Report and Accounts

30 June 2002

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# ALLSIGNS INTERNATIONAL LIMITED Directors' Report

The directors present their report and accounts for the year ended 30 June 2002.

#### Principal activities and review of the business

The company's principal activity during the year was safety sign manufacture.

The company is in a good position to take advantage of any opportunities which may arise in the future.

#### Results and dividends

The profit for the year, after taxation, amounted to £865,268. The directors do not recommend a dividend.

#### **Directors**

The directors who served during the year and their interests in the share capital of the company were as follows:

	£1 Ordin	ary shares
	2002	2001
R. Calder	2,500	2,500
S. Turner	2,500	2,500
Mrs. K Turner	2,500	2,500
Mrs. C Calder	2,500	2,500

No right was granted or exercised during the year for directors or their spouses to subscibe for shares or debentures of the company.

#### **Directors' responsibilities**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for ensuring that the directors' report and other information included in the annual report is in accordance with company law in the United Kingdom.

#### **Auditors**

A resolution to reappoint PKF as auditors will be put to the members at the Annual General Meeting.

This report was approved by the board on 28 April 2003.

D.E.KIGGIN

Company Secretary

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF ALLSIGNS INTERNATIONAL LIMITED

We have audited the financial statements of Allsigns International Limited for the year ended 30 June 2002 which comprise the Profit and Loss Account, the Balance Sheet, the Cash Flow Statement and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Directors' Report.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Qualified opinion arising from disagreement about accounting treatment

Included in the Profit and Loss account is an amount of £250,000 (2001: £200,000) in respect of Employee Benefit Trust contributions made in the year. This is in line with the company's accounting policy as stated in note 1 to the financial statements.

In our opinion the correct accounting treatment, in line with UITF 32, would be to show the contributions as a company asset on the Balance Sheet until such time as they are actually expended for the benefit of employees. This treatment would result in an increase of profit before tax by the unexpended amount of contributions. The corporation tax charge for the year may also require adjustment to take account of the increase in profit, whilst net assets would increase by the increase in profit less any additional tax charge.

Except for the accounting treatment of the Employee Benefit Trust, in our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 June 2002 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

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Registered Auditors

Sheffield, UK

29 Alan 2003

## ALLSIGNS INTERNATIONAL LIMITED Profit and Loss Account for the year ended 30 June 2002

	Notes	2002 £	2001 £
Turnover	2	3,396,296	3,148,295
Cost of sales		(1,085,594)	(1,062,383)
Gross profit		2,310,702	2,085,912
Administrative expenses Other operating income		(1,106,034)	(1,081,915) 363
Operating profit	3	1,204,668	1,004,360
Exceptional items: . loss on investments	4	-	(50,000)
		1,204,668	954,360
Interest receivable		37,064	23,618
Profit on ordinary activities before taxation		1,241,732	977,978
Tax on profit on ordinary activities	7	(376,464)	(303,968)
Profit for the financial year		865,268	674,010
Retained profit for the financial year	16	865,268	674,010

## Statement of total recognised gains and losses

The company has no recognised gains or losses other than the profit for the year.

All amounts relate to continuing operations.

## ALLSIGNS INTERNATIONAL LIMITED Balance Sheet as at 30 June 2002

	Notes		2002 £		2001 £
Fixed assets					
Intangible assets	8		8,800		13,200
Tangible assets	9		454,585		142,815
Investments	10		32,408		<b>-</b>
		***	495,793	-	156,015
Current assets					
Stocks	11	425,016		402,687	
Debtors	12	688,717		812,312	
Investments held as current					
assets	13	47,704		67,500	
Cash at bank and in hand		1,518,596		570,238	
		2,680,033		1,852,737	
Creditors: amounts falling du	ie				
within one year	14	(951,677)		(649,871)	
Net current assets	-		1,728,356		1,202,866
		_ _	2,224,149	_	1,358,881
Capital and reserves					
Called up share capital	15		10,000		10,000
Profit and loss account	16		2,214,149		1,348,881
Shareholders' funds:					
Equity			2,224,149	Ĺ	1,358,881
	17		2,224,149	-	1,358,881

R.D.CALDER Director

S.D.TURNER Director

Approved by the board on 28 April 2003

## ALLSIGNS INTERNATIONAL LIMITED Cash Flow Statement for the year ended 30 June 2002

	Notes	2002 £	2001 £
Reconciliation of operating profit to net cash inflow from operating activities		_	_
Operating profit Depreciation charges and loss on sale of fixed assets Amortisation of goodwill (Increase) in stocks Decrease/(Increase) in debtors (Decrease)/increase in creditors		1,204,668 59,551 4,400 (22,329) 123,595 229,310	1,004,360 62,357 4,400 (56,984) (140,086) (454,580)
Net cash inflow from operating activities		1,599,195	419,467
CASH FLOW STATEMENT			
Net cash inflow from operating activities		1,599,195	419,467
Returns on investments and servicing of finance	18	37,064	23,618
Taxation		(303,968)	(301,262)
Capital expenditure	18	(403,729) 928,562	(83,563) 58,260
Management of liquid resources	18	19,796	10,200
Increase in cash		948,358	68,460
Reconciliation of net cash flow to movement in ne	t funds		
Increase in cash in the period (Decrease) /increase in liquid resources		948,358 (19,796)	68,460 (60,200)
Change in net funds	19	928,562	8,260
Net funds/(net debt) at 1 July		637,738	629,478
Net funds at 30 June		1,566,300	637,738

## Notes to the Accounts

#### for the year ended 30 June 2002

#### 1 Accounting policies

#### Accounting convention

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### Turnover

Turnover represents the invoiced value of goods and services supplied by the company,net of value added tax and trade discounts.

#### Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Land and Buildings	2% Straight Line
Fixtures and fittings	20% Straight line
Plant and machinery	20% Straight line
Motor vehicles	20% Straight line
Computer equipment	33% Straight line

#### Stocks

Stock is valued at the lower of cost and net realisable value.

#### Pensions

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

#### Employee Benefit Trust

The payments made to the Employee Benefit Trust are charged to the Profit and Loss Account.

#### Liquid Resources

Liquid Resources comprise current asset investments readily convertible into cash.

#### 2 Turnover

Turnover	is	attributable	to.	one	continuina	activity
1 41110 101		attibatable	·	0110	continuing	activity,

	Analysis by geographical market:	2002	2001
		£	£
	UK Sales	3,269,066	2,993,758
	Overseas Sales	127,230	154,537
	•	3,396,296	3,148,295
3	Operating profit	2002	2001
		£	£
	This is stated after charging:		
	Depreciation of owned fixed assets	57,134	54,895
	Amortisation of goodwill	4,400	4,400
	Loss on sale of fixed assets	2,417	7,462
	Auditors' remuneration	5,000	5,500

## Notes to the Accounts

for the year ended 30 June 2002

4	Exceptional items	2002	2001
	Loss on investment in Creative Kitchenware Limited	£ 	<b>£</b> (50,000)
5	Directors' emoluments	2002	2001
Ĭ	Directors enforments	£	2001 £
	Emoluments	112,289	105,081
	Company contributions to money purchase pension schemes	72,000	72,000
	, , , , , , , , , , , , , , , , , , ,		
		184,289	177,081
	Number of directors in company pension schemes:	2002	2001
		Number	Number
	Money purchase schemes	4	4
_	Staff costs		
6	Stan costs	2002	2001
	Wagan and colorian	£	£
	Wages and salaries	806,041	752,757
	Social security costs	40,900	44,313
	Other pension costs	72,000	72,000
		918,941	869,070
	Average number of employees during the year	Number	Number
	Administration	12	12
	Manufacturing	21	23
	Sales	4	
		37	<u>4</u> 39
			39
7	Taxation	2002	2001
		£	£
	UK corporation tax	376,464	303,968
	There is presently ongoing discussions with the Inland Revenue r of payments to the Employee Benefit Trust.  Factors affecting tax charge for the period:-	egarding the timing	and tax relief
	ractors affecting tax charge for the period		
	Profit on ordinary activities before tax	1,241,732	977,978
	Profit on ordinary activities multiplied by standard tax rate of corporation tax at 30% (2001 30%)	372,520	293,393
	Effects of:		
	Expenses not deducted for tax purposes	4,086	19,086
	Small company marginal relief	(5,656)	(11,233)
	Depreciation for period in excess of capital allowances	5,514	2,722
	, and the partition on occupied anomalices	376,464	
		<u> </u>	303,968

