councillor Valerie Halton, Chair,  
Director and Trustee**



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**EVA WOMEN'S AID LIMITED**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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**Independent examiner's report to the Trustees and Directors of Eva Women's Aid Limited**

I report on the financial statements of the company for the year ended 31 March 2013 which are set out on pages 9 to 22

This report is made solely to the company's Trustees and Directors, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the company's Trustees and Directors those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees and Directors as a body, for my work or for this report.

**Respective responsibilities of Trustees and Directors and examiner**

The Trustees and Directors, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees and Directors consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to

- examine the financial statements under section 145 of the Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees and Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**EVA WOMEN'S AID LIMITED**  
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**INDEPENDENT EXAMINER'S REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2013**

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**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities
- have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

Signed



Dated

9 December 2013

Heather O'Driscoll FCA

**Waltons Clark Whitehill LLP**  
Chartered Accountants

**EVA WOMEN'S AID LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
(incorporating income and expenditure account)  
**FOR THE YEAR ENDED 31 MARCH 2013**

	Note	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds					
Voluntary income	2	2,348	4,663	7,011	19,024
Investment income	3	-	6,442	6,442	6,246
Incoming resources from charitable activities	4	319,987	-	319,987	752,514
Other incoming resources	5	-	8,517	8,517	-
<b>TOTAL INCOMING RESOURCES</b>		<b>322,335</b>	<b>19,622</b>	<b>341,957</b>	<b>777,784</b>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds					
Costs of generating voluntary income	6	12,018	-	12,018	8,603
Charitable activities	8	443,255	19,837	463,092	787,254
Governance costs	10	4,320	-	4,320	5,677
<b>TOTAL RESOURCES EXPENDED</b>		<b>459,593</b>	<b>19,837</b>	<b>479,430</b>	<b>801,534</b>
<b>NET EXPENDITURE BEFORE TRANSFERS</b>		<b>(137,258)</b>	<b>(215)</b>	<b>(137,473)</b>	<b>(23,750)</b>
Transfers between Funds	17	72,529	(72,529)	-	-
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		<b>(64,729)</b>	<b>(72,744)</b>	<b>(137,473)</b>	<b>(23,750)</b>
<i>Total funds at 1 April 2012</i>		<i>465,287</i>	<i>234,763</i>	<i>700,050</i>	<i>723,800</i>
<b>TOTAL FUNDS AT 31 MARCH 2013</b>		<b>400,558</b>	<b>162,019</b>	<b>562,577</b>	<b>700,050</b>

The notes on pages 11 to 22 form part of these financial statements

**EVA WOMEN'S AID LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 3938731

**BALANCE SHEET**  
**AS AT 31 MARCH 2013**

	Note	£	2013 £	£	2012 £
<b>FIXED ASSETS</b>					
Tangible assets	13		329,901		356,946
<b>CURRENT ASSETS</b>					
Debtors	14	15,702		23,873	
Investments	15	209,449		317,989	
Cash at bank and in hand		35,986		46,776	
		261,137		388,638	
<b>CREDITORS:</b> amounts falling due within one year	16	(28,461)		(45,534)	
<b>NET CURRENT ASSETS</b>			232,676		343,104
<b>NET ASSETS</b>			562,577		700,050
<b>CHARITY FUNDS</b>					
Restricted funds	17		400,558		465,287
Unrestricted funds	17		162,019		234,763
<b>TOTAL FUNDS</b>			562,577		700,050

The Trustees and Directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act

The Trustees and Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 March 2013 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Trustees and Directors on 4 Dec 2013 and signed on their behalf, by

*V. Halton*

**Councillor Valerie Halton, Chair, Director and Trustee**

The notes on pages 11 to 22 form part of these financial statements

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**EVA WOMEN'S AID LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

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**1 ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statement have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) The financial statement have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, applicable accounting standards and the Companies Act 2006

