

SCHOOL GOVERNORS' ONE-STOP SHOP

31 MARCH 2006

Company Number: 3879854

Registered Charity Number: 1078330

AGP

Chartered Accountants and Registered Auditors
Sutton Quays Business Park
Sutton Weaver
Runcorn
Cheshire
WA7 3EH



SCHOOL GOVERNORS' ONE-STOP SHOP

YEAR ENDED 31 MARCH 2006

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SCHOOL GOVERNORS' ONE-STOP SHOP
LEGAL AND ADMINISTRATIVE INFORMATION

Directors who served the company during the year	<p>Caroline E Macready – Chair (resigned 21/9/05)</p> <p>Shan A Scott – appointed Chair 21/9/05</p> <p>Alan J Coates</p> <p>Elizabeth R Skelcher</p> <p>Michael A Hamilton</p> <p>Helen S Humphreys</p> <p>Susan W Jex</p> <p>Teresa H Harper (appointed 30/9/05)</p> <p>Margaret Cooke</p>
Secretary	
Chief Executive	Steve Acklam
Registered Office	<p>64 Essex Road</p> <p>Islington</p> <p>London</p> <p>N1 8LR</p>
Company Registration number	3879854
Charity Registration Number	1078330
Auditors	<p>AGP</p> <p>Sutton Quays Business Park</p> <p>Sutton Weaver</p> <p>Runcorn</p> <p>WA7 3EH</p>
Bankers	<p>HSBC</p> <p>17 Gerrard Street</p> <p>London</p> <p>W1V 8HB</p>
Solicitors	<p>Pinsent Curtis</p> <p>1 Park row</p> <p>Leeds</p> <p>LS1 5AB</p>

SCHOOL GOVERNORS' ONE-STOP SHOP

REPORT OF THE DIRECTORS YEAR ENDED 31 MARCH 2006

The Directors present their report and the audited financial statements for the year ended 31st March 2006.

Constitution and Principal Activities

The School Governors One-Stop Shop is a company limited by guarantee and a registered charity. The company's memorandum and articles of association are the primary governing documents.

The principal objects of the company are the advancement of education by making available advice and assistance with the aim of strengthening the governing bodies of schools and in particular facilitating the recruitment and placement of people with management skills who are willing to act as governors.

The company has concentrated recruitment in those areas in greatest need of school governors with the majority of effort being in urban areas including those inner cities covered by the Government's Excellence in Cities initiative, and has focused on major employers in these areas as a source of potential governors. Simultaneously it has developed partnerships with Local Authorities, Education Business Partnerships (EBPs), Employer Organisations and their representative bodies, and national governor organisations to provide a service to candidates that meet their expectations.

Organisation

The directors determine the general policy of the company, whilst the day to day management is delegated to the Chief Executive.

Developments, Activities and Achievements

During 2005 the One-Stop Shop expanded its services to another 62 Local Authorities and now works with all 151 LAs in England. An immediate consequence of this was an increase in staff 12 to 16, with one additional employee in each of the Business Development and Marketing teams, and two more Customer Service Managers. This has enabled the company to contact and develop employers within the new areas with the joint aims of stimulating their support for governance and recruiting their employees as governors; to extend the marketing of the need for governors and the services the School Governors One-Stop Shop can provide; and to manage the expectations of the significantly larger numbers of volunteers and Local Authorities.

During the year the Business Development Team continued its program of Instant Recruitment initiatives (face-to-face conversations with potential volunteers on employer premises) and by March 31st 2006 38.5% of volunteers had been generated through this technique. Serious attention was given to developing relationships with the Top 20 supporting companies measured by number of volunteers and by the year end they had provided almost 26% of the total 9005 volunteers on the One-Stop Shop's data base. HSBC remains the largest supporter and have provided over 400 volunteers. During the year both Royal Bank of Scotland and Halifax Bank of Scotland have entered the Top 5, and Barclays and Orange have joined the Top 10. This level of support was acknowledged at a recognition event hosted by HSBC in October, with the welcome given by Sir John Bond the Group Chairman and the

**SCHOOL GOVERNORS' ONE-STOP SHOP
REPORT OF THE DIRECTORS (CONTINUED)
YEAR ENDED 31 MARCH 2006**

'thank you' Certificates presented by Jacqui Smith the Minister of State for School Standards. Presentations to individual employers and groups of their employees have remained an important element of the Business Development Team's activities as has attendance at relevant conferences and exhibitions, including those of the CBI, the Chartered Management Institute and the Federation of Small Businesses. In support of the key SGOSS principle of building effective partnerships significant effort has been expended in developing such partnerships with the aim of generating additional volunteers; gaining maximum exposure for the need for governors at minimum cost to its own budget; establishing its credibility; creating a platform for sustainability. SGOSS primary partnerships are with Local Authorities, employers, employer organisations and the National Governor Organisations. Sustainable relationships exist with the National Co-ordinators of Governor Services; with the CBI, the CIPD, the IOD, the CMI the Confederation of Small Businesses, the BCC, the NEBPN and BITC; and with the National Governor organisations. Each group has provided endorsements (often from the most senior level, e.g. Sir Digby Jones of the CBI, Miles Templeman, DG the IOD and Brendan Barber, Secretary General, TUC), case studies, advice, benefits in kind support, and opportunities to communicate to their wider audiences. Among the latter was an article from the DG of the IOD, endorsing governance and the One-Stop Shop and featured on the front page of a recent Newsletter circulated to all 50000 of the Institute's members. SGOSS is currently in the process of building a relationship with the Livery Companies working at both the organisational and individual Guild levels.

The Marketing Team has continued to gain visibility and prominence for the need for governors, and to address the historic and widespread misconceptions that you cannot be a governor unless you have children, know about education, have endless spare time and are middle aged and probably male. Door to door leaflets with simultaneous free coverage in local newspapers have remained a critical part of the approach to achieving these aims, and advertising in Taxis and on railway stations has also been trialed. SGOSS relationships with local radio stations were developed during the year with an emphasis on the BBC's network of community focused Action Desks. A number of supportive live interviews resulted from this. The partnerships with Student Volunteering England and through them to the Active Community Teams in major Universities have been progressed, as have links to local volunteer bureaux through Volunteering England. SGOSS marketing capitalized on 2005 as the Year of the Volunteer, producing tailored posters and leaflet dispensers which were distributed to supporting companies, libraries, doctors' surgeries and leisure centres, and for which additional funding was negotiated from the Home Office.

The Customer Service Team has invested a significant amount of time and effort into materially improving its working relationships with Governor Services in both existing and new areas and an extensive series of face-to-face meetings have been held. The generic two-way Service Standards drawn up by SGOSS were discussed in these meetings, amended as appropriate to suit local needs, and formalised as mutually beneficial operating frameworks. A number of key presentations were also made to the regional Coordinators of Governor Service Teams were made with the objective of ensuring the best working relationships, based on the clearest possible understanding of each others aspirations. The SGOSS Chief Executive has helped foster this relationship working directly with the National Chair of the Governor Service network, and the SGOSS Operations Director is working with a representative of the organisation on best practice communications and other mutually beneficial development projects. During the year a number of Local Authorities have requested a change to the way SGOSS works with them and this has resulted in a considerable increase in SGOSS direct contact with schools as a pertinent and cost effective means of gaining rapid conversion of volunteers into serving governors.

**SCHOOL GOVERNORS' ONE-STOP SHOP
REPORT OF THE DIRECTORS (CONTINUED)
YEAR ENDED 31 MARCH 2006**

During the year the School Governors' One-Stop Shop was designated governance 'Partnership Organisation of the Year' by Northamptonshire County Council in recognition of the exemplary service they had received from them. SGOSS also received unreserved IIP re-accreditation versus the revised and significantly more challenging standard. In her report the Assessor stated "The School Governors' One-Stop Shop has a robust, comprehensive and inclusive business planning process, where staff have a clear understanding of what the organisation is trying to achieve and how they contribute to that achievement". This complemented the observations of her Assessor colleague at the conclusion of the first Assessment in 2002, who stated "The development of people is strongly embedded into the culture of the organisation (SGOSS) and people confirmed they have access to training and development opportunities. Everyone interviewed felt very well recognised for their contribution and confirmed that they receive regular praise and feedback from their managers both on an ad hoc basis and during appraisal discussions". SGOSS is a unique organisation but fully understands the need for reference points and so will continue to present itself for awards and external comment. It currently and overtly seeks regular Local Authority views on its service quality, and the DFES periodically checks on the cost of alternatives to SGOSS. Relevant awards enable validation of its performance against all other charities amongst whom are some of the country's largest and most respected. SGOSS also encourages regular feedback from among its volunteers with regard to quality of service, of briefing and of expectation management and works directly with organisations such as Volunteering England to ensure its overall performance is exemplary.

The One Stop Shop has a portfolio of marketing materials that are available free to individual volunteers, employers, schools and Local Authorities on request. Information is also available on the SGOSS website: www.sgoss.org.uk and via e-mail on iinfo@sgoss.org.uk

By 31st March 2006, 9005 governor volunteers had been recruited of whom 4291 were already serving as governors. The One Stop Shop has a cumulative target of 11205 volunteers by March 31st 2007.

Operating and Financial Review

Most of the One Stop Shop's income is obtained from the Department for Education and Skills in the form of grants, the use of which is restricted to particular purposes. The grants received during 2005/ 2006 and the associated expenditure is shown as restricted funds in the Statement of Financial Activities. SGOSS also received a restricted grant of £21,226 from the Home Office to be used specifically to promote Year of the Volunteer within governance. SGOSS was able to identify 276 additional volunteer governors recruited through effective deployment of these funds. The charity has also received sponsorship from United Biscuits, the City of London Corporation John Laing, HSBC and KPMG.

During the year the company received donated services from a significant number of organisations for which it is grateful. The monetary values of their services have been included in the Statement of Financial Activities.

Expenditure for the year was covered by grants from the DfES and other income. Any unspent DfES grant in excess of 2% of the total DfES Grant must be surrendered. The surplus of income over expenditure for the year was £54,566 of which £12,471 related to DfES Grant, which was less than 2%

**SCHOOL GOVERNORS' ONE-STOP SHOP
REPORT OF THE DIRECTORS (CONTINUED)
YEAR ENDED 31 MARCH 2006**

Membership of the Board/Directors

The directors in the year ended 31st March 2006 were appointed by the following sponsors:

Shan Scott, Department for Education and Skills (appointed 18/12/02)

Elizabeth Skelcher, Corporation of London (appointed 09/12/99)

Michael Hamilton, John Laing (appointed 14/09/00)

Helen Humphreys, United Biscuits (appointed 12/2/03)

Teresa Harper, Department for Education and Skills (appointed 21/09/2005)

Sue Jex, HSBC (appointed 15/12/04)

Recruitment of Directors

The Directors may appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director. The Directors if they see fit, may admit certain organisations and individuals as Sponsors, and may from time to time make and vary conditions for the admission continuation and termination of such sponsorship; different conditions may apply to different Sponsors. Each Sponsor may appoint one person as a Nominated Director and may remove or replace any person it appoints. A person's appointment as a Nominated Director ends automatically if the Sponsor which appointed him or her, ceases to be a Sponsor. In all other respects, the same conditions apply to all Directors whether they are Nominated Directors or not.

Induction and training

The training and induction provided for new Directors will depend on their existing experience. Where necessary, induction will provide training on charity, legal and financial matters. All Directors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Directors. As there are normally only one or two new Directors a year, induction tends to be done informally and is tailored specifically to the individual.

Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**SCHOOL GOVERNORS' ONE-STOP SHOP
REPORT OF THE DIRECTORS (CONTINUED)
YEAR ENDED 31 MARCH 2006**

Risk management

The directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate exposure to the major risks.

Reserve Policy

The directors' current policy is to hold sufficient reserves to provide working capital to meet contracted commitments and an organised winding down of the company should this be required. Donations from supporting companies are sought early in the financial year to provide working capital for the year ahead.

Auditors

The auditors, AGP, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

Signed on behalf of the board of directors


.....

20 September 2006

AUDITORS' REPORT TO THE MEMBERS OF SCHOOL GOVERNORS' ONE STOP SHOP

We have audited the financial statements for the year ended 31st March 2006 set out on pages 9 to 18, which have been prepared under the historical cost convention and the accounting policies set out on page 12.

This report is made solely to the charity's trustees, as a body, in accordance with sections 43 and 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page 5 the directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

It is our responsibility to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards. We have been appointed as auditors under s43 Charities Act 1993 and report in accordance with regulations made under s44 of that Act.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees' report is not consistent with the financial statements, if the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

We are not required to consider whether the statement in the Trustees' Report concerning the major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures. We read other information contained in the Trustees' Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of Opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and an assessment of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit in order to obtain all the information and explanations which we considered necessary to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

**AUDITORS' REPORT TO THE MEMBERS OF SCHOOL GOVERNORS' ONE
STOP SHOP (CONTINUED)**

Opinion

In our opinion, the financial statements give a true and fair view of the charitable company's state of affairs as at 31st March 2006 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, and have been properly prepared in accordance with the Companies Act 1985. In our opinion the grant received from the Department for Education and Skills has been claimed and used in compliance with the terms and conditions as set out in the grant offer letter.



Sutton Quays Business Park
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AGP
Chartered Accountants and Registered Auditors
20 September 2006

**SCHOOL GOVERNORS'
ONE-STOP SHOP**

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st March 2006

	Note	Un- Restricted Funds	Restricted Funds	Total Funds 2005/2006	Total Funds 2004/2005
		£	£	£	£
Income and Expenditure					
Incoming Resources from					
Generated Funds					
Voluntary Income					
Grant- DfES	2		648,000	648,000	527,000
Grants - others	3		21,226	21,226	-
Sponsorship	4	10,000	20,000	30,000	30,000
Donations	5	21,314	2,079	23,393	16,750
Intangible Income	6	327,517		327,517	210,850
Other Incoming Resources	7	2,259		2,259	959
Total Incoming Resources		361,090	691,305	1,052,395	785,559
Resources Expended					
Charitable Activities					
Recruiting & Placement of School Governors	8	327,517	155,347	482,864	382,685
Support Costs	8	-	511,215	511,215	392,960
Governance Costs	8	-	3,750	3,750	3,290
Total Resources Expended		327,517	670,312	997,829	778,935
Net Incoming/(Outgoing) Resources for the Year Before Transfer		33,573	20,993	54,566	6,624
Transfer between funds		8,522	(8,522)	-	-
Net Incoming/(Outgoing) Resources for the Year		42,095	12,471	54,566	6,624
Other Recognised Gains and Losses		-	-	-	-
Net Movement in Funds		42,095	12,471	54,566	6,624
Balances brought forward at 1 April 2005		25,666		25,666	19,042
Balances carried forward at 31 March 2006		67,761	12,471	80,232	25,666

**SCHOOL GOVERNORS'
ONE-STOP SHOP**

INCOME & EXPENDITURE
For the year ended 31st March 2006

	Note	TOTAL 2005/2006 £	TOTAL 2004/2005 £
Income			
DfES Grants Restricted	2	648,000	527,000
Grants - Other	3	21,226	
Sponsorship Restricted	4	20,000	20,000
Other Restricted	5		400
Sponsorship Unrestricted	4	10,000	10,000
Donations	5	23,393	16,350
Intangible Income	6	327,517	210,850
Other Unrestricted	7	2,259	959
Total Income		1,052,395	785,559
Expenditure			
Salaries	9.3	345,238	263,817
Other Operational Charges		647,253	510,272
Depreciation	10	5,338	4,846
Total Expenditure		997,829	778,935
Surplus of Income/Expenditure		54,566	6,624
Net Transfer to/from Funds			
Restricted General fund	13	12,471	(2,000)
Designated Fixed Asset Fund		8,522	(1,452)
Unrestricted Fund		33,573	10,076
		54,566	6,624

**SCHOOL GOVERNORS'
ONE-STOP SHOP**

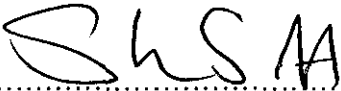
BALANCE SHEET
As at 31st March 2006

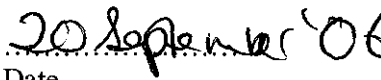
	Note	2005/2006	2004/2005
		£	£
Fixed Assets			
Tangible fixed assets	10	14,238	5,716
Current Assets			
Debtors & Prepayments	11	7,082	5,664
Short Term Deposits		89,315	12,306
Cash at bank and in hand		5,535	17,956
		<u>101,932</u>	<u>35,926</u>
Creditors:			
Amounts falling due within one year	12	<u>35,938</u>	<u>15,976</u>
Net Current Assets		65,994	19,950
Total Assets less Current Liabilities		<u>80,232</u>	<u>25,666</u>
Creditors:			
Amounts falling due after more than one year		-	-
Net Assets		<u>80,232</u>	<u>25,666</u>
Funds			
Restricted General Fund	13	12,471	-
Designated Fixed Asset Fund	10	14,238	5,716
Unrestricted Fund		53,523	19,950
		<u>80,232</u>	<u>25,666</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These financial statements were approved by the directors on
by

and are signed on their behalf


.....
Director


.....
Date

SCHOOL GOVERNORS' ONE-STOP SHOP

NOTES TO THE ACCOUNTS

1 Accounting Policies

1.1 Format of Accounts

The standard format for the accounts as required by the Companies Act 1985 schedule 4 part 1 has been adapted to provide more appropriate information which complies with the Statement of Recommended Practice (SORP) 'Accounting & Reporting by Charities' issued in March 2005 and reflects the activities of the company.

1.2 Basis of Accounting

The accounts follow the accruals concept of accounting and the historic cost convention in accordance with applicable accounting standards.

Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

1.3 Recognition of Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources received for specific purposes are included in the statement of financial activities. The balance of income received for specific purposes but not matched to relevant expenditure during the period is shown in the Restricted Income Fund and Balance Sheet.

- Voluntary income is received by way of grants, sponsorship and donations and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Intangible income represents services and facilities donated by third parties and is included at the value to SGOSS where this can be quantified by the Board and where provided at a cost to the third party.

1.4 Expenditure

All payments are recognised in the accounts in the year to which they relate. Expenditure is recognised on an accruals basis as a liability is incurred.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the *strategic management of the charity*.

SCHOOL GOVERNORS' ONE-STOP SHOP
NOTES TO THE ACCOUNTS (CONTINUED)

- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.5 Fixed Assets and Depreciation

Purchases are capitalised where the expected useful life of the items exceed one year and where the cost of acquisition exceeds £500 including VAT. Assets are depreciated over their expected useful life by the straight line method. The classes and standard asset lives are reviewed annually. The depreciation rates applied to the main categories of assets are as follows

Class of Asset	Standard Useful Life
Computer Equipment & Furniture	3 years

1.6 Taxation

The company is a registered charity and as such is exempt from Income and Corporation taxes under the provision of the Income and Corporation Taxes Act 1988. The cost of Value Added Tax incurred by the company has been included in the Income and Expenditure Account.

1.7 Pensions

The company does not operate a pension scheme. The company has nominated Norwich Union as the Stakeholder Pension provider.

2 DfES Grants

	2005/2006	2004/2005
	£	£
Grant received in year	648,000	527,000
Carry over from previous year	-	-
Total available to spend	<u>648,000</u>	<u>527,000</u>
Net revenue expenditure	621,669	527,000
	<u>26,331</u>	<u>-</u>
Fixed Assets purchased from Grant	13,860	-
Carry forward (less than 2% of grant)	<u>12,471</u>	<u>nil</u>

**SCHOOL GOVERNORS' ONE-STOP SHOP
NOTES TO THE ACCOUNTS (CONTINUED)**

3. Other Restricted Government Grants

	2005/2006	2004/2005
	£	£
Volunteer England - Home Office	21,226	

4. Sponsorship

	Total 2005/2006	Total 2004/2005
	£	£
Corporation of London	20,000	20,000
United Biscuits	10,000	10,000
	30,000	30,000

5. Donations

	2005/2006	2004/2005
	£	£
John Laing plc	10,000	5,000
KPMG	1,314	1,350
HSBC	10,000	10,000
Cambridgeshire County Council	-	400
Trade Union Congress	729	
Nottingham County Council	400	
City of Sunderland	400	
Plymouth County Council	150	
Doncaster Metropolitan Borough Council	400	
	23,393	16,750

**SCHOOL GOVERNORS' ONE-STOP SHOP
NOTES TO THE ACCOUNTS (CONTINUED)**

6. Intangible Income

	2005/2006	2004/2005
	£	£
Publicity	143,100	91,900
Conference & Exhibitions	98,100	39,700
Radio Broadcasts	33,500	60,200
Speakers	40,600	17,550
Discounts	12,217	1,500
	327,517	210,850

7. Other Income

	2005/2006	2004/2005
	£	£
Interest & Other	2,259	959
	2,259	959

8. Charitable Activities

	Total 2005/2006	Total 2004/2005
	£	£
Recruiting & Placement of School Governors		
Marketing	144,822	155,002
Conference & Exhibition	335,704	226,214
Website	2,338	1,469
	482,864	382,685
Support Costs		
Salaries & Expenses	416,297	328,452
Administration	50,404	34,448
Occupancy Costs	29,366	24,558
Depreciation	5,338	4846
Write off Fixed Assets		194
Office Equipment	9,810	462
	511,215	392,960
Governance Costs		
Audit Fees	3,750	3,290

**SCHOOL GOVERNORS' ONE-STOP SHOP
NOTES TO THE ACCOUNTS (CONTINUED)**

9. Remuneration

The Board Chairman & Directors

The Chairman & Directors did not receive any payment for their services. No expenses were paid to any of the Directors.

