# SEPARATOR SHEET



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## **USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.**



and signed on their behalf by:

Director(s)

— for the record —			
CHFP000 Company Number	374274	48	
Company Name in full	e= Comm	consultants 1	im'ted
Balance Sheet as at	31/3/20	506	
		Current Year 21/04/2005 31/2006	Previous Year
Called up Share Capital not paid		2 ~	717
Cash at Bank and in Hand		£ NIL	NIL
NET ASSETS		3	£ NIC
Authorised share capital:			•
ordinary shares of	£1-50 each	n	
Issued share capital:		,	
ordinary shares of	£1-00 each	2-00	£2-00
SHAREHOLDERS' FUNDS		£ 2 -00	£ 2-00
Notes: 1. During the year the company allotted		vith an aggregate nominal valu	ue of £, the
2. During the year the company acted as an	agent for a person - if	this applies please tick the	box
Statements:  (a) For the year ended	Act 1985. company to obtain a onsibility for:		section 249B(2) of the
<ul><li>ii. preparing accounts which give a financial year, and of its profit ar 226, and which otherwise comply applicable to the company.</li></ul>	nd loss for the financia	al year, in accordance with the	e requirements of section
These accounts were approved by the Board	d of Directors	the box below but if you House to contact you	ve any contact information in ou do, it will help Companies or if there is a query on the formation that you give will be

visible to searchers of the public record.

Contact details:

PETER R. WENBAN DANDY HARL, WILLSON FARM ROAD, COTTON, SUFFORK 1P144QT

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- **c.** The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- **e.** A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- **f.** The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

a	ompanies House — for the recont ——	USE THIS FORM FO ENDING ON OR A		EARS	CA
CHFP000	Company Number	00123456			
	Company Name in full	A Company Limit	ed		
	Balance Sheet as at	31 July 2002			
			Current Y	ear	Previous Yea
			2002		
Called up S	hare Capital not paid (Se	e note <b>b</b> . above)	£		
Cash at Bar	nk and in Hand (See note	b. above)	£ 100		
NET ASSE		,	£ 100	===	£
	share capital:				
1000	ordinary shares of	£ 1.00 each			
Issued shar					
100	ordinary shares of	£ 1.00 each	100		
100	Ordinary Shares Of	£ 1.00 eaci	100		
	LDERS' FUNDS		£ 100		£
Notes:  1. During the y  consideration	rear the company allotted 10 n received by the company w	00 ordinary shares w	ith an aggregate	nominal value	of £ 100 , th
	rear the company acted as an		this applies plea	ase tick the bo	ж
section (b) Member Compa (c) The dir i, ens	ers have not required the co inies Act 1985. Sector(s) acknowledge(s) responsibility the suring the company keeps acc	ompany to obtain an onsibility for: ounting records which	audit in accord	dance with se ion 221, and	ection 249B(2) of th
fina 226	paring accounts which give a incial year, and of its profit are, and which otherwise comply plicable to the company.	d loss for the financia	year, in accorda s of the Compani	nce with the re es Act relating	equirements of section to accounts, so far a
These accounts were approved by the Board of Directors on		You do not have to give any contact information in box below but if you do, it will help Companie House to contact you if there a query on the torn. The contact information that you give will by visible to searchers of the public record.			
Director(s)	A Director		Contact o	setails:	

## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

#### Note:

The total of Net Assets should equal the total of Shareholders' Funds.

### Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland