# PROPER CORNISH LIMITED ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

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# DIRECTORS' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2003

The directors present their report and the accounts for the year ended 30 September 2003.

# Principal activity and review of the business

The principal activities of the company are the production and sale of pasties, pies and other pastry products.

#### Results and dividends

The results for the year are set out on page 3.

The directors do not recommend payment of a final dividend.

#### Directors and their interests

The directors who served during the year and their interests in the company are as stated below:

	Ordin	lary shares
	30/09/03	01/10/02
P R Ugalde	100	100
D W Pauling	50	50
C I Pauling	50	50
G S Allen	-	_
J A Flowerdew	-	_

#### **Charitable and Political Contributions**

During the year the company contributed £741 to charities.

#### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Winter Rule be reappointed as auditors of the company will be put to the Annual General Meeting.

The directors recommend that Winter Rule remain in office until further notice.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

This report was approved by the Board and signed on its behalf by

R O Addis Secretary Date: 2304

# INDEPENDENT AUDITORS' REPORT TO PROPER CORNISH LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts set out on pages 3 to 17 together with the financial statements of Proper Cornish Limited for the year ended 30 September 2003 prepared under Section 226 of the Companies Act 1985.

### Respective responsibilities of directors and auditors

The directors are responsible for preparing abbreviated accounts in accordance with Section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Companies Act 1985 in respect of the year ended 30 September 2003, and the abbreviated accounts on pages 3 to 17 are properly prepared in accordance with that provision.

Ninter Rule

Winter Rule Chartered Accountants and Registered Auditors

23/03/2004

Victoria Parade Buildings

East Street Newquay Cornwall

**TR7 1BG** 

# ABBREVIATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2003

		Continuing	operations
N	lotes	2003 £	2002 £
Gross profit		2,260,852	2,110,307
Distribution costs Administrative expenses Other operating income		(486,714) (1,530,937) 13,042	(506,427) (1,335,432) 9,320
Operating profit	2	256,243	277,768
Other interest receivable and similar income Interest payable and similar charges	3 ; 4	<b>4</b> 54 (99,766)	408 (137,514)
Profit on ordinary activities before taxation		156,931	140,662
Tax on profit on ordinary activities	7	(38,505)	(41,965)
Profit on ordinary activities after taxation		118,426	98,697
Dividends	8	-	(54,000)
Retained profit for the year		118,426	44,697
Retained profit brought forward		286,344	241,647
Retained profit carried forward		404,770	286,344

There are no recognised gains or losses other than the profit or loss for the above two financial years.

# ABBREVIATED BALANCE SHEET AS AT 30 SEPTEMBER 2003

		2003		2002	
	Notes	£	£	£	£
Fixed assets					
Intangible assets	9		8,000		16,000
Tangible assets	10		1,050,992		1,234,147
			1,058,992		1,250,147
Current assets					
Stocks	11	249,210		213,957	
Debtors	12	1,009,035		979,909	
Cash at bank and in hand		33,626		24,826	
		1,291,871		1,218,692	
Creditors: amounts falling					
due within one year	13	(1,743,388)		(1,843,875)	
Net current liabilities			(451,517)		(625,183)
Total assets less current					7.
liabilities			607,475		624,964
Creditors: amounts falling due after more than one year	14		(186,992)		(325,080)
and more than one year	•		(100,002)		(020,000)
Provisions for liabilities					
and charges	15		(15,513)		(13,340)
Net assets			404,970		286,544
Capital and reserves					
Called up share capital	16		200		200
Profit and loss account			404,770		286,344
Equity shareholders' funds	17		404,970		286,544

The abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

The abbreviated accounts were approved by the Board and signed on its behalf by

P R Ugalde Director Date: pm 2 5/3/04.

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2003

	Notes	2003 £	2002 £
Reconciliation of operating profit to net cash inflow from operating activities			
Operating profit		256,243	277,768
Depreciation		283,834	235,064
(Increase) in stocks		(35,253)	(17,014)
(Increase) in debtors		(56,126)	(287,897)
Increase in creditors		165,438	317,464
Net cash inflow from operating activities		614,136	525,385
Cash flow statement			
Net cash inflow from operating activities		614,136	525,385
Returns on investments and servicing of finance	21	(96,312)	(121,106)
Taxation	21	(28,614)	(24,449)
Capital expenditure	21	(1,918)	(106,710)
		487,292	273,120
Equity dividends paid		-	(27,000)
		487,292	
Financing	21	(365,913)	246,120 (328,047)
Financing	21		(328,047)
Increase in cash in the year		121,379	(81,927)
Reconciliation of net cash flow to movement in	net funds (Ne	ote 22)	
Increase in cash in the year		121,379	(81,927)
Cash outflow from increase in debts and lease fina	ncing	365,913	328,047
Change in net funds resulting from cash flows		487,292	246,120
New finance leases and hire purchase contracts		(90,761)	(473,501)
Movement in net funds in the year		396,531	(227,381)
Net debt at 1 October 2002		(779,507)	(552,126)
Net debt at 30 September 2003		(382,976)	(779,507)

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

### 1. Accounting policies

#### 1.1. Accounting convention

The accounts are prepared under the historical cost convention.

