

What this form is NOT for
You cannot use this form to change the registered office address of a Limited Liability Partnership (LLP). If you do this, please use form LLAD1. Change of registered office address of a limited liability partnership (LLP)

FRIDAY



A29 23/11/2012 #124
COMPANIES HOUSE

→ Filling in this form
Please complete in typescript or in
bold black capitals

This form may be signed by
~~Director, Secretary, Person Authorised, Liquidator, Administrator,~~
~~Administrative receiver, Receiver, Receiver manager, Charity commission receiver~~
~~and manager, CIC manager, Judicial factor~~

AD01

Change of registered office address

Presenter Information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
Rachael Knight

Company name
Mercer & Hole

Address
Fleet Place House
2 Fleet Place
London
EC4M 7RF
□

DX

Telephone
Tel (020) 7236 2601

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Scotland, or Northern Ireland
- ☐ You have signed the form

Important Information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth Floor, Edinburgh Quay2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
Or LP – 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

Further information

For further information see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk