

In accordance with  
Sections 276 & 279D  
of the Companies Act  
2006.

# CH03

## Change of secretary's details

**BLUEPRINT**
**OneWorld**

Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

☒ **What this form is for**  
You may use this form to change  
the details of an individual who is a  
secretary.

☐ **What this form is for**  
You cannot use this form to  
change the details of a  
secretary. To change the  
details of a secretary, use  
form CH04 'Change of  
secretary's details'.

MONDAY



\*A9VX98K2\*

A09

11/01/2021

#139

COMPANIES HOUSE

on, please  
at  
ieshouse

### 1 Company details

Company number 3 7 9 7 2 7 8

Company name in full DIAMOULD LIMITED

#### → Filling in this form

Please complete in typescript or in  
bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register <sup>①</sup>

Title\*

Full forename(s) MARK ROMAN

Surname HIGGINS

#### ① Current details

This information is used to identify  
your details on the public record.

### 3 Date of change of details

Date of change of details d 1 5 m 1 2 y 2 0 y 2 0

Please complete the appropriate sections to indicate which of your details  
have changed.

### 4 Change of name details

Please enter your new name

Title\*

Full forename(s)

Surname

### 5 Change of service address <sup>②</sup>

Building name/number 62

Street BUCKINGHAM GATE

Post town LONDON

County/Region

Postcode S W 1 E 6 A J

Country United Kingdom

#### ② Service address

This is the address that will appear  
on the public record. This does not  
have to be your usual residential  
address.

Please state 'The Company's  
Registered Office' if your service  
address is recorded in the company's  
register of secretaries as the  
company's registered office.

If you provide your residential  
address here it will appear on the  
public record.

CH03

Change of secretary's details

6	Signature	
	I am signing this form on behalf of the company.	
Signature	<div>Signature</div> <div>X</div> <div>DocuSigned by: Mark Higgins 972873EB399C463...</div> <div>X</div>	<div>❶ <b>Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.</div> <div>❷ <b>Person authorised</b> Under either section 270 or 274 of the Companies Act 2006.</div>
	This form may be signed by: Director❶, Secretary, Person authorised❷, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, OIC manager, Judicial factor.	

**CH03****Change of secretary's details****Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name BAKER &amp; MCKENZIE LLP (ref:

dgp)

Address

100 NEW BRIDGE STREET

Post town

LONDON

Country/Region

Postcode

E

C

4

V

6

J

A

Country

United Kingdom

DX

233 CHANCERY LANE

Telephone

020 7919 1859

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have entered in Section 3 the date of change of details
- ☐ You have entered the relevant change of details
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- ☐ You have signed the form.

**Important information**

**Please note that all information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 NR Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**