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax and trade discounts, of sales made during the year.

#### 1.3. Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 5 years.

### 1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties

Straight line over the life of the lease

Plant and machinery

15% per annum, reducing balance or 2 to 10 years straight

line

Fixtures, fittings

and equipment

33% or 20% per anum, reducing balance

Motor vehicles

- 25% per annum, reducing balance

### 1.5. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. However, where agreements are entered into and the asset's useful economic life greatly exceeds the lease term the asset is depreciated over its useful economic life. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

# 1.6. Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.7. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

#### 1.8. Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes.

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

# 1.9. Government grants

Grants are credited to deferred revenue. Grants towards capital expenditure are released to the profit and loss account over the expected useful life of the assets. Grants towards revenue expenditure are released to the profit and loss account as the related expenditure is incurred.

2.	Operating profit	2003	2002
		£	£
	Operating profit is stated after charging:		
	Depreciation and other amounts written off intangible assets	8,000	8,000
	Depreciation and other amounts written off tangible assets	264,546	227,347
	Loss on disposal of tangible fixed assets	11,288	(283)
	Operating lease rentals		
	- Plant and machinery	165,625	156,624
	- Land and buildings	220,914	219,201
	Auditors' remuneration	2,500	2,500
	and after crediting:		
	Government grants	13,042	9,320
			<del></del>
3.	Interest receivable and similar income	2003	2002
0.	interest recontable and similar meeting	£	£
			-
	Bank interest	454	408
4.	Interest payable and similar charges	2003	2002
		£	£
	On bank loans and overdrafts	9,411	26,457
	On loans repayable between one and two years	7,739	2,100
	Lease finance charges and hire purchase interest	46,650	78,151
	Factoring interest	35,966	30,806
		99,766	137,514

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

# 5. Employees

	Number of employees The average monthly numbers of employees (including the directors) during the year were:	2003	2002
	Production staff	92	89
	Administration staff	18	14
	Other	37	35
		147	138
	Employment costs	2003	2002
		£	£
	Wages and salaries	1,913,014	1,776,954
	Social security costs	145,776	133,868
	Other pension costs	4,012	4,012
		2,062,802	1,914,834
5.1.	Directors' emoluments	2003	2002
	Remuneration and other emoluments	£	£
	Pension contributions	338,701 4,012	293,839 4,012
	T ension contributions		
		342,713	297,851
	Number of directors to whom retirement benefits	Number	Number
	are accruing under a money purchase scheme	1	1
	and and annual annual paramada continu		
	Highest paid director  Amounts included above:	£	£
	Emoluments and other benefits	87,465	82,589

### 6. Pension costs

The company operates a defined contribution pension scheme in respect of the directors. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £4,012 (2002 - £4,012).

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

# 7. Tax on profit on ordinary activities

Analysis of charge in period	2003 £	2002 £
UK corporation tax	30,646	28,625
Prior period adjustments	5,686	-
	36,332	28,625
Total current tax charge	36,332	28,625
Deferred tax Timing differences, origination and reversal Prior period adjustments	2,173	2,022 11,318
Total deferred tax	2,173	13,340
Tax on profit on ordinary activities	38,505	41,965

# Factors affecting tax charge for period

The tax assessed for the period is higher than the standard rate of corporation tax in the UK (19 per cent). The differences are explained below:

		2003 £	2002 £
	Profit on ordinary activities before taxation	156,931	140,662
		<del></del> -	
	Profit on ordinary activities multiplied by standard rate of corporation		
	tax in the UK of 19% (30 September 2002 : 19%)	29,817	26,726
	Expenses not deductible for tax purposes	3,002	3,189
	Capital allowances for period in excess of depreciation	(2,173)	(2,022)
	Adjustments to tax charge in respect of previous periods	5,686	-
	Reduction in CT rate from 20% to 19% during year	, -	732
	Current tax charge for period	36,332	28,625
8.	Dividends	2003	2002
		£	£
	Dividends on equity shares:		
	Ordinary shares - interim paid	_	27,000
	Ordinary shares - final proposed	-	27,000
		-	54,000

