# REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2002

**FOR** 

**CAISTER LIMITED** 

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# COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2002

**DIRECTOR:** 

Paul Hamilton

Ibilola Olaayinde

**SECRETARY:** 

Paul Hamilton

**REGISTERED OFFICE:** 

43 Wilmer House

Darling Way,

London E3 5NW.

**REGISTRATION NUMBER:** 

36 86 6 09

**ACCOUNTANTS:** 

Charles Luf and Co.

**Chartered Certified Accountants** 

134E Kingsland Road

London E2 8DY

**BANKERS:** 

Barclays Bank Plc.

P.O. Box 1006, 2 Station Parade

Barking IG11 8AT.

# REPORT OF THE DIRECTOR FOR THE YEAR ENDED 31 DECEMBER 2002

The Director presents his report with the Financial Statements for the year ended 31 December 2002.

#### PRINCIPAL ACTIVITY

The Company's principal activity during the period under review continued to be that of IT Contractors.

#### **DIRECTOR'S INTERESTS**

The Director who served throughout the year and his interests in the Ordinary Share Capital of the Company were as follows:

£1 Ordinary Shares

Paul Hamilton

2

#### **DIRECTOR'S RESPONSIBILITY**

The Director is responsible for the preparation of the Financial Statements.

#### RESULTS AND DIVIDENDS

The results for the year are shown in the Profit and Loss Account.

#### **ACCOUNTANTS**

Messrs Charles Luf & Co., Chartered Certified Accountants, have been appointed the Company's Accountants in accordance with section 354 of Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### BY ORDER OF THE BOARD

SECRETARY

DATE

2 (0) 03

#### ACCOUNTANTS' REPORT

# REPORT OF THE ACCOUNTS TO THE SHAREHOLDERS ON THE FINANCIAL STATEMENTS OF FOR THE YEAR ENDED 31 DECEMBER 2002

We report on the Financial Statements for the year ended 31 December 2002 set out on pages 4 to 10.

#### Respective Responsibilities of Directors and Reporting Accountants

As describbed on page 4, the Company's Director is responsible for the preparation of the Financial Statements and he believes the Company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

## **Basis of Opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the Financial Statements with the accounting records kept by the Company; and making such limited enquiries of the officers of the Company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

## **Opinion**

In our opinion:

- (a) The Financial Staatements are in agreement with the accounting records kept by the Company under section 221 of the Companies Act 1985.
- (b) Having regard only to, and on the basis of, the information contained in those accounting records,
  - (I) The Financial Statements have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Companies Act 1985; and
  - (ii) The Company satisfied the conditions for exemption for an audit of the Financial Statements for the period specified in section 249A(4) of the Companies Act 1985 and did not, at any time within that period, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Charles I of Pr Co	1 1
Charles Luf & Co.	
Chartered Certified Accountants	
134E Kingsland Road	
London E2 8DY	0
Date	
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# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2002

	Notes	2002 £	2001 £
TURNOVER	2	23,148	20,190
Total Expenses		18,161	18,819
OPERATING PROFIT/ (LOSS) Other Income		4,987 0	1,371 0
PROFIT ON ORDINARY ACTIVIT BEFORE TAXATION	TIES	4,987	1,371
Tax on Profit on Ordinary Activities		103	93
PROFIT ON ORDINARY ACTIVITATER TAXATION	TES	4,884	1,278
DIVIDENDS		0	0
RETAINED PROFIT FOR THE YE	AR	4,884	1,278
RETAINED PROFIT BROUGHT F	ORWARD	3,083	1,805
RETAINED PROFIT FOR THE YE	AR	7,967	3,083

# **CONTINUING OPERATIONS**

None of the Company's activities were acquired or discontinued during the current period.

# TOTAL RECOGNISED GAINS AND LOSSES

The Company has no recognised gains and losses other than the profit/loss for the current period.

#### **BALANCE SHEET AS AT 31 DECEMBER 2002**

	<b>.</b>	2002	2002	2001	2001
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Assets	5		2,510		1,989
CURRENT ASSETS	6	9,697		4,497	
CREDITORS: Amounts Falli	ing				
Due Within One Year	7	4,238		3,401	
NET CURRENT ASSETS			5,459		1,096
TOTAL ASSETS LESS CU	RRENT I	LIABILITIES	7,969		3,085
CAPITAL AND RESERVE	S				
Called-up Share Capital			2		2
Profit and Loss Account			7,967		3,083
SHAREHOLDERS' FUNDS	S		7,969		3,085

The Company is entitled to exemption from audit under section 249A(2) of the Companies Act 1985 for the year ended 31 December 2002.

No notice has been deposited under section 249B(2) of the Companies Act 1985 in relation to its Financial Statements for the financial year.

The Director acknowledges his responsibilities for:

- (a) Ensuring that the Company keeps accounting records which comply with section 221 of the Companies Act 1985; and
- (b) Preparing Financial Statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year and of its Profit or Loss for each financial year in accordance with the requirements of section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to Financial Statements, so far as applicable to the Company.

The Financial Statements have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies.

APPROVED BY THE BOARD AND SIGNED ON ITS BEHALF BY

DIRECTOR DIRECTOR

DATE 22/0/03.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2002

#### 1. ACCOUNTING POLICIES

#### **Accounting Convention**

The Financial Statements have been prepared under the historical cost convention.

#### **Financial Reporting Standards Number 1**

Exemption has been taken from preparing a Cash Flow Statement on the grounds that the Company qualifies as a small company.

#### 2. TURNOVER

The Turnover and Profit Before Taxation are attributable to the one principal activity of the Company and stated net of value added tax.

#### **Depreciation**

Depreciation is calculated to write off the cost of tangible fixed assets over their estimated useful lives, using the reducing balance method. The rates of depreciation applied during the year are detailed below:

Equipment

25%

#### **Deffered Taxation**

Deffered tax is provided for under the liability method using the tax rates estimated to arise when the timing differences reverse and is accounted for to the extent that it is probable that a liability or asset will crystallise. Unprovided defferedtax is disclosed as a contingent liability.

#### 3. Operating profit

The operating profit is arrived at after charging or crediting:

	2002	2001
	£	£
Depreciation of own assets	837	351
Director's Emoluments	10,000	11,565

#### 4. Directors and Employees

There were no employees except directors.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2002

# 5. TANGIBLE & INTANGIBLE FIXED ASSETS

	<i>EQUIPMENT</i>	TOTAL	
COST/VALUATION	£	£	
At 6 April 2002	3084	3084	
Additions	1358	1358	
At 5 April 2003	4442	4442	
DEPRECIATION			
At 6 April 2002	1095	1095	
Charge for the year	837	837	
At 5 April 2003	1932	1932	
NET BOOK VALUE			
At 5 April 2003	2510	2510	
At 5 April 2002	1989	1989	
6. Current Assets:		2002	2001
		£	£
Cash In Hand		9,697	4,497
7.CREDITORS : AMOUNT FALL	ING DUE		
WITHIN ONE YEAR		£	£
Accountancy Fees		600	450
Bank Overdraft		1,380	1,555
PAYE/ NI		1,504	1,303
Employers NI		650	0
Corporation Tax		103	93
9. Ohana Carital		4,238	3,401
8. Share Capital			
Authorised			
<b>Equity Shares</b>			
2 Ordinary shares of 1.00 each		2	2
Alloted			
Equity Shares			
2 Alloted, called up and fully paid ord	inary	2	2
shares of 1.00 each			

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2002

9. Reserves	Profit & Loss	Profit & loss	
	Account	Account	
	£	£	
Profit for the period	4.884	1.278	

# 10. Control

Throughout the year the company was controlled by the directors.

# DETAILED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2002

	2002	2002	2001	2001
	£	£	£	£
Turnover		23,148		20,190
Less: Admin and other opera	ting Exp	enses		
Telephone	795		711	
Salary & Wages	10,000		11,565	
Employers' NIC	650		765	
Printing, Postage & Stationery	519		503	
Hays Commission	0		580	
Motor Expenses	1,147		1,035	
Accountancy Fees	600		450	
Bank Charges	166		200	
Interest	112		146	
Repairs	411		273	
Accommodation	1,865		1,253	
Cleaning & Laundry	323		267	
Insurance	0		87	
Advertising	736		634	
Depreciation of Own assets	837	18,161	351	18,820
Net Operating Profit for the Pe	riod	4,987		1,370