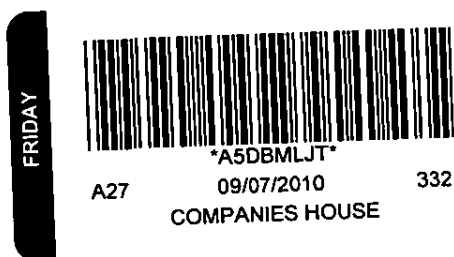


03788687

FINANCIAL STATEMENTS

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION
(A Company Limited by Guarantee)

FOR THE YEAR ENDED 31ST DECEMBER, 2009



GASKING, LACE & CO.
CHARTERED ACCOUNTANTS
COMMERCIAL CHAMBERS
34, DERBY STREET
ORMSKIRK
LANCS, L39 2BY

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION
(A Company Limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2009

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WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION
was Incorporated in England on 14th June 1999

Company Number: 3788687

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

Company Registration Number 03788687
Charity Registration Number 1077498

REFERENCE AND ADMINISTRATIVE DETAILS

Mr F McClenaghan	(Chairman)	*	Dr J R Horsley	(Vice Chairman)
Mr J A Leigh	(Treasurer)	*	Mr S E Meehan	
Mrs D Howel			Mrs J Holden	
Mr L W May			Dr G Flood	

- Delegated responsibility for day to day management of the Charity

REGISTERED OFFICE

34 Derby Street
Ormskirk

AUDITORS

Gasking Lace & Co
Commercial Chambers
Derby Street
Ormskirk
L39 2BY

BANKERS

Royal Bank of Scotland	Ormskirk
Charities Aid Foundation	West Malling

SOLICITORS

Brighthouse Wolff
28 Derby Street
ORMSKIRK
L39 2BY

STRUCTURE, GOVERNANCE and MANAGEMENT

West Lancashire Community Hospice Association is a Company limited by guarantee, constituted under The Companies Acts 1985 and 1989, and is a registered Charity

Training of any new Trustees will be in accordance with Charity Commission recommendations contained in publications CC3 and CC3a

The Board of Trustees normally meets three monthly and at the meetings the Trustees make decisions regarding the running and future of the Charity. Decisions made are minuted and minutes circulated to the Trustees including those in absentia. Day to day running of the Charity is delegated to the Chairman and Treasurer

The Company wholly owns WLC Hospice (Services) Ltd, which Company runs two Charity Shops, a third, in Ormskirk, having closed in May 2006. All profits from the company are paid to the Association

The Trustees have considered the risks associated with the running of the Charity and have taken steps to minimise these risks through the provision of insurances relevant to the activities of the Charity. The following lists the types of insurance currently in force.

Commercial Insurances
Public Liability

Employers Liability
Trustees Indemnity

Banking and custody controls are in line with the recommendations of Charities Commission publication CC8. Appropriate dual control and dual signing controls are in place. The accounting software is protected by a password known only to the Treasurer and bookkeeper and back up accounting, software packages etc are kept off site

Day to day maintenance of the accounts is carried out on the Charity's computer at the home of the bookkeeper, back up copies being maintained on the Treasurer's home computer. In this way the Treasurer is able to oversee the administration of the accounting procedures.

OBJECTIVES AND ACTIVITIES

The mission of the West Lancashire Community Hospice Association (WLCHA) is "To develop and provide or fund facilities in West Lancashire which will provide comprehensive palliative day care for those who develop cancer or other advanced illness, and which will serve the needs of the West Lancashire area and the wider community in the neighbouring district", a summary of the objectives set out in the Memorandum of Association

A Charity was established in June 1993 by a group of professionals from business, health, council, voluntary and other backgrounds to raise funds to provide a dedicated day centre to fulfil the mission statement of the Charity. This was superseded by the present Charity, with Limited Liability Company status in 1999.

The Trustees have previously pursued several possible sites for a day centre, but for a variety of reasons, these have not previously come to fruition, to the great disappointment of all concerned.

ACHIEVEMENTS and PERFORMANCE

Fund Raising

The Charity benefits from donations, profits on the shops and interest on deposits

Skelmersdale's Sandy Lane and Digmoor shops, under the umbrella of WLC Hospice (Services) Ltd, wholly owned by WLCHA, continue to make a steady contribution to funds despite increasing rents paid to the local council. The shops contributed over £11,857 to the Charity funds during the year. Donations were £1,020 and interest received was £8,058. A group of staff and customers from the Digmoor shop carried out a sponsored walk from Digmoor to Queenscourt, raising £800, a tremendous effort on a rainy day. The dedication of the many volunteers who man the shops week in week out is outstanding and we thank them most sincerely for their efforts. Many thanks also to everyone who has contributed to the Charity in any way.

Service

We have been providing funding to Queenscourt Hospice for the past four years for part of the cost of day care at Queenscourt for West Lancashire patients, and likewise to the Primary Care Trust for three years towards the costs of a carers service provided by Marie Curie Cancer Care.

The work at Queenscourt and with the carer's service continues (£10,000 and £8,437 respectively)

However, our long term aim of providing a day care centre has proved impossible to bring to fruition. We had agreed with West Lancs PCT that when we had planning permission for a day care centre they would enter in to a formal support agreement. Planning permission was applied for in July 2006 for a development at Alty's Farm, part of Lord Derby's portfolio of land, but delays at County and District Council levels over 3 trees delayed planning submission until February 2007. In spite of a positive recommendation the Planning Committee failed to decide, calling for further changes. This happened again in April in spite of the requested changes being made.

Then in May, the new Central Lancashire PCT, which came into being at the end of 2006, decided that the proposed day care centre was not a project which they could support. Although we had been working towards this with a variety of NHS bodies for many years, the trustees felt there was no alternative but to withdraw from the proposal. Our thanks go to those who helped in what became a futile exercise.

In the meantime, to some extent linked to the Lord Darzi report, things have moved on, and "Hospice at Home" is now the preferred method of supporting those with advanced progressive and terminal disease who wish to spend their final days at home rather than in a hospital or hospice. Queenscourt Hospice has been developing such a service over the past two years and WLCHA has been closely involved in this. The service, which covers West Lancashire and Sefton, was launched in February 2009 and WLCHA is funding the whole of the cost of the West Lancashire part of the service. £25,000 in set up costs was paid to Queenscourt in 2008 and the total expenditure for 2009 was £143,593. The purchase of syringe drivers costing £4,050 for use in nursing homes and managed by Queenscourt has been funded by the Association.

The service has three facets, Home Support, Crisis Intervention and Accompanied Transfer Home. The Trustees are delighted to be able to support this venture and are excited that after all the set backs, they are finally able to provide funding for what is proving to be a very worthwhile service.

FINANCIAL REVIEW

The Charity is in a strong financial position, with reserves of £1,190,636 The main funds in hand are with CafBank, part of the Charities Aid Foundation. Due to the recession and problems in the banking industry, the rate of interest paid has been decimated No investments which would be at any risk have been considered NO FUNDS ARE HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

FIXED ASSETS

The Fixed Assets of the Charity, and any major changes therein during the year, are recorded in the notes to the accounts

AUDITORS

A resolution to appoint Messrs. Gasking Lace & Co., as auditors for the ensuing year will be proposed at the annual general meeting.

SMALL COMPANY

This report has been prepared in accordance with the special provisions of the Companies Act 2006 as they relate to small companies.

By order of the board

.....
Franklin

Date 11/06/2010

CHARTERED ACCOUNTANTS' REPORT
ON THE UNAUDITED ACCOUNTS OF
WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION
FOR THE YEAR ENDED 31ST DECEMBER 2009

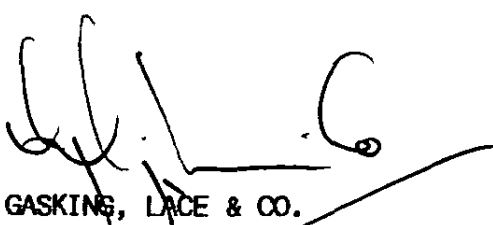
As described on the Balance Sheet you are responsible for the preparation of the accounts for the Year ended 31st December 2009, set out on pages 6 to 13, and you consider that the company is exempt from an audit under section 477 of the Companies Act 2006.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



