

**Company Number. 03890738 (England and Wales)**

**LUNDWOOD AND MONK BRETTON COMMUNITY  
PARTNERSHIP**

**REPORT AND ACCOUNTS  
YEAR ENDED 31 MARCH 2012**

**SATURDAY**



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**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**TRUSTEES' REPORT AND ACCOUNTS**

**YEAR ENDED 31 MARCH 2012**

**CONTENTS**

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	<b>Page</b>
Legal and Administrative Information	3
Trustees' Report	4 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 - 15

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2012**

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**Full name:** Lundwood and Monk Bretton Community Partnership

**Registered Company Number** 03890738

**Registered Office & Principal Address:** 351-351A Pontefract Road  
Lundwood  
Barnsley  
S71 5HS

**Trustees & Directors:** K Richardson  
P Hall  
PC Henderson  
D Robson  
A Young

**Chairperson:** D Robson

**Vice Chair:** K Richardson

**Treasurer:** P Hall

**Bankers:** Yorkshire Bank  
1A Peel Square  
Barnsley  
S70 2PL

**Independent Examiner:** Angela Hayes  
Employee of Voluntary Action Barnsley  
The Core  
County Way  
Barnsley  
S70 2JW

# **LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

## **TRUSTEES' REPORT**

**YEAR ENDED 31 MARCH 2012**

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### **Structure, governance and management**

Lundwood and Monk Bretton Community Partnership is a charity and a company limited by guarantee, governed by its memorandum and articles of association. The company has no share capital and the liability of each member in the event of winding-up is limited to a sum not exceeding £1. The affairs of the partnership are managed on a day to day basis by the Board of Trustees.

### **Appointment of trustees**

The trustees are also directors of the company for the purpose of company law. The trustees are appointed at the Annual General Meeting.

### **Related parties**

In August 2009 the trustees of the Partnership established a charity shop, Dress 4 Less Lundwood Limited as a separate charitable company. The trustees of the Partnership continue to hold a majority of the voting rights in Dress 4 Less.

The trustees consider that there are no other related parties to the charity.

### **Charitable aims and objectives**

The objectives of the charity are the promotion, for the benefit of the public, of urban regeneration in areas of social and economic deprivation and in particular Lundwood, Monk Bretton and Hoyle Mill by all or any of the following means:

- Relief of poverty
- Relief of unemployment
- Advancement of education and training, particularly amongst unemployed people and providing unemployed people with experience
- Provision of financial assistance, technical assistance or business advice or consultancy, in order to provide training and employment opportunities
- Maintenance, improvement or provision of public amenities
- Provision, or assistance in the provision, of recreational facilities in the interest of social welfare
- Protection or conservation of the environment
- Promotion and preservation of health

## **LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 31 MARCH 2012**

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#### **Activities undertaken for the public benefit and achievements during the period**

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The partnership aims to improve the quality of life for the inhabitants of the area of benefit. This is achieved principally through the delivery of community based activities.

A variety of activities and services, to suit all ages and abilities, were provided throughout the period covered by this report. These included:

- Bingo sessions held twice a week in the Community Centre
- A Junior Youth Club - 8 to 12 years, held weekly
- Free Internet access, along with help/advice on filling in application forms, speculation letters and CVs
- A four week summer play scheme
- Coffee mornings
- Family trips and events
- The InfoZone
- Office services (fax, photocopying, printing)

The Partnership has historically managed Burton Grange Community Centre and has hired it out to the community at large for meetings, events and training. During this financial year the Partnership has supported the Centre to become more independent, with its own bank account and constitution. The Partnership continues to support the smooth running of the centre.

#### **Plans for the Future**

The Trustees are working hard to secure future funding for the charity, to enable the good work already achieved to continue.

#### **The charity's policy on reserves**

There are no minimum levels set by the charity for reserves, although this is to be reviewed.

#### **Exemptions**

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption.

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**TRUSTEES' REPORT continued**

**YEAR ENDED 31 MARCH 2012**

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**Statement of trustees responsibilities**

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities

**Financial Position**

The financial statements are set out in pages 8 to 15. The Statement of Financial Activities shows net incoming resources for the year of a revenue nature of (£8,811), 2011 (£19,244)

The total funds at the year end stand at £132,295 (2011 £141,106)

The general reserves of the charity, represented by unrestricted funds, stand at £19,739 at year end


The trustees consider the financial performance of the charity during the year and its financial position at the end of the year to be satisfactory

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signed  Date 29/11/12

**D Robson, Chair/ Director**

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 MARCH 2012**

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I report on the accounts of the charity, which are set out on pages 8 to 15

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charitieshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed Angela Hayes Date 29/11/12

Angela Hayes  
Employee of Voluntary Action Barnsley

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**STATEMENT OF FINANCIAL ACTIVITIES  
(Incorporating an Income & Expenditure Account)**