9.1 Employees

9.2 Analysis of Employees

The average number of persons employed by the Charity during the financial year was made up as follows

	Average Number Of Employees 2005/2006	Average Number Of Employees 2004/2005
Category of Employment		
Chief Executive	1	1
Administration	1	1
Business Development	14	10
	<u>16</u>	<u>12</u>

9.3 Analysis of Staff Costs

Total staff costs for the year were

Salaries	Total 2005/2006	Total 2004/2005
	£	£
Salaries	313,751	239,437
Employer's NIC	31,487	24,380
	<u>345,238</u>	<u>263,817</u>

No employee earned more than £60,000 p.a. during 2005/2006.

SCHOOL GOVERNORS' ONE-STOP SHOP
NOTES TO THE ACCOUNTS (CONTINUED)

10. Fixed Assets

Analysis of Fixed Assets

	Computers & Furniture	Total 2005/2006	Total 2004/2005
	£	£	£
Cost			
as at 1 April 2005	34,603	34,603	33,005
Purchased in year	13,860	13,860	3,588
Write off equipment	(13,592)	(13,592)	(1,990)
Cost as at 31 st March 2006	<u>34,871</u>	<u>34,871</u>	<u>34,603</u>
Depreciation			
as at 1 April 2005	28,887	28,887	25,837
Charge for the year	5,338	5,338	4,846
Depreciation on write off	(13,592)	(13,592)	(1,796)
as at 31 st March 2006	<u>20,633</u>	<u>20,633</u>	<u>28,887</u>
Net Book Value			
as at 1 April 2005	5,716	5,716	7,168
as at 31 st March 2006	<u>14,238</u>	<u>14,238</u>	<u>5,716</u>

11 Debtors & Prepayments

	Total 2005/2006 £	Total 2004/2005 £
Prepayments & Sundry Debtors	<u>7,082</u>	<u>5,664</u>
	<u>7,082</u>	<u>5,664</u>

12 Liabilities

Creditors falling due within one year

	Total 2005/2006 £	Total 2004/2005 £
Creditors	18,842	4,055
Inland Revenue	10,135	8,453
Accruals & Other Creditors	6,961	3,468
	<u>35,938</u>	<u>15,976</u>

SCHOOL GOVERNORS' ONE-STOP SHOP
NOTES TO THE ACCOUNTS (CONTINUED)

13 Restricted Funds

	Balance 1/4/2005	Incoming	Expenditure, Gains, Losses & Transfer	Total 2005/2006
	£	£	£	£
A DfES		648,000	635,529	12,471
B Trade Union Congress		729	729	
C Corporation of London	-	20,000	20,000	-
D Volunteer England		21,226	21,226	
E Nottingham County Council		400	400	-
E City of Sunderland		400	400	-
E Plymouth County Council		150	150	-
E Doncaster Metropolitan Borough Council	-	400	400	-
		691,305	678,834	12,471

A:- DfES grant is to be used only in support of the activities of SGOSS and in accordance with the objects set out in the charity's memorandum of association. Any unspent DfES grant in excess of 2% of the total DfES Grant must be surrendered.

B:- Contribution to TUC leaflets

C:- Restriction of funds to be spent in the Inner London area on marketing or salary of marketing executive.

D:- Funds to support governor-focused marketing of the Year of the Volunteer.

E:- Contributions to marketing materials and leaflets for the council area.

14 Analysis of Net Assets Between Funds

	Unrestricted Funds	Restricted	Total 2005/2006
	£	£	£
Tangible Fixed Assets		14,238	14,238
Current Assets	101,932		101,932
Current Liabilities	35,938		35,938
	65,994	14,238	80,232

15 Related Party Transactions

The Company is limited by guarantee and as such does not have a share capital. No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.