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

# 9. Intangible fixed assets

	Goodwill £	Total £
Cost		
At 1 October 2002 and 30 September 2003	40,000	40,000
Provision for diminution in value		
At 1 October 2002	24,000	24,000
Charge for year	8,000	8,000
At 30 September 2003	32,000	32,000
Net book values		
At 30 September 2003	8,000	8,000
At 30 September 2002	16,000	16,000

10.	•	Short easehold property £		Fixtures, fittings equipment £	Motor vehicles £	Total £
	Cost					
	At 1 October 2002	137,641	1,455,255	151,530	146,801	1,891,227
	Additions	7,059	82,620	23,471	29,925	143,075
	Disposals	•		-	(110,427)	(110,427)
	At 30 September 2003	144,700	1,537,875	175,001	66,299	1,923,875
	Depreciation					
	At 1 October 2002	67,388	469,911	70,522	49,259	657,080
	On disposals			· <u>-</u>	(48,743)	(48,743)
	Charge for the year	46,78	1 167,487	30,759	19,519	264,546
	At 30 September 2003	114,169	9 637,398	101,281	20,035	872,883
	Net book values					
	At 30 September 2003	30,53	1 900,477	73,720	46,264	1,050,992
	At 30 September 2002	70,25	3 985,344	81,008	97,542	1,234,147

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

Included above are assets held under finance leases or hire purchase contracts as follows:

		2003		200	2002		
	Asset description	book value	epreciation charge	book value	Depreciation charge		
		£	£	£	£		
	Plant and machinery	475,206	76,954	668,628	64,563		
	Equipment	14,675	7,228	23,842	3,222		
	Motor vehicles	32,534	6,360	91,610	17,839		
		522,415	90,542	784,080	85,624		
11.	Stocks			2003	2002		
				£	£		
	Raw materials and consumables			133,833	123,807		
	Finished goods and goods for resale			115,377			
				249,210	213,957		
12.	Debtors			2003	2002		
				£	£		
	Trade debtors			853,039	745,921		
	Other debtors			55,151			
	Prepayments and accrued income			100,845	•		
				1,009,035	979,909		

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

13.	Creditors: amounts falling due within one year	2003 £	2002 £
	Bank overdraft	33,233	145,812
	Bank loans	5,631	5,200
	Other loans	693,340	544,318
	Net obligations under finance leases		
	and hire purchase contracts	147,942	256,675
	Trade creditors	571,307	558,430
	Corporation tax	36,245	28,527
	Other taxes and social security costs	105,413	51,216
	Directors' accounts	2,486	1,411
	Other creditors	26,560	32,131
	Accruals and deferred income	121,231	193,155
	Proposed dividend	-	27,000
		1,743,388	1,843,875

Other loans includes £650,536 (2002: £472,752) secured by an all assets debenture incorporating fixed and floating charge over the company's assets.

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

14.	Creditors: amounts falling due after more than one year	2003 £	2002 £
	Bank loans	40,388	46,390
	Net obligations under finance leases	146,604	278,690
		186,992	325,080
	Loans		
	Repayable in one year or less, or on demand (Note 13)	698,971	549,518
	Repayable between one and two years	6,098	5,631
	Repayable between two and five years	21,496	19,851
	Repayable in five years or more	12,794	20,908
		739,359	595,908

The bank loan and overdraft are secured by an unlimited debenture dated 24 January 2000 including the right to set off and a first legal charge over a property owned privately by Mr P R Ugalde, a director.

The hire purchase and finance lease liabilities are secured on the assets to which they relate.

# Net obligations under finance leases and hire purchase contracts

Repayable within one year	147,942	256,675
Repayable between one and five years	146,604 294,546	278,690 
	294,540	333,303

The bank loan is subject to monthly repayments and is to be paid by 11 April 2010.

### 15. Provision for deferred taxation

	2003 £	2002 £
Accelerated capital allowances	15,513	13,340
Undiscounted provision for deferred tax	15,513	13,340
Provision at 1 October 2002	13,340	
Deferred tax charge in profit and loss account	2,173	
Provision at 30 September 2003	15,513	

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

Share capital	2003 £	2002 £
Authorised equity		
1,000 Ordinary shares of 1 each	1,000	1,000
Allotted, called up and fully paid equity		
200 Ordinary shares of 1 each	200	200
Reconciliation of movements in shareholders' funds	2003 £	2002 £
Profit for the year Dividends	118,426 -	98,697 (54,000)
	118 426	44,697
Opening shareholders' funds	286,544	241,847
Closing shareholders' funds	404,970	286,544
	Authorised equity 1,000 Ordinary shares of 1 each  Allotted, called up and fully paid equity 200 Ordinary shares of 1 each  Reconciliation of movements in shareholders' funds  Profit for the year Dividends  Opening shareholders' funds	Authorised equity 1,000 Ordinary shares of 1 each  Allotted, called up and fully paid equity 200 Ordinary shares of 1 each  Reconciliation of movements in shareholders' funds  Profit for the year Dividends  Dividends  118,426 Opening shareholders' funds

### 18. Financial commitments

At 30 September 2003 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2003	2003 2002	2003	2002
	£	£	£	£
Expiry date:				
Within one year	-	-	41,203	20,736
Between one and five years	51,380	77,565	81,607	60,983
In over five years	39,465	13,280	-	2,544
	90,845	90,845	122,810	84,263

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

#### 19. Transactions with directors

The following directors had interest free loans during the year. The movements on these loans are as follows:

	Amour	Amount owing	
	2003	2002	in year £
	£	£	
P R Ugalde	14,797	_	14,797
D W Pauling	7,037	8,699	9,748
C I Pauling	-	13,450	13,450

During the year Mr P Ugalde, Mr D Pauling and Mr C Pauling had the following transactions on their director's current accounts:

- 1. They had cash drawings of £29,708, £7,037 and £23,935 respectively (2002: £27,474, £14,258 and £20,385).
- 2. They had dividends credited of £13,500, £6,750 and £6,750 respectively (2002: £13,500, £6,750 and £6,750).
- 3. Mr D Pauling and Mr C Pauling introduced funds of £1,949 and £28,362 respectively and in addition Mr C Pauling had a bonus credited of £4,759.
- 4. At the balance sheet date the company owed Mr C Pauling £2,486 and was owed the amounts shown above from the other directors (2002: The company owed Mr P Ugalde £1,411)

### 20. Related party transactions

Mr P Ugalde, Mr D Pauling and Mr C Pauling act as guarantors on behalf of the company in respect of various finance leases and the invoice discounting loan from Lloyds TSB Commercial Finance Limited. The amount owed at the balance sheet date on these leases amounted to £149,226 (2002: £346,863) and the balance owed on the invoice discounting advance was £650,536 (2002: £472,752). They also act as guarantors in respect of operating leases and hire purchase agreements with payments outstanding at the balance sheet date of £65,494 (2002: £81,062). In addition they act as guarantors in respect of other liabilities totalling £7,805 (2002: £36,567l).

Mr P Ugalde has given a first legal charge over a property owned personally by him as security to Lloyds TSB Plc in respect of company borrowings.

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

# 21. Gross cash flows

	2003 £	2002 £
Returns on investments and servicing of finance		
Interest received	454	408
Interest paid	(78,976)	(61,111)
Interest element of finance lease rental payments	(17,790)	(60,403)
	(96,312)	(121,106)
Taxation	<del></del>	
Corporation tax paid	(28,614)	(24,449)
Capital expenditure		
Payments to acquire tangible assets	(52,314)	(109,370)
Receipts from sales of tangible assets	50,396	2,660
	(1,918)	(106,710)
Financing		
Other new short term loans	15,000	65,000
Repayment of long term bank loan	(5,571)	(5,172)
Repayment of other short term loans	(43,762)	(11,053)
Capital element of finance leases and hire purchase contracts	(331,580)	(376,822)
	(365,913)	(328,047)

# NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

# 22. Analysis of changes in net funds

Opening balance	Cash flows	Other changes	Closing balance
£	£	£	£
24,826	8,800		33,626
(145,812)	112,579		(33,233)
(120,986)	121,379	-	393
(76,766)	33,962	(5,631)	(48,435)
(46,390)	371	5,631	(40,388)
cts (535,365)	331,580	(90,761)	(294,546)
(658,521)	365,913	(90,761)	(383,369)
(779,507)	487,292	(90,761)	(382,976)
	£ 24,826 (145,812) (120,986) (76,766) (46,390) ets (535,365) (658,521)	balance         flows           £         £           24,826         8,800           (145,812)         112,579           (120,986)         121,379           (76,766)         33,962           (46,390)         371           cts (535,365)         331,580           (658,521)         365,913	balance         flows         changes           £         £         £           24,826 (145,812)         8,800 112,579           (120,986)         121,379           (76,766)         33,962 (46,390)         (5,631) 371 5,631 (45,535,365)           sts (535,365)         331,580 (90,761)           (658,521)         365,913 (90,761)

# Major non cash transactions

During the year the company entered into finance leases and hire purchase contracts in respect of assets with a total capital value at inception of £90,761 (2002 £473,501)