

# REGISTRAR OF COMPANIES

## Islington Community Transport

### Annual Report and Financial Statements

31 March 2016

Company Registration Number  
03654675 (England and Wales)

Charity Registration Number  
1085613

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## Reference and administration details of the charity, its trustees and advisers

<b>Trustees</b>	A Levitt
<b>Secretary</b>	J Smart
<b>Chief Executive</b>	D Powell OBE
<b>Registered office</b>	C/O HCT Group 141 Curtain Road London EC2A 3BX
<b>Company registration number</b>	03654675 (England and Wales)
<b>Charity registration number</b>	1085613
<b>Auditor</b>	Buzzacott LLP 130 Wood Street London EC2V 6DL
<b>Bankers</b>	Barclays Bank plc 1 Churchill Place Public Sector Team Level 27 London E14 5HP

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## Trustee's report 31 March 2016

The trustee, who is the director for the purposes of company law, presents his report together with the financial statements for the year ended 31 March 2016. The report has been prepared in accordance with the Charities Act 2011 and is also the report of the directors for the purposes of the Companies Act 2006.

The financial statements have been prepared in accordance with the accounting policies set out on pages 9 and 10 of the attached financial statements and comply with the charity's Memorandum and Articles of Association, applicable laws, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102), effective from accounting period commencing 1 April 2015.

### **Principal aims and objectives**

Islington Community Transport is a non-profit making community transport organisation with a strong commitment to equal opportunities operating transport and other related services.

The primary objective of the charity is to provide relief to the residents of Islington and its environs, who have need because of age, mental or physical disability and poverty, by means of a community transport service; and to assist the charitable work of organisations engaged in promoting such provision of services.

### **Structure, Governance and Management**

#### ***Trustees***

The trustees in office during the year were as follows:

	<b>Appointed / Resigned</b>
J Heath	Resigned 21 September 2015
A Levitt	
A Whitehead	Resigned 22 September 2016

None of the trustees has or had any beneficial interest in the charity.

HCT Group (Charity Registration Number 1091318 and Company Registration Number 01747483), the charity that controls Islington Community Transport, promotes user participation across its group of companies.

#### ***Key management personnel***

The key management personnel of the company are considered to be the trustees and the executive team of HCT Group, the ultimate controlling party. None of these individuals are remunerated by Islington Community Transport for their time spent in running the company. Disclosures relating to the key management personnel of the group can be found in the consolidated financial statements of HCT Group.

## **Structure, Governance and Management (continued)**

### ***Organisation***

The charity is limited by guarantee and governed by its Memorandum and Articles of Association. It is managed by its Management Committee.

### ***Risk management***

The trustees have identified the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate the risks.

### **Objectives and Activities**

The charity pursues its primary objective by providing access to a fleet of minibuses (accessible and non-accessible) for community groups in Islington at a reasonable charge. These services are delivered by HCT Group.

The company is now dormant and its charitable activities are undertaken by HCT Group.

### ***Statement of public benefit***

When setting the objectives and planning the work of the charity for the year the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

### **Financial Review**

The charity has not traded during the current or preceding financial year.

### **Reserves policy**

The reserves policy is part of the overall reserves policy of the HCT Group, which is set out below.

The balance on HCT Group's general reserves as at 31 March 2016 was £2.4m (2015 - £1.8m). The charity is reliant on a number of income streams and is also subject to fluctuations in the cost of its activities. The charity needs to maintain a level of reserve so that it can continue its operations in the event that an unforeseen shortfall in voluntary income or increase in costs creates an imbalance of funding.

The trustees have taken a risk based approach in calculating the amount that is required to be held in reserves.

In assessing the amount of reserves required to be held the risk of a shortfall in income or an increase in cost is estimated and a sum held to cover the potential shortfall for each element of the charity's income and expenditure. The risk weightings range from 3% to 10% depending on the nature of the activities.

**Reserves policy (continued)**

Based on these calculations, the trustees estimate that a total of £2.7m (2015 - £2.5m) is required representing approximately 3 weeks of budgeted spend for the year 2016/17.

For Islington Community Transport general reserves are in surplus by £164 at 31 March 2016 (2015 - £164).

The trustees are of the opinion that total reserves representing the general funds of the charity are sufficient and in line with the reserves policy for the group as a whole. In addition the charity is supported by its parent entity, HCT Group.

**Statement of trustees' responsibilities**

The trustees (who are also directors of Islington Community Transport for the purposes of company law) are responsible for preparing the trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ◆ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the trustees confirms that:

## Trustee's report 31 March 2016

### Statement of trustees' responsibilities (continued)

- ◆ so far as the trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware; and
- ◆ the trustee has taken all the steps that he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

### Employees

Islington Community Transport is committed to equal opportunities in its employment practices and encourages the employment of people with disabilities.

Signed on behalf of the board of directors:



Director

D POWELL

Approved by the board on: 27/06/16

## **Independent auditor's report 31 March 2016**

### **Independent auditor's report to the members of Islington Community Transport**

We have audited the financial statements of Islington Community Transport for the year ended 31 March 2016 which comprise the statement of financial activities, the balance sheet, the principal accounting policies and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS102, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

The trustees are also the directors of the charitable company for the purposes of company law. As explained more fully in the trustees' responsibilities statement set out in the trustees' annual report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.



## Independent auditor's report 31 March 2016

### Opinion on financial statements

In our opinion the financial statements:

- ◆ give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

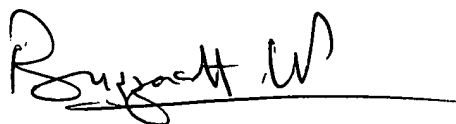
### Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit, the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements and the trustees' report has been prepared in accordance with applicable legal requirements. Also, in our opinion, in light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have identified no material misstatements in the trustees' report.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit; or
- ◆ the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report.



Avnish Savjani, Senior Statutory Auditor  
for and on behalf of Buzzacott LLP  
Statutory Auditor  
130 Wood Street  
London  
EC2V 6DL

16 December 2016

## Statement of financial activities Year to 31 March 2016

	Notes	2016 Total funds £	2015 Total funds £
<b>Total income</b>		—	—
<b>Total expenditure</b>		—	—
<b>income and movement in funds</b>	2	—	—
<b>Fund balances at 1 April 2015</b>		164	164
<b>Fund balances at 31 March 2016</b>		164	164

There were no other recognised gains or losses for the above two financial years.

The charity has not traded during the current or preceding financial year.

# **Balance sheet** 31 March 2016

	Notes	2016 £	2016 £	2015 £	2015 £
<b>Fixed assets</b>					
Tangible fixed assets	3		—		—
<b>Current assets</b>					
Cash at bank and in hand		2,827		2,827	
		<u>2,827</u>		<u>2,827</u>	
<b>Creditors: amounts falling due within one year</b>	4	(2,663)		(2,663)	
<b>Net current assets</b>			164		164
<b>Net assets</b>			<u>164</u>		<u>164</u>
<b>Represented by:</b>					
<b>Funds and reserves</b>					
Unrestricted funds:					
General fund			164		164
			<u>164</u>		<u>164</u>

Approved by the directors of Islington Community Transport, Company Registration Number 03654675 (England and Wales), and signed on their behalf by:



Trustee 

Approved by the board on: 27/06/16

## **Principal accounting policies Year to 31 March 2016**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

### **Basis of preparation**

These accounts have been prepared for the year to 31 March 2016.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounts policies required by FRS 102 and the Charities SORP 2015 a restatement of comparative items was needed. No restatements were required.

### **Statement of cash flows**

The Trust has opted not to prepare a statement of cash flows as it falls within the various exemptions included in FRS 102 and the Charities Statement of Recommended Practice.

### **Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates based on the estimated useful lives of the assets as follows:

- ◆ Motor vehicles: straight line basis over 7 years

### **Cash at bank and in hand**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

## **Principal accounting policies Year to 31 March 2016**

### **Creditors and provisions**

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the company anticipates it will pay to settle the debt.

### **Fund accounting**

The reserves of the charity are as follows:

General funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the charity objects.

## Notes to the financial statements Year to 31 March 2016

### 1 Staff costs

No staff were employed by Islington Community Transport during the year ended 31 March 2016 (2015 – none).

The trustees received no remuneration for their services (2015 - £nil). No expenses have been reimbursed to trustees (2015 - £nil).

The key management personnel of the company are considered to be the trustees and the executive team of HCT Group, the ultimate controlling party. None of these individuals are remunerated by Islington Community Transport for their time spent in running the company. Disclosures relating to the key management personnel of the group can be found in the consolidated financial statements of HCT Group.

### 2 Net movement in funds

This is stated after charging/(crediting):

	2016 £	2015 £
Auditor's remuneration	—	—
Bank deposit interest	—	—

### 3 Fixed assets

	Minibuses: Optare Aleros £	Total £
<b>Cost</b>		
At 1 April 2015 and 31 March 2016	61,908	61,908
<b>Depreciation</b>		
At 1 April 2015 and 31 March 2016	61,908	61,908
<b>Net book value</b>		
At 31 March 2016	—	—
At 31 March 2015	—	—

### 4 Creditors: amounts falling due within one year

	2016 £	2015 £
HCT Group (note 5)	2,663	2,663
	2,663	2,663

## **Notes to the financial statements Year to 31 March 2016**

### **5 Related undertakings**

The charity has the following related undertakings by virtue of a common Management Committee:

HCT Group – A charity limited by guarantee (Charity Registration Number 1091318 and Company Registration Number 01747483), formed as a non-profit-making community transport organisation. During the year HCT Group made a donation of £nil (2015 - £nil) to Islington Community Transport. At the year end date Islington Community Transport owed HCT Group £2,663 (2015 – £2,663).

### **6 Status**

The charity is registered in England, limited by guarantee and has no share capital.

The charity is registered with the Charity Commission for England and Wales (charity registration number 1085613).

### **7 Value added tax**

The charity is not registered for Value Added Tax; irrecoverable VAT is included in relevant costs.

### **8 Taxation**

No provision has been made in these financial statements for income or corporation tax because the charitable activities of Islington Community Transport qualify for the various exemptions available to charities.