**YEAR ENDED 31 MARCH 2012**

		<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>2012 Total Funds</b>	<b>2011</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming resources</b>						
Grants	2a	460	-	-	460	126,314
Charges & fees	2b	9,000	-	-	9,000	20,352
Gifts & donations	2c	306	-	-	306	-
Fundraising	2d	9,659	-	-	9,659	4,699
Other income	2e	312	-	-	312	1,064
<b>Total incoming resources</b>		<b>19,737</b>	<b>-</b>	<b>-</b>	<b>19,737</b>	<b>152,429</b>
<b>Resources expended</b>						
Salaries cost	6	3,365	-	-	3,365	105,004
Redundancy payments		-	-	-	-	3,600
Other staff costs		-	-	-	-	5,571
Rent & Rates		1,040	-	-	1,040	240
Utilities		4,059	-	-	4,059	5,681
Insurance		1,499	-	-	1,499	1,850
Cleaning		763	-	-	763	710
Buildings costs		430	-	-	430	1,611
Staff expenses		-	-	-	-	370
Volunteer expenses		27	-	-	27	346
Equipment, repairs & maintenance		946	-	-	946	1,405
Office supplies, printing & stationery		1,439	-	-	1,439	2,591
Publicity		-	-	-	-	1,047
Staff Training		-	-	-	-	1,813
Telephone/internet		3,295	-	-	3,295	4,051
Website costs (Dress 4 Less)		-	-	-	-	1,250
Activities, trips & events		1,522	-	-	1,522	19,348
Accountancy fees		650	-	-	650	650
Professional fees & consultancy		421	-	-	421	5,240
Cost of fundraising		4,296	-	-	4,296	674
Bank charges		249	-	-	249	-
Licences		354	-	-	354	113
Return of grant		-	-	381	381	700
Depreciation		-	3,490	-	3,490	6,509
Other		322	-	-	322	1,299
<b>Total resources expended</b>		<b>24,677</b>	<b>3,490</b>	<b>381</b>	<b>28,548</b>	<b>171,673</b>
<b>Net income/(expenditure)</b>		<b>(4,940)</b>	<b>(3,490)</b>	<b>(381)</b>	<b>(8,811)</b>	<b>(19,244)</b>
Total funds brought forward		23,727	116,046	1,333	141,106	160,350
Transfers between funds	12	952	-	(952)	-	-
<b>Total funds carried forward</b>		<b>19,739</b>	<b>112,556</b>	<b>-</b>	<b>132,295</b>	<b>141,106</b>



**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**BALANCE SHEET**

**YEAR ENDED 31 MARCH 2012**

	Note	£	2012 £	2011 £
<b>Fixed assets</b>				
Tangible assets	3	112,556		116,046
Total fixed assets			112,556	116,046
<b>Current assets</b>				
Debtors & prepayments	4	2,567		490
Cash at bank and in hand		17,929		35,707
Total current assets		20,496		36,197
<b>Current Liabilities</b>				
Creditors & Accruals amounts falling due within one year	5	(757)		(11,137)
Net current assets			19,739	25,060
<b>Net assets</b>			<b>132,295</b>	<b>141,106</b>
<b>Funds of the charity</b>	12			
Unrestricted funds			19,739	23,727
Designated funds (Fixed Assets)			112,556	116,046
Restricted funds			-	1,333
<b>Total funds</b>			<b>132,295</b>	<b>141,106</b>

**Exemption from audit**

*For the year ending 31 March 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies*

**Directors' responsibilities**

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,*
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)*

The trustees declare that they have approved the accounts above  
Signed on behalf of the charity's trustees

Signed 

Date 29/11/12

**D Robson, Chair/ Director**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

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**1. Accounting policies**

**Basis of the preparation of the accounts**

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (SORP, revised 2005), the Financial Reporting Standard for Smaller Entities (effective April 2008) and the provisions applicable to companies subject to the small companies regime under the Companies Act 2006

**Incoming resources**

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy

**Resources expended**

Expenditure has been analysed using natural classification. All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT

**Depreciation**

Depreciation is calculated to write down the cost or valuation less estimated residual value of all tangible fixed assets, with a cost exceeding £500, over their expected useful lives

The rates applicable are

Computer Equipment	- 33 <sup>1</sup> / <sub>3</sub> % on a straight line basis
Office Equipment, Fixtures & Fittings	- 20% on a reducing balance basis
Property improvements	- 2% on a straight line basis
Freehold property	- 2% on a straight line basis

In the year of acquisition, fixed assets are depreciated for the full year

**Leasing commitments**

Rentals payable under operating leases are charged to the Statement of Financial Activities as they are incurred

**Funds structure**

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding

Funds relating to capital expenditure are transferred to a designated fund against which depreciation is charged

