

Registration Number 3627301

**Cardiff and Vale Office and Computer Supplies Limited**

**Abbreviated Accounts**

**for the year ended 30 June 2003**



**Cardiff and Vale Office and Computer Supplies Limited**

**Abbreviated balance sheet  
as at 30 June 2003**

		<b>2003</b>		<b>2002</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	<b>2</b>		383		510
<b>Current assets</b>					
Debtors		353		50	
Cash at bank and in hand		6,162		676	
		<u>6,515</u>		<u>726</u>	
<b>Creditors: amounts falling due within one year</b>		<u>(12,781)</u>		<u>(21,482)</u>	
<b>Net current liabilities</b>			<u>(6,266)</u>		<u>(20,756)</u>
<b>Deficiency of assets</b>			<u>(5,883)</u>		<u>(20,246)</u>
<b>Capital and reserves</b>					
Called up share capital	<b>3</b>		100		100
Profit and loss account			<u>(5,983)</u>		<u>(20,346)</u>
<b>Shareholders' funds</b>			<u>(5,883)</u>		<u>(20,246)</u>

The director's statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

**The notes on pages 3 to 4 form an integral part of these financial statements.**

**Cardiff and Vale Office and Computer Supplies Limited**

**Abbreviated balance sheet (continued)**

**Director's statements required by Section 249B(4)  
for the year ended 30 June 2003**

In approving these abbreviated accounts as director of the company I hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 30 June 2003 and

(c) that I acknowledge my responsibilities for:

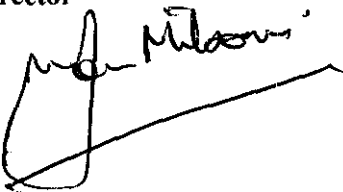
(1) ensuring that the company keeps accounting records which comply with Section 221, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies .

The abbreviated accounts were approved by the Board on 30 July 2004 and signed on its behalf by

**M J Milsom**  
**Director**

A handwritten signature in black ink, appearing to read 'M J Milsom', is written over a horizontal line.

**The notes on pages 3 to 4 form an integral part of these financial statements.**

# Cardiff and Vale Office and Computer Supplies Limited

## Notes to the abbreviated financial statements for the year ended 30 June 2003

### 1. Accounting policies

#### 1.1. Accounting convention

The accounts are prepared under the historical cost convention .

The company has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small company.

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings  
and equipment - 25% reducing balance basis

#### 1.4. Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the director considers that a liability to taxation is unlikely to materialise.

#### 1.5. Going concern

The director considers that the going concern basis is appropriate because the main creditor is the director's own trading company and the director is confident that the company will trade successfully in the near future.

### 2. Fixed assets

	<b>Tangible fixed assets £</b>
<b>Cost</b>	
At 1 July 2002	1,279
At 30 June 2003	1,279
<b>Depreciation</b>	
At 1 July 2002	769
Charge for year	127
At 30 June 2003	896
<b>Net book values</b>	
At 30 June 2003	383
At 30 June 2002	510

**Cardiff and Vale Office and Computer Supplies Limited**

**Notes to the abbreviated financial statements  
for the year ended 30 June 2003**

..... continued

<b>3. Share capital</b>	<b>2003</b>	<b>2002</b>
	<b>£</b>	<b>£</b>
<b>Authorised</b>		
100 Ordinary shares of 1 each	<u>100</u>	<u>100</u>
<b>Allotted, called up and fully paid</b>		
100 Ordinary shares of 1 each	<u>100</u>	<u>100</u>
<b>4. Transactions with director</b>		

The company has purchased goods and services to the value of £99654 from MJM Office and Computer Supplies of which M J Milsom is proprietor.