

3832238



FARM & ESTATE SECRETARIAL SERVICES LTD
2 Willow Grove Cottages, Vines Cross, East Sussex TN21 9HB
Tel: 01424 812359 Mobile 07970 304846

31st Dec 2010

To:

1. H M Revenue & Customs
2. Companies House

Director's Report 2010
Farm & Estate Secretarial Services Ltd

There has been no change in the company records or details this year, three directors and two shareholders (2 shares in total value £1.00)

Directors: Mrs. Yvonne Frances Dorrington (Shareholder, 1 share -.50p)
Mrs. Shauna May Fenner
Ms. Donna Louise Beard

Company Secretary : Mrs. Gael Lynn Simpson (Shareholder, 1 share £ -.50p)

The business has shown a loss this year of £ 2605.00 We have lost clients due to company closures, and reduced staffing levels. We have since acquired new clients, which we believe will bring the accounts into profit next year.


Yvonne Dorrington
Director



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COMPANIES HOUSE

Vat Reg No 760 4805 34 Company No. 3832238
Registered as above

Profit & Loss - 01/04/2009 to 31/03/2010

Annual

Sales

Sales

Secretarial Service	25443
Travel	2350
Software Key	944
Stationery	290
Sales	29027

Purchases

Purchases

Office small Equipm	105
Office sundry items	465
Office subs/regist	99
Postages/Stationery	203
Telephone costs	439
INSURANCES	64
Sundries	111
Contractor	3250
Wages	19439
Mileage allowance	3143
PAYE	3502
Bank Charges	179
Purchases	30999

Gross Margin -1971

Depreciation

Depreciation

Depreciation	633
Depreciation	633

Profit/Loss -2605

FARM & ESTATE SECRETARIAL SERVICES LTD BOOKS TO 31st MARCH 2010
3832238

BALANCE SHEET 31st March 2010

	OPENING		CLOSING		CHANGE
Fixed Assets		£ 3,285 00		£ 3,025.00	-£ 260 00
Current Assets					
Stocks	£ -				
Debtors	£ 7,163 00		£ 2,630 00		-£ 4,533 00
Prepayments	£ -			£ -	£ -
Others	£ -			£ -	£ -
Cash	£ 821 00		£ 1,715 00		£ 894 00
Vat	£ -		£ -		£ -
Total		£ 7,984 00		£ 4,345.00	-£ 3,639 00
Current Liabilities					£ -
Creditors	£ 2,211 00		£ 879 00		-£ 1,332 00
Accruals	£ -		£ -		£ -
Due Within Year	£ 20,216 00		£ -	0	-£ 20,216 00
Due over year	£ -		£ -		£ -
Vat	-£ 42.00		-£ 5 00		£ 37 00
		£ 22,385 00		£ 874 00	-£ 21,511 00
NET ASSETS		-£ 11,116 00		£ 6,496.00	£ 17,612.00
Capital Account		-£ 11,116 00		£ 9,100.00	
Profit or Loss A/C		£ -		-£ 2,604 00	-£ 2,604 00
Capital & Reserves		-£ 11,116 00		£ 6,496 00	-£ 2,604 00

For the year ending 31 March 2010 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

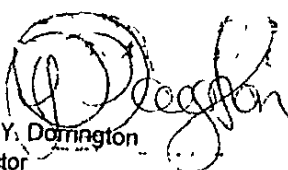
Directors' responsibilities

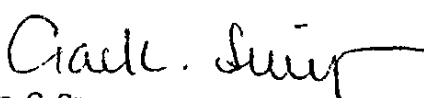
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies' regime


Mrs Y. Dorrington
Director


Mrs G Simpson
Secretary