## **Notes to the Accounts**

for the year ended 30 June 2002

Intangible fixed assets	£
Goodwill:	
Cost	
At 1 July 2001	22,000
At 30 June 2002	22,000
Amortisation	<del>,,,,</del>
At 1 July 2001	8,800
Provided during the year	4,400
At 30 June 2002	13,200
Net book value	
At 30 June 2002	8,800
At 30 June 2001	13,200

Goodwill is being written off in equal annual instalments over its estimated economic life of 5 years.

#### 9 Tangible fixed assets

,		Plant,	
	Freehold	equipment	
	land and	and	
	buildings	vehicles	Total
	£	£	£
Cost	e		
At 1 July 2001	-	224,290	224,290
Additions	350,000	41,033	391,033
Disposals		(31,208)	(31,208)
At 30 June 2002	350,000	234,115	584,115
Depreciation			
At 1 July 2001	-	81,475	81,475
Charge for the year	-	57,134	57,134
On disposals		(9,079)	(9,079)
At 30 June 2002	-	129,530	129,530
Net book value			
At 30 June 2002	350,000	104,585	454,585
At 30 June 2001	-	142,815	142,815

## ALLSIGNS INTERNATIONAL LIMITED Notes to the Accounts for the year ended 30 June 2002

## 10 Investments

			Other investments £
	Cost		
	Additions		32,408
	At 30 June 2002		32,408
	Other investments	2002	2001
		£	£
	Unlisted investments	32,408	
11	Stocks	2002	2001
		£	£
	Raw materials and consumables	33,431 947	46,047 2,518
	Work in progress	390,638	354,122
	Finished goods and goods for resale	425,016	402,687
12	Trade debtors Other debtors Prepayments and accrued income	2002 £ 650,197 38,520 688,717	2001 £ 632,380 151,609 28,323 812,312
13	Investments held as current assets	2002 £	2001 £
	Unlisted investments	47,704	67,500
14	Creditors: amounts falling due within one year	2002	2001
	oper c. Its.	£	
	Trade creditors		£
	Canadration to:	236,702	£ 216,297
	Corporation tax	376,464	£ 216,297 303,968
	Corporation tax Other taxes and social security costs Other creditors		£ 216,297

## Notes to the Accounts

for the year ended 30 June 2002

15	Share capital			2002 £	2001 £
	Authorised: Ordinary shares of £1 each			10,000	10,000
				10,000	
		2002 No	2001 No	2002 £	2001 £
	Allotted, called up and fully paid: Ordinary shares of £1 each	10,000	10,000	10,000	10,000
16	Profit and loss account			2002 £	2001 £
	At 1 July Retained profit			1,348,881 865,268	674,871 674,010
	At 30 June			2,214,149	1,348,881
17	Reconciliation of movement in sha	areholders' fu	nds	2002 £	2001 £
	At 1 July Profit for the financial year			1,358,881 865,268	684,871 674,010
	At 30 June	٠		2,224,149	1,358,881
18	Gross cash flows			2002 £	2001 £
	Returns on investments and servi	icing of financ	e	37,064	23,618
	Capital expenditure Payments to acquire tangible fixed a Payments to acquire investments	assets		(391,033) (32,408)	(117,094)
	Receipts from sales of tangible fixed	d assets		19,712	33,531
				(403,729)	(83,563)
	Management of liquid resources Sale of current asset investments			19,796	10,200
19	Analysis of changes in net funds				
		At 1 July 2001 £	Cash flows £	Non-cash changes £	At 30 June 2002 £
	Cash at bank and in hand	570,238	948,358	-	1,518,596
	Current asset investments	67,500	(19,796)		47,704
	Total	637,738	928,562		1,566,300

