## REPORT OF THE DIRECTORS AND

**FINANCIAL STATEMENTS** 

FOR THE YEAR ENDED 31ST MARCH 2009

**FOR** 

FOOTHOLD COMMUNITY SPECIALISTS LIMITED

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### <u>COMPANY INFORMATION</u> FOR THE YEAR ENDED 31ST MARCH 2009

**DIRECTORS** 

Mrs J Morgan Mr R P Oram Mr M Theodoulou Mr C Small Mr J Lewis

**SECRETARY** 

G Davies

REGISTERED OFFICE

Stebonheath Terrace

Stebonheath Llanelli Carmarthenshire SA15 INE

REGISTERED NUMBER

03806215 (England and Wales)

**AUDITORS:** 

Charles & Co

Chartered Certified Accountants

3 Murray Street

Llanelli

Carmarthenshire SA15 1AQ

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST MARCH 2009

The directors present their report with the financial statements of the company for the year ended 31st March 2009

### PRINCIPAL ACTIVITY

The principal activities of the company are Community Development Services , provision of a Research and Survey Unit and grant giving

### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1st April 2008 to the date of this report

Mrs J Morgan Mr R P Oram Mr M Theodoulou Mr C Small Mr J Lewis

### **COMPANY STATUS**

The company is limited by guarantee and does not have share capital

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information

### **AUDITORS**

The auditors, Charles & Co, will be proposed for re-appointment at the forthcoming Annual General Meeting

### REPORT OF THE DIRECTORS **FOR THE YEAR ENDED 31ST MARCH 2009**

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

ON BEHALF OF THE BOARD

Director 7 1 1 1 1 2010

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF FOOTHOLD COMMUNITY SPECIALISTS LIMITED

We have audited the financial statements of Foothold Community Specialists Limited for the year ended 31st March 2009 on pages six to nine. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2007)

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out on page two

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Report of the Directors is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it

### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF FOOTHOLD COMMUNITY SPECIALISTS LIMITED

### Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the company's affairs as at 31st March 2009 and of its profit for the year then ended.
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Report of the Directors is consistent with the financial statements

Charles & Co

**Chartered Certified Accountants** 

3 Murray Street

Llanelli

Carmarthenshire

**SA15 1AQ** 

Date 23 rd februar 2010

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2009

	Notes	2009 £	2008 £
INCOME		516,882	743,283
Administrative expenses		478,785	740,079
OPERATING PROFIT	2	38,097	3,204
Interest receivable and similar income		62	40
PROFIT ON ORDINARY ACTIVIT BEFORE TAXATION	TIES	38,159	3,244
Tax on profit on ordinary activities	3	16	
PROFIT FOR THE FINANCIAL Y AFTER TAXATION	EAR	38,143	3,244

### BALANCE SHEET 31ST MARCH 2009

		2009		2008	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	4		39,370		104,176
CURRENT ASSETS					
Debtors	5	144,690		25,371	
Cash at bank and in hand		2,275		17,318	
		146,965		42,689	
CREDITORS					
Amounts falling due within one year	6	127,926		126,599	
NET CURRENT ASSETS/(LIABILIT)	IES)		19,039		(83,910)
TOTAL ASSETS LESS CURRENT					
LIABILITIES			58,409		20,266
			<del></del>		
RESERVES					
Profit and loss account	7		58,409		20,266
			58,409		20,266
			<del></del>		

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007)

The financial statements were approved by the Board of Directors on behalf by

39 K Jany 20/0 and were signed on its

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2009

### 1 ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

#### Income

Income represents net invoiced sales of services, excluding value added tax

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Plant and machinery - 10% on reducing balance
Fixtures and fittings - 15% on reducing balance
Motor vehicles - 25% on reducing balance

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

### Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate

### 2 OPERATING PROFIT

UK corporation tax

Tax on profit on ordinary activities

3

The operating profit is stated after charging

	2009	2008
	£	£
Depreciation - owned assets	65,538	13,149
Auditors' remuneration	518	3,450
Pension costs	1,862	-
Directors' emoluments and other benefits etc	-	-
TAXATION		
Analysis of the tax charge		
The tax charge on the profit on ordinary activities for the year was as follows		
	2009	2008
	£	£
Current tax		

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2009

		TOR THE TEAR E	IDED SIST MAI	C11_2007			
4	TANGIBLE FIXED ASSETS						
		Improvements to property £	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £	
	COST						
	At 1st April 2008 Additions	38,113	89,840 732	4,590	30,597	163,140 732	
	At 31st March 2009	38,113	90,572	4,590	30,597	163,872	
	DEPRECIATION						
	At 1st April 2008	-	39,591	1,684	17,689	58,964	
	Charge for year	38,113	19,087	689	7,649	65,538	
	At 31st March 2009	38,113	58,678	2,373	25,338	124,502	
	NET BOOK VALUE						
	At 31st March 2009	<del></del>	31,894	2,217	5,259	39,370	
	At 31st March 2008	38,113	50,249	2,906	12,908	104,176	
5	DEBTORS AMOUNTS F	ALLING DUE WIT	HIN ONE YEAR		2009 £	2008 £ 25,371	
	Trade debtors				<u>144,690</u>	=====	
6	CREDITORS: AMOUNTS	FALLING DUE W	ITHIN ONE YEA	AR	2009	2008	
	Trade creditors				£ 5,853	£ 36,302	
	Amounts owed to group und	ertakınas			20,991	35,557	
	Taxation and social security	ertakings			14,013	29,894	
	Other creditors				87,069	24,846	
					127,926	126,599	
7	RESERVES						
						Profit and loss account £	
	At 1st April 2008 Profit for the year					20,266 38,143	
	At 31st March 2009					58,409	

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2009

	20	09	2008	
	£	£	£	£
Income				
WCVA ECW	1,278		6,360	
Communities First	167,835		87,162	
Hidden Dragon	, <u>-</u>		23,589	
Dells	_		28,880	
NAW Create Training	91,555		62,694	
Other Income	41,800		42,303	
WEFO (RSO)	(14,636)		2,856	
Big Lottery	9,186		195,403	
Management Charges	88,869		26,929	
Green Network	(42,500)		82,255	
WEFO (LAG 3)	121,956		184,852	
WEFO CED	43,071		-	
Workshops	1,260		-	
Sales	7,208		-	
		516,882		743,283
Other income				
Deposit account interest		62		40
		516,944		743,323
Expenditure				
Rent, Rates & Water	10,691		44,624	
Light and heat	3,190		530	
Wages	261,584		411,703	
Staff Recruitment Costs	3,400		652	
Pensions	1,862		-	
Telephone	3,884		11,267	
Post and stationery	4,592		13,520	
Publicity & Promotions			5,962	
Travelling	6,153		9,863	
Motor expenses	3,355		5,445	
Licences and insurance	297		870	
Equalities & Diversities	3,256		-	
Repairs and renewals	2,737		2.470	
Household and cleaning	1,348		3,679	
Conferences & Training	10,073		12,699	
Management Fees	57,062		52,123	
Consultancy Fees	2,034		10,394	
Volunteer Expenses Professional Fees	1,783		1,807	
Materials	3,737		721	
	12,514		-	
Accreditation	323 917		- 961	
Accountancy Translation Costs			135	
Project Evaluation Fees	505		2,000	
Community Events	25,589		10,916	
Community Events	25,569		10,710	
Carried forward	420,886	516,944	599,871	743,323

This page does not form part of the statutory financial statements

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2009

	2009	2009		2008	
	£	£	£	£	
Brought forward	420,886	516,944	599,871	743,323	
Community Newspapers	3,845		15,185		
External Facilitators	7,369		7,810		
Venue Hire	2,348		7,801		
Environmental Regeneration Wor					
k	-		20,155		
Auditors' remuneration	518		3,450		
Menter Cwm Gwendraeth	(23,061)		69,535		
		411,905		723,807	
		105,039		19,516	
Finance costs					
Bank charges		1,343		3,123	
		103,696		16,393	
Depreciation					
Improvements to property	38,113		-		
Plant and machinery	19,087		8,333		
Fixtures and fittings	688		513		
Motor vehicles	7,649		4,303		
	<u> </u>	65,537		13,149	
NET PROFIT		38,159		3,244	