# Liquidator's Progress Report

**S.192** 

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

03711806

Name of Company

Thierry's Wine Services Limited

I / We

Nedim Ailyan, 142-148 Main Road, Sidcup, Kent, DA14 6NZ

David Ingram, 30 Finsbury Square, London, EC2P 2YU

the liquidator(s) of the company attach a copy of my/our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 06/03/2014 to 05/03/2015

Signed

Date 17.4.15

Abbott Fielding Limited 142-148 Main Road Sidcup Kent

DA14 6NZ

Ref THIE002/NPA/RFD/RD

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### Thierry's Wine Services Limited (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments

From 06/03/2013 To 05/03/2015	From 06/03/2014 To 05/03/2015		Statement of Affairs
		HIRE PURCHASE	
NIL	NIL	Book Debts	35,318 33
NIL	NIL	Aldermore Invoice Finance	(119,869 15)
NIL	NIL		
		ASSET REALISATIONS	
NIL	NIL	Sale of Business	
NIL	NIL	Intangible Assets	NIL
NIL	NIL	Furniture & Equipment	10,000 00
NIL	NIL	Inter Company Accounts	NIL
NIL	NIL	Trade Investments	NIL
NIL	NIL	Prepayments	NIL
3,532 94	NIL	VAT Refund - Administration	
NIL	NIL	VAT Refund	NIL
24 <u>67</u>	7 86	Bank Interest Net of Tax	
3,557 61	7 86		
		COST OF REALISATIONS	
1,385 00	1,385 00	Petitioners Deposit	
3,144 75	NIL	Petitioners Costs	
6,188 37	NIL	Administrators Legal Fees	
28,825 42	28,695 42	Legal Fees (inc. Disbs)	
481 25	481 25	Transcription Fees	
84 60	NIL	Statutory Advertising	
(40,109 39)	(30,561 67)	, -	
		UNSECURED CREDITORS	
NIL	NIL	Trade & Expense Creditors	(5,181,330 00)
NIL	NIL	G Welch - Share Sale Agreement	(247,144 07)
NIL	NIL	HM Revenue and Customs - PAYE an	(122,338 37)
NIL	NIL		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		DISTRIBUTIONS	
NIL	NIL	Ordinary Shareholders	(8,667 00)
(52,755 72)	NIL	Transfer of funds from Administration	(0,007 00)
52,755 72	NIL.		
16,203.94	(30,553 81)		(5,634,030.26)
		REPRESENTED BY	
16,203 94		Interest Bearing Current Account	
16,203.94			





When telephoning please ask for Carol Hooper

5 May 2015

Our Ref npa/rfd/rd thie002 cvl 12 Your Ref

Dear Sirs

#### THIERRY'S WINE SERVICES LIMITED - IN LIQUIDATION

I refer to my appointment as Liquidator on 6 March 2013. This is my report on the progress made in the liquidation for the period 6 March 2014 to 5 March 2015. It should be read in conjunction with my previous annual progress reports.

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

Should you have any queries regarding this matter please do not hesitate to contact Carol Hooper who is dealing with this matter on my behalf

Yours Faithfully

Nedim Ailyan Jorit Liquidator

Nedim Ailyan and David Ingram are licensed in the United Kingdom to act as an insolvency practitioner by the Insolvency Practitioners
Association

:abbott:fielding:

142/148 Main Road Sidcup Kent DA14 6NZ

Tel 020 8302 4344 Fax 020 8309 9178

info@abbottfielding co uk www abbottfielding co uk

Insolvency Practitioners act as agents only and without personal liability

Abbott Fielding Limited registered in England No 05588036 Registered Office Lynwood House, Crofton Road, Orpington, BR6 8QE

# THIERRY'S WINE SERVICES LIMITED- IN LIQUIDATION LIQUIDATOR'S PROGRESS REPORT TO MEMBERS AND CREDITORS

#### I enclose for your information

- 1 A receipts and payments account for the period from 6 March 2013 to 5 March 2015 and for the period from 6 March 2014 to 5 March 2015,
- 2 A summary of Abbott Fielding Limited's time costs from 6 March 2013 to 5 March 2015. A summary of Abbott Fielding Limited's time costs for the period from 6 March 2014 to 5 March 2015 is also shown,
- 3 A summary of Grant Thornton UK LLP's time costs from 6 March 2013 to 5 March 2015,
- 4 Details of Abbott Fielding Limited's & Grant Thornton UK LLP's current and immediately previous charge out rates together with their disbursement policies

#### STATUTORY INFORMATION

Company Name Thierry's Wine Services Limited

Company Number 03711806

Current Registered Office 142/148 Main Road, Sidcup, Kent, DA14 6NZ

Former Registered Office Highfield Court, Tollgate, Chandlers ford, Eastleigh, Hampshire,

SO53 3TY

Trading address Horsefair House, The Horsefair, Romsey, Hampshire, SO51

8EZ

Office Holder(s) / Numbers Nedim Ailyan (9072) & David Ingram (8554)

Tel (0)20 8302 4344 Tel (0)20 7383 5100

Liquidator's Date of Appointment 6 March 2013

#### ALLOCATION OF DUTIES BETWEEN THE JOINT LIQUIDATORS

It is normal practice for Joint Liquidators to split the duties of the respective practices between office holders. Therefore, as agreed, whilst retaining a joint and several responsibility for all actions of the Joint Liquidators, Abbott Fielding, ("AF"), have dealt with and continue where necessary with the following matters.

- · Asset realisations,
- Agreement of creditors claims,
- Accounting in the Liquidation, and
- Reporting to creditors

David Ingram of Grant Thornton UK LLP, ("GT"), has dealt with and continue to deal with the following matters

- Investigations into the affairs and prior dealings of the Company, its directors / de-facto directors and any associated Companies / persons
- · Dealing with all aspects of the creditors' committee including reporting and meetings

#### RECEIPTS AND PAYMENTS ACCOUNT

My Receipts and Payments Account for the period from 6 March 2014 to 5 March 2015 is attached

The balance of funds are held in an interest bearing estate bank account

#### **ASSETS**

#### Sale of Business

As previously advised the business and assets of the Company were sold upon the appointment of the Administrator for £60,006

#### VAT Refund - Administration

As previously advised VAT paid on the costs of Administration of £3,532 94 was recovered and paid into the liquidation estate

#### Transfer of funds from Administration

As previously advised a balance of £52,755 72 was transferred from the Administration bank account into the liquidation estate

#### **CREDITOR CLAIMS & DIVIDEND PROSPECTS**

#### **Secured Creditors**

The Company granted a fixed and floating charge in favour of Aldermore Invoice Finance, ("AIF") on 10 October 2012, following an assignment of the debts previously subject to a charge in favour of RBS Invoice Finance. At the date of Administration AIF were owed some £119,869, however, this liability has been assigned to the purchaser, Watermill Wines Limited. Therefore all asset realisations will be available for the remaining creditors.

#### Prescribed Part

The provisions of section 176A of the Insolvency Act 1986 require a liquidator to set aside a percentage of a company's assets for the benefit of the unsecured creditors in cases where the company gave a 'qualifying floating charge' over its assets to a lender on or after 15 September 2003. This is known as the 'prescribed part of the net property'. A company's net property is that left after paying any preferential creditors, but before paying the lender who holds a floating charge. A liquidator is required to set aside.

- 50% of the first £10,000 of the net property, and
- 20% of the remaining net property, up to a maximum of £600,000

As advised above as the Company's debts were assigned to Watermill Wines Limited, there are no amounts outstanding to AIF and therefore any surplus will be available to the unsecured creditors

#### **Unsecured Creditors**

Unsecured creditors' claims in the directors Estimated Statement of Affairs totalled £5,462,137, of which £122,338 was attributable to HM Revenue & Customs To date, we have received unsecured claims totalling £4,595,803 24, which includes a final claim of £194,354 00 from HM Revenue & Customs ("HMRC") in respect of VAT. This is lower than previously reported due to an amended claim from HMRC. To date we have not received claims from creditors with original estimated claims in the statement of affairs of £1,010,469 92. The majority of claims are similar to the amounts shown on the list of creditors supplied by the Company however, a claim of £188,327, has been received from the former landlords who did not appear as a creditor and one supplier whose claim is some £117,715, lower than that shown

Based on realisations to date, together with estimated future realisations, and after taking into account the costs of the liquidation to date and estimated future costs of liquidation, we are unable at this time to estimate the size and timing of any distribution to the unsecured creditors

#### INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

Since my last report to creditors, David Ingram has continued his investigations into the Company's affairs including

- Corresponding with a firm of corporate finance advisers in relation to gathering further information in its dealings with the Company and requesting for any Company's records to be delivered
- Preparing and meeting with the corporate financial advisers
- Preparing and conducting interviews with further directors
- Forensic analysis of the Company's bank statements in order to identify any further avenues of investigation
- Corresponding and meeting with AIF and Wincanton, the Company's bonded warehouse Reviewing additional documentation provided
- Corresponding with the Company's suppliers and reviewing the documentation provided

David Ingram has discussed his findings with his solicitors and instructed Counsel for advice on the potential claims identified. The nature of the potential claims are by their nature confidential. David Ingram anticipates being able to provide further information in relation to these potential claims in future reports but, to ensure these claims remain confidential, David Ingram is unable to do so at this time

#### LIQUIDATOR'S REMUNERATION

At the meeting to approve the Administrator's Proposals held on 26 February 2013 a creditors' committee was formed, which carries over into the Liquidation. Therefore it is for the committee to approve the basis of the Joint Liquidators' remuneration.

The creditors committee approved that GT's remuneration be fixed by reference to time properly spent in attending to matters arising in the Liquidation and to be drawn on those time costs in accordance with Rule 4 127(2)(b) of the Insolvency Act 1986 on account from the assets of the Liquidation estate

#### Abbott Fielding Limited

AF's total costs to 5 March 2015, amount to £4,161 representing 18 10 hours at an average charge out rate of £229 89 per hour, of which £2,111, representing 9 hours work, has been incurred in the period since 6 March 2014 at an average charge rate of £234 56 per hour AF have not drawn any remuneration in this matter

#### Grant Thornton UK LLP

GT's total costs to 5 March 2015, amount to £255,799 representing 808 hours at an average charge out rate of £316 54 per hour, of which £56,568, representing 172 hours work, has been incurred in the period since 6 March 2014 at an average charge rate of £328 88 per hour GT have not drawn any remuneration in this matter

Schedules of both AF's and GT's my time costs incurred to date are attached

A description of the routine work undertaken since our last progress report is as follows

#### 1 Administration and Planning

- Statutory notifications and advertising
- Preparing documentation required
- Dealing with all routine correspondence
- Maintaining physical case files and electronic case details on IPS
- Review and storage
- Case bordereau
- Case planning and administration
- Preparing reports to members and creditors
- Convening and holding meetings of members and creditors

#### 3 <u>Cashiering</u>

- Maintaining and managing the liquidator's cashbook and bank account
- Ensuring statutory lodgements and tax lodgement obligations are met

#### 4 Creditors

- Dealing with creditor correspondence and telephone conversations
- Preparing reports to creditors
- Maintaining creditor information on IPS
- Reviewing and adjudicating on proofs of debt received from creditors

#### 5 <u>Investigations</u>

- Review and storage of books and records
- Conduct investigations into suspicious transactions
- Review books and records to identify any transactions or actions a liquidator may take against a third party in order to recover funds for the benefit of creditors

In addition to the routine work above, David Ingram of GT has spent additional time as follows

- Forensic analysis of the Company's bank statements in order to identify any further avenues of investigation
- Corresponding with a firm of corporate finance advisers in relation to gathering further information in its dealings with the Company and requesting for any Company's records to be delivered
- Preparing and conducting interviews with further directors of the Company and the corporate financial advisers
- Corresponding and meeting with AIF and Wincanton Reviewing additional documentation provided
- Completing creditors' committee reports dated 16 May, 9 September 2014 and 2 April 2015
- Meeting with the creditors' committee on 16 May 2014 and 2 April 2015
- Corresponding with the Company's suppliers and reviewing the documentation provided
- Corresponding with solicitors in relation to potential claims

A copy of creditors' guide to liquidators' fees can be obtained from Abbott Fielding Limited or from our website at <a href="http://www.abbottfielding.co.uk">http://www.abbottfielding.co.uk</a>

#### LIQUIDATOR'S EXPENSES

AF have incurred expenses to 5 March 2015, of £229 89, of which £223 34 was incurred in the period since 6 March 2014 AF have not drawn any expenses in this matter

GT have incurred expenses to 5 March 2015, of £95,326 22, of which £64,729 50 was incurred in the period since 6 March 2014

Details of these Category 1 Disbursements incurred and paid are shown below

	This Per	iod	Cumulati	vely
Type of expense	Incurred	Paid	Incurred	Paid
Abbott Fielding Limited				
Postage	223 34	0 00	229 89	0 00
Total	223.34	0.00	229.89	0.00
Grant Thornton UK LLP				
Bond and Insurance	0 00	0 00	100 00	0 00
Searches	0 00	0 00	178 82	0 00
Courier	0 00	0 00	110 70	0 00
Agents Fees	0 00	0 00	2,400 00	0 00
Legal Fees and Disbursements (excluding VAT)	61,229 50 *	0 00	86,328 25	26,465 42
Counsels Fees (excluding VAT)	3,500 00	0 00	5,730 00	2,230 00
Storage	79 68	0 00	478 45	0 00
Total				

<sup>\*</sup>David Ingram's solicitors are also instructed to act on a conditional fee basis on Edward Cavendish and Sons Limited – In Liquidation, the Company's subsidiary. The above legal costs relate to work undertaken on both companies. An apportionment of the legal costs incurred between the two companies will be undertaken as and when sufficient realisations have been made to enable the costs to be paid.

#### Petitioners Deposit & Petitioners Costs

As previously advised, on the appointment of the Administrator, the Court ordered that the costs of the petitioning creditor, Signe Vignerons be paid as a cost of the Administration. A claim was received from Aubrey David, Solicitors for £9,454.75, including VAT, against which £5,000, was paid from the Administration and subsequently a further £3,144.75. As detailed in the receipts and payments account a further payment was drawn in the period in regard to the petitioners deposit however, this cheque has been cancelled in the period subsequent to this report. GT are currently liaising with Aubrey David regarding the refund of the deposit.

#### Agents' Fees

I have used the following agents or professional advisors in the reporting period

Professional Advisor

Nature of Work

Fee Arrangement

Moon Beever

Solicitors

Time costs

Pinsent Masons LLP

Solicitors

**CFA** 

As previously advised with the authority of the creditors' committee, David Ingram of GT instructed Moon Beever Solicitors to act on his behalf in relation to the Company. This agreement was terminated due to a disagreement on the terms of instruction. Their fees of £28,695.42 including disbursements and counsel's fees plus VAT have been paid from the estate bank account in the period. David Ingram subsequently instructed Pinsent Masons LLP in relation to providing legal advice.

The choice of professionals was based on David Ingram's perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of the fee arrangement with them. The fees charged have been reviewed and David Ingram is satisfied that they are reasonable in the circumstances of this case.

#### **FURTHER INFORMATION**

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

#### SUMMARY

I am required to provide a further report on the progress of the liquidation within two months of the next anniversary unless I have concluded matters prior to this, in which case I will provide all creditors with my final progress report ahead of convening the final meetings of members and creditors

The liquidation will remain open until ongoing investigations have been fully resolved. I estimate that this will take approximately 12 months and once resolved the Liquidation will be finalised and our files closed.

Should you have any queries regarding this matter please do not hesitate to contact Carol Hooper who is dealing with this matter on my behalf

Nedim Ailyan Joint Liquidator

Nedim Ailyan and David Ingram are licensed in the United Kingdom to act as an insolvency practitioner by the Insolvency Practitioners
Association

## Thierry's Wine Services Limited (In Liquidation)

### JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT

	Statement of affairs £	From 06/03/2014 To 05/03/2015 £	From 06/03/2013 To 05/03/2015 £
RECEIPTS			
Book Debts	35,318 33	0 00	0 00
Intangible Assets	NIL	0 00	0 00
Furniture & Equipment	10,000 00	0 00	0 00
Inter Company Accounts	NIL	0 00	0 00
Trade Investments	NIL	0 00	0 00
Prepayments	NIL	0 00	0 00
VAT Refund - Administration	<b>N</b> (0)	0 00	3,532 94
VAT Refund	NIL	0 00	0 00
Bank Interest Net of Tax Transfer of funds from Administration		7 86 <b>0</b> 00	24 67 52 755 72
Transfer of funds from Administration		0 00	52,755 72
	-	7 86	56,313 33
PAYMENTS			
Aldermore Invoice Finance	(119,869 15)	0 00	0 00
Petitioners Deposit		1,385 00	1,385 00
Petitioners Costs		0 00	3,144 75
Administrators Legal Fees		0 00	6,188 37
Legal Fees (inc Disbs)		28,695 42	28,825 42
Transcription Fees		481 25	481 25
Statutory Advertising	/E 404 000 00\	0 00	84 60
Trade & Expense Creditors G Welch - Share Sale Agreement	(5,181,330 00)	0 00 0 00	0 00
HM Revenue and Customs - PAYE and NI	(247,144 07) (122,338 37)	0 00	0 00 0 00
Ordinary Shareholders	(8,667 00)	0 00	0 00
	-	30,561 67	40,109 39
Net Receipts/(Payments)	=	(30,553 81)	16,203 94
MADE UP AS FOLLOWS			
Vat Receivable		(2,590 59)	0 00
Interest Bearing Current Account		(27,963 22)	16,203 94
	- =	(30,553 81)	16,203 94

## **SIP 9 - Time & Cost Summary** Penod. 06/03/14 05/03/15

#### Time Summary

	Hours	3	<del></del>			-	
Classification of work function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average hourly rate (£)
Administration & planning	0 00	3 80	0 00	4 60	8 40	1,967 00	234 17
Investigations	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Realisations of assets	0 00	0 30	0 00	0 00	0 30	75 00	250 00
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors	0 00	0 00	0 00	0 30	0 30	69 00	230 90
Case specific matters	0 00	0 00	0 00	0 00	0 00	0 00	0 90
Total Hours	0 00	4 10	0 00	4 90	8 00	2,111 00	234 58
Total Fees Claimed						0 00	

## **SIP 9 - Time & Cost Summary** Period 06/03/13 05/03/15

### Time Summary

	Hours	3		···			
Classification of work function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average hourly rate (£)
Administration & planning	0 00	4 30	0 00	9 10	13 40	3,033 00	228 34
Investigations	a 00	3 10	0 00	0 00	3 10	744 00	240 00
Realisations of assets	0 00	0 80	0 00	0 00	0 60	147 00	245 00
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors	0 00	0 70	0 00	0 30	1 00	237 00	237 00
Case specific matters	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total Hours	0 00	B 70	0 00	9 40	18 10	4,161 00	229 89
Total Fees Claimed						0 00	

Thierry's Wine Services Limited - in Liquidation Grant Thornton UK LLP - SIP9 Analysis from 6 March 2013 to 5 March 2015

SIP 9 WIP ANALYSIS	Partner	ner	Manager	ger	Senior Pr	Senior Professional	Admin / Support	Support	T	Total	Ave	Average
	Hrs	अ	Hrs	#	Hrs	अ	Hrs	अ	Hrs	भ	Hourl	Hourly Rate
Administration and Planning	1 35	818 50	46 96	46 96 16,746 43	75 79	20,058 20	43 52	6,692 65	167 62	44,315 78	<b>3</b>	264 38
Legal	15 20	9,131 75	29 26	13,323 58	09 99	18,179 00	5 90	944 00	11696	41,578 33	ધ્ય	355 49
Investigations	31 95	19,066 25	123 30	53,924 63	212 65	56,902 00	47 15	7,583 50	415 05	137,476 38	43	331 23
Realisation of Assets	00 0	00 0	5 28	2,398 15	23 80	6,385 00	14 80	2,403 50	43 88	11,186 65	ધ્ય	254 94
Creditors	5 15	3,031 00	1735	7,484 42	34 70	9,415 50	7 40	1,311 25	64 60	21,242 17	<b>43</b>	328 83
Grand Total	53 65	53 65 32,047.50	222.15	222.15 93,877.21	1 1 1	413.54 110,939.70	118.77	118.77 18,934.90	808.11	808.11 255,799.31 £	બ	316.54

Administration & Planning	Includes case planning, statutory obligations and general correspondence, general correspondence, case progression meetings, file reviews
Legal	Includes haising with solicitors in relation to potential claims and correspondence with corporate financial advisers, Aldermore and the Company's directors, preparing notes on potential claims, discussing with claims with Counsel
Investigations	Includes investigating the Company's affairs, reviewing the bank statements, liaising with corporate financial advisers, the directors, former employees, Tesco, RSM Tenon, RBS Invoice Finance and Aldermore Invoice Finance, reviewing the management account information received, attending Watermill Wines Limited's offices and the storage facility, completing the D Return,

Realisation of Assets	Includes liasing with my agents in relation to valuing the Company's stock, corresponding with the bonded warehouses,
	Abbott Fielding in relation to asset realisations

Includes reporting to the committee, correspondence with unsecured creditors

Creditors

#### Abbott Fielding Limited & Grant Thornton UK LLP

Time costs are calculated using 6 minute units. Time spent by support and secretarial staff for carrying out shorter tasks, such as typing or dealing with post, is not charged to cases but is carried as an overhead of the firm. Only where a significant amount of time is spent at one time on a case is a charge made for support staff.

#### Hourly Charge-out Rates of Abbott Fielding Limited

	Period from 1 January	Period from 1 February
	2014	2015
Partners	£335	£345
Managers	£250 - 285	£260 - 295
Administrators	£220	£230
Support Staff	£160	£170

#### Hourly Charge-out Rates for Grant Thornton UK LLP

	Period from 6 March 2013	Period from 1 July 2014
Partners	£455 - 600	£515 – 615
Managers	£280 - 455	£330 470
Other Senior Professionals	£230 - 295	£280 - 330
Administrators	£155 - 220	£165 - 230
Support Staff	£145 - 170	£155 - 175

Insolvency practitioners are required to divide the expenses incurred in an insolvency assignment into two categories. These are described below, together with examples of the type of expenses relating to each category.

#### **CATEGORY 1**

Category 1 Disbursements will generally comprise external supplies of incidental services specifically identifiable to the case. Typically for items such as identifiable telephone calls, postage, case advertising, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. It will also include services specific to the case where these cannot practicably be provided internally, such as printing, room hire and document storage. Information relating to a specific Category 1 disbursements can be provided where reasonably requested.

#### **CATEGORY 2**

Category 2 Disbursements are those where costs are recovered which, whilst being in the nature of expenses or disbursements, include elements of shared or allocated costs. These are identified and subject to approval by those approving the Insolvency Practitioner's remuneration. Such expenses should be of an incidental nature and directly incurred on the case. Where Category 2 disbursements are drawn there will be a reasonable method of calculation and allocation, for example a comparison with the cost of external provision of the expenses. The basis for charging Category 2 disbursements will be disclosed to creditors and authorised by those responsible for approving the Insolvency Practitioner's remuneration. Abbott Fielding will not be seeking to recover Category 2 disbursements in this case.