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 MARCH 2012**

**2. Analysis of incoming resources**

			<b>2012</b>	<b>2011</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	
	<b>funds</b>	<b>funds</b>	<b>funds</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	
<b>2a Grants</b>				
Coalfields Regeneration Trust (CRT)	-	-	-	118,364
Bridging the Gap (CRT)	-	-	-	5,000
BMBC	460	-	460	2,250
DWP	-	-	-	500
Other	-	-	-	200
	<u>460</u>	<u>-</u>	<u>460</u>	<u>126,314</u>
<b>2b Charges &amp; fees</b>				
Rent/room hire	8,716	-	8,716	11,337
Recharges - staff hours	-	-	-	7,354
Printing income	284	-	284	238
Other	-	-	-	1,423
	<u>9,000</u>	<u>-</u>	<u>9,000</u>	<u>20,352</u>
<b>2c Gifts &amp; Donations</b>				
General donations	306	-	306	-
	<u>306</u>	<u>-</u>	<u>306</u>	<u>-</u>
<b>2d Income from fundraising activities</b>				
Bingo income	7,314	-	7,314	2,418
Youth club income	1,917	-	1,917	2,281
Breakfast club income	275	-	275	-
Coffee morning/ Drop-in income	153	-	153	-
	<u>9,659</u>	<u>-</u>	<u>9,659</u>	<u>4,699</u>
<b>2e Other Income</b>				
Contribution towards trips	312	-	312	726
Miscellaneous income	-	-	-	338
	<u>312</u>	<u>-</u>	<u>312</u>	<u>1,064</u>

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 MARCH 2012**

**3. Tangible fixed assets**

	Freehold Property £	Fixtures & Fittings £	Building Improvements £	Computer Equipment £	Total £
<b>Cost</b>					
as @ 01-Apr-2011	120,864	12,446	2,348	26,437	162,095
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
as @ 31-Mar-2012	<u>120,864</u>	<u>12,446</u>	<u>2,348</u>	<u>26,437</u>	<u>162,095</u>
<b>Depreciation</b>					
as @ 01-Apr-2011	9,669	9,473	470	26,437	46,049
Disposals	-	-	-	-	-
Charge this period	2,417	604	469	-	3,490
as @ 31-Mar-2012	<u>12,086</u>	<u>10,077</u>	<u>939</u>	<u>26,437</u>	<u>49,539</u>
<b>Net book value</b>					
as @ 31-Mar-2012	<u>108,778</u>	<u>2,369</u>	<u>1,409</u>	<u>-</u>	<u>112,556</u>
as @ 31-Mar-2011	<u>111,195</u>	<u>2,973</u>	<u>1,878</u>	<u>-</u>	<u>116,046</u>

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 MARCH 2012**

**4. Debtors**

	2012	2011
	£	£
Rent receivable	1,650	490
Recharges- Burton Grange Community Centre	917	-
	<u>2,567</u>	<u>490</u>

**5. Creditors: amounts falling due within one year**

	2012	2011
	£	£
Accruals	757	11,137
	<u>757</u>	<u>11,137</u>

**6. Staff costs and numbers**

	2012	2011
	£	£
Salaries	3,365	96,887
Social security costs	-	8,117
	<u>3,365</u>	<u>105,004</u>

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 MARCH 2012**

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**7. Analysis of net assets by fund**

	Unrestricted funds £	Designated funds	Restricted funds £	Total funds £
Fixed assets	-	112,556	-	112,556
Current assets	20,496	-	-	20,496
Current liabilities	(757)	-	-	(757)
	<u>19,739</u>	<u>112,556</u>	<u>-</u>	<u>132,295</u>

**8. Trustees' remuneration, benefits and expenses**

Other than out of pocket expenses, there were no payments, remuneration or benefits made to trustees in this period

**9. Related party transactions**

Income in respect of room rental and printing from Dress 4 Less Lundwood Limited, to the total of 7,294, is included in the accounts

**10. Independent examination and accountancy services**

During the period, the cost of the examination and accountancy services was £650

**LUNDWOOD AND MONK BRETTON COMMUNITY PARTNERSHIP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 MARCH 2012**

**11. Movements in funds**

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
<b>Unrestricted funds</b>					
General Fund	7,251	7,855	(14,881)	3,874	4,099
Burton Grange Community Centre	671	2,837	(2,769)	(739)	-
Youth Project	3,876	3,887	(1,802)	-	5,961
Senior Youth Project	2,183	-	-	(2,183)	-
LMBCP Funding Chest	9,746	5,158	(5,225)	-	9,679
	<u>23,727</u>	<u>19,737</u>	<u>(24,677)</u>	<u>952</u>	<u>19,739</u>
<b>Designated funds</b>					
Fixed Assets	116,046	-	(3,490)	-	112,556
	<u>116,046</u>	<u>-</u>	<u>(3,490)</u>	<u>-</u>	<u>112,556</u>
<b>Restricted funds</b>					
Coalfields Regeneration Trust (CRT)	381	-	(381)	-	-
NLDC	566	-	-	(566)	-
Bridging the Gap (CRT)	386	-	-	(386)	-
	<u>1,333</u>	<u>-</u>	<u>(381)</u>	<u>(952)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>141,106</u>	<u>19,737</u>	<u>(28,548)</u>	<u>-</u>	<u>132,295</u>