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Section 2: Details of Officers of the Company

	Current details	Amended details
> Company Secretary If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column. Particulars of a new Company Secretary must be notified on form 288.	Name BUSINESS ASSIST LIMITED Address 107 Oxford Road Cowley Oxford Oxfordshire OX4 2ER	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date BUSINESS ASSIST LIMITED ceased to be secretary (if applicable) 01 / 12 / 1999
> Company Secretary If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column. Particulars of a new Company Secretary must be notified on form 288.	Name John Charles THURGOOD Address 33 Downs Close Bradford On Avon Wiltshire BA15 1PR	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date John Charles THURGOOD ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column. Particulars of a new Director must be notified on form 288.	Name Peter Williams BENZIES Address Markham Moor House Markham Moor Retford Nottinghamshire DN22 0QX Date of birth 13/04/1942 Nationality British Occupation Man Consultant	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Peter Williams BENZIES ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

	Current details	Amended details
> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column. <i>Particulars of a new Director must be notified on form 288.</i>	Name Henry Winston NICOL Address 55 George Street Cellardyke Anstruther Fife KY10 3AS Date of birth 30/11/1941 Nationality British Occupation Management Consultant	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Henry Winston NICOL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column. <i>Particulars of a new Director must be notified on form 288.</i>	Name John Charles THURGOOD Address 33 Downs Close Bradford On Avon Wiltshire BA15 1PR Date of birth 14/09/1946 Nationality British Occupation Managment Consultant	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date John Charles THURGOOD ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column. <i>Particulars of a new Director must be notified on form 288.</i>	Name Christopher John Coghlan TYRRELL Address 46 Burcott Lane Bierton Aylesbury Buckinghamshire HP22 5AS Date of birth 06/06/1947 Nationality British Occupation Managemant Consultant	Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Christopher John Coghlan TYRRELL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

Section 3: Total Issued Share Capital**(B)**

- > Please enter the details of the company's total share capital in the space provided below.

Issued share capital details

- > Please fill in the details of total share capital by class (eg. ordinary, preference etc) that has been issued to the company's shareholders.

Class of Share

Number of shares issued

ORDINARY330

Aggregate Nominal Value of issued shares

£330

Class of Share

Number of shares issued

Aggregate Nominal Value of issued shares

Class of Share

Number of shares issued

Aggregate Nominal Value of issued shares

Class of Share

Number of shares issued

Aggregate Nominal Value of issued shares

- > Please fill in the total number of issued shares and their total nominal value.

Number of shares issued

330

Aggregate Nominal Value of issued shares

£330

- > Please send a full list of shareholders with this annual return. Use Sections 4A (and 4B if appropriate) to give the details. You must name all the shareholders.

- > Please fill in the details of any persons or corporate bodies who are shareholders at the date of this return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please use Section 4B to give details of any persons or corporate bodies who have ceased to be shareholders since the last annual return or, in the case of a first return, since the incorporation of the company.
- > Please copy this page if there is not enough space to enter all the company's current shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>PETER WILLIAM BENZIE</u> Address <u>MARKHAM MOOR HOUSE</u> <u>MARKHAM MOOR</u> <u>RETFORD NOTTS</u> UK Postcode <u>DN 22 0QX</u>	ORDINARY 66		
Name <u>CHRISTOPHER JOHN COGHAN TYRELL</u> Address <u>46 BURESDANE</u> <u>BICKSON AYLESBURY</u> <u>BUCKINGHAMSHIRE</u> UK Postcode <u>HP 22 5AS</u>	ORDINARY 66		
Name <u>HENRY WINSTON NICOL</u> Address <u>55 GEORGE STREET</u> <u>CHALDYKE ANSTRUTHER</u> <u>FIFE</u> UK Postcode <u>KY 10 3AS</u>	ORDINARY 66		
Name <u>JOHN CHARLES THURGOOD</u> Address <u>33 DOWNING CLOSE</u> <u>BLADFORD ON AVON</u> <u>WILTSHIRE</u> UK Postcode <u>BA 1 5 1PR</u>	ORDINARY 66		

Section 4B: Details of Former Shareholders

- > Please fill in details of any persons or corporate bodies who have ceased to be shareholders at the date of this return. Also, please give the dates that their shares were transferred.
- > Please copy this page if there is not enough space to enter all the company's former shareholders.

Former shareholders details	Class and number of shares or amount of stock transferred	Date of registration of transfer
<div>Name</div> <div>Address</div> <div>UK Postcode</div>		
<div>Name</div> <div>Address</div> <div>UK Postcode</div>		
<div>Name</div> <div>Address</div> <div>UK Postcode</div>		
<div>Name</div> <div>Address</div> <div>UK Postcode</div>		
<div>Name</div> <div>Address</div> <div>UK Postcode</div>		



Companies House

— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

[Signature]
(Director / Secretary)

Date

23 / 11 / 2000

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☐ This AR is made up to **22/11/2000** If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **22nd November 2001** please give the new date here:

__ / __ / ____

4. Where to send this form

- ☐ Please return this form to:
- | | | |
|------------------------|----|----------------------------------|
| Registrar of Companies | | For members of the Hays Document |
| Companies House | | Exchange service |
| Crown Way | OR | DX 33050 Cardiff |
| Cardiff CF14 3UZ | | |

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque ☒ Postal Order ☐ Cheque / Postal Order
Number 101689

(Please complete as appropriate)

Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

J C Inglewood

Telephone number inc code

01225 868102

Address

33 Downe Close
BRADFORD ON AVON
WILTSHIRE

DX number if applicable

DX exchange

Postcode

BA15 1PR