**1.2 Company status**

The company is a company limited by guarantee The members of the company are the Trustees and Directors named on page 1 In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company

**1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees and Directors in furtherance of the general objectives of the company and which have not been designated for other purposes

Designated funds comprise unrestricted funds that have been set aside by the Trustees and Directors for particular purposes The aim and use of each designated fund is set out in the notes to the financial statements

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes The costs of raising and administering such funds are charged against the specific fund The aim and use of each restricted fund is set out in the notes to the financial statements

**1.4 Incoming resources**

All incoming resources are included in the statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable No income is recognised where there is no financial cost borne by a third party

**1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources

Support costs are those costs incurred directly in support of expenditure on the objects of the company Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements

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**EVA WOMEN'S AID LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

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**1 ACCOUNTING POLICIES (continued)**

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £250 are capitalised

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Freehold property	-	25 years straight line
Motor Vehicles	-	4 years straight line
Furniture and Fixtures	-	2-4 years straight line
Office Equipment	-	4 years straight line

**1.7 Operating leases**

Rentals under operating leases are charged to the statement of financial activities on a straight line basis over the lease term

**1.8 Going concern**

The charity has taken action to reduce its cost base to match the funding available. It has free reserves of £162,019 and it continues to tender for new opportunities. Since the year end funding has been secured from both the Northern Rock Foundation and the Big Lottery Fund towards staffing and support costs

On this basis the Trustees and Directors have prepared the Financial Statements on the going concern basis

**1.9 Pensions**

The company makes contributions on behalf of its employees to a group stakeholder scheme. The company's contributions to the scheme are charged as resources expended as they accrue

**1.10 Funds received on behalf of other groups**

The company receives funds on behalf of small groups which it administers on their behalf. The charity has no legal responsibility for the charitable application of those funds and therefore they are excluded from the Financial Statements

**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

**2 DONATIONS, LEGACIES AND SIMILAR INCOMING RESOURCES**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Donations	2,348	-	2,348	-
Grants	-	-	-	11,061
Other similar incoming resources	-	4,663	4,663	7,963
	<u>2,348</u>	<u>4,663</u>	<u>7,011</u>	<u>19,024</u>

**3 INVESTMENT INCOME**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Interest receivable	-	6,442	6,442	6,246
	<u>-</u>	<u>6,442</u>	<u>6,442</u>	<u>6,246</u>

**4. ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Counselling services	45,000	-	45,000	114,511
Outreach & advocacy	115,562	-	115,562	97,021
Refuge services	94,042	-	94,042	396,296
Volunteers & training	10,789	-	10,789	42,986
Childrens' services	54,594	-	54,594	101,700
	<u>319,987</u>	<u>-</u>	<u>319,987</u>	<u>752,514</u>

**5 OTHER INCOMING RESOURCES**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Profit on disposal of fixed assets	-	8,517	8,517	-
	<u>-</u>	<u>8,517</u>	<u>8,517</u>	<u>-</u>

**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

**6 COSTS OF GENERATING FUNDS**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Salaries and temporary staff	12,018	-	12,018	8,603

**7 EXPENDITURE BY CHARITABLE ACTIVITY**

**SUMMARY BY FUND TYPE**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Refuge services	80,006	2,225	82,231	371,492
Outreach & advocacy	201,487	3,461	204,948	141,685
Counselling services	90,715	11,612	102,327	141,599
Childrens' services	71,047	2,539	73,586	132,478
	<u>443,255</u>	<u>19,837</u>	<u>463,092</u>	<u>787,254</u>

**SUMMARY BY EXPENDITURE TYPE**

	Staff costs 2013 £	Depreciation 2013 £	Other costs 2013 £	Total 2013 £	Total 2012 £
Refuge services	45,037	1,725	35,469	82,231	371,492
Outreach & advocacy	133,298	18,343	53,307	204,948	141,685
Counselling services	70,674	2,706	28,947	102,327	141,599
Childrens' services	51,074	1,956	20,556	73,586	132,478
	<u>300,083</u>	<u>24,730</u>	<u>138,279</u>	<u>463,092</u>	<u>787,254</u>

Expenditure in relation to volunteers and training has been allocated across the other activities of the charity based on the time spent on the other activities



**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

**8. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES**

	Activities undertaken directly 2013 £	Support costs 2013 £	Total 2013 £	Total 2012 £
Refuge services	57,857	24,374	82,231	371,492
Outreach & advocacy	137,674	67,274	204,948	141,685
Counselling services	64,074	38,253	102,327	141,599
Childrens' services	45,937	27,649	73,586	132,478
Total	305,542	157,550	463,092	787,254

**9. SUPPORT COSTS**

	Refuge Costs £	Outreach Services £	Counselling Services £	Childrens Services £	Total 2013 £	Total 2012 £
Printing, postage and stationery	2,507	6,917	3,933	2,843	16,200	15,553
Advertising	31	85	49	35	200	401
Telephone	389	1,074	611	441	2,515	2,622
Travel	365	1,008	573	414	2,360	6,540
Interest charges	468	1,293	735	531	3,027	1,480
Premises costs	2,257	6,230	3,543	2,561	14,591	34,415
Recruitment and training	296	816	464	336	1,912	186
Consultancy	7,865	21,710	12,344	8,923	50,842	12,360
Legal & professional	-	-	-	-	-	2,105
Sundry costs	530	1,465	833	602	3,430	8,983
Training and conferences	-	-	-	-	-	2,293
Wages and salaries	6,372	17,587	10,000	7,228	41,187	118,220
National insurance	941	2,596	1,476	1,067	6,080	9,294
Pension cost	628	1,733	986	712	4,059	6,467
Depreciation	1,725	4,760	2,706	1,956	11,147	20,707
	24,374	67,274	38,253	27,649	157,550	241,626

Support costs have been allocated to charitable activities on a basis of 15% Refuge activities, 24% Counselling services, 18% Childrens' services and 43% Outreach and advocacy. The allocation is based on staff hours.

**EVA WOMEN'S AID LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

**10. GOVERNANCE COSTS**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Auditors' remuneration	-	-	-	3,902
Independent Examination	2,340	-	2,340	-
Management committee expenses	-	-	-	28
AGM and Annual report	1,186	-	1,186	444
Bank charges	563	-	563	1,001
Trustees' liability insurance	231	-	231	302
	<u>4,320</u>	<u>-</u>	<u>4,320</u>	<u>5,677</u>

**11. NET EXPENDITURE**

This is stated after charging

	2013 £	2012 £
Depreciation of tangible fixed assets		
- owned by the charity	24,730	34,290
Auditors' remuneration	-	3,902
- Internal audit costs	-	-
Pension costs	13,093	26,944
Independent Examination	<u>2,340</u>	<u>-</u>

During the year, no Trustees and Directors received any remuneration (2012 - £NIL)

During the year, no Trustees and Directors received any benefits in kind (2012 - £NIL)

During the year, no Trustees and Directors received any reimbursement of expenses (2012 - £NIL)

**EVA WOMEN'S AID LIMITED**  
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**12 STAFF COSTS**

Staff costs were as follows

	2013 £	2012 £
Wages and salaries	279,395	476,653
Social security costs	19,613	38,727
Other pension costs	13,093	26,944
	<u>312,101</u>	<u>542,324</u>

The average monthly number of employees during the year was as follows

	No.	No
Refuge services	2	7
Administration and support	3	5
Counselling services	2	4
Outreach and advocacy	4	3
Childrens' services	1	3
	<u>12</u>	<u>22</u>

No employee received remuneration amounting to more than £60,000 in either year

**13. TANGIBLE FIXED ASSETS**

	Land and buildings £	Other fixed assets £	Total £
<b>Cost</b>			
At 1 April 2012	339,581	121,191	460,772
Additions	-	772	772
Disposals	-	(28,721)	(28,721)
At 31 March 2013	<u>339,581</u>	<u>93,242</u>	<u>432,823</u>
<b>Depreciation</b>			
At 1 April 2012	26,034	77,792	103,826
Charge for the year	13,583	11,147	24,730
On disposals	-	(25,634)	(25,634)
At 31 March 2013	<u>39,617</u>	<u>63,305</u>	<u>102,922</u>
<b>Net book value</b>			
At 31 March 2013	<u>299,964</u>	<u>29,937</u>	<u>329,901</u>
At 31 March 2012	<u>313,547</u>	<u>43,399</u>	<u>356,946</u>

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**14 DEBTORS**

	2013 £	2012 £
Trade debtors	-	15,847
Prepayments	1,594	5,769
Other debtors	7,950	-
Accrued income	6,158	2,257
	<u>15,702</u>	<u>23,873</u>

**15 CURRENT ASSET INVESTMENTS**

	2013 £	2012 £
Cash on deposit	<u>209,449</u>	<u>317,989</u>

**16 CREDITORS:  
Amounts falling due within one year**

	2013 £	2012 £
Other taxation and social security	5,159	9,752
Other creditors	13,294	5,350
Deferred income	50	-
Accruals	9,958	30,432
	<u>28,461</u>	<u>45,534</u>

Other creditors includes funds held on behalf of other organisations of £175 (2012 £375) A total of £200 was passed on in the year as repayment of expenses

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**17. STATEMENT OF FUNDS**

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/(out) £	Carried Forward £
<b>Designated funds</b>					
Designated Funds	50,000	-	(10,747)	10,747	50,000
<b>General funds</b>					
Eva Unrestricted reserves	184,763	19,622	(9,090)	(83,276)	112,019
Total Unrestricted funds	234,763	19,622	(19,837)	(72,529)	162,019
<b>Restricted funds</b>					
Outreach Fund	40,722	88,325	(72,721)	(19,000)	37,326
General Operating Fund	-	94,042	(176,370)	82,328	-
Children's Services Fund	13,284	54,595	(57,331)	(8,108)	2,440
Women's Support Fund	4,453	-	(45)	(4,408)	-
Children's Support Fund	789	-	-	(789)	-
Floating Support Fund	1,392	-	-	(1,392)	-
Service User Support Fund	-	-	-	6,589	6,589
Sexual Abuse Counselling Service	13,334	45,000	(55,967)	5,300	7,667
Domestic Violence Forum	1,049	-	-	-	1,049
Fixed Asset Fund	43,399	-	(11,147)	(2,315)	29,937
Move On Accommodation Fund	33,318	7,237	(11,308)	(16,294)	12,953
Social Enterprise Investment Fund	313,547	-	(13,583)	-	299,964
ISVA service	-	20,000	(28,667)	11,300	2,633
Infrastructure service	-	13,136	(32,454)	19,318	-
	465,287	322,335	(459,593)	72,529	400,558
Total of funds	700,050	341,957	(479,430)	-	562,577

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

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**17. STATEMENT OF FUNDS (continued)**

The main areas of restricted funding in the year were

**Outreach Fund**

Income received in year £88,325

The outreach fund encompasses Eva's advocacy and outreach service

Income received through the year included a grant from Redcar and Cleveland Borough Council £8,125, Henry Smith Foundation £45,200 and Northern Rock Foundation £35,000

The balance to carry forward of £37,326 includes a balance of £3,426 in respect of the Northern Rock Foundation and 9 months of the Henry Smith grant £33,900 (received in January 2013) which are to be spent on supporting the advocacy and outreach service

**General Operating Fund**

Income received in year £94,042

This fund encompasses the refuge, core services and development funds of the organisation. This work was funded by the Supporting People grant allocation of £47,121, housing benefit received £43,653, tenant's service charges received £3,268 and management fees from other projects

**Children's Services Fund**

Income received in year £54,595

The children's services fund represents the work of the childcare co-ordinator who delivers a children's counselling service and the children's outreach service. The service was delivered with grant support from Redcar and Cleveland Borough Council £10,375 and the Victims & Witness Fund £44,220 of which £2,440 is to be carried forward

**Service User Support Fund**

During the year the balances of 3 service user support funds (women's and children's) were consolidated into one fund and this fund is used to support all service users supported through Eva's services. Donations are received throughout the year and are spent on activities and treats for the women and their families. Any donations not spent are carried over to the following year

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

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**17 STATEMENT OF FUNDS (continued)**

**Sexual Abuse Counselling Service & ISVA Service**

Income received in year £45,000

Income received included grants from Northern Rock Foundation £30,000, Llankelly Chase £15,000 and Home Office ISVA Fund £20,000

The balance to carry forward of £7,667 includes a balance of £7,500, that represents 6 months of the Llankelly Chase grant (received Sept 2012)

There is a balance of £2,633 on the ISVA Service

**EVA Properties Fund**

This is a fixed asset fund that holds the 2 properties that EVA purchased with the SEIF Grant. These 2 properties are to be depreciated annually over 25 years.

**Domestic Violence Forum**

The Domestic Violence forum is a multi agency forum that was renamed to Domestic Violence Reduction Strategy Partnership. The local authority periodically allocates monies to be spent on expenditure relating to the forums' activities. There wasn't any expenditure activity on this fund during the year, the remaining balance on this fund will be carried over into the following year.

**Fixed Asset Fund**

Fixed assets purchased for the organisation are charged to the relevant fund and then transferred and depreciated through the fixed asset fund.

It is policy to hold all fixed assets which are not subject to restriction in the Fixed Asset Fund. Net book values of fixed assets purchased with restricted funds are transferred into the Fixed Asset Fund when the terms of the restrictions have been met.

**Move On Accommodation Fund**

Income received in the year £7,237

Income received through the year included housing benefit received £6,852 and tenant's service charges received £385

Eva own 2 properties purchased with a capital grant from the SEIF fund, these properties are part of the move on project. The balance to carry forward to next year is £12,953 received in previous years and held for the provision of furnishing properties as Eva lease them.

**Purpose of Designated Funds**

Funds are retained to meet the cost of redundancy, sickness and maternity pay for staff should the need arise.

**Transfer of Funds**

Transfers of funds represent the usage of unrestricted funds to subsidise charitable activities and to recharge costs between funds. Unrestricted funds were used during the year to fund core, ISVA and counselling activity.

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**NOTES TO THE FINANCIAL STATEMENTS  
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**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted funds 2013 £	Unrestricted funds 2013 £	Total funds 2013 £	Total funds 2012 £
Tangible fixed assets	329,901	-	329,901	356,946
Current assets	97,135	164,001	261,136	388,638
Creditors due within one year	(26,478)	(1,982)	(28,460)	(45,534)
	<u>400,558</u>	<u>162,019</u>	<u>562,577</u>	<u>700,050</u>

**19 CONTINGENT LIABILITIES**

The company has received grant funding which may be repayable if the terms and conditions of the grant are not adhered to. Contingent liabilities exist at the year end in respect of the following

Social Enterprise Investment Fund capital grant- £339,581 until March 2020

This grant is for the purchase of two properties and has been secured by a legal charge. If either of the properties is sold within ten years the grant funding relating to the property has to be repaid.

**20. OPERATING LEASE COMMITMENTS**

At 31 March 2013 the company had annual commitments under non-cancellable operating leases as follows

	2013 £	2012 £
<b>Expiry date:</b>		
Within 1 year	<u>-</u>	<u>13,032</u>

**21 TAXATION**

The company is exempt from paying corporation tax on its charitable activities