

TM02

Termination of appointment of secretary

BLUEPRINT

OneWorld

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to terminate the appointment of a
secretary (individual or corporate)

☐ **What this form is NOT for**
You cannot use this form if you
terminating the appointment of
director. To do this, please use
TM01 'Termination of appoint
director'

THURSDAY



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A16

03/04/2014

#157

COMPANIES HOUSE

1 Company details

Company number	0	3	7	7	9	6	6	0
Company name in full	Bretby Conference Centre Limited							

→ **Filing in this form**
Please complete in typescript or in
bold black capitals
All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register	
Title*	
Full forename(s)	
Surname/Corporate name	Henderson Secretarial Services Limited

3 Termination date ^①

Date of termination of appointment	d0	d1	m0	m4	y2	y0	y1	y4
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① Only one secretary appointment can
be terminated per form.

4 Signature

I am signing this form on behalf of the company	
Signature	<div><div>X</div><div>For and on behalf of Henderson Secretarial Services Limited</div><div>X</div></div>
This form may be signed by Director ^② , Secretary, Person authorised ^③ , Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor	

② **Societas Europaea**
If the form is being filed on behalf of a
Societas Europaea (SE) please delete
'director' and insert details of which
organ of the SE the person signing
has membership.

③ **Person authorised**
Under either section 270 or 274 of the
Companies Act 2006

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name

Company name Henderson Secretarial
Services Limited

Address 201 Bishopsgate

Post town London

County/Region

Postcode E C 2 M 3 A E

Country England

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following.

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination.
- ☐ You have signed the form.



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk