

Company Registration No 03833693 (England and Wales)

**ASTERLEY CLARKE LIMITED**  
**DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2013**

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# ASTERLEY CLARKE LIMITED

## COMPANY INFORMATION

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<b>Directors</b>	P A Clarke Mrs S E Clarke
<b>Secretary</b>	Mrs S E Clarke
<b>Company number</b>	03833693
<b>Registered office</b>	136 Pinner Road Northwood Middlesex HA6 1BP
<b>Accountants</b>	Lachman Livingstone 136 Pinner Road Northwood Middlesex HA6 1BP
<b>Business address</b>	Abbey House Wellington Way Brooklands Business Park Weybridge Surrey KT13 0TT

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<b>Registered office</b>	136 Pinner Road Northwood Middlesex HA6 1BP
<b>Accountants</b>	Lachman Livingstone 136 Pinner Road Northwood Middlesex HA6 1BP
<b>Business address</b>	120 Bridge Road Chertsey Surrey KT16 8LA

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# **ASTERLEY CLARKE LIMITED**

## **DIRECTORS' REPORT**

***FOR THE YEAR ENDED 31 JULY 2013***

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The directors present their report and financial statements for the year ended 31 July 2013

### **Principal activities**

The principal activity of the company is that of a recruitment agency

### **Directors**

The following directors have held office since 1 August 2012

P A Clarke

Mrs S E Clarke

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

On behalf of the board



Mrs S E Clarke

**Director**

21 November 2013

# **ASTERLEY CLARKE LIMITED**

## **CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF ASTERLEY CLARKE LIMITED FOR THE YEAR ENDED 31 JULY 2013**

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Asterley Clarke Limited for the year ended 31 July 2013 set out on pages 3 to 9 from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook)

This report is made solely to the Board of Directors of Asterley Clarke Limited, as a body, in accordance with the terms of our engagement letter dated 8 March 2005. We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements

It is your duty to ensure that Asterley Clarke Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Asterley Clarke Limited. You consider that Asterley Clarke Limited is exempt from the statutory audit requirement for the year

We have not been instructed to carry out an audit or a review of the financial statements of Asterley Clarke Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements

**Lachman Livingstone**

**Chartered Accountants**

21 November 2013

136 Pinner Road  
Northwood  
Middlesex  
HA6 1BP

# ASTERLEY CLARKE LIMITED

## PROFIT AND LOSS ACCOUNT

**FOR THE YEAR ENDED 31 JULY 2013**

	Notes	2013 £	2012 £
Turnover		408,070	304,511
Cost of sales		(219,359)	(153,200)
Gross profit		188,711	151,311
Administrative expenses		(90,615)	(90,962)
Operating profit	2	98,096	60,349
Interest payable and similar charges		(1,823)	(2,144)
Profit on ordinary activities before taxation		96,273	58,205
Tax on profit on ordinary activities	3	(19,730)	(11,970)
Profit for the year	10	76,543	46,235

# ASTERLEY CLARKE LIMITED

## BALANCE SHEET

AS AT 31 JULY 2013

	Notes	2013 £	£	2012 £	£
<b>Fixed assets</b>					
Tangible assets	5		562		-
<b>Current assets</b>					
Debtors	6	93,395		67,961	
Cash at bank and in hand		7,475		8	
		<u>100,870</u>		<u>67,969</u>	
<b>Creditors' amounts falling due within one year</b>	7	<u>(101,209)</u>		<u>(67,606)</u>	
<b>Net current (liabilities)/assets</b>			<u>(339)</u>		<u>363</u>
<b>Total assets less current liabilities</b>			223		363
<b>Provisions for liabilities</b>	8		<u>(118)</u>		<u>-</u>
			<u>105</u>		<u>363</u>
<b>Capital and reserves</b>					
Called up share capital	9		2		2
Profit and loss account	10		103		361
<b>Shareholders' funds</b>			<u>105</u>		<u>363</u>

# **ASTERLEY CLARKE LIMITED**

## **BALANCE SHEET (CONTINUED)**

**AS AT 31 JULY 2013**

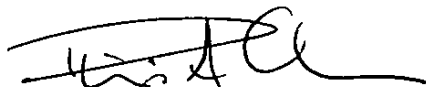
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For the financial year ended 31 July 2013 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board for issue on 21 November 2013



P A Clarke  
Director



Mrs S E Clarke  
Director



# ASTERLEY CLARKE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2013

### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

#### 1.3 Turnover

Turnover represents amounts receivable for services rendered net of VAT

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Fixtures, fittings & equipment	25% / 33.3% Straight line
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#### 1.5 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future

2	Operating profit	2013	2012
		£	£
	Operating profit is stated after charging		
	Depreciation of tangible assets	188	313
	Directors' remuneration	15,360	15,180
		<u>15,360</u>	<u>15,180</u>
3	Taxation	2013	2012
		£	£
	Domestic current year tax		
	U K corporation tax	19,612	11,970
	Total current tax	<u>19,612</u>	<u>11,970</u>
	Deferred tax		
	Deferred tax charge/credit current year	118	-
		<u>19,730</u>	<u>11,970</u>

# ASTERLEY CLARKE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2013

4 Dividends	2013 £	2012 £
Ordinary interim paid	<u>76,800</u>	<u>46,000</u>
5 Tangible fixed assets	Plant and machinery etc	
Cost	£	
At 1 August 2012	7,668	
Additions	750	
At 31 July 2013	<u>8,418</u>	
Depreciation	7,668	
At 1 August 2012	188	
Charge for the year	<u>7,856</u>	
At 31 July 2013	<u>7,856</u>	
Net book value	562	
At 31 July 2013	<u><u>-</u></u>	
At 31 July 2012	<u><u>-</u></u>	
6 Debtors	2013 £	2012 £
Trade debtors	74,158	36,499
Other debtors	<u>19,237</u>	<u>31,462</u>
	<u>93,395</u>	<u>67,961</u>

# ASTERLEY CLARKE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2013

<b>7</b>	<b>Creditors' amounts falling due within one year</b>	<b>2013 £</b>	<b>2012 £</b>
	Bank loans and overdrafts	31,884	27,191
	Trade creditors	5,580	10,664
	Taxation and social security	52,855	24,139
	Other creditors	10,890	5,612
		<u>101,209</u>	<u>67,606</u>

<b>8</b>	<b>Provisions for liabilities and charges</b>	<b>Deferred taxation £</b>
	Profit and loss account	118
	Balance at 31 July 2013	<u>118</u>

The deferred tax liability is made up as follows.

	<b>2013 £</b>	<b>2012 £</b>
Accelerated capital allowances	<u>118</u>	<u>-</u>

<b>9</b>	<b>Share capital</b>	<b>2013 £</b>	<b>2012 £</b>
	Allotted, called up and fully paid		
	2 Ordinary shares of £1 each	<u>2</u>	<u>2</u>

# ASTERLEY CLARKE LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2013

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### 10 Statement of movements on profit and loss account

	Profit and loss account £
Balance at 1 August 2012	361
Profit for the year	76,542
Dividends paid	(76,800)
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Balance at 31 July 2013	103
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### 11 Control

The company is controlled by the directors.