

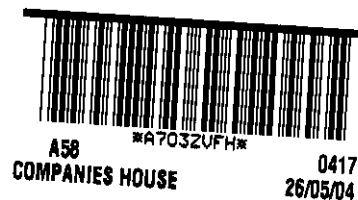
COMPANY REGISTRATION NUMBER 3892553

**LATCHBROOK PROPERTY & ESTATE  
MAINTENANCE SERVICES LIMITED**

**ABBREVIATED ACCOUNTS**

**FOR**

**31 JANUARY 2004**



**LATCHBROOK PROPERTY & ESTATE MAINTENANCE SERVICES  
LIMITED**

**ABBREVIATED ACCOUNTS**

**YEAR ENDED 31 JANUARY 2004**

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# LATCHBROOK PROPERTY & ESTATE MAINTENANCE SERVICES LIMITED

## ABBREVIATED BALANCE SHEET

31 JANUARY 2004

	Note	£	2004 £	2003 £
<b>Fixed assets</b>	<b>2</b>			
Intangible assets			-	(2,368)
Tangible assets			<u>2,005</u>	<u>6,833</u>
			<u>2,005</u>	<u>4,465</u>
<b>Current assets</b>				
Stocks		400		400
Debtors		48,787		58,194
Cash at bank and in hand		<u>27,150</u>		<u>25,775</u>
		76,337		84,369
<b>Creditors: Amounts falling due within one year</b>		<u>54,199</u>		<u>55,614</u>
<b>Net current assets</b>			<u>22,138</u>	<u>28,755</u>
<b>Total assets less current liabilities</b>			<u>24,143</u>	<u>33,220</u>
<b>Capital and reserves</b>				
Called-up equity share capital	<b>3</b>		2	2
Profit and loss account			<u>24,141</u>	<u>33,218</u>
<b>Shareholders' funds</b>			<u>24,143</u>	<u>33,220</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These abbreviated financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These abbreviated accounts were approved by the directors on 12 May 2004 and are signed on their behalf by:

Mr A Blunt



Mrs S Blunt



The notes on pages 2 to 3 form part of these abbreviated accounts.

# **LATCHBROOK PROPERTY & ESTATE MAINTENANCE SERVICES LIMITED**

## **NOTES TO THE ABBREVIATED ACCOUNTS**

**YEAR ENDED 31 JANUARY 2004**

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### **1. ACCOUNTING POLICIES**

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### **Amortisation**

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Goodwill - 25% Straight line

#### **Fixed assets**

All fixed assets are initially recorded at cost.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 25% straight line

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

# LATCHBROOK PROPERTY & ESTATE MAINTENANCE SERVICES LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS

YEAR ENDED 31 JANUARY 2004

### 2. FIXED ASSETS

	Intangible Assets £	Tangible Assets £	Total £
<b>Cost</b>			
At 1 February 2003	(9,478)	24,453	14,975
Additions	<u>—</u>	<u>1,714</u>	<u>1,714</u>
<b>At 31 January 2004</b>	<u>(9,478)</u>	<u>26,167</u>	<u>16,689</u>
<b>Depreciation</b>			
At 1 February 2003	(7,110)	17,620	10,510
Charge for year	<u>(2,368)</u>	<u>6,542</u>	<u>4,174</u>
<b>At 31 January 2004</b>	<u>(9,478)</u>	<u>24,162</u>	<u>14,684</u>
<b>Net book value</b>			
<b>At 31 January 2004</b>	<u>—</u>	<u>2,005</u>	<u>2,005</u>
At 31 January 2003	<u>(2,368)</u>	<u>6,833</u>	<u>4,465</u>

### 3. SHARE CAPITAL

#### Authorised share capital:

	2004 £	2003 £
1,000 Ordinary shares of £1 each	<u>1,000</u>	<u>1,000</u>

#### Allotted, called up and fully paid:

	2004 No	£	2003 No	£
Ordinary shares of £1 each	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>