GASKING, LACEY & CO.
CHARTERED ACCOUNTANTS
COMMERCIAL CHAMBERS
34, DERBY STREET
ORMSKIRK
LANCS, L39 2BY

22/6/10

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2009

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2009 £	Total 2008 £
INCOMING RESOURCES						
Voluntary Income	2	13,679	21,089	-	34,768	21,297
Investment Income	2	8,058	-	-	8,058	61,782
TOTAL INCOMING RESOURCES		<u>£21,737</u>	<u>£21,089</u>	<u>£-</u>	<u>£42,826</u>	<u>£83,079</u>
RESOURCES EXPENDED						
Cost of Generating Funds						
Charitable Activities	3	163,353	4,050	-	167,403	58,870
Governance Costs	4	494	-	-	494	460
TOTAL RESOURCES EXPENDED		<u>£163,847</u>	<u>£4,050</u>	<u>£-</u>	<u>£167,897</u>	<u>£59,330</u>
NET (EXPENDITURE)/INCOME FOR THE YEAR	5	(142,110)	17,039	-	(125,071)	23,749
BALANCE BROUGHT FORWARD		<u>1,315,707</u>	<u>-</u>	<u>-</u>	<u>1,315,707</u>	<u>1,291,958</u>
BALANCE CARRIED FORWARD		<u>£1,173,597</u>	<u>£17,039</u>	<u>£-</u>	<u>£1,190,636</u>	<u>£1,315,707</u>

There are no acquisitions or discontinued operations in the Year

There are no recognised gains or losses other than those recognised in this Income and Expenditure Account

The accompanying notes are an integral part of this Income and Expenditure Account

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

BALANCE SHEET AS AT 31ST DECEMBER 2009

	Note	2009		2008	
		£	£	£	£
FIXED ASSETS					
Investments	7		1		1
CURRENT ASSETS					
Debtors	8	6,836		13,290	
Cash at Bank and in Hand		1,199,989		1,307,522	
		<u>£1,206,825</u>		<u>£1,320,812</u>	
CREDITORS: amounts falling due within one year	9	16,190		5,106	
		<u>£16,190</u>		<u>£5,106</u>	
NET CURRENT ASSETS		1,190,635		1,315,706	
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£1,190,636</u>		<u>£1,315,707</u>	
FINANCED BY:					
FUNDS					
Unrestricted Funds	10	1,173,597		1,315,707	
Restricted Funds	11	17,039		—	
		<u>£1,190,636</u>		<u>£1,315,707</u>	

The accompanying notes are an integral part of this Balance Sheet

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION


BALANCE SHEET AS AT 31ST DECEMBER 2009

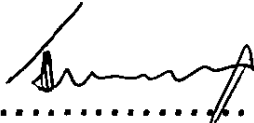
The directors consider that the company is entitled to exemption from the requirement to have an audit under section 477 of the Companies Act 2006. Members have not required the company to obtain an audit for the year in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that:

- i) the company keeps accounting records which comply with section 386 of the Companies Act 2006.
- ii) the accounts give a true and fair view of the state of affairs of the company at 31st December 2009, and of its Deficit for the year then ended in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 as they relate to small companies.


.....
F. McCLENAGHAN - DIRECTOR


.....
J. A. LEIGH - DIRECTOR

Approved by the Board on: 1/6/2010
.....

The accompanying notes are an integral part of this Balance Sheet

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

1 ACCOUNTING POLICIES

1.1 Accounting basis and standards

The Financial Statements have been prepared under the Historical Cost Convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March, 2005, applicable accounting standards and the Companies Act, 2006.

1.2 Fixed Asset Investments

Investments are included at market value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

1.3 Fund Accounting

Unrestricted funds are incoming resources receivable or generated for the objects of the charity without further specified purpose and which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs where applicable.

Further explanation of the nature and purpose of each fund is included in the Trustees' Report or in the notes to the financial statements.

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

2 VOLUNTARY INCOME

	2009 Total	2008 Total
Donations and Gifts	13,679	21,297
Legacy from the late Ms. E. Wilson-Naylor	21,089	-
	<u>£34,768</u>	<u>£21,297</u>

Donations were received from the following:-

West Lancashire Community Hospice (Services) Limited	£11,859
D. & M. Dalgoutte	£500
Mason Bibby	£500
Sponsored Event - Digmoor Ladies	£800
L. Ramsbottom	£20

INVESTMENT INCOME

CAF Interest	<u>£8,058</u>	<u>£61,782</u>
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3 CHARITABLE ACTIVITIES

	Direct Costs £	Other Costs £	Total 2009 £	Total 2008 £
Home Carers Costs	-	-	-	20,743
Palliative Therapies	162,031	-	162,031	35,000
Office Running Costs	-	1,322	1,322	3,058
Other Costs	4,050	-	4,050	69
	<u>£166,081</u>	<u>£1,322</u>	<u>£167,403</u>	<u>£58,870</u>

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

4 GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total 2009 £	Total 2008 £
Accountants Fees	<u>£494</u>	<u>£-</u>	<u>£494</u>	<u>£460</u>

5 NET (EXPENDITURE)

Net Expenditure (2008 – Income) is stated after charging:-

	2009 £	2008 £
Depreciation on owned assets	-	69
Accountancy Charges	<u>494</u>	<u>460</u>

6 TRUSTEES REMUNERATION

No Trustees of the charity received any remuneration during the year.

No expenses were paid to any Trustees during the year.

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

7 INVESTMENTS

	2009 £	2008 £
WLC Hospice (Services) Limited	<u>£1</u>	<u>£1</u>

8 DEBTORS

	2009 £	2008 £
Amounts owed by West Lancashire Community Hospice Services	3,859	10,297
Prepayments	<u>2,977</u>	<u>2,993</u>
	<u>£6,836</u>	<u>£13,290</u>

9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2009 £	2008 £
Accruals	<u>16,190</u>	<u>5,106</u>
	<u>£16,190</u>	<u>£5,106</u>

10 UNRESTRICTED FUNDS

	2009 £	2008 £
Balance brought forward	1,315,707	1,291,958
Net (Outgoing) / Incoming Resources for the financial Year	<u>(142,110)</u>	<u>23,749</u>
Balance carried forward	<u>£1,173,597</u>	<u>£1,315,707</u>

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2009

11 RESTRICTED FUNDS

	2009 £	2008 £
Net Incoming Resources for the financial Year	17,039	£-
Balance carried forward	<u>£17,039</u>	<u>£-</u>

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets £	Investments £	Net Current Assets £	Total £
Unrestricted Funds	-	1	1,173,596	1,173,597
Restricted Funds	-	-	17,039	17,039
	<u>£-</u>	<u>£1</u>	<u>£1,190,635</u>	<u>£1,190,636</u>

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2009

	2009	2008
	£	£
INCOME:-		
Donations and Gifts	34,768	21,297
	<u>34,768</u>	<u>21,297</u>
 DIRECT CHARITABLE EXPENDITURE		
Home Carers Costs	-	20,743
Palliative Therapies	162,031	35,000
Syringe Drivers	4,050	-
Bank Charges	2	1
Depreciation	-	69
Other Costs:-		
Insurance	1,639	1,184
Telephone	235	210
Advertising	-	59
Sundries	(554)	1,604
	<u>167,403</u>	<u>58,870</u>
(DEFICIT)/ FOR THE YEAR AFTER DIRECT EXPENDITURE	<u>£(132,635)</u>	<u>£(37,573)</u>

WEST LANCASHIRE COMMUNITY HOSPICE ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2009

	2009	2008
	£	£
(DEFICIT) BROUGHT FORWARD	(132,635)	(37,573)
ADD SUNDRY INCOME:—		
Bank Interest Receivable	8,058	61,782
	<u>(124,577)</u>	<u>24,209</u>
GOVERNANCE COSTS		
Accountancy Charges	494	460
(DEFICIT) / SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION	<u>(125,071)</u>	<u>23,749</u>
Taxation	<u>-</u>	<u>-</u>
SUSTAINED (DEFICIT) / RETAINED SURPLUS FOR THE YEAR	<u><u>£(125,071)</u></u>	<u><u>£23,749</u></u>