# ALLSIGNS INTERNATIONAL LIMITED Notes to the Accounts for the year ended 30 June 2002

#### 20 Employee Benefit Trust

During the year the company made contributions to the employee trust in the sum of £250,000 which is charged against profits in accordance with existing accounting policy. The directors are reviewing this policy to maintain future compliance but, as the company will accrue no future benefits from the Employee Benefit Trust and the assets of the Trust are beyond the control of the the company, the directors opinion is that UITF 32 is not currently applicable.

#### 21 Transactions with Related Parties

R.Calder and S.Turner, directors of the company have significant interests in Creative Kitchenware Limited to which notes 4 and 13 above relate.

Included in creditors are amounts owed to directors of the company as follows:-

£
S Turner 168,370
R Calder 19,689
C.Calder 12,110
K.Turner 34,034

During the year the company acquired premises from R.Calder and S.Turner at a value of £350,000.

The investments referred to in note 10 were assigned to the company by R.Calder and S.Turner.

## ALLSIGNS INTERNATIONAL LIMITED Profit and Loss Account for the year ended 30 June 2002

for the information of the directors only

	2002 £	2001 £
Sales	3,396,296	3,148,295
Cost of sales	(1,085,594)	(1,062,383)
Gross profit	2,310,702	2,085,912
Administrative expenses Other operating income	(1,106,034)	(1,081,915) 363
Operating profit	1,204,668	1,004,360
Exceptional items Interest receivable	- 37,064	(50,000) 23,618
Profit before tax	1,241,732	977,978

## ALLSIGNS INTERNATIONAL LIMITED Schedule to the Profit and Loss Account for the year ended 30 June 2002

for the information of the directors only

for the information of the directors only	2002 £	2001 £
	£.	_
Sales		
Sales	3,396,296	3,148,295
Cost of sales		
Purchases	689,168	682,684
Increase in stock	(22,328)	(56,985)
Subcontractor costs	21,207	49,824
Direct labour	248,369	249,600
Carriage	132,920	121,027
Commissions payable	16,258	16,233
	1,085,594	1,062,383
•		
Administrative expenses		
Employee costs:  Wages and salaries	219,712	215,197
Directors' salaries	87,960	87,960
Pensions	72,000	72,000
Employee Benefit Trust	250,000	200,000
Employer's NI	40,900	44,313
Staff training and welfare	4,440	6,161
Travel and subsistence	10,525	15,747
Motor expenses	29,090	29,056
	714,627	670,434
Premises costs:		
Rates	16,895	15,808
Light and heat	4,568	5,072
Cleaning	790	1,417
	22,253	22,297
General administrative expenses:		
Telephone and fax	18,759	17,691
Stationery and printing	153,444	144,996
Subscriptions	3,765	2,169
Equipment hire	5,073	5,192
Repairs and maintenance	18,570	38,087
Depreciation and loss on sale of fixed assets	59,551	62,357
Amortisation of goodwill  Bad debts	4,400	4,400
Sundry expenses	5,284	18,310
oundry expenses	38	88
	268,884	293,290

## ALLSIGNS INTERNATIONAL LIMITED Schedule to the Profit and Loss Account for the year ended 30 June 2002

for the information of the directors only

Tof the information of the directors only	2002 £	2001 £
Legal and professional costs: Audit fees Accountancy fees Legal and Consultancy fees Insurance Bank charges Advertising and PR	4,000 - 19,729 4,745 6,525 65,271 100,270	5,500 3,300 19,649 4,985 5,956 56,504 95,894
Other operating income Other operating income	1,106,034	1,081,915