Financial statements for the year ended 31 March 2013

Report of the directors

The directors present their annual report together with the unaudited financial statements of the company for the year ended 31 March 2013

The company is dormant and has not traded during the year. Consequently no profit and loss account has been produced in respect of the year under review. Any costs incurred by the company during the year were paid on its behalf.

The directors do not recommend the payment of a dividend (2012 £nil)

The directors who served the company during the year, and subsequent to the year end, were as follows

M A A Akınlade S W Laird

BY ORDER OF THE BOARD

Mark Akinlade Director

20 December 2013

FRIDAY

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Financial statements for the year ended 31 March 2013

Balance sheet			
	Note	31 March 2013 £	31 March 2012 £
Current assets Debtors – amount owed by parent undertaking Total assets	 -	2 2	2 2
Capital and reserves Called-up equity share capital Shareholders' funds	3 _	2 2	2 2

Audit Exemption Statement

For the year ending 31 March 2013 the company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies

Directors' responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements were approved by the directors and authorised for issue on 20 December 2013, and are signed on their behalf by:

Mark Akınlade Director

The accompanying accounting policies and notes form part of these financial statements.

Secretariat Services Limited

Company No. 3623281

Financial statements for the year ended 31 March 2013

Notes to the financial statements

1 Basis of preparation

The financial statements have been prepared in accordance with the historical cost convention and in accordance with applicable UK accounting standards and applicable Companies Act legislation

2 Dormant status

The company was dormant within the meaning of Section 480 of the (Companies Act 2006) throughout the year ended 31 March 2013. The company has not traded during the year or during the preceding financial year. During these periods, the company did not receive any income and did not incur any expenditure and therefore made neither profit nor loss.

3 Share capital

Allotted, called up and fully paid

, monted, defined up and rainy paid	31 March 2013 No	31 March 2012 ₤ No		
Ordinary shares of £1 each	2	2	2	2

4 Parent undertaking

The company's parent undertaking and ultimate controlling party is Jarvis plc Jarvis plc was dissolved on 29 December 2011