

AD01

Change of registered office address



Companies House

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on WebFiling.

You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

What this form is for
You may use this form to change a company's registered office address

What this form is NOT for
You cannot use this form to change the registered office address of a Limited Liability Partnership. If you do this, please use form LL1. Change of registered office of a limited liability partnership.



A2KPTNJM
A02 08/11/2013 #167
COMPANIES HOUSE

1 Company details

Company number 03744882

Company name in full CROMWELL SECRETARIAL SERVICES LTD

→ **Filing in this form**
Please complete in typescript or in bold black capitals
All fields are mandatory unless specified or indicated by *

2 New registered office address

The change in registered office address does not take effect until the Registrar has registered this notice

A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered

Building name/number SUITE 29

Street 58 ACACIA ROAD

Post town LONDON

County/Region

Postcode NW8 6AG

① **Change of registered office**
For England and Wales companies, the address provided can either be in England or Wales
For Welsh companies, the address provided must be in Wales
For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively

3 Signature

I am signing this form on behalf of the company

Signature

Signature

X

X

This form may be signed by Director, Secretary, Person Authorised, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commissioner and manager, CIC manager, Judicial factor

② **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership

③ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name **MARGARETTA CORPORATE**

SERVICES LTD

Address **P O BOX 31257**

Post town **LONDON**

County/Region

Postcode

N	W	2	2	F	Q
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Country

DX

Telephone

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register
- You have provided the new registered office address in section 2
- The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- You have signed the form

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk