



**Companies House**

— for the record —

Company Name

**THE READING AGENCY FOR  
LIBRARIES**

## 363s Annual Return

000662/15

Company Type

**Private Company Limited By  
Guarantee Exempt Under Sect 30**

Company Number

**3904882**

Information extracted from  
Companies House records on  
**16th December 2002**

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



### Section 1: Company details

Ref: 3904882/15/42

	Current details	Amended details																		
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Kings Worthy Court Court Road Kings Worthy Winchester Hampshire SO23 7QA</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held</b>  <b>At Registered Office</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>8010</td> <td>Primary education</td> </tr> <tr> <td>8021</td> <td>General secondary education</td> </tr> <tr> <td>8042</td> <td>Adult and other education</td> </tr> </tbody> </table>	SIC Code	Description	8010	Primary education	8021	General secondary education	8042	Adult and other education	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </tbody> </table>	SIC CODE	Description	_____	_____	_____	_____	_____	_____	_____	_____
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> <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>		_____ _____ _____																		

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>     <i>Particulars of a new Company Secretary must be notified on form 288.</i>	<b>Name</b> <b>Martin WRIGHT</b>  <b>Address</b> <b>Mill House Mill Lane</b> <b>Parbold</b> <b>Wigan</b> <b>Lancashire</b> <b>WN8 7NW</b>	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    UK Postcode    _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date Martin WRIGHT ceased to be secretary (if applicable)    _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>     <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>Elizabeth Margaret</b> <b>ATTENBOROUGH</b>  <b>Address</b> <b>53 Christchurch Road</b> <b>East Sheen</b> <b>London</b> <b>SW14 7AQ</b>  <b>Date of birth</b> 22/07/1952  <b>Nationality</b> British  <b>Occupation</b> Reading Consultant	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    UK Postcode    _ _ _ _ _ Date of birth    _ _ / _ _ / _ _ _ _ Nationality    _ _ _ _ _ Occupation    _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date Elizabeth Margaret ATTENBOROUGH ceased to be director (if applicable)    _ _ / _ _ / _ _ _ _

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Vivien Margaret GRIFFITHS</b>	<b>Name</b>  
	<b>Address</b> <b>36 Vesey Road</b> <b>Wylde Green</b> <b>Sutton Coldfield</b> <b>West Midlands</b> <b>B73 5PB</b>	<input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>  
	<b>Date of birth</b> 28/11/1947	<b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Vivien Margaret GRIFFITHS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<i>Particulars of a new Director must be notified on form 288.</i>	<b>Nationality</b> British <b>Occupation</b> Retired	
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Susan Imogen HOUGHTON</b>	<b>Name</b>  
	<b>Address</b> <b>3 Princess Avenue</b> <b>Bognor Regis</b> <b>West Sussex</b> <b>PO21 2QT</b>	<input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>  
	<b>Date of birth</b> 29/04/1959	<b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Susan Imogen HOUGHTON ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<i>Particulars of a new Director must be notified on form 288.</i>	<b>Nationality</b> British <b>Occupation</b> Librarian	

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Catherine Rebecca JOHNSON</b>  <b>Address</b> <b>52 Beck Road</b> <b>London</b> <b>E8 4RE</b>  <b>Date of birth</b> 20/05/1962  <b>Nationality</b> British  <b>Occupation</b> Writer	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>  <b>UK Postcode</b> _____ <b>Date of birth</b> ____ / ____ / ____ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> ____ / ____ / ____ <b>Date</b> Catherine Rebecca JOHNSON ceased to be director (if applicable) ____ / ____ / ____
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Nicolette Camila JONES</b>  <b>Address</b> <b>8 Plimsoll Road</b> <b>London</b> <b>N4 2EW</b>  <b>Date of birth</b> 19/11/1959  <b>Nationality</b> British  <b>Occupation</b> Freelance Journalist	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>  <b>UK Postcode</b> _____ <b>Date of birth</b> ____ / ____ / ____ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> ____ / ____ / ____ <b>Date</b> Nicolette Camila JONES ceased to be director (if applicable) ____ / ____ / ____

Particulars of a new Director must be notified on form 288.

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	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Neil MCCLELLAND</b>	<b>Name</b>  
	<b>Address</b> <b>10 Sondes Place Drive</b> <b>Dorking</b> <b>Surrey</b> <b>RH4 3EG</b>	<input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>  
	<b>Date of birth</b> 25/09/1947	<b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ Date Neil MCCLELLAND ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<i>Particulars of a new Director must be notified on form 288.</i>	<b>Nationality</b> British <b>Occupation</b> Director National Literacy Tru	
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Martin John MOLLOY</b>	<b>Name</b>  
	<b>Address</b> <b>1 Holmebank View</b> <b>Chesterfield</b> <b>Derbyshire</b> <b>S40 4AT</b>	<input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>  
	<b>Date of birth</b> 17/08/1952	<b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ Date Martin John MOLLOY ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<i>Particulars of a new Director must be notified on form 288.</i>	<b>Nationality</b> British <b>Occupation</b> Librarian	

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Richard George OSMOND</b>  <b>Address</b> <b>10 Hazel Grove</b> <b>Badgers Farm</b> <b>Winchester</b> <b>Hampshire</b> <b>SO22 4PQ</b>  <b>Date of birth</b> 22/01/1947  <b>Nationality</b> British  <b>Occupation</b> Retired	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>     <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Richard George OSMOND ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> <b>Elizabeth WARNES</b>  <b>Address</b> <b>Keepers Cottage 29 Main Road</b> <b>Hursley</b> <b>Winchester</b> <b>Hampshire</b> <b>SO21 2JW</b>  <b>Date of birth</b> 29/04/1967  <b>Nationality</b> British  <b>Occupation</b> Accountant	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>     <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Elizabeth WARNES ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

Particulars of a new Director must be notified on form 288.

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> **Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

*Particulars of a new Director must be notified on form 288.*

**Current details**

**Name**  
Honor Jean WILSON-FLETCHER

**Address**  
3 Rodney Place  
South Wimbledon  
London  
SW19 2LQ

**Date of birth** 05/01/1965

**Nationality** British

**Occupation** Publisher

**Amended details**

**Name**

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

**Address**

**UK Postcode** \_ \_ \_ \_ \_

**Date of birth** \_ \_ / \_ \_ / \_ \_ \_ \_

**Nationality** \_ \_ \_ \_ \_

**Occupation** \_ \_ \_ \_ \_

**Date of change** \_ \_ / \_ \_ / \_ \_ \_ \_

**Date** Honor Jean WILSON-FLETCHER  
ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_



**Companies House**  
— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☒ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

*Leah Wynn*

(Director / Secretary)

Date

*16 / 01 / 2003*

*This date must not be earlier than the return date at 2 below*

#### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

### 2. Date of this return

- ☐ This AR is made up to  
**11/1/2003**

If you are making this return up to an earlier date, please give the date here

— / — / —

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **11th January 2004** please give the new date here:

— / — / —

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

*MARTIN WRIGHT*

Telephone number inc code

*01257 464235*

Address

DX number if applicable

— — — — —

DX exchange

Postcode

— — — — —