

LIQ03

Notice of progress report in voluntary winding up



Companies House

THURSDAY



A9BBW8A1

A22

13/08/2020

#22

COMPANIES HOUSE

1 Company details

Company number 0 3 7 2 2 8 5 7

Company name in full Landscape 2000 Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Sean

Surname Bucknall

3 Liquidator's address

Building name/number 3rd Floor

Street 37 Frederick Place

Post town Brighton

County/Region Sussex

Postcode B N 1 4 E A

Country

4 Liquidator's name ①

Full forename(s) Brian

Surname Burke

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 3rd Floor

Street 37 Frederick Place

Post town Brighton

County/Region Sussex

Postcode B N 1 4 E A

Country

② Other liquidator

Use this section to tell us about
another liquidator.



LIQ03

Notice of progress report in voluntary winding up

6 Period of progress report

From date	^d 1	^d 8	^m 0	^m 6	^y 2	^y 0	^y 1	^y 9
To date	^d 1	^d 7	^m 0	^m 6	^y 2	^y 0	^y 2	^y 0

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 0	^m 0	^m 8	^y 2	^y 0	^y 2	^y 0
----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

LIQ03

Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Rupert Curno**Company name **Quantuma LLP**Address **3rd Floor****37 Frederick Place**Post town **Brighton**County/Region **Sussex**Postcode **B N 1 4 E A**

Country

DX

Telephone **01273 322400****Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



Landscape 2000 Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £		From 18/06/2019 To 17/06/2020 £	From 18/06/2019 To 17/06/2020 £
	HIRE PURCHASE		
60,748.00	Factored Book Debts	NIL	NIL
(44,633.00)	Lloyds CF	NIL	NIL
		NIL	NIL
	ASSET REALISATIONS		
1,900.00	Plant & Machinery	1,900.00	1,900.00
450.00	Furniture & Equipment	450.00	450.00
5,300.00	Motor Vehicles	3,483.36	3,483.36
	Book Debts	26,671.49	26,671.49
	PPI Refund	21,205.75	21,205.75
	Funds in Solicitors Client Account	820.00	820.00
	Bank Interest Gross	9.80	9.80
		54,540.40	54,540.40
	COST OF REALISATIONS		
	Pre-Appointment Accountancy Fees	2,500.00	2,500.00
	Pre-Appointment Fees	5,000.00	5,000.00
	Pre-Appointment Disbursements	183.72	183.72
	Office Holders Fees	15,150.00	15,150.00
	Office Holders Disbursements	135.00	135.00
	Costs to complete outstanding WIP	4,250.16	4,250.16
	Agents Fees (SIA Group)	2,320.00	2,320.00
	Statutory Advertising	169.00	169.00
		(29,707.88)	(29,707.88)
	PREFERENTIAL CREDITORS		
(14,822.51)	Employee Arrears/Hol Pay	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(206,184.20)	Trade & Expense Creditors	NIL	NIL
(56,193.06)	Employees	NIL	NIL
(40,000.00)	Directors	NIL	NIL
(18,809.16)	Lloyds Bank Plc	NIL	NIL
(8,215.02)	HM Revenue and Customs - VAT/PAY	NIL	NIL
(83,823.00)	CVA Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(30.00)	Preference Shareholders	NIL	NIL
(100.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(404,411.95)		24,832.52	24,832.52
	REPRESENTED BY		
	Vat Receivable		300.00
	Bank 1 Current		25,875.16
	Vat Payable		(2,300.00)
	Vat Control Account		957.36
			24,832.52



Sean Bucknall
Joint Liquidator

LANDSCAPE 2000 LIMITED (IN LIQUIDATION)

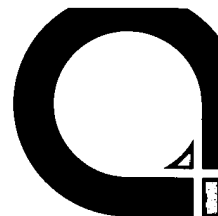
THE JOINT LIQUIDATORS' PROGRESS REPORT

10 August 2020

This report has been prepared for the sole purpose of updating the members and creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members and creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Sean Bucknall and Brian Burke of Quantuma Advisory Limited, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA, were appointed Joint Liquidators of Landscape 2000 Limited on 18 June 2019.

Sean Bucknall is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Brian Burke is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association



CONTENTS

1	INTRODUCTION
2	THE PROGRESS OF THE LIQUIDATION
3	CREDITORS: CLAIMS AND DISTRIBUTIONS
4	OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS
5	ETHICS
6	THE JOINT LIQUIDATORS' FEES AND EXPENSES

APPENDICES

Appendix 1	Statutory Information
Appendix 2	The Joint Liquidators' receipts and payments account as at 17 June 2020
Appendix 3	The Joint Liquidators' estimated outcome statement as at 17 June 2020
Appendix 4	Schedule of Joint Liquidators' timecosts
Appendix 5	Revised estimate of fees and expenses and narrative list of work undertaken by the Joint Liquidators during the Review Period
Appendix 6	Notice of Invitation to form a creditors committee
Appendix 7	Proof of Debt

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Sean Bucknall and Brian Burke of Quantuma ADVISORY LIMITED
"the Company"	Landscape 2000 Limited (in Liquidation)
EOS"	Estimated Outcome Statement
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 18 June 2020 to 17 June 2020



1. INTRODUCTION

Introduction

This report has been prepared to provide members and creditors with an update on the progress of the Liquidation of the Company since our appointment as Joint Liquidators on 18 June 2019.

Please be aware that on 1 August 2020, Quantuma LLP transferred its business to Quantuma Advisory Limited.

As you will be aware we previously acted as Joint Supervisors of the Company's Company Voluntary Arrangement.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Sean Bucknall and Brian Burke of Advisory Limited were appointed Joint Liquidators of the Company on 18 June 2019.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

2. THE PROGRESS OF THE LIQUIDATION

The Joint Liquidators' receipts and payments account

Attached at Appendix 2 is a receipts and payments account covering the Review Period.

An EOS as at 17 June 2020 is attached at Appendix 3.

The rest of this report describes the key developments in the Liquidation over the Review Period.

We have summarised the main asset realisations during the Review Period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

VAT Basis

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately. All VAT is in the process of being reclaimed.

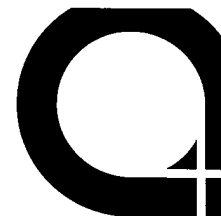
Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Informing all relevant persons of the commencement of the Liquidation, including filing statutory documents at Companies House and meeting statutory advertising requirements;
- Drafting and issuing the progress report to creditors;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;





- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.
- Preparing a report on the conduct of the directors as required by the Company Directors Disqualification Act.

Realisation of assets

Sale of assets to a connected party

The Joint Liquidators instructed SIA Group Limited ("SIA"), who are professional independent agents with adequate professional indemnity insurance, to dispose of the Company's assets using the most advantageous method available.

LCG Landscaping Limited ("LCG") expressed an interest in purchasing the Company's plant & machinery, furniture & equipment and motor vehicles. LCG is connected with the Company due to having a common director.

Therefore, LCG was invited to contact SIA direct to progress their interest. SIA weighed up the advantages of a swift sale, which would avoid the ongoing costs of storing and marketing the assets, against the potential of attracting a better offer albeit that this would involve incurring more costs. SIA concluded that LGC's offer was very likely to represent the best net realisation for the assets and they recommended to the Joint Liquidators that the offer be accepted.

Consequently, the Company's plant & machinery, furniture & equipment and motor vehicles were sold to LGC on 2 July 2019 for £7,500 (exclusive of any VAT). The final payment for these assets was received shortly after the review period, and therefore does not show in full on the enclosed receipts and payments account.

Factored Book Debts

The company factored its book debts, and as a result they are held as security by Lloyds TSB Commercial Finance Limited trading as Alex Lawrie Factors ("Lloyds CF"). Lloyds CF are assisting in collecting the book debts.

During the review period, Lloyds CF confirmed that their secured debt had been extinguished fully from debtor collections. Further collections after the repayment of CF are shown below under the heading Book Debts.

Plant & Machinery

As advised above, a sale of the Company's assets including plant and machinery was agreed with LGC for £7,500 plus VAT. I can confirm that £1,900 was apportioned under this heading during the review period.

Furniture & Equipment

As advised above, a sale of the Company's assets including plant and machinery was agreed with LGC for £7,500 plus VAT. I can confirm that £450 was apportioned under this heading during the review period.



Motor Vehicles

As advised above, a sale of the Company's assets including plant and machinery was agreed with LGC for £7,500 plus VAT. I can confirm that £3,483.36 was apportioned under this heading during the review period. As advised above, the remaining funds of £1,666.64 plus VAT have been received shortly after the review period, and shall be shown on the next available report.

Book Debts

As advised above, the factor account held by Lloyds CF was repaid in full during the review period. All surplus book debt realisations are shown under this heading.

Book debts totalling £26,671.49 were received within the review period. Following a reconciliation of the sales ledger, it is expected that there shall be no further realisations in respect of the ledger.

PPI Refund

Following appointment, Lloyds Bank Plc wrote to advise that a PPI refund in respect of the Company's business loan account. A payment totalling £21,205.75 was received within the review period.

Funds in Solicitors Client Account

Funds totalling £820 were transferred from a client account held by the Company's solicitor, Coole Bevis LLP within the review period.

Bank Interest Gross

Gross bank interest of £9.80 has accrued on the funds held in the Liquidation bank account within the review period.

Estimated future realisations

Other than the above, there are no known further assets in this matter.

Payments

Costs to complete outstanding WIP

As part of the contractual book debt collections, some outstanding works were required to be completed, in order to obtain payment. These works were completed by the Directors new company, LCG, for which their costs for doing so were paid from the above debtor realisations.

During the review period, a payment totalling £4,250.16 was paid to LCG in this regard.

Agents Fees (SIA Group)

As advised above SIA were instructed to assist with the valuation and sale of assets, including the plant & machinery and motor vehicles. SIA were paid £2,320 plus VAT for this work during the review period.

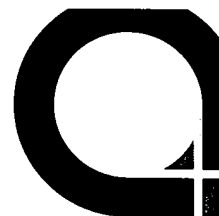
Statutory Advertising

A payment of £169 plus VAT has been made to Courts Advertising, in respect of adverts placed in the London Gazette within the review period.

Costs incurred but remaining unpaid

During the Review Period, the Joint Liquidators have also incurred timecosts and category 2 disbursements, not all of which have yet been discharged. Further details of these costs are set out below.





3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured creditors

The Company had granted the following security:

Type of charge	Date created	Beneficiary
Fixed and Floating charge	19 December 2001	Lloyds TSB Commercial Finance Limited t/a Alex Lawrie Factors

The Company granted a fixed and floating charge to Lloyds TSB Commercial Finance Limited t/a Alex Lawrie Factors on 19 December 2001, who were owed £44,633 on appointment. During the Review Period, the secured creditor confirmed that they have extinguished the debt in full from debtor collections.

Preferential creditors

The Joint Liquidators and their staff have incurred timecosts in assisting employees to obtain payment from the Redundancy Payments Office.

Preferential claims relating to unpaid holiday pay and wage arrears were estimated at £14,822 in the Director's Estimated Statement of Affairs. To date, 6 claims have been received totalling £10,135.

During the Review Period, the Joint Liquidators agreed these claims at £10,135, and it is anticipated that a dividend of 100p in the £ will be paid to preferential creditors within the next 2 months.

Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the unsecured creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any creditor after the 15 September 2003 and consequently there will be no prescribed part. However, as stated above the Company did grant a fixed and floating charge to Lloyds TSB Commercial Finance Limited trading as Alex Lawrie Factors on 22 December 2001.

Unsecured creditors

Unsecured claims were estimated at £413,224 in the Director's Estimated Statement of Affairs and, to date, 18 claims have been received totalling £314,759.

A dividend to unsecured creditors is expected. The quantum of any distribution will be dependent on the final costs and the level of agreed claims but I currently anticipate that the dividend will likely be in the range of c3-5p in the £.



Claims process

Due to the possible distribution to unsecured creditors, you are requested to submit claims to the address on the front of this report, marked for the attention of Rupert Curno.

A Proof of Debt form is attached at Appendix 7.

4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

Investigations

During the Review Period, the Joint Liquidators carried out an initial review of the Company's affairs in the period prior to appointment. This included seeking information and explanations from the director(s) (and senior employees) by means of questionnaires (and interviews); making enquiries of the Company's accountants; reviewing information received from creditors; and collecting and examining the Company's bank statements, accounts and other records.

The directors provided the books and records and a completed questionnaire as well as a Statement of Affairs.

The information gleaned from this process enabled the Joint Liquidators to meet their statutory duty to submit a confidential report on the conduct of the directors (past and present) to the Insolvency Service.

This work was also carried out with the objective of making an initial assessment of whether there were any matters that may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

This initial assessment has been completed and the Joint Liquidators did not identify any further assets or actions which might lead to a recovery for creditors.

EU Regulations (Whether Proceedings Are Main Proceedings or Territorial)

The Company's centre of main interest was in the UK as their registered office address was Amelia House Crescent Road, Worthing, West Sussex, BN11 1QR and their trading address was Room 4 Second Floor, 86 High St, Littlehampton, BN17 5DX and therefore it is considered that the EU Regulations apply. These proceedings are main proceedings as defined in the EU Regulation.

Further Information

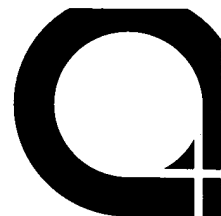
To comply with the Provision of Services Regulations, some general information about Quantuma ADVISORY LIMITED, including our complaints policy and Professional Indemnity Insurance, can be found at <http://www.quantuma.com/legal-information/>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk/>.

General Data Protection Regulation

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/.





5. ETHICS

Please also be advised that Joint Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>. Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

General ethical considerations

Prior to the Joint Liquidator's appointment, a review of ethical issues was undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

6. THE JOINT LIQUIDATORS' FEES AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 6 April 2017 together with the firm's current schedule of charge-out rates and chargeable disbursements may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>.

A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request at no cost.

Pre-Appointment Costs

The creditors authorised the fee of £5,000 plus VAT for assisting the directors with placing the Company in Liquidation and with preparing the Statement of Affairs on 13 June 2019.

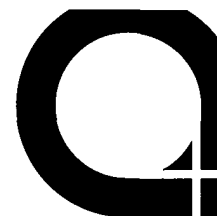
The fee was paid from first realisations on appointment and is shown in the enclosed receipts and payments account.

A payment of £2,500 was paid to MHA Carpenter Box for their assistance with preparing accounts in connection with the statement of affairs.

Joint Liquidators' Remuneration

The basis of the Joint Liquidators' fees was fixed on 16 July 2019 by postal resolutions considered and approved by creditors on 16 July 2019 as follows:

1. That the basis of the Joint Liquidators' fees be fixed by reference to the time properly given by the Joint Liquidators and their staff in attending to matters as set out in the fees estimate, such time to be charged at the prevailing standard hourly charge out rates used by Quantuma ADVISORY LIMITED at the time when the work is performed (plus VAT).



In accordance with this resolution, fees totalling £15,150 plus VAT have been drawn.

We believe this case generally to be of average complexity and no extraordinary responsibility has to date fallen upon us as Joint Liquidators.

Comparison of estimates

The Joint Liquidators' time costs incurred to date (whether or not they have been charged to the Liquidation estate) are compared with the original fees estimate and the actual time costs incurred to date. The fee estimate covered the period to 20 June 2019 or for the life of the case.

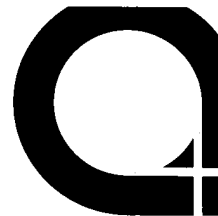
For a detailed schedule of work undertaken by the Joint Liquidators during the Review Period, see Appendix 5. A detailed narrative list of the work undertaken during the Review Period is provided at Appendix 6.

Work category	Original fees estimate			Actual time costs incurred during the Review Period		
	No. of hours	Blended hourly rate £ per hour	Total fees £	No. of hours	Average hourly rate £ per hour	Total time costs £
Administration and Planning	33.00	194.32	6,412.50	18.40	230.38	4,239.00
Creditors	14.00	210.71	2,950.00	11.90	202.77	2,413.00
Investigations	20.00	160.00	3,200.00	5.90	204.75	1,208.00
Realisation of Assets	24.00	210.42	5,050.00	32.10	210.48	6,756.50
Cashiering	6.00	204.17	1,225.00	14.00	144.93	2,029.00
Closing Procedures	6.50	203.85	1,325.00	0.00	0.00	0.00
TOTAL	103.50	194.81	20,162.50	82.30	202.25	16,645.50

The expenses incurred to date are compared with the original expenses estimate as follows:

Expenses	Original expenses estimate £	Actual expenses incurred in the Review Period £	Reason for any excess (if the expenses are likely to, or have, exceeded the original estimate)
Postage	80.00	Nil	
Specific Bond	135.00	135.00	
Statutory Advertising	195.48	169.00	
Storage Costs	50.00	Nil	
Category 2 expenses			
Photocopying	60.00	Nil	
Stationery	50.00	Nil	
TOTAL	570.48	304.00	

The bases on which the expenses defined as Category 2 disbursements are calculated are explained in Quantum ADVISORY LIMITED's current schedule of charge-out rates and chargeable disbursements referred to above. Creditors approved the payment of Category 2 disbursements on these bases on 16 July 2019.



Having regard for the costs that are likely to be incurred in bringing this Liquidation to a close, the Joint Liquidators consider that:

- the original fees estimate is likely to be exceeded; and
- the original expenses estimate is unlikely to be exceeded.

The main reasons why the fees estimate is likely to be exceeded is due to further work required to adjudicate on unsecured creditor claims, as well as the additional work described above which was required in order to collect in the sale proceeds from the sale of the assets; assisting with book debt collections; and with adjudicating on preferential creditor claims in preparation for a dividend.

Since I anticipate that my total time costs will exceed my fees estimate, I am seeking authority from the creditors for an increase in my fees estimate and attached at Appendix 5 is formal notice of a creditor decision procedure by correspondence and a voting form.

Details of the additional work that I will be undertaking are contained in the attached revised fees estimate, but in summary they are finalising any further assets and collecting final funds into the Liquidation estate; issuing notice of intended dividend to unsecured creditors, and adjudicating on creditor claims, and calculating and paying a first and final dividend to unsecured creditors.

I do not anticipate having to obtain approval for a further increase in my fees estimate.

Other professional costs

Agents & Valuers

SIA Group Ltd were instructed as agents and valuers in relation to the plant & machinery, furniture & equipment and motor vehicles. Their costs have been agreed on the basis of their standard sales commission rate of 10% plus time costs totalling £1,500, disbursements of £70 plus VAT. The Agent's total fees and timecosts from the date of appointment amount to £2,320 and they have been paid in full.

All professional costs are reviewed and analysed before payment is approved.

Creditors' right to request information

Any secured creditor, or unsecured creditor with the support of at least 5% in value of the unsecured creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

Creditors' right to challenge remuneration and/or expenses

Any secured creditor, or unsecured creditor with the support of at least 10% in value of the unsecured creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.



Future of the Liquidation

Following payment of the preferential creditor dividend, the process of giving notice of an unsecured creditor dividend and subsequent adjudication of these claims shall be completed. A first and final distribution will then be made to the unsecured creditors within the next 6 months.

Once the dividend has been paid, the Joint Liquidators will seek their release from office by issuing their final account to members and creditors.

Should you have any queries in regard to any of the above please do not hesitate to contact Rupert Curno on 01273 322411 or by e-mail at Rupert.Curno@quantuma.com.

Sean Bucknall
Joint Liquidator

**Landscape 2000 Limited
(IN LIQUIDATION)****STATUTORY INFORMATION**

Company Name	Landscape 2000 Limited
Trading Address	Room 4, Second Floor, 86 High St, Littlehampton, BN17 5DX
Proceedings	In Liquidation
Date of Appointment	18 June 2019
Joint Liquidators	Sean Bucknall Brian Burke Quantuma Advisory Limited 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
Registered office Address	c/o Quantuma Advisory Limited 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
Company Number	03722857
Incorporation Date	01 March 1999


Appendix 2

**Landscape 2000 Limited
(IN LIQUIDATION)**

**THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT
AS AT 17 JUNE 2020**

Landscape 2000 Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments
To 17/06/2020

S of A £		£	£
	HIRE PURCHASE		
60,748.00	Factored Book Debts	NIL	
(44,633.00)	Lloyds CF	NIL	
			NIL
	ASSET REALISATIONS		
1,900.00	Plant & Machinery	1,900.00	
450.00	Furniture & Equipment	450.00	
5,300.00	Motor Vehicles	3,483.36	
	Book Debts	26,671.49	
	PPI Refund	21,205.75	
	Funds in Solicitors Client Account	820.00	
	Bank Interest Gross	9.80	
			54,540.40
	COST OF REALISATIONS		
	Pre-Appointment Accountancy Fees	2,500.00	
	Pre-Appointment Fees	5,000.00	
	Pre-Appointment Disbursements	183.72	
	Office Holders Fees	15,150.00	
	Office Holders Disbursements	135.00	
	Costs to complete outstanding WIP	4,250.16	
	Agents Fees (SIA Group)	2,320.00	
	Statutory Advertising	169.00	
			(29,707.88)
	PREFERENTIAL CREDITORS		
(14,822.51)	Employee Arrears/Hol Pay	NIL	
			NIL
	UNSECURED CREDITORS		
(206,184.20)	Trade & Expense Creditors	NIL	
(56,193.06)	Employees	NIL	
(40,000.00)	Directors	NIL	
(18,809.16)	Lloyds Bank Plc	NIL	
(8,215.02)	HM Revenue and Customs - VAT/PAY	NIL	
(83,823.00)	CVA Creditors	NIL	
			NIL
	DISTRIBUTIONS		
(30.00)	Preference Shareholders	NIL	
(100.00)	Ordinary Shareholders	NIL	
			NIL
(404,411.95)			24,832.52
	REPRESENTED BY		
	Vat Receivable		300.00
	Bank 1 Current		25,875.16
	Vat Payable		(2,300.00)
	Vat Control Account		957.36
			24,832.52


Sean Bucknall
Joint Liquidator



Landscape 2000 Ltd - in Liquidation
ESTIMATED OUTCOME STATEMENT
As at 17 June 2020

	SOA	Current	Further	Final
		R&P	Realisation	R&P
	£	£	& Costs	£
ASSETS				
Book Debts	16,115	26,671	-	26,671
Plant & Machinery	1,900	1,900	-	1,900
Furniture & Equipment	450	450	-	450
Motor Vehicles	5,300	3,483	1,817	5,300
PPI Refund	Nil	21,205	-	21,205
Funds in Solicitors Client Acc	Nil	820	-	820
Bank interest	Nil	10	2	12
	<u>7,650</u>	<u>54,539</u>	<u>1,819</u>	<u>56,358</u>
COSTS (excl. VAT)				
Pre App Accountancy Fees		(2,500)	-	(2,500)
Pre-app Fees		(5,000)	-	(5,000)
Pre-app Disbs		(184)	-	(184)
Office Holders Fees		(15,150)	(10,020)	(25,170)
Office Holders Disbs		(135)	(150)	(285)
Cost to complete outstanding WIP		(4,250)		(4,250)
Agents Fees (SIA)		(2,320)	-	(2,320)
Statutory Advertising		(169)		(169)
		<u>24,831</u>	<u>(8,351)</u>	<u>16,480</u>
Preferential Distribution		<u>(10,135)</u>		<u>(10,135)</u>
		<u>14,696</u>		<u>6,345</u>
Unsecured Distribution		<u>(336,173)</u>		<u>(336,173)</u>
		<u>(311,342)</u>		<u>(319,693)</u>
LIABILITIES				
Unsecured Creditors				
Trade & Expense Creditors	(206,184)	(156,141)		(156,141)
Employees	(56,193)	(61,757)		(61,757)
Directors	(40,000)	Nil		Nil
Lloyds Bank Plc	(18,809)	Nil		Nil
CVA Creditors	(83,823)	TBC		Nil
HMRC - VAT / PAYE / CT	(8,215)	(118,275)		(118,275)
	<u>(413,224)</u>	<u>(311,342)</u>		<u>(319,693)</u>

Preferential Creditors Recovery
Unsecured Creditors Recovery

100%
5%



**Landscape 2000 Limited
(IN LIQUIDATION)**

SCHEDULE OF THE JOINT LIQUIDATORS' TIMECOSTS DURING THE REVIEW PERIOD

Time Entry - SIP9 Time & Cost Summary

6004620 - Landscape 2000 Limited
All Post Appointment Project Codes
To: 17/06/2020

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	4.40	1.00	12.20	0.80	18.40	4,239.00	230.38
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	2.90	11.10	14.00	2,029.00	144.93
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.80	0.50	10.60	0.00	11.90	2,413.00	202.77
Investigations	0.50	0.30	5.10	0.00	5.90	1,208.00	204.75
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	6.80	0.30	19.00	6.00	32.10	6,756.50	210.48
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	12.50	2.10	49.80	17.90	82.30	16,645.50	202.25
Total Fees Claimed						15,150.00	
Total Disbursements Claimed						135.00	

**Landscape 2000 Limited
(IN LIQUIDATION)**

**REVISED ESTIMATE OF FEES AND EXPENSES AND DETAILED NARRATIVE LIST OF WORK
UNDERTAKEN BY THE JOINT ADMINISTRATORS DURING THE REVIEW PERIOD**

**Estimate of Fees and Expenses for
Landscape 2000 Limited (In Liquidation)**

To 07/08/2020 as the estimate for period to 20 June 2019 is now likely to be exceeded

Summary

	Total Hours	Avg Hourly Rate £	Time Cost £	Disbursements £	Expenses £
Classification of Work Function					
Admin & Planning	35.00	210.71	7,375.00		
Cashiering	24.00	137.50	3,300.00		
Closing Procedures	6.50	203.85	1,325.00		
Creditors	26.00	196.15	5,100.00		
Investigations	7.00	200.00	1,400.00		
Realisation of Assets	32.60	204.60	6,670.00		
	<u>131.10</u>	<u>191.99</u>	<u>25,170.00</u>		
Disbursements					
Category 1 Disbursements				460.48	
Category 2 Disbursements				<u>110.00</u>	
				<u>570.48</u>	
Expenses (*)					
					<u>0.00</u>
Totals	<u>131.10</u>	<u>191.99</u>	<u>25,170.00</u>	<u>570.48</u>	<u>0.00</u>

(*) Details of the expenses the IP considers will be, or are likely to be, incurred during the period of this estimate.

Estimates Chargeable Time	25,170.00
Total Disbursements	570.48
Total Expenses	0.00
Assets by Percentage (See Note 6)	0.00
Total Fees and Expenses	<u>25,740.48</u>

Details of estimated disbursements that will be paid during the period of this estimate.

Category 1 Disbursements

Postage	80.00
Specific Bond	135.00
Statutory Advertising	195.48
Storage Costs	50.00
	<u>460.48</u>

Category 2 Disbursements

Photocopying	60.00
Stationery	50.00
	<u>110.00</u>

Notes:

1. Category 1 Disbursements are payable without prior approval as they are payments to independent third parties e.g. advertising, room hire, storage, travel expenses
2. Category 2 Disbursements are costs directly referable to the appointment e.g. Postage, Printing & Stationery, Mileage but as they are not to an independent third party they require approval in the same manner as the fee
3. The figures provided for Expenses are as accurate as possible based on the information available at this time. No prior approval is required for the payments of the expenses as they are regarded as a cost of the administration of the estate
4. Further approval will be sought from the creditors' committee or creditors if the circumstances of the case indicate that the above fee estimate is likely to be exceeded
5. The above estimates are all exclusive of VAT

**Estimate of Fees and Expenses for
Landscape 2000 Limited (In Liquidation)**

6. Where applicable, the Assets by Percentage are itemised in the section headed Asset Realisations on a Percentage Basis



Estimate of Fees and Expenses for Landscape 2000 Limited (In Liquidation)

Detailed Narrative

Explanatory Note:

FEE ESTIMATE

The office holders are seeking to be remunerated on a time cost basis. We use charge out rates appropriate to the skills and experience of a member of staff and the work that they perform, recording time spent in 6 minute units. Narrative is recorded to explain the work undertaken and the time spent is analysed into different categories of work. In this document the estimated time that will be spent undertaking the work in each category of work has been multiplied by the applicable charge out rate for each member of staff that it is anticipated will undertake work in that category to arrive at the estimated total time costs attributable to that category of work on the case. We have then divided that estimated total by the estimated number of hours to arrive at a blended hourly charge out rate for that category of work.

This estimate has been provided to creditors at an early stage in the case. Whilst all possible steps have been taken to make this estimate as accurate as possible, it is based on the office holders' current knowledge of the case and their knowledge and experience of acting as office holders in similar cases. As a result, the estimate does not take into account any currently unknown complexities or difficulties that may arise during the administration of the case.

This fee estimate covers the life of the case and it is currently not anticipated that the total fees during the life of the case will exceed the estimate. However since the office holders cannot draw remuneration in excess of this estimate without first obtaining approval to do so, should the fee estimate be exceeded and where the office holders consider it appropriate in the context of the case, they will seek a resolution to increase the fee. A full outline and explanation of the fees incurred against the fees that have been estimated below will be provided to creditors with this request.

The hourly charge out rates that it is anticipated will be used on the case are as follows:

	£
CEO/Managing Director	480.00 - 580.00
Director	370.00 - 500.00
Senior Manager	340.00 - 415.00
Manager	310.00 - 375.00
Assistant Manager	275.00 - 335.00
Senior Administrator	235.00 - 285.00
Administrator	200.00 - 240.00
Assistant Administrator	135.00 - 160
Junior Administrator	100.00 - 115.00
Support Staff/Executive Assistant	100.00 - 135.00

Please note that the rates quoted above will be used for each category of work outlined in the estimate and will be subject to periodic increase.

Explanations are given below in relation to each category of work outlined in the estimate. A list of the activities under those categories that it is anticipated will be carried out is also provided.

Administration and planning

This represents the work that is involved in the routine administrative functions of the case by the office holders and their staff, together with the control and supervision of the work done on the case by the office holders and their managers. It does not give direct financial benefit to the creditors, but ensures that the case is managed in a professional and methodical manner and has to be undertaken by the office holders to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

-Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications

Estimate of Fees and Expenses for Landscape 2000 Limited (In Liquidation)

to Companies House, HMRC, the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment

- Obtaining a specific penalty bond
- Recovering & Scheduling the company's books and records
- Setting up electronic case files and electronic case details on IPS
- General Administration - Dealing with all routine correspondence and emails relating to the case
- Case strategy & completing file reviews at 1 month, 2 months, 6 months and 6 months thereafter
- VAT & Corporation Tax matters and returns

Creditors

Employees - The office holder needs to deal with the ex-employees in order to ensure that their claims are processed appropriately by the Redundancy Payments Office (RPO). That work will include dealing with queries received from both the ex-employees and the RPO to facilitate the processing of the claims. The office holder is required to undertake this work as part of his statutory functions.

Claims of creditors - the office holder needs maintain up to date records of the names and addresses of creditors, together with the amounts of their claims as part of the management of the case, and to ensure that notices and reports can be issued to the creditors. The office holder will also have to deal with correspondence and queries received from creditors regarding their claims and dividend prospects as they are received. The office holder is required to undertake this work as part of his statutory functions.

Dividends - the office holder has to undertake certain statutory formalities in order to enable him to pay a dividend to creditors. This include writing to all creditors who have not lodged proofs of debt and reviewing the claims and supporting documentation lodged by creditors in order to formally agree their claims, which may involve requesting additional information and documentation from the creditors.

- ERA - completing documentation for submission to the Redundancy Payments Office ("RPO") and liaising with the RPO regarding employee claims
- Employees - obtaining information from records about employee claims and dealing with employee correspondence/calls regarding their claims
- Preparing the documentation and dealing with initial appointment notification to creditors
- Dealing with creditor correspondence, emails and telephone conversations
- Dealing with Pension Schemes
- Payment of Dividends - calculating, paying a dividend to creditors & issuing the declaration notice
- Notice of Intended Dividend - issuing a notice of intended dividend to creditors and advertising where appropriate
- Reviewing and adjudicating creditors' claims - adjudicating claims & requesting additional information in support of claims
- Dealing with HMRC/RPO claims
- Secured Creditor Reports/Claims
- Annual/Progress Reports
- Initial Appointment Notification to Creditors - Preparing the documentation & sending out initial appointment notification to creditors
- Interim Fee Report to Creditors

Investigations

The insolvency legislation gives the office holders powers to take recovery action in respect of what are known as antecedent transactions eg where assets have been disposed of prior to the commencement of the insolvency procedure (and also in respect of matters such as misfeasance and wrongful trading). The office holders are required by the Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors and the time costs recorded represent the costs of undertaking such an initial investigation. If potential recoveries or matters for further investigation are identified then the office holders will need to incur additional time costs to investigate them in detail and to bring recovery actions where necessary, and further information will be provided to creditors and approval for an increase in fees will be made as necessary. Such recovery actions will be for the benefit of the creditors and the office holders will provide an estimate of that benefit if an increase in fees is necessary.

The office holders are also required by legislation to report to the Department for Business, Energy & Industrial Strategy on the conduct of the directors. The work to enable them to comply with these statutory obligations may also identify potential recovery actions.



Estimate of Fees and Expenses for Landscape 2000 Limited (In Liquidation)

- SIP 2 Review - Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.
- CDDA Reports - Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act.
- Investigating & Pursuing Antecedent Transactions

Realisation of Assets

This is the work that needs to be undertaken to realise the known assets in the case. If this work is undertaken, the office holder anticipates that the assets will realise the estimated to realise amounts provided to creditors.

- Plant & Machinery - Liaise with agent in respect of the sale of Plant & Machinery.
- Furniture & Equipment - Liaise with agent in respect of the sale of Plant & Machinery.
- Motor Vehicles - Liaise with agent in respect of the sale of Plant & Machinery.
- Factored Book Debts - Liaise with Lloyds Corporate Finance, and pursue ledger for collections.

Cashiering

The office holders must ensure that estate bank accounts are opened and maintained in accordance with legislation and SIPs. Bank reconciliations are performed on all bank accounts and statutory receipts and payments accounts are filed at Companies House & Court.

- Opening, maintaining and managing the Office Holders' cashbook and bank account.
- Dealing with cheque requisitions
- Dealing with deposit forms
- Bank Reconciliations
- Preparing & Filing statutory Receipts & Payments accounts

Closing Procedures

The office holders are required by statute to effect an orderly end to the case and although this has no direct financial benefit to the creditors it is necessary so that where applicable final meetings are advertised and held and final reports are filed at Companies House and Court.

- Preparing Final Account
- Filing final statutory returns at Companies House/Court

EXPENSE ESTIMATE

Full details of Quantuma LLP's charging policy in relation to disbursements can be found at <http://www.quantuma.com/guide/creditors-guide-fees/> or alternatively a hard copy can be requested free of charge from the Quantuma LLP office dealing with this case.

Appendix 5

Landscape 2000 Limited (IN LIQUIDATION)

NOTICE OF DECISION PROCEDURE AND VOTING FORM

NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE

Company Name: Landscape 2000 Limited (In Liquidation) ("the Company")

Company Number: 03722857

This Notice is given under Rule 15.8 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Liquidator of the Company, Sean Bucknall, of Quantuma Advisory Limited, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA (telephone number 01273 322411, who was appointed by the creditors.

Creditors are invited to vote by correspondence on the following:

1. That a liquidation committee be established if sufficient nominations are received
2. That the Joint Liquidators' fees be fixed by reference to the time given by them and their staff in attending to matters arising in the Liquidation, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken and in line with the revised fees estimate.

Also provided is a voting form on which creditors may signify their decisions on the above matters. All voting forms, together with a proof of debt if one has not already been submitted, must be completed and returned to the Joint Liquidator by one of the methods set out below:

By post to: Quantuma Advisory Limited, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA

By email to: Brightonvoting@quantuma.com

Please note that, if you are sending votes by post, you must ensure that you have allowed sufficient time for the forms to be delivered to the address above by the Decision Date set out below. Unless shown to the contrary an email is treated as delivered at 9am on the next business day after it was sent.

All voting forms and proofs of debt must be delivered by the Decision Date: 23.59 on 2 September 2020

If the Joint Liquidator has not received a proof of debt by the time specified above (whether submitted previously or as a result of this Notice), that creditor's vote will be disregarded. Any creditor whose debt is treated as a small debt in accordance with Rule 14.31(1) of the Rules must still deliver a proof if the creditor wishes to vote. A creditor who has opted out from receiving notices may nevertheless vote if the creditor also provides a proof by the Decision Date.

Creditors who meet one or more of the statutory thresholds listed below may, within 5 business days from the date of the delivery of this Notice, require a physical meeting to be held to consider the matter.

Statutory thresholds to request a meeting:	10% in value of the creditors
	10% in number of the creditors
	10 creditors

A creditor may appeal a decision by application to the court in accordance with Rule 15.35 of the Rules. Any such appeal must be made not later than 21 days after the Decision Date.

Signed: _____

Sean Bucknall
Joint Liquidator

Dated: 10 August 2020

VOTE BY CORRESPONDENCE

Landscape 2000 Limited (in Liquidation)
Company Number: 03722857

Name of Creditor: _____

Address: _____

Decisions:

1	That a liquidation committee be established if sufficient nominations are received by 2 September 2020 and those nominated are willing to be members of a Committee	*For / Against
2	That the Joint Liquidators fees be fixed by reference to the time given by them and their staff in attending to matters arising in the Liquidation, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken and in line with the revised fees estimate.	*For / Against

*** Please delete as applicable to indicate your voting instructions**

Signed: _____ Dated: _____

Name in capitals: _____

Position with, or relationship to, creditor or other authority for signature: _____

Are you the sole member/shareholder of the creditor (where it is a company)? Yes / No

NOTE: Once a vote has been cast, it cannot be changed.

Please complete this form and return it, along with a completed proof of debt if you have not submitted one previously, so that it is delivered by 23.59 on 2 September 2020, by:

Post: Quantuma Advisory Limited, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA

Email: please scan in a signed copy of this form and attach it as a pdf to

Brightonvoting@quantuma.com



NOTICE OF INVITATION TO FORM A LIQUIDATION COMMITTEE

Company Name: Landscape 2000 Limited ("the Company") In Liquidation

Company Number: 03722857

This Notice is given under Rule 6.19 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Liquidator of the Company, Sean Bucknall of Quantuma LLP, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA, (telephone number 01273 322411), who was appointed by the creditors.

Creditors are invited to nominate creditors (which may include themselves) by completing the section below and returning this Notice to the Joint Liquidator by one of the following methods:

By post to: Quantuma LLP, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
By email to: Rupert.Curno@quantuma.com

Please note that, if you are sending nominations by post, you must ensure that you have allowed sufficient time for the Notice to be delivered to the address above by the date set out below. Unless shown to the contrary an email is treated as delivered at 9am on the next business day after it was sent.

All nominations must be delivered by: 4:00pm on 2 September 2020

Nominations can only be accepted if the Joint Liquidators are satisfied as to the nominated creditor's eligibility under Rule 17.4 of the Rules.

For further information on the role of Creditors' Committees, go to:
<http://www.quantuma.com/guide/guide-creditors-committee/>

Signed: _____

Sean Bucknall
Joint Liquidator

Dated: 10 August 2020 _____

NOMINATIONS FOR MEMBERS OF A LIQUIDATION COMMITTEE

Company Name: **Landscape 2000 Limited ("the Company") In Liquidation**

On behalf of (name of Creditor): _____

at (address of Creditor): _____

I nominate the following creditor(s) to be member(s) of a Liquidation Committee (provide name(s) and address(es)):

1. _____

1. _____

2. _____

Signed: _____

Dated: _____

Name in capitals: _____

Position with, or relationship to, Creditor or other authority for signature: _____

Are you the sole member/shareholder of the Creditor (where it is a company)?

Yes / No

Appendix 7

**Landscape 2000 Limited
(IN LIQUIDATION)**

PROOF OF DEBT

PROOF OF DEBT - GENERAL FORM

Landscape 2000 Limited

Anticipated date of resolution for voluntary winding up 18 June 2019

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> For UK companies: its registered number For other companies: the country or territory in which it is incorporated and the number if any under which it is registered The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act 	
4.	Total amount of claim, including any Value Added Tax, as at the relevant date, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £
11.	If you wish any dividend payment that may be made to be paid in to your bank account please provide BACS details. Please be aware that if you change accounts it will be your responsibility to provide new information	Account No.: Account Name: Sort code:
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO