

BLUEPRINT

2000

130272/30
363a

Please complete in typescript,
or in bold black capitals

Annual Return

CHFP010

Company Number

3623281

Company Name in full

Secretariat Services Limited

Date of this return

The information in this return is made up
to

Day Month Year

2 4 0 8 2 0 0 7

Date of next return

If you wish to make your next return to a
date earlier than the anniversary of this
return please show the date here
Companies House will then send a form at
the appropriate time

Day Month Year

Registered Office

Show here the address at the date of
this return

Meridian House, The Crescent

Any change of
registered office **must**
be notified on form
287

Post town

York

County / Region

North Yorkshire

UK Postcode

YO24 1AW

Principal business activities

Show trade classification code number(s)
for the principal activity or activities

7499

If the code number cannot be determined,
give a brief description of principal
activity

When you have completed and signed the form please send it to the
Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ
for companies registered in England and Wales

DX 33050 Cardiff

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB
for companies registered in Scotland

DX 235 Edinburgh

SATURDAY



A22

"ATMNYSLN"

01/09/2007

136

COMPANIES HOUSE

Register of members

If the register of members is not kept at the registered office, state here where it is kept

Meridian House, The Crescent

Post town York

County / Region North Yorkshire

UK Postcode YO24 1AW

Register of Debenture holders

If there is a register of debenture holders, or a duplicate of any such register or part of it, which is not kept at the registered office, state where it is kept

Meridian House, The Crescent

Post town York

County / Region North Yorkshire

UK Postcode YO24 1AW

Company type

Public limited company

☐

Private company limited by shares

☒

Private company limited by guarantee without share capital

☐

Private company limited by shares exempt under section 30

☐

Private company limited by guarantee exempt under section 30

☐

Private unlimited company with share capital

☐

Private unlimited company without share capital

☐

Please tick the appropriate box

Company Secretary

(Please photocopy this area to provide details of joint secretaries)

Name

* Style / Title Mr

* Voluntary details

Forename(s) Kevin

Surname Hogg

If a partnership give the names and addresses of the partners or the name of the partnership and office address

Address

4 Lime Tree Court, West Park Drive

Usual residential address must be given. In the case of a corporation, give the registered or principal office address

Post town Leeds

County / Region West Yorkshire

UK Postcode LS16 5BL

Country United Kingdom

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2000

Directors

Please list directors in alphabetical order

Details of new directors must be notified on form 288a

Directors In the case of a director that is a corporate or a Scottish firm, the name is the corporate or firm name

Name

* Style / Title

Day Month Year

Date of birth

0 5 0 1 1 9 6 8

Forename(s)

Mark Adeyemi Asagba

Surname

Akinlade

Address

4 Fairmile Avenue, Streatham

Usual residential address must be given In the case of a corporation, give the registered or principal office address

Post town

London

County / Region

UK Postcode SW16 6AG

Country

Nationality British

Business occupation

Solicitor

* Voluntary details

Name

* Style / Title

Mr

Day Month Year

Date of birth

2 5 0 2 1 9 5 9

Forename(s)

Kevin

Surname

Hogg

Address

4 Lime Tree Court, West Park Drive

Usual residential address must be given In the case of a corporation, give the registered or principal office address

Post town

Leeds

County / Region

West Yorkshire

UK Postcode LS16 5BL

Country

United Kingdom

Nationality British

Business occupation

Deputy Company Secretary

Directors

Details of new directors must be notified on form 288a

Please list directors in alphabetical order

<p>Directors In the case of a director that is a corporate or a Scottish firm, the name is the corporate or firm name</p> <p>Usual residential address must be given In the case of a corporation, give the registered or principal office address</p>	<p>Name * Style / Title _____</p> <p>Date of birth Day Month Year <div style="display: flex; justify-content: space-around;"> <div>0 1</div> <div>1 0</div> <div>1 9 7 3</div> </div> </p> <p>Forename(s) _____ Nicola Jane</p> <p>Surname _____ Miller</p> <p>Address _____ 27 Hillston Close</p> <p>_____</p> <p>Post town _____ Hartlepool</p> <p>County / Region _____ UK Postcode _____ TS26 0PE</p> <p>Country _____ United Kingdom Nationality _____ British</p> <p>Business occupation _____ Assistant Secretary</p>
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* Voluntary details

<p>Directors In the case of a director that is a corporate or a Scottish firm, the name is the corporate or firm name</p> <p>Usual residential address must be given In the case of a corporation, give the registered or principal office address</p>	<p>Name * Style / Title _____</p> <p>Date of birth Day Month Year <div style="display: flex; justify-content: space-around;"> <div>1 8</div> <div>0 6</div> <div>1 9 5 8</div> </div> </p> <p>Forename(s) _____ John Peter</p> <p>Surname _____ O'Kane</p> <p>Address _____ Holly Cottage, Station Lane, Burton Leonard</p> <p>_____</p> <p>Post town _____ Harrogate</p> <p>County / Region _____ North Yorkshire UK Postcode _____ HG3 3RU</p> <p>Country _____ Nationality _____ Irish</p> <p>Business occupation _____ Accountant</p>
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Directors*Please list directors in alphabetical order***Details of new directors must be notified on form 288a**

Directors In the case of a director that is a corporate or a Scottish firm, the name is the corporate or firm name

Name	* Style / Title	<u>Mr</u>		
		Day	Month	Year
Date of birth		<u>2</u>	<u>8</u>	<u>1</u> <u>0</u> <u>1</u> <u>9</u> <u>4</u> <u>6</u>
Forename(s)	<u>Bernard Leslie</u>			
Surname	<u>Westbrook</u>			
Address	<u>4 Quantock Close, Barton Seagrave</u>			
	<u></u>			
Post town	<u>Kettering</u>			
County / Region	<u>Northants</u>	UK Postcode	<u>NN15 6RR</u>	
Country	<u>England</u>	Nationality	<u>British</u>	
Business occupation	<u>Group Human Resources</u>			

* Voluntary details

Name	* Style / Title	<u></u>		
		Day	Month	Year
Date of birth		<u></u>	<u></u>	<u></u> <u></u> <u></u> <u></u> <u></u> <u></u>
Forename(s)	<u></u>			
Surname	<u></u>			
Address	<u></u>			
	<u></u>			
Post town	<u></u>			
County / Region	<u></u>	UK Postcode	<u></u>	
Country	<u></u>	Nationality	<u></u>	
Business occupation	<u></u>			

Issued share capital

Enter details of all the shares in issue at the date of this return

Class
(e.g. Ordinary/Preference)**Number of shares issued****Aggregate Nominal Value**

(i.e. Number of shares issued multiplied by nominal value per share, or total amount of stock)

ORDINARY	2	£2.00
Totals	2	2.00

List of past and present shareholders

(use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns

There were no changes in the period

☐

on paper

in another format


A list of changes is enclosed

☐☐

A full list of shareholders is enclosed

☒☐**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief

Signed**Date**

31 08 07

† Please delete as appropriate

† a director / ~~secretary~~

When you have signed the return send it with the fee to the Registrar of Companies
 Cheques should be made payable to Companies House

This return includes

1

continuation sheets

(enter number)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query

Secretariat Services Limited, Meridian House,

Crescent Road, York, YO24 1AW, United Kingdom

Tel

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DX number

DX exchange

List of past and present shareholders
Schedule to form 363a

CHFP010

Company Number | 3623281

Company Name in full | Secretariat Services Limited

- Changes to shareholders particulars or details of the amount of stock or shares transferred must be completed each year
- You must provide a "full list" of all the company shareholders on
 - The company's first annual return following the incorporation,
 - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

Shareholders' details	Class and number of shares or amount of stock held	Shares or amount of stock transferred <i>(if appropriate)</i>	Date of registration of transfer
Name Jarvis plc Address Meridian House, The Crescent, York, North Yorkshire, United Kingdom UK postcode YO24 1AW	£1 00 ORDINARY <div style="text-align: right;">Shares Held 2</div>		
Name Address UK postcode			
Name